

Key Contacts

Brian Hicks will be available on Selection Monday, March 15 to address questions from participating institutions. Institutions may contact Brian Hicks at 513/745-3604. The 2010 Division I Women's Basketball Selection Show will be broadcast on ESPN on Monday, March 15 at 7 p.m. ET. A complete bracket can be found on www.ncaa.com.

Director of Athletics: Michael A. Bobinski

Senior Woman Administrator: Kim Powers Hoyt

Division I Women's Basketball
Staffer:

Jerry Davis
Assistant Director of Event Management
The Ohio State University
Phone: 614/247-2039
Cell: 614/746-5387
E-Mail: davis.1002@osu.edu

Tournament Manager:

Brian Hicks
Assistant Athletic Director
Phone: 513/745-3604
Fax: 513/745-4390
Cell: 513/604-2187
E-Mail: hicksb@xavier.edu

1624 Herald Ave. 4th Fl., Athletics,
Cincinnati, OH 45207-7530

Media Coordinator:

Jenna Willhoit
Sports Information Assistant
Phone: 513/745-3961
Fax: 513/745-2825
Cell: 513/532-2781
E-Mail: willhoitj@xavier.edu

1624 Herald Ave. 4th Fl., Athletics,
Cincinnati, OH 45207-7530

Ticket Manager:

Andy Barry
Phone: 513/745-3399
Fax: 513/745-4307
Cell: 513/382-5564
E-Mail: barry@xavier.edu

1624 Herald Ave. 4th Fl., Athletics,
Cincinnati, OH 45207-7530

Athletic Trainer:

Michelle (Sullivan) Parker
Phone: 513/745-4274
Cell: 513/200-3222
E-Mail: sullivanm@xavier.edu

1624 Herald Ave. 4th Fl., Athletics,
Cincinnati, OH 45207-7530

Physicians:

Robert Rolf, M.D.
Phone: 513/304-3884
E-Mail: rrolf@beaconortho.com

Rick Okragly, M.D.
Phone: 513/977-6700
E-Mail: r_okragly@yahoo.com

Practice Coordinator:

Michael Riesenbeck
Phone: 513/745-3395
Cell: 513/200-2854
E-Mail: riesenbeckmd@xavier.edu

Key Contacts

Lodging Liaison:	Leslie Spencer Phone: 513/290-1079 Cell: 513/345-3054 E-Mail: lspencer@cincyusa.com	
Transportation Liaison:	Erin Kido Phone: 513/745-2855 Cell: 513/746-7708 E-Mail: kidoe@xavier.edu	
Courtesy Car Liaison:	Erin Kido Phone: 513/745-2855 Cell: 513/746-7708 E-Mail: kidoe@xavier.edu	
Drug Testing Site Coordinator:	Michelle (Sullivan) Parker Phone: 513/745-4274 Cell: 513/200-3222 E-Mail: sullivanm@xavier.edu	
Band and Cheerleader Liaisons:	Jeff Hehman Phone: 513/745-3378 Cell: 513/520-6900 E-Mail: hehmanj@xavier.edu	Alyssa Collova Phone: NA Cell: 513/207-9191 E-Mail: collovaa@xavier.edu

Hotel Assignments:

NCAA Headquarters and Media Hotel:

Kingsgate Marriott 151 Goodman Dr. Cincinnati, OH 45219	Contact Person: Dena Westhafer E-Mail: dena.westhafer@marriott.com	Phone: 513/487-3820 Fax: 513/672-2320
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Directions

From Airport to Hotel: **Travel Time from Airport:** 20 minutes

From Cincinnati International Airport (CVG) – From Airport follow I-275 E to I-75 N to the Hopple Street exit (exit #3). Note: Exit will be on your left. Take left exit ramp up to light. Turn left at the light onto Hopple Street. You will now be traveling east. Cross over I-75, follow road up hill. Street changes to Martin Luther King, Jr. Drive. Turn left on Eden, left on Goodman and Conference Center will be on the left.

From Hotel to Facility: **Travel Time to Facility:** 5 minutes

From Hotel to Cintas Center – Start out east on Goodman Drive toward Eden Ave. Turn right onto Eden Ave. Turn left onto Martin Luther King Drive E. Turn left onto Gilbert Ave. Turn left onto Victory Parkway. Turn right onto Dana Ave. Turn left onto Ledgewood Drive. Turn right onto Herald Ave. Cintas Center on left.

NOTE: The headquarters hotel requires a two-night minimum stay (open practice night and the night of the first games) for all media representatives. Team media representatives will be provided accommodations at the headquarters hotel and should be provided the necessary information.

Xavier Team Hotel

Hyatt Regency 151 W. 5 th St. Cincinnati, OH 45202	Contact Person: Debbie Reneman E-Mail: debbie.reneman@hyatt.com Phone: 513/354-4071 Fax: 513/354-4079
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Directions

From Airport to Hotel: **Travel Time from Airport:** 15 minutes

From Cincinnati International Airport (CVG) – Take I-275 East to I-75 North. After crossing over the Ohio River, exit at Fifth Street. Proceed on Fifth Street two blocks to the hotel.

From Hotel to Facility: **Travel Time to Facility:** 10 minutes

From Hotel to Cintas Center – Start out going east on 5th Street. Merge onto I-71 N. Take exit 5 Dana Ave./Montgomery Rd. Turn right at Duck Creek Rd. Turn right on Montgomery Rd. Turn left onto Dana Ave. Turn right on Ledgewood Dr. Turn right on Herald Ave. Cintas Center on left.

Vanderbilt Team Hotel

Hilton Cincinnati Netherland Plaza 35 W. Fifth St. Cincinnati, OH 45202	Contact Person: Lisa Willer E-Mail: lisa.willer@hilton.com Phone: 513/665-2375 Fax: 513/564-6408
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Directions

From Airport to Hotel: **Travel Time from Airport:** 15 minutes

From Cincinnati International Airport (CVG) – Take I-275 East to I-75 North. After crossing the bridge into Ohio, take the Fifth Street Exit. The hotel is three blocks on the right at the corner of Fifth and Race Streets.

From Hotel to Facility: **Travel Time to Facility:** 10 minutes

From Hotel to Cintas Center – Start out going east on 5th Street. Merge onto I-71 N. Take exit 5 Dana Ave./Montgomery Rd. Turn right at Duck Creek Rd. Turn right on Montgomery Rd. Turn left onto Dana Ave. Turn right on Ledgewood Dr. Turn right on Herald Ave. Cintas Center on left.

Lodging

DePaul Hotel	Millennium Hotel Cincinnati 150 West Fifth Street Cincinnati, OH 45202	Contact Person: Maria Conner E-Mail: rmconner@mill-usa.com Phone: 513/352-2129 Fax: 513/352-2217
Directions		
From Airport to Hotel:	Travel Time from Airport:	15 minutes
From Cincinnati International Airport (CVG) – Take I-275 East to I-75 North. Crossing the bridge from Kentucky to Ohio follow I-75 North to 5th Street. Go straight off the exit. The entrance is two blocks on your left.		
From Hotel to Facility:	Travel Time to Facility:	10 minutes
From Hotel to Cintas Center – Start out going east on 5 th Street. Merge onto I-71 N. Take exit 5 Dana Ave./Montgomery Rd. Turn right at Duck Creek Rd. Turn right on Montgomery Rd. Turn left onto Dana Ave. Turn right on Ledgewood Dr. Turn right on Herald Ave. Cintas Center on left.		

East Tennessee State Hotel	Holiday Inn Riverfront 600 West Third Street Covington, KY 41011	Contact Person: Mark Calitri E-Mail: mark.calitri@hicincinnati-riverfront.com Phone: 859/547-4609 Fax: 859/491-2331
Directions		
From Airport to Hotel:	Travel Time from Airport:	15 minutes
From Cincinnati International Airport (CVG) – Merge onto I-275 E. Take exit 84 onto I-71 N/ I-75 N toward Cincinnati. Take exit 192 onto W 5 th Street toward Covington/Newport. Turn left at Philadelphia St. Take the 3 rd left onto W 3 rd Street.		
From Hotel to Facility:	Travel Time to Facility:	10 minutes
From Hotel to Cintas Center – Head east on W 3 rd Street. Take the 1 st right onto Philadelphia St. Take right onto W. 4 th St. Merge onto I-71 N/I-75 N. Continue I-71 N toward Columbus. Take exit 5 Dana Ave./Montgomery Rd. Turn right at Duck Creek Rd. Turn right on Montgomery Rd. Turn left on Cleaney Ave. Cintas Center on right.		

Schedule of Events

Saturday, March 20

9 - 9:45 a.m.	Sports Information Contacts Meeting
10 a.m. – 4 p.m.	Credential Distribution
10 a.m. – 5 p.m.	Media Workroom Hours
10 - 10:45 a.m.	Administrative Meeting
10:30 a.m.	Team Entrance Opens
11 a.m.	Facility Doors Open to Public
11:20 – 11:50 a.m.	Vanderbilt News Conference
Noon – 1 p.m.	Vanderbilt Practice
12:20 – 12:50 p.m.	DePaul News Conference
11:30 a.m. – 1 p.m.	Media Buffet
1:05 – 2:05 p.m.	DePaul Practice
1:20 – 1:50 p.m.	Xavier News Conference
2:10 – 3:10 p.m.	Xavier Practice
2:20 – 2:50 p.m.	East Tennessee State News Conference
3:15 – 4:15 p.m.	East Tennessee State Practice

Sunday, March 21

6 a.m.	Team Entrance Opens
6:30 – 7:30 a.m.	DePaul Practice
7:40 – 8:40 a.m.	Vanderbilt Practice
8:50 – 9:50 a.m.	East Tennessee State Practice
10 – 11 a.m.	Xavier Practice
3 hours prior to tip-off	Media Workroom Hours
2 hours prior to tip-off	Credential Distribution
2 hours prior to tip-off	Media Buffet
1 hour prior to tip-off	Facility Doors Open to Public
Noon	First-Round Game No. 1
2:30 p.m.	First-Round Game No. 2

Monday, March 22

11 a.m. – 5 p.m.	Media Workroom Hours
Noon – 2 p.m.	Credential Distribution
12:20 – 12:50 p.m.	Game No. 1 Winner News Conference
1 – 2:30 p.m.	Game No. 1 Winner Practice
2 – 2:30 p.m.	Game No. 2 Winner News Conference
2:40 – 4:10 p.m.	Game No. 2 Winner Practice

Schedule of Events

Tuesday, March 23

10:30 a.m.	Team Entrance Opens
11:50 a.m. – 12:50 p.m.	Game No. 1 Winner Practice
1 – 2 p.m.	Game No. 2 Winner Practice
3 hours prior to tip-off	Media Workroom Hours
2 hours prior to tip-off	Credential Distribution
2 hours prior to tip-off	Media Buffet
1 hour prior to tip-off	Facility Doors Open to Public
7 p.m.	Second-Round Game

**NCAA DIVISION I WOMEN'S BASKETBALL CHAMPIONSHIP
INSTITUTIONAL INFORMATION FORM**

Institution: _____

Arrival Date and Time: _____

Airline and Flight Number: _____

Primary Team Administrator: _____

Work Phone: _____ Home Phone: _____

Fax Number: _____ Cell Phone: _____

E-Mail Address: _____

Director of Basketball Operations: _____

Work Phone: _____ Home Phone: _____

Fax Number: _____ Cell Phone: _____

E-Mail Address: _____

Sports Information Contact: _____

Work Phone: _____ Home Phone: _____

Fax Number: _____ Cell Phone: _____

E-Mail Address: _____

Ticket Manager: _____

Work Phone: _____ Home Phone: _____

Fax Number: _____ Cell Phone: _____

E-Mail Address: _____

Athletic Trainer: _____

Work Phone: _____ Home Phone: _____

Fax Number: _____ Cell Phone: _____

E-Mail Address: _____

Band Director: _____

Work Phone: _____ Home Phone: _____

Fax Number: _____ Cell Phone: _____

Cheerleading Coach: _____

Work Phone: _____ Home Phone: _____

Fax Number: _____ Cell Phone: _____

FAX OR E-MAIL BY 5 P.M. ET TUESDAY, MARCH 16 TO:

Tournament Manager: Brian Hicks

Fax Number: 513/745-4390

E-Mail Address: hicksb@xavier.edu

**NCAA DIVISION I WOMEN'S BASKETBALL CHAMPIONSHIP
PLAYER-GUEST AND WILL-CALL INSTITUTIONAL STAFF LIST**

Institution: _____

Ticket Manager: _____

Work Phone: _____ Home Phone: _____

Fax Number: _____ Cell Phone: _____

E-Mail Address: _____

Player-Guest Coordinator: _____

Work Phone: _____ Home Phone: _____

Fax Number: _____ Cell Phone: _____

E-Mail Address: _____

Will-Call Coordinator: _____

Work Phone: _____ Home Phone: _____

Fax Number: _____ Cell Phone: _____

E-Mail Address: _____

FAX OR E-MAIL BY 5 P.M. ET WEDNESDAY, MARCH 17 TO:

Tournament Manager: Brian Hicks

Fax Number: 513/745-4390

E-Mail Address: hicksb@xavier.edu

NCAA DIVISION I WOMEN'S BASKETBALL CHAMPIONSHIP
TEAM PASS GATE LIST

FIRST AND SECOND ROUNDS

- _____ Open Practice Day
- _____ First-Round Game Day Shoot-Around
- _____ First-Round Game (Official travel party of 22 ONLY)
- _____ Closed Practice Day
- _____ Second-Round Game Day Shoot-Around
- _____ Second-Round Game (Official travel party of 22 ONLY)

Institution: _____ Date: _____

Please list each individual from your institution's official travel party (limit of 22). Please indicate all eligible student-athletes in uniform with an asterisk.

- | | |
|-----------|-----------|
| 1. _____ | 12. _____ |
| 2. _____ | 13. _____ |
| 3. _____ | 14. _____ |
| 4. _____ | 15. _____ |
| 5. _____ | 16. _____ |
| 6. _____ | 17. _____ |
| 7. _____ | 18. _____ |
| 8. _____ | 19. _____ |
| 9. _____ | 20. _____ |
| 10. _____ | 21. _____ |
| 11. _____ | 22. _____ |

Please list any additional individuals who should be admitted to the arena floor and locker room areas for your team's open and closed practices at the site (limit of 13). These individuals will be admitted through the team entrance ONLY for the open and closed practices. *NOTE: These individuals will not be admitted through the team entrance for games. Entrance to the arena will be through the general public entrances.*

- | | |
|----------|-----------|
| 1. _____ | 8. _____ |
| 2. _____ | 9. _____ |
| 3. _____ | 10. _____ |
| 4. _____ | 11. _____ |
| 5. _____ | 12. _____ |
| 6. _____ | 13. _____ |
| 7. _____ | |

Individuals on this list will enter through the loading dock located at north side of Cintas Center.

FAX OR E-MAIL BY 5 P.M. ET THURSDAY, MARCH 18 TO BRIAN HICKS AT hicksb@xavier.edu; 513/745-4390.

NCAA DIVISION I WOMEN'S BASKETBALL CHAMPIONSHIP
BAND PASS GATE LIST

_____ First-Round Game
_____ Second-Round Game

Institution: _____ Date: _____

Please list each member of your band who will enter through
the Auxiliary Gym entrance located at north side of Cintas Center.

- | | |
|-----------|-----------|
| 1. _____ | 16. _____ |
| 2. _____ | 17. _____ |
| 3. _____ | 18. _____ |
| 4. _____ | 19. _____ |
| 5. _____ | 20. _____ |
| 6. _____ | 21. _____ |
| 7. _____ | 22. _____ |
| 8. _____ | 23. _____ |
| 9. _____ | 24. _____ |
| 10. _____ | 25. _____ |
| 11. _____ | 26. _____ |
| 12. _____ | 27. _____ |
| 13. _____ | 28. _____ |
| 14. _____ | 29. _____ |
| 15. _____ | |

Director: _____

NOTE: The band director will be provided a credential. All bags and instrument cases will be inspected.

PLEASE SUBMIT THIS LIST TO BRIAN HICKS AT THE ADMINISTRATIVE MEETING ON MARCH 20, 10 A.M. ET.

NCAA DIVISION I WOMEN'S BASKETBALL CHAMPIONSHIP
CHEERLEADER/MASCOT PASS GATE LIST

_____ First-Round Game
_____ Second-Round Game

Institution: _____ Date: _____

Please list each member of your cheerleading squad who will enter through
the Auxiliary Gym entrance located at north side of Cintas Center.

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____

13. (Mascot) _____
14. (Cheerleading Coach) _____

NOTE: The cheerleading coach will be provided a credential. All bags will be inspected.

PLEASE SUBMIT THIS LIST TO BRIAN HICKS AT THE ADMINISTRATIVE MEETING ON MARCH 20, 10 A.M. ET.

2010 NCAA® DIVISION I WOMEN'S BASKETBALL CHAMPIONSHIP

ESPN PRODUCTION ACCESS FORM

Institution:	
Head Coach:	
Sports Information Contact:	
Championship Round:	
Site:	
Dates:	

REQUESTED ACCESS:	YES	NO	IF YES, CONDITIONS?
Team meetings at the hotel.			
Team meals.			
Team bus.			
Other team activities.			
Video camera, carried by a student-athlete, to document team's tournament experience.			
Hand-held camera/microphone at closed practice. NOTE: This access opens practice to all media outlets.			
Head coach or student-athlete interview, no later than one hour prior to tipoff on game days.			
Hand-held camera/microphone in team locker room during pregame.			
Hand-held camera/microphone in team locker room during halftime.			
Hand-held camera/microphone in team locker room after games during the cooling-off period.			
Sideline reporter behind the team bench during timeouts.			

NOTE: ESPN may have multiple platforms onsite covering the championship. The ESPN broadcast production team is the only ESPN entity that may request access. Other ESPN platforms (i.e., SportsCenter, ESPNNews, ESPN.com, ESPN 360, ESPN DePortes) shall be treated as other media agencies and shall not be granted access, unless provided with general media access.

2010 NCAA® DIVISION I WOMEN'S BASKETBALL CHAMPIONSHIP

GENERAL MEDIA ACCESS FORM

Institution:	
Head Coach:	
Sports Information Contact:	
Championship Round:	
Site:	
Dates:	

REQUESTED ACCESS:	YES	NO	IF YES, CONDITIONS?
Media access to closed practice. NOTE: This access will open practice to all media outlets.			

NOTE: ESPN may have multiple platforms onsite covering the championship. The ESPN broadcast production team is the only ESPN entity that may request access. Other ESPN platforms (i.e., SportsCenter, ESPNNews, ESPN.com, ESPN 360, ESPN DePortes) shall be treated as other media agencies and shall not be granted access, unless provided with general media access.

**NCAA DIVISION I WOMEN'S BASKETBALL CHAMPIONSHIP
TEAM VIDEOGRAPHER AUTHORIZATION FORM**

Championship: _____

Site (City/State/Venue): _____

Date: _____

Name of person(s) requesting credentials/position:

Institution: _____

Address: _____

Phone: _____

E-Mail: _____

Director of Athletics: _____

The NCAA Championship Videographer policy is intended to protect the broadcast rights sold to the NCAA media partners, while providing NCAA member institutions the ability to capture and utilize championship footage.

Institutional videographers will be permitted to capture competition footage from the still photographer areas. These areas are designated by the championship sports committees in conjunction with the championship media coordinator. Each institution will be permitted to have one videographer for this purpose and will only be permitted to capture footage of events/contests in which it is participating. In addition, institutional videographers will be permitted inside the locker room, with approval of the institution's head coach, during periods that are off limits to general media.

The NCAA will grant the institution permission to videotape this NCAA championship event for non-commercial uses only. Non-commercial uses include institutional banquet videos, recruiting videos, institutional PSAs, video boards, and institutional athletic halls of fame. In addition, the NCAA will permit institutions to use institutional videographer footage captured for two commercial uses: 1) use on the official institution athletic Web site, and 2) institution coach's shows. The following restrictions will apply to such usages:

Institutional Athletic Web Sites.

1. Institutions may only use videographer footage if the NCAA championship competition is not being televised by an NCAA media partner. In this case, the NCAA National Office will provide the highlights through NCAA.com. These highlights may be showcased on an institutional athletic Web site. The NCAA will provide highlights of the event in conjunction with its media partners either in the form of an embedded video player or direct link to the NCAA.com video player.
2. If the NCAA championship event/contest is not being televised, no more than 5:00 of institutional videographer footage may be used from the championship event/competition.
3. Footage shall be removed not more than 30 days after the event.

Coach's shows.

1. Institutions may utilize up to 5:00 of footage of the actual NCAA championship event/contest per show for broadcast/cable television only.
2. Each show may appear twice per station over a seven-day period following the completion of the championship event/contest.

The institution cannot sell, reproduce, duplicate this footage or use the footage for any commercial purposes without the express written consent of the NCAA or its licensing agent, Thought Equity, in its sole discretion. Commercial uses include but are not limited to the following: 1) highlight videos/DVDs that are distributed (includes both paid and free videos) to the public (public includes, but is not limited to parents, donors, alumni, and students who are not student-athletes.), 2) any documentary or other program airing on a commercial television station; 3) future television game broadcasts that includes the institution or 4) any use that would result in a rights fee or in-kind contribution of product or services. If an institution wishes to use footage captured at an NCAA championship for a commercial purpose, contact Bret Wilhoite (bwilhoite@thoughtequity.com) at Thought Equity. In addition, the footage obtained may not be provided to any third parties, including but not limited to the following: 1) news agency (i.e. local/regional news station or national network) 2) video production companies, 3) corporate partners/ sponsors of the institution; or 4) individuals requesting a copy of the game for personal viewing. Any request that the institution receives for footage should be directed to Thought Equity (Bret Wilhoite, bwilhoite@thoughtequity.com).

By signing this form, the institution is identifying the only institutional videographer(s) authorized by the institution to shoot video during an NCAA championship for the stated purposes above. The institution acknowledges on its own behalf and on behalf of its institutional videographer(s) that the NCAA owns all exclusive footage rights to this NCAA championship contest even if it is shot by a institutional official or third party representative identified above. The institution is responsible for ensuring that the institutional videographer(s) is identified to the NCAA. Unauthorized representatives of the institution shall retain no rights and the institution shall be responsible for any and all violations of this Agreement. The NCAA retains all rights to all NCAA championship events.

If requested by the NCAA, the institution will provide a beta SP dub of the footage captured at no charge to the NCAA. The NCAA reserves the right to use footage for any commercial or non-commercial purpose as described above.

The institution and videographer understand that any violation of the above policy WILL result in an infringement of the NCAA's copyright. Copyright infringement could result in a financial penalty of up \$50,000 per violation to be paid to the NCAA. In addition, the NCAA reserves all other sanctions including but not limited to institutional videographer privileges being revoked for up to a five-year period for all NCAA championships competition.

Signature

NCAA Media Coordinator

Date

Date

PLEASE SUBMIT THIS FORM TO JENNA WILLHOIT AT THE SPORTS INFORMATION CONTACTS MEETING ON MARCH 20, 10 A.M. ET.

**NCAA DIVISION I WOMEN'S BASKETBALL CHAMPIONSHIP
TEAM MEAL REQUEST FORM**

Institution:		
Primary Team Administrator:		
Office Phone:	Cell Phone:	E-Mail:

Team meals may be selected and scheduled for each day. Primary team administrators may select one option for each day and the time at which these meals should be served. Meals will be provided for 22 individuals. **TEAMS MAY CHOOSE NOT TO HAVE MEALS SERVED EACH DAY – PLEASE INDICATE NO MEALS ON FORM.**

OPEN PRACTICE DAY:

OPTION 1	Mini turkey sandwiches, pasta salad, fruit salad
OPTION 2	BBQ chicken skewers, fruit kabobs with orange dipping sauce
OPTION 3	Cheese and pepperoni pizza, garlic bread sticks
TIME DELIVERED TO LOCKER ROOM:	

FIRST ROUND GAME DAY (POSTGAME):

OPTION 1	Mini turkey sandwiches, pasta salad, fruit salad
OPTION 2	BBQ chicken skewers, fruit kabobs with orange dipping sauce
OPTION 3	Cheese and pepperoni pizza, garlic bread sticks
TIME DELIVERED TO LOCKER ROOM:	

SECOND ROUND GAME DAY (POSTGAME):

OPTION 1	Mini turkey sandwiches, pasta salad, fruit salad
OPTION 2	BBQ chicken skewers, fruit kabobs with orange dipping sauce
OPTION 3	Cheese and pepperoni pizza, garlic bread sticks
TIME DELIVERED TO LOCKER ROOM:	

FAX OR E-MAIL BY 5 P.M. ET WEDNESDAY, MARCH 17 TO:
BRIAN HICKS (hicksb@xavier.edu; 513/745-4390)