

PRE-OFFICIAL VISIT APPROVAL – TO BE COMPLETED BY THE OFFICE OF ACADEMIC SUPPORT

* In all sports, a PSA may not be provided an expense-paid visit earlier than the opening day of classes of the PSA's senior year in high school.

Test taken (circle): SAT PSAT ACT PLAN Date taken: _____ Score: _____
Academic Transcript received (circle): YES NO Date Received: _____
Registered with NCAA Eligibility Center (circle): YES NO Placed on UW IRL (circle): YES NO
Official visit approved (Office of Academic Support): _____ Date: _____
Is the PSA a transfer: YES NO If YES, what type: 4-4 4-2-4 2-4 Other: _____

PRE-OFFICIAL VISIT APPROVAL – TO BE COMPLETED BY SPORT SUPERVISOR (SS)

Recruiting period (circle one): Dead Quiet Contact Evaluation N/A
Official visit approved (SS): _____ Date: _____

UNIVERSITY OF WYOMING ATHLETIC DEPARTMENT RECRUIT VISITATION FORM (2011-2012)

PROSPECT NAME: _____ DATE: _____
ELIGIBILITY CENTER ID # (10 DIGIT): _____ SPORT: _____
OF PRIOR OFFICIAL VISITS (DI & DII): _____ ARRIVAL DATE: _____
ADDRESS: _____ TIME PLANNED: _____ ACTUAL: _____
DEPARTURE DATE: _____
NAME OF H.S. or J.C.: _____ TIME PLANNED: _____ ACTUAL: _____
(Note: Post times per Bylaw 13 – Length of Official Visit – 48 Hour Rule)

MODE OF TRANSPORTATION TO CAMPUS: _____

***IF PSA DROVE, PLEASE COMPLETE MILEAGE REIMBURSEMENT FORM.*

OFFICIAL HOST: _____

ENTERTAINMENT MONEY – AMOUNT: \$ _____ DATE: _____

Special entertainment - Please Complete:

Complimentary Admissions Yes ___ No ___

*Snowmobile Yes ___ No ___

*Horseback Riding Yes ___ No ___

OFFICIAL HOST: _____

*Other

ENTERTAINMENT MONEY – AMOUNT: \$ _____ DATE: _____

(* Retail value of entertainment must be deducted from host money)

HOUSING WHILE VISITING CAMPUS: (i.e., name of hotel, dorm, etc.) _____

COST OF ACCOMMODATIONS (Attach receipts): \$ _____

MEALS DURING VISIT (Attach *itemized* receipts):

Location/Date _____ / _____
Meal (Breakfast, Lunch, Dinner) _____
Price \$ _____

Location/Date _____ / _____
Meal (Breakfast, Lunch, Dinner) _____
Price \$ _____

Location/Date _____ / _____
Meal (Breakfast, Lunch, Dinner) _____
Price \$ _____

Location/Date _____ / _____
Meal (Breakfast, Lunch, Dinner) _____
Price \$ _____

Location/Date _____ / _____
Meal (Breakfast, Lunch, Dinner) _____
Price \$ _____

Location/Date _____ / _____
Meal (Breakfast, Lunch, Dinner) _____
Price \$ _____

EXPENSES – Other (Attach *itemized* receipts) _____

COACH RESPONSIBLE FOR VISIT: _____

Signature

If any questions arise during the official visit, please contact the Compliance Office.

Signature (Head Coach or Recruiting Coordinator)

Please include the following with this form: (1) Host Expenditure Form, (2) Travel Authorization, (3) Meal Forms (with itemized receipts), (4) Recruit Reimbursement Form/Flight Info, (5) Visit Itinerary, (6) Prospect Declaration Form and (7) Academic Information (transcript, PSAT/SAT/ACT/PLAN score) (8) Official Visit Complimentary Ticket Request form

UNIVERSITY OF WYOMING ATHLETIC DEPARTMENT
Student-Athlete Host Instructions

Prospective Student-Athlete _____

Date of Official Visit _____ Sport _____

Student-Athlete Host _____ Date _____

Student-Athlete Host _____ Date _____

1. You are responsible to behave in an appropriate manner and to utilize good judgment. As a representative of the University of Wyoming Athletic Department, your actions should reflect positively upon yourself, your team, the athletic department and the University.
2. Alcohol and drugs have no place in the recruiting process. Furthermore, the majority of recruits are under the legal drinking age. Therefore, you are responsible to ensure that the recruit is not purchased/given alcohol at anytime during the visit.
3. You are responsible for keeping your recruit on time for all appointments. You need to be constantly aware of the recruit's schedule. You must attend all functions with your recruit unless excused by your coach.
4. You may use student-athlete host money for meals and permissible (legal) entertainment/activities **only for you, your recruit and your recruit's parents/legal guardians**. Permissible entertainment/activities do **NOT** include soliciting/arranging sex (e.g., utilizing strippers/gentleman's club services) for the recruit or involve violating the criminal law. Other team members must pay for their own meals and entertainment. The recruit may be entertained only within a 30-mile radius of campus.
5. You must handle the money personally and not give it directly to the recruit. You cannot use the money to buy the recruit a hat, t-shirt, or any kind of souvenir. You cannot arrange for the recruit to receive a discount on merchandise at a sporting goods store or any other place of business. You and the recruit may not use the host money or any other funds to engage in any gambling/gaming activities.
6. You will need your own transportation. You cannot borrow a coach's car or use any University vehicle. A coach can, however, provide you and the prospect with a ride during the official visit.
7. Representatives of the University's athletic interests (e.g., boosters) are not allowed to be involved in recruiting a prospect. If during the official visit, you and the recruit come into contact with a representative of athletic interest, the conversation must be limited to an exchange of greeting.
8. **IF YOU HAVE ANY QUESTIONS ABOUT YOUR RESPONSIBILITY AS A STUDENT-HOST, PLEASE DO NOT HESITATE TO CONTACT THE COMPLIANCE OFFICE OR YOUR COACH.**
THANKS FOR YOUR ASSISTANCE IN THE RECRUITMENT PROCESS!

1. I have read the above provisions and agree to abide by them, and

2. I have received \$_____ (not to exceed \$30/day) to entertain the prospective student-athlete named above.

STUDENT-ATHLETE HOST: _____ **DATE:** _____
Signature

My signature below indicates:

3. I have read the above provisions and agree to abide by them, and

4. I have received \$_____ (not to exceed \$30/day) to entertain the prospective student-athlete named above.

STUDENT-ATHLETE HOST: _____ **DATE:** _____
Signature