



# Wright State University

Compliance Office for Athletics

## Donations/Tickets Request Form

This form, when signed by the promotional agency involved and approved by the Athletic Department, allows athletics staff members or Wright State University to autograph memorabilia for institutional, charitable or other educational agencies events or to provide tickets to competitions.

**NCAA Bylaws 12.5 Promotional Activities; 12.5.1 permissible; 12.5.2 nonpermissible**

Name of Sponsoring Agency

Agency Description ( <i>check one</i> ): <input type="checkbox"/> Institutional <input type="checkbox"/> Charitable <input type="checkbox"/> Educational <i>Proof of 501(c)(3) status may be required.</i>	<input type="checkbox"/> Memorabilia Autograph Request  <input type="checkbox"/> Ticket Request: Sport Involved: _____ Date of Comp. _____  # Requested: _____
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Name of Contact Person	Phone Number
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Address (*street, city, state, ZIP code*)

Please describe your event or attach description: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NCAA regulations preclude its members from participating in or providing memorabilia for fund-raising activities that either directly or indirectly benefit any student who has started the ninth grade.

Yes    No 1. Is this a fund-raising event?

Yes    No 2. Will the funds raised from the event directly or indirectly benefit prospects? If yes, WSU or its representatives may not participate in the event. If no, explain the use of funds: \_\_\_\_\_

Yes    No 3. Will the event involve students who have started the ninth grade?

Please print or type the names of the preferred autographs you would like on the memorabilia.

Name	Sport
1. _____	_____
2. _____	_____
3. _____	_____

*I certify that this memorabilia or these tickets will not be used to benefit any person that is of prospect age.*

Signature of authorized representative:	Date:
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**Please Return To:**

**Compliance Office for Athletics**  
**Wright State University**  
**3640 Col. Glenn Highway**  
**Dayton, OH 45435**

**Telephone: (937) 775-2830**  
**Fax: (775) 775-2368**

Approved? <input type="checkbox"/> Yes <input type="checkbox"/> No	Date:	Number of Tickets:
Compliance Office Signature:		
Ticket Office Signature:		
Athletic Director's Signature (if required):		