Date: January 17, 2018

To: The Faculty

From: Michele Gillespie, Dean of the College  
Jane Caldwell, Associate Athletic Director for Student-Athlete Academic Counseling

Subject: Women’s Track and Field, Outdoor – Classes Missed – Spring Semester 2018

The following students are either members of the Wake Forest University men’s track and field team or its student managers/trainers. Certain competitions, which are University authorized events, require these students to miss class. These students are aware that they need to make up all class assignments, quizzes, and/or tests missed because of travel. If at all possible, please allow them to reschedule their assignments. If you have any questions, please do not hesitate to call me at x6010. Thank you for your help and understanding.

Class Days Missed:

Thursday, March 28, 2018  
Palo Alto, CA and Gainesville, FL  
All Classes**

Friday, March 30, 2018  
Palo Alto, CA and Gainesville, FL & Raleigh NC  
All Classes**

Friday, April 13, 2018  
Charlotte, NC  
Classes 12PM and after

Thursday, April 19, 2018  
Charlottesville, VA  
Classes 3:30PM and after

Wednesday, April 25, 2018  
Philadelphia, PA  
Classes 3:30PM and after

Thursday, April 26, 2018  
Philadelphia, PA  
All Classes

Friday, April 27, 2018  
Philadelphia, PA and Charlottesville, VA  
All Classes

Tuesday, May 8, 2018  
ACC Championship  
All Classes***

Wednesday, May 9, 2018  
ACC Championship  
All Classes***

Thursday, May 10, 2018  
ACC Championship  
All Classes***

Friday, May 11, 2018  
ACC Championship  
All Classes***

**All team members do not travel to all competitions. A record will be kept to ensure no student-athlete misses more than the allotted classes.

***May affect final exams student-athletes will coordinate with professors at beginning of semester.

Team Members:

Catherine Allen  
Alexandra Florent  
Tesa Kempski  
Lara-Ann Schwede

Jordan Banks  
Emma Gallagher  
Kathryn Kenwood  
Meredith Smith

Beatrice Boylan  
Samantha Halvorsen  
Rachel Kern  
Jenna Truedson

Hannah Brookover  
Krisen Haynes  
Eliza Lukens-Day  
Haidyn Turner

Anna Campbell  
Alva Hicks  
Janese Lynch  
Madeleine Ward

Cydney Delley  
Maya Hinton  
Amelia Mahoney

Kaitlin Derry  
Grace Hofferber  
Alexis Nickl

Darby Deutsch  
Sarah Johnson  
Brionne Pyles

*Please see back of this letter for Excused Absence Policy
The dates for competitions are subject to change. When changes are made, we will notify you as soon as possible.

All team letters (for “missed classes” and the “missed class policy”) are on line and can be accessed by going to [http://www.wakeforestsports.com/] > [Inside Athletics] > [Student-Athlete Services] > [Faculty Resources].
Wake Forest University Communication Concerning Grades and
Excused Absence Policy

All student-athletes have signed forms allowing us (Student-Athlete Services) access to class
information including grades, attendance and effort. You may receive an email from Jane Caldwell asking
for information. Please call or email us if you have any student concerns throughout the semester.

The Athletic Department complies with the policy set by Wake Forest University and the Faculty Athletic
Committee concerning excused absences for varsity sports.

Teams:  Baseball                   Men’s and Women’s Golf
         Men’s and Women’s Basketball  Men’s and Women’s Soccer
         Women’s Field Hockey         Men’s and Women’s Tennis
         Football                    Women’s Volleyball
         Men’s and Women’s Cross Country/Track and Field

That for all sports, the Athletic Director requests excused absences for no more than 10 absences per
semester and no more than 6 absences on any given day of the week (with the exception of men’s and women’s
golf no more than 14 absences and no more than 8 absences on any given day). This applies to regular season
competition. (Labs should be scheduled on days of fewer absences.);

(Absences for the ACC Tournament and the NCAA Tournament are allowed in addition to those during
the season.)

If you have any questions concerning the excused absence policy, please contact Dean Michele Gillespie,
Dean of the College at gillesmk@wfu.edu or Jane Caldwell, Associate Athletic Director for Student-Athlete
Academic Counseling at caldwejh@wfu.edu or X6010.

The Faculty Athletic Committee recommends that the faculty cooperate with the Athletic Department in
reporting unexcused absences by athletes.

The policy stated above was developed for varsity sports only. Wake Forest also has many club sport
teams. Club sport teams are not included in the Wake Forest University excused absence policy. The following
are club sport teams:

Ballroom Dancing  Men’s and Women’s Rugby
Baseball                  Running
Basketball                Snow Ski
Crew                     Men’s and Women’s Soccer
Cycling                  Softball
Equestrian               Swimming
Fencing                  Table Tennis
Field Hockey             Men’s and Women’s Tennis
Men’s and Women’s Golf    Men’s and Women’s Ultimate Frisbee
Gymnastics               Unified Rhythms
Ice Hockey                Men’s and Women’s Volleyball
Karate                    Wake Board
Men’s and Women’s Lacrosse Water Skiing
ORAC                      Wrestling