

# STUDENT-ATHLETE ACADEMIC SUPPORT SERVICES

## ACADEMIC ENHANCEMENT PROGRAM (AEP) Guidelines



1. All participants in the Academic Enhancement Program will be assigned a minimum of 5 study hall hours per week. Additional academic support meetings/appointments will be set as necessary. Student-athletes that are required to participate include: student-athletes in their initial year of enrollment at WCU, returning student-athletes with a cumulative GPA lower than a 2.4, and any student-athlete whose cumulative GPA is within .1 of their required major GPA. Also those who received a 2.0 or below the previous semester. The Senior Woman Administrator must approve exceptions to this policy.
2. After the first semester, any initially enrolled student-athlete earning a cumulative GPA of 3.33 or better may be exempt from AEP the following semester.
3. Students are required to swipe their cat card in and out for study hall groups. IDs are to be left with a SAASS staff.
4. WCU Student Code of Conduct, WCU Student-Athlete Code of Conduct, and NCAA rules must be followed at all times.
5. No obscenity is allowed in the facility (i.e. no foul language, clothing, etc.).
6. Students are required to dress appropriately
7. All computers are to face the doors at all times where they can be easily seen.
8. Attending plays or recitals, study groups, campus organizational meetings or activities, may not count towards weekly AEP activity requirements. If a student-athlete is required to attend such activities for class, the S-A must make the proper arrangements with the Director of Academic Support or the Academic Support Intern.
9. Students are required to receive permission from the Director of Academic Support or the Academic Support Intern **at least 24 hours prior** in order to receive an excused absence for any academic support appointment. Missed sessions are to be made up within the calendar week in which they are missed.
10. Tutorial service and other academic support appointments do not replace study hall hours required unless prior approval is given by the Director of Academic Support.
11. **Cell phones must be turned to silent and may NOT be out at any time.**
12. Students meeting with a tutor may NOT wear headphones of any type. Headphone use is permitted in study hall as long as the volume is such that no one else can hear the music. This privilege may be revoked if distractions occur.
13. Students are required to maintain a quiet atmosphere while in AEP.
14. Students are required to come prepared to all AEP activities by bringing all books, notebooks and other materials to complete upcoming assignments. Students showing up to AEP activities without their necessary materials will be dismissed.
15. Students dismissed from any AEP activity will be required to make-up the session in its entirety prior to the end of the week.
16. Computer usage in the facility is for **academic** purposes only. Students are NOT permitted to visit social media and other non-educational sites.
17. No food or drinks allowed in the computer lab. Students will lose computer privilege for failure to follow lab policies.
18. If dismissed from AEP, students are expected to sign-out and exit the facility without disruption.
19. Tobacco products are not allowed inside the field house.
20. Respect will be shown to all tutors, monitors, staff and fellow students at all times.

### **Please note Penalty Point Structure that will be utilized for the Academic Enhancement Program**

- i. Unexcused Missed appointment( academic support appt. or more than 10 minutes late) = 1 point
- ii. Tardy (up to 10 minutes late) = 1/2 point
- iii. Unprepared/Not working = 1/2 point
- iv. Disruptive/Disrespectful = 1point
- v. Did not meet weekly AEP requirements (i.e.: weekly meetings, study hall, or tutoring session) = 1 point
- vi. Left session early = 1 point

-If a student-athlete reaches 2 points, they are required to meet with the Assistant Athletic Director of Academics, Director of Academic Support, and Head Coach to discuss the student's academic plan moving forward.

-If a student-athlete reaches 5 points all team activities may be suspended until the student meets with the Athletic Director, Head Coach, Assistant Athletic Director of Academics, and Director of Academic Support. Other penalties may be utilized as deemed necessary