Date: November 7, 2017

To: The Faculty

From: Michele Gillespie, Dean of the College  
Jane Caldwell, Associate Athletic Director for Student-Athlete Academic Counseling

Subject: Field Hockey – Classes Missed – Fall Semester 2017 (Rev. 11/7/17)

The following students are either members of the Wake Forest University field hockey team or its student managers/trainers. Certain competitions, which are University authorized events, require these students to miss class. These students are aware that they need to make up all class assignments, quizzes, and/or tests missed because of travel. If at all possible, please allow them to reschedule their assignments. If you have any questions, please do not hesitate to call me at x6010. Thank you for your help and understanding.

Class Days Missed:

Thursday, August 31, 2017  State College, PA  All Classes
Friday, September 1, 2017  State College, PA  All Classes
Friday, September 15, 2017  Syracuse, NY  All Classes
Thursday, September 21, 2017  Louisville, KY  All Classes
Friday, September 22, 2017  Louisville, KY  All Classes
Wednesday, October 4, 2017  Boone, NC  Classes 12:00 pm and after
Wednesday, November 1, 2017  Louisville, KY – ACC Tournament  All Classes
Thursday, November 2, 2017  Louisville, KY – ACC Tournament  All Classes
Friday, November 3, 2017  Louisville, KY – ACC Tournament  All Classes
Friday, November 10, 2017  Durham, NC – NCAA Tournament  All Classes

Team Members:

Mackenzie Adams  Samantha Buzalewski  Kelsey Gill  Cat O’Connor
Emily Adamson  Brittany Dickinson  Julie Grashoff  Nicola Pluta
Megan Anderson  Brooks Doxey  Alexis Grippo  Jess Pianko
Isa Bint  Shannon Eby  Rachel Hirsch  Karlee Spirit
Veerle Bos  Elisha Evans  Megan Murphy  Anne Van Hoof

Team Managers:

Julian Elias  Samantha Ostmann
Jordan Earlywine  Sarah Beth Rogers
Bella Lin

*Please see back of this letter for Excused Absence Policy
The dates for competitions are subject to change. When changes are made, we will notify you as soon as possible.

All team letters (for “missed classes” and the “missed class policy”) are on line and can be accessed by going to http://www.wakeforestsports.com/ > Inside Athletics > Student-Athlete Services > Faculty Resources.
Wake Forest University Communication Concerning Grades and Excused Absence Policy

All student-athletes have signed forms allowing us (Student-Athlete Services) access to class information including grades, attendance and effort. You may receive an email from Jane Caldwell asking for information. Please call or email us if you have any student concerns throughout the semester.

The Athletic Department complies with the policy set by Wake Forest University and the Faculty Athletic Committee concerning excused absences for varsity sports.

Teams: Baseball Men’s and Women’s Golf
       Men’s and Women’s Basketball Men’s and Women’s Soccer
       Women’s Field Hockey Men’s and Women’s Tennis
       Football Women’s Volleyball
       Men’s and Women’s Cross Country/Track and Field

That for all sports, the Athletic Director requests excused absences for no more than 10 absences per semester and no more than 6 absences on any given day of the week (with the exception of men’s and women’s golf no more than 14 absences and no more than 8 absences on any given day). This applies to regular season competition. (Labs should be scheduled on days of fewer absences.);

(Absences for the ACC Tournament and the NCAA Tournament are allowed in addition to those during the season.)

If you have any questions concerning the excused absence policy, please contact Dean Michele Gillespie, Dean of the College at gillesmk@wfu.edu or Jane Caldwell, Associate Athletic Director for Student-Athlete Academic Counseling at kaldwejh@wfu.edu or X6010.

The Faculty Athletic Committee recommends that the faculty cooperate with the Athletic Department in reporting unexcused absences by athletes.

The policy stated above was developed for varsity sports only. Wake Forest also has many club sport teams. Club sport teams are not included in the Wake Forest University excused absence policy. The following are club sport teams:

Ballroom Dancing Men’s and Women’s Rugby
Baseball Running
Basketball Snow Ski
Crew Men’s and Women’s Soccer
Cycling Softball
Equestrian Swimming
Fencing Table Tennis
Fencing Men’s and Women’s Tennis
Field Hockey Men’s and Women’s Ultimate Frisbee
Men’s and Women’s Golf Unified Rhythms
Gymnastics Men’s and Women’s Volleyball
Ice Hockey Wake Board
Karate Water Skiing
Men’s and Women’s Lacrosse Wrestling
ORAC