



This form must be completed prior to a potential guest of a student-athlete being activated as an individual to whom a specific student-athlete may assign a complimentary admission. If approved, the guest will be entered in to the institution's complimentary admissions program so the student-athlete is able to sign a ticket to the guest as needed.

Student-Athlete Associated with Guest Request (Last Name, First Name)

Requested Guest Information:

Last Name of Guest	First Name of Guest	Guest Suffix
Guest Email	Guest Phone #1	Guest Phone #2
Guest Address (Address/City/State/Zip)		
Relationship of the guest to Student-Athlete (Mom/Dad/Sister/Brother/Other)		
Description of "Other" guest (if applicable)		

COMPLIANCE OFFICE REVIEW

Was all contact information for the guest listed correct? Yes No

If no, please list what information should be updated for the guest(s) in the notes section below.

Notes from call and attempted calls (Please note Date/Time/# Called/Individual Contacted and Notes from Call)

Agent: _____ Employer: _____ Booster: _____

Informed about NCAA rules concerning comp admissions:

By signing below, I acknowledge that I have verified the information provided about the listed guest or listed corrections needed in the notes section of this form. I have explained NCAA rules as outlined on the OSU compliance office guest list audit script.

Printed Name of Individual who spoke with Potential Guest	Date
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The guest(s) listed above are approved and may be added to the student-athlete's comp admissions list: Yes No

Signature of Athletic Compliance Office	Date
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