



Charitable Donation Request Form

The Vanderbilt University Department of Athletics welcomes the opportunity to assist in the fundraising efforts of local charitable organizations. ** This form must be received **three weeks in advance** of the date of the event. To assist us in processing your request please complete this form and return it to:

ROBYNN CANDISH (by fax: 615.343.7064 or email: robynn.candish@vanderbilt.edu)

Charity Name: _____ Date of Event: _____

Name of Fundraising Event: _____

Beneficiary of Fundraising Event: _____

Primary Contact: _____

Contact Phone Number: _____ Email: _____

Address/City/St/Zip: _____

***Due to the volume of requests for charitable donations that the Department of Athletics receives, **it is cost-prohibitive for us to donate equipment, jerseys, and autographed basketballs-footballs-etc.** Individual game tickets to our athletics competitions have proven to be very popular as auction items and door prizes. We also restrict the donations area to Middle Tennessee only.

Important NCAA Rules Guidelines:

Under NCAA recruiting rules, Vanderbilt University is not permitted to provide a prospective student-athlete (defined as any 9-12 grade students) or his or her family with any extra benefit such as a gift, monetary benefit, tickets or cash. Accordingly, any student donation by the Vanderbilt Department of Athletics is made subject to the following conditions:

- The donated item(s) may not be given, sold at a discount or auctioned to any prospective student-athlete.
- The proceeds generated from the donated item(s) may not be used to benefit or assist any high school or local sports program composed of students in grades 9-12
- The donated item(s) must be used for the charitable purpose stated above and may not be used to influence a prospective student-athlete to attend Vanderbilt University.

Agreement by Charitable Organization:

I have read this Charitable Request Form and hereby agree to abide by all of its terms and conditions.

Signature of Charity Contact	Title	Date

- Please Check ONE:**
- VU Football Game Tickets
- VU Men’s Basketball Individual Game Tickets (NON-Conference ONLY)
- VU Women’s Basketball Individual Game Tickets (NON-Conference ONLY)
- VU Baseball Individual Game Tickets

FOR INTERNAL USE ONLY	
Date Received	
Compliance Approval	Date: _____
Ticket Office Approval	Date: _____
If approved what was donated?	