



# 2006-2007 CAMPS AND CLINICS





## Camp Program

The following document provides a summary of NCAA legislation applicable to sports camps and clinics. This summary is not intended to be all-inclusive. Athletic department staff members and coaches are encouraged to review NCAA Bylaws 12.4.3, 12.5.1.7, 13.11, and 13.12 for further information on sports camps and clinics. This document should be used as a source for coaches and staff members to review NCAA regulations and interpretations applicable to sports camps and clinics. Any specific questions related to camps and clinics should be addressed to the Compliance staff.

### Table of Contents

<b>CAMPS AND CLINICS</b> .....	<b>1</b>
<b>CAMP PROGRAM</b> .....	<b>2</b>
<b>INSTITUTIONAL CAMP OVERVIEW</b> .....	<b>3</b>
<b>BROCHURES, ADVERTISEMENTS, &amp; AWARDS</b> .....	<b>4</b>
<b>EMPLOYMENT</b> .....	<b>5</b>
<b>GROUP/REDUCED ADMISSIONS POLICY</b> .....	<b>7</b>
<b>NONINSTITUTIONAL CAMP/CLINIC OVERVIEW</b> .....	<b>8</b>
<b>EDUCATIONAL SESSION</b> .....	<b>10</b>
<b>COACHES CLINICS</b> .....	<b>10</b>
<b>APPENDIX: CAMP/CLINIC FORMS</b> .....	<b>12</b>
<b>CHECKLIST</b> .....	<b>13</b>
<b>NON-INSTITUTIONAL AND PRIVATE CAMP OR CLINIC COACHES / STAFF EMPLOYMENT REVIEW FORM</b> .....	<b>14</b>
<b>NON-INSTITUTIONAL AND PRIVATE CAMP OR CLINIC STUDENT-ATHLETE EMPLOYMENT REVIEW FORM</b> .....	<b>15</b>
<b>FREE OR REDUCED ADMISSION FORM</b> .....	<b>16</b>
<b>STUDENT-ATHLETE EMPLOYMENT LIST</b> .....	<b>17</b>
<b>STUDENT-ATHLETE EMPLOYMENT AGREEMENT</b> .....	<b>18</b>
<b>OUTSIDE EMPLOYMENT LIST</b> .....	<b>19</b>



## Institutional Camp Overview

### **What is an institutional camp?**

An institution's sports camp or clinic is owned or operated by a member institution or an employee of the member institution's athletics department, either on or off its campus in which prospects participate.

- In order to be considered an *owner* of an institution's sports camp or instructional clinic, the individual must be at least a majority owner (i.e. 51 percent of the camp or clinic).
- In order to be considered an *operator* of an institution's sports camp or instructional clinic, an individual must be personally and directly responsible for the management and operation of the camp or clinic. [NCAA Official Interp 2/1/90]

### **What are the purposes of institutional camps and clinics?**

- Places special emphasis on a particular sport or sports and provides specialized instruction or practice and may include competition;
- Involves activities designed to improve overall skills and general knowledge in the sport; or
- Offers a diversified experience without emphasis on instruction, practice or competition in any particular sport. [NCAA 13.12.1.1.1]
- Camps and clinics **may not** be used to make verbal or written recruiting offers to prospects. Institutional staff members employed at any camp or clinic **may not recruit** any prospect during the time period that the camp or clinic is conducted. [NCAA 13.12.1.3]

### **What is the difference between a “developmental clinic” and a camp?**

The following describes Developmental Clinics [NCAA 13.11.3.1]:

- Designed to develop fundamental skills in a sport (rather than to refine the abilities of skilled participants in the sport);
- Open to the general public (except for restrictions in age or number of participants);
- Conducted by, and subject to, the control of the host member institution;
- Conducted primarily for educational purposes and does not include material benefits for the participants (e.g., awards, prizes, merchandise gifts);
- Participants do not receive a recruiting presentation; and
- Clinic participants reside in the state in which the host institution is located or within 100 miles of the host institution.

### **What is a “specialized” camp?**

- A specialized sports camp is a camp that places special emphasis on a particular sport or sports and provides specialized instruction in the sport(s). [NCAA 13.02.1.2]

### **What is a “diversified” camp?**

- A diversified camp is one that offers a balanced camp experience, including participation in seasonal summer sports and recreational activities, without an emphasis on instruction, practice or competition in any particular sport.
- For example, camps and clinics conducted as part of the National Youth Sports Program (NYSP) and Youth Education through Sport Program (YES) are considered diversified camps. [NCAA 13.02.1.1]



### When may institutional camps and clinics be conducted?

- **Sports other than football and basketball:** Camps and clinics can be conducted anytime during the academic year or summer, *except during a dead period.*
- **Football:** Camps and clinics may be conducted only during two periods of 15 consecutive days in the months of *June* and *July*. The dates of the two 15-day periods must be on file in the Compliance Office and in the office of the athletics director.
- **Basketball:** Camps and clinics may only be conducted during *June, July, and August*. ***Basketball coaches and noncoaching staff members with responsibilities specific to basketball may be employed only at their own camps/clinics.***
- **Developmental clinics:** These clinics (in all sports, including football and basketball) may be conducted at any time provided they fit within the developmental camp criteria listed above and with the approval of the Compliance Office.

## Brochures, Advertisements, & Awards

### When may camp brochures be sent to prospects?

Summer camp brochures may be provided to prospects at any time. [NCAA 13.4.1.1-(c)]

### May a coach invite particular prospects to a camp?

Yes, provided the institution legitimately advertises the camp, making it open to all entrants limited only by number and age. [NCAA Staff Interp 8/19/1988]

### May one of the institution's coaching staff members employed at the camp work exclusively with certain prospects (e.g., prospects invited to camp, high profile prospects participating in camp)?

No, it is not permissible for an institution's coach to work exclusively with certain prospective student-athletes, inasmuch as such selective tutelage would constitute a special arrangement for the prospective student-athletes. [NCAA Staff Interp 8/19/1988]

### What kind of information may I put in my camp brochure?

Per NCAA Bylaw 13.4.1.1-(c), camp brochures are not restricted by content or design, but must adhere to size restrictions, as well as the restrictions on the use of student-athlete pictures and names. All content and design must be reviewed and approved by the Compliance Office and Steve Lopes before the brochure is printed.

### Camp Brochure **KEY POINTS:**

- **Size Restrictions:** It is not permissible to create a camp brochure that folds out into a poster. Camp brochures are restricted to a single 2-sided sheet, not to exceed 17"x 22" when opened in full (posters are not permissible recruiting materials); [NCAA 13.4.1.1(c)]
- **Restrictions on Use of a Student-Athlete's Name or Picture:** It is permissible to use a student-athlete's name, picture and institutional affiliation **only in the camp counselor section of a brochure to identify the student-athlete as a staff member.** A student-athlete's name or picture may not be used in any other way to directly advertise or promote the camp. [NCAA 12.5.1.7] The picture can be an action shot, provided that other student-athletes with eligibility remaining are out of the frame.
- **The Pac-10 confirmed that it is permissible to list the institution's upcoming season's schedule in a camp brochure.**



- It is *not permissible* to include quotations from coaches and other individuals not employed by the camp.

**All camp brochures must be approved by the Compliance Office  
BEFORE they are sent for final printing.**

**Where may I advertise my camp?**

You may advertise your camp in a USC Athletics publication such as USC game programs or Trojan Talk. You may also advertise your camp online. However, **all advertisements must be approved by the Compliance Office prior to being published or posted.**

Camp advertisements in recruiting publications (materials published to provide information concerning the athletics participation or evaluation of prospects) are permissible if placed in a periodical (*other than a high-school or two-year college game program*) that includes a camp directory that meets the following requirements:

- The size (not to exceed one-half page) and format of such advertisements must be identical; *and*
- The camp directory must include multiple listings of summer camps on each page (i.e., at least two summer-camp advertisements of the same size must appear on each page.) [NCAA 13.4.4.1.3]
  - *You may not agree to advertise in recruiting publications per 13.4.4.1.3, without reviewing the print layout plan prior to publication, to ensure that it meets the NCAA stipulations.*
- You may advertise your camp or clinic on a recruiting publication's web site provided the format of such advertisements is identical and the Web-site camp directory includes multiple listings of summer camps. Note: The half-page size restriction applicable to advertisements in printed publications is not applicable to advertisements placed on the Internet. [NCAA Official Interp 4/19/00] *The layout must be reviewed prior to being posted on a web site.*
- It is not permissible for you to advertise your camp in any high-school or two-year college game program or any billboard located in the high school or two-year college's stadium. [NCAA Staff Interp 3/11/1992] However, it is permissible for you to advertise your camp in the game program of a professional sports organization. [NCAA Staff Interp 11/10/1989]

**May awards and merchandise be provided to prospects during institutional sports camps and clinics?**

- Prospective student-athletes may receive awards from an institution's sports camp or clinic, with the understanding that the cost of such awards is included in the admissions fees charged for participants in the camp or clinic.
- It is not permissible to provide free mementos to prospective student-athletes and high school coaches for participating in an institution's sports camp or clinic, *unless* the value of the memento is included as part of the admission price of the camp or clinic, and it is provided to all participants in the camp or clinic. [NCAA 13.12.1.5.4. and Staff Interp 4/22/88, Item E]

**Employment**

**May prospects be employed by an institutional sports camp or clinic?**



- It is not permissible for USC staff members or boosters to employ a prospect who is a high school, prep school, or two-year college athletics award winner or who is being recruited by USC. For purposes of this rule, a high school includes the ninth grade level, regardless of whether the ninth grade is part of a junior high school system. [NCAA 13.12.1.5.1 and NCAA Staff Interp 6/4/1997]
- A prospect may not serve as a volunteer worker at an institution's camp, even if the prospect is willing to pay the cost of attending the camp in order to work as a volunteer. [NCAA Staff Interp 6/9/89]
- An institution may not permit or arrange for a prospect, at the prospect's own expense, to operate a concession to sell items related to or associated with the institution's camp or clinic. [NCAA 13.12.1.5.3]
- A prospect (who is an athletics award winner) who has completed his or her senior year in high school may be employed by a noninstitutional organization that provides services (e.g., concession services, dining services) to an institutional camp or clinic, provided the noninstitutional organization (as opposed to the institution) is responsible for the employment of the prospective student-athlete. Any compensation provided to the prospect for such employment must be for work actually performed at a rate commensurate with the going rate in that locality for similar services. [NCAA Staff Interp 10/6/94]

### **May current student-athletes (not football) be employed by institutional sports camps and clinics?**

- A current USC student-athlete who is employed in your camp must meet the following requirements:
  - (a) The SA must perform duties that are of a general supervisory character, in addition to any coaching or officiating assignments.
  - (b) Compensation provided to the SA shall be commensurate with the going rate for camp or clinic counselors of like teaching ability and camp or clinic experience and may not be paid on the basis of the value that the SA may have for the employer because of the athletics reputation or fame the SA has achieved. It is not permissible to establish varying levels of compensation for a SA employed in a sports camp or clinic based on the level of athletics skills of the SA.
  - (c) A SA who only lectures or demonstrates at a camp may not receive compensation for his/her appearance at the camp. [NCAA 13.12.2.1]
  - (d) During summer camps and clinics, the SA shall not participate in organized practice activities because such countable athletically related activities are not permitted during the summer. [NCAA 17.1.5.2.1.1]
  - (e) The SA may not operate, at his or her own expense, a concession to sell items related to or associated with the camp to participants or others in attendance. However, it is permissible to employ the SA at a reasonable rate to perform such services for your camp. [NCAA 13.12.1.5.3.2]
- Actual travel expenses may only be provided to student-athletes if such expenses are provided to all camp employees. Actual transportation from a coach may be provided to a SA only if travel expenses are paid for all camp employees. Credit cards may not be provided to a student-athlete to pay such expenses. [NCAA 13.12.2.1.2]
- In the case where all employees do not receive travel expenses, a cash advance based on anticipated camp or clinic earnings may be provided to a student-athlete as long as such a benefit is available to all camp employees. Such an advance may not exceed the estimated actual and necessary travel expenses for the student-athlete to attend a camp or clinic. [NCAA 13.12.2.1.3]

### **Related NCAA Interpretations:**

- **Compensation Provided to a Student-Athlete for Employment in a Summer Camp.** An institution that conducts a summer camp or clinic must compensate a student-athlete from the summer camp or clinic's general account and not from a coach's personal account. [NCAA Staff Interp 10/02/91]



- **Student-Athletes Serving as Demonstrators in Sports Camp or Clinic.** It is not permissible to assemble members of an institution's athletics team with remaining eligibility for demonstration purposes only in conjunction with a sports camp or clinic that occurs outside the playing season in the student-athletes' sports. [NCAA Staff Interp 4/5/96]

#### **May current football student-athletes be employed by institutional sports camps and clinics?**

- No member of an institution's football squad who has eligibility remaining may be employed or otherwise participate in that institution's football camp. [NCAA 13.12.2.1.6.1]
- A member of an institution's football squad who has eligibility remaining may be employee in any camp that specializes in the sport of football, *other than his own institution's camp*, provided not more than one football student-athlete from any Division I institution is employed. [NCAA 13.12.2.1.6.2]
- A member of an institution's football squad who has eligibility remaining may be employed as a counselor in any diversified camp (i.e. a camp that offers a balanced camp experience without an emphasis on instruction, practice or competition in any particular sport), including a diversified camp, conducted by the student-athlete's own institution, provided not more than one member with eligibility remaining of the previous year's football squad of any one Division I institution is employed. [NCAA 13.12.2.1.6.3]

#### **May high school, prep school, or JC coaches be employed by institutional sports camps and clinics?**

- Such coaches may be employed provided the coach receives compensation commensurate with the going rate for camp counselors of like teaching ability, and experience; *and* the coach is not paid on the basis of the value the coach may have for the employer due to the coach's reputation or contact with prospects. [NCAA 13.12.2.2]
  - It is not permissible to compensate or reimburse a high school, prep school or JC coach based on the number of campers the coach sends to the camp. [NCAA 13.12.2.2.1]

### **Group/Reduced Admissions Policy**

#### **What are the attendance and fee restrictions for institutional camps?**

- The camp must be open to any and all entrants, limited only by number and age. [NCAA 13.12.1.2]
- No free or reduced admissions are allowed for prospects who are high school, prep school, or two-year college athletics award winners or who are being recruited by USC. For purposes of this rule, a high school includes the ninth grade level, regardless of whether the ninth grade is part of a junior high school system [NCAA 13.12.1.5.1 and NCAA Staff Interp 6/4/1997]
- It is permissible for a corporate sponsor of a camp to provide free admission to the camp to individuals who are not high school or junior college athletics awards winners nor have been recruited per 13.02.12 and 13.02.12.1 by the member institution, provided such an opportunity is available to any individual on a *need basis*. [NCAA Staff Interp 6/7/89]
- A booster may not pay a prospect's expenses to attend the camp. [NCAA 13.12.1.5.2]
- It is permissible for an outside organization (e.g., Boys Club, Kidsports, YMCA) that is not associated with USC, to provide a free or reduced admission to underprivileged children to attend a member institution's camp, provided the organization is associated with an outside amateur sports organization. [NCAA Staff Interp 3/16/90]



### **What are the specific restrictions in the sport of football?**

- In Football, “senior prospects” are not permitted to enroll, participate or be employed at an institutional sports camp or clinic. A senior prospect is a student eligible for admission, a student who has started classes for the senior year, or is a prep school or two-year college student. [NCAA 13.12.1.2.1 and 13.12.1.2.1.1]

### **May fee discounts be offered for groups?**

- A member institution’s camp or clinic may offer group discounts to coaches and athletes, provided those discounts are available on an equal basis with documented standards to all who wish to take advantage of them. [NCAA Staff Interp 6/2/89]

### **May free admission be offered for staff members’ children?**

- It is permissible for an institution to have an institutional policy or athletics department policy that permits the children of institutional staff members or athletics department staff members to be employed or receive free or reduced admission to the institution’s camps or clinics regardless of whether the staff member’s child is a high-school, preparatory-school or two-year college athletics award winner. [NCAA Staff Interp 10/29/03]
- It is permissible for an institution to provide free or reduced admission to its camp or clinic to the child of a coach who is an instructor in the camp or clinic (who is not an athletics department staff member at the institution hosting the camp or clinic), provided the opportunity is available to children of all coaches instructing in the camp or clinic. [NCAA Staff Interp 10/29/03]

### **Related NCAA Interpretations**

- **Outside Organization Providing Free Admission to Summer Basketball Camps:** It is permissible for an outside organization (not associated with a member institution) that wishes to establish a program to provide underprivileged boys, ages 12-16, with free admissions to either a member institution's camp or a private camp, provided the organization is associated with an outside amateur sports organization (e.g., Boys Club, YMCA). Under such circumstances, an outside amateur sports organization may provide prospective student-athletes with actual and necessary expenses to attend a private summer basketball camp, provided the camp conducts organized competition. Further, the organization would also be permitted to provide free or reduced admissions to a member institution's summer camp, provided the camp conducts organized competition, and the recipients are not high school, preparatory school or two-year college athletics award winners or have not been recruited by the institution. [NCAA Staff Interp 3/16/90]
- **Corporate Sponsor of Institution's Camp Providing Benefits to Prospective Student-Athletes:** It is not permissible for a corporate sponsor that is underwriting a member institution's basketball camp to provide transportation and shoes for prospects in attendance at the camp. However, the corporate sponsor may provide free admission to the camp to individuals who are not high school or junior college athletics awards winners nor have been recruited per 13.02.8 and 13.02.9 by the member institution, provided such an opportunity is available to any individual on a need basis. [NCAA Staff Interp 6/7/89]

## **Noninstitutional Camp/Clinic Overview**

### **What is an noninstitutional (privately owned) camp or clinic?**



- A noninstitutional privately owned sports camp or clinic is owned or operated by an individual or organization not affiliated with the member institution's athletics department.

**When (and in which sports) may athletics department personnel participate in a noninstitutional (privately owned) camp or clinic?**

- **In sports other than men's and women's basketball**, an institution's athletics department personnel may serve in any capacity (e.g., counselor, guest lecturer, consultant) in a noninstitutional, privately owned camp or clinic, provided the camp or clinic is operated in accordance with restrictions applicable to institutional camps (e.g., open to any and all entrants, no free or reduced admission to or employment of athletics award winners). With the exception of football, this may occur at anytime during the academic year or summer, except during a dead period. [NCAA Bylaw 13.12.2.3.3].
- **In football**, participation in such camps/clinics is limited to two periods of 15 consecutive days in the months of June and July. The dates of the two 15-day periods must be on file in the office of the athletics director and Compliance Office. [NCAA Bylaw 13.12.2.3.3].
- **In men's and women's basketball**, it is not permissible for a basketball coach or noncoaching staff member with responsibilities only in basketball (e.g., director of basketball operations) to be employed at other institutional camps/clinics or at noninstitutional privately owned camps/clinics. [NCAA Bylaw 13.12.2.3.2]. It is permissible for managers who are full-time students and have responsibilities specific to basketball to be employed at institutional or noninstitutional camps or clinics other than their own institution's camps or clinics. [NCAA Official Interp 7/13/05]
- **In all sports (including football and men's and women's basketball)**, an institution's athletics department personnel may serve in any capacity at a noninstitutional camp or clinic conducted under the following conditions (and with the approval of the Compliance Office):
  - (a) The camp or clinic is designed to develop fundamental skills in a sport (rather than refine the abilities of skilled participants in the sport);
  - (b) The camp or clinic is open to the general public (except for restrictions in age or number of participants);
  - (c) The camp or clinic is conducted primarily for educational purposes and does not include material benefits for the participants (e.g., awards, prizes, merchandise, gifts);
  - (d) Participants do not receive a recruiting presentation; and
  - (e) All participants reside in the state in which the camp/clinic is located or within 100 miles of the camp/clinic. [NCAA Bylaw 13.12.2.3.4].

**What must I do in order to work at a noninstitutional camp?**

- You must obtain the **USC Noninstitutional and Privately Owned Camp or Clinic Coaches/ Staff Employment Review Form** from the Compliance Office.
- You must give the form to the camp director of the noninstitutional camp/clinic. The **camp director** must check all of the numbered items that apply to the camp in question. Question 10 is specific to



Coaches Clinics. Questions 11 and 12 are specific to the sport of Football. The name of the camp or clinic, location, dates, signature of camp director, and contact information must be included.

- Prior to the camp/clinic, the completed form must be submitted to the Compliance Office for review. A compliance officer will review the information on the form to ensure the camp or clinic adheres to the NCAA rules. If approved, the compliance officer will check “Camps Meets NCAA Standards”, sign and date the form. The compliance officer will also provide a photocopy of the form to the coach.

### **May I work for an outside camp that offers recruiting services?**

- **No** athletics department staff member may be employed (either on a salaried or a volunteer basis) in any capacity by a camp or clinic established, sponsored or conducted by an individual or organization that provides recruiting or scouting services concerning prospects. This provision does not prohibit an athletics department staff member from participating in an officiating camp where participants officiate for, but are not otherwise involved in, a scouting services camp. [NCAA Bylaw 13.12.2.3.1]

## **Educational Session**

An institution's basketball sports camp or clinic must include an educational session presented in-person or in a video format detailing NCAA initial-eligibility standards and regulations related to gambling, agents and drug use to all camp and/or clinic participants. [NCAA Bylaw 13.12.1.6]

Below are some resources for initial eligibility and other rules are listed below:

**NCAA Eligibility Information:** [http://www1.ncaa.org/membership/ach/clearinghouse\\_information.pdf](http://www1.ncaa.org/membership/ach/clearinghouse_information.pdf)

**NCAA Guide for the College Bound Student-Athlete:** [http://www.ncaa.org/library/general/cbsa/2006-07/2006-07\\_cbsa.pdf](http://www.ncaa.org/library/general/cbsa/2006-07/2006-07_cbsa.pdf)

**NCAA Banned Drug List:** [http://www1.ncaa.org/membership/ed\\_outreach/health-safety/drug\\_testing/banned\\_drug\\_classes.pdf](http://www1.ncaa.org/membership/ed_outreach/health-safety/drug_testing/banned_drug_classes.pdf)

**NCAA Agents:**

[http://www2.ncaa.org/portal/legislation\\_and\\_governance/eligibility\\_and\\_recruiting/agents\\_and\\_amateurism.html](http://www2.ncaa.org/portal/legislation_and_governance/eligibility_and_recruiting/agents_and_amateurism.html)

**NCAA Career in Professional Athletics:**

[http://www.ncaa.org/library/general/career\\_in\\_pro\\_athletics/2004-05/2004-05\\_career\\_pro\\_athletics.pdf](http://www.ncaa.org/library/general/career_in_pro_athletics/2004-05/2004-05_career_pro_athletics.pdf)

**NCAA Clearinghouse:** [www.ncaaclearinghouse.net](http://www.ncaaclearinghouse.net)

## **Coaches Clinics**

### **What are the NCAA rules specific to Institutional Coaches Clinics?**

- (1) It is not permissible to provide, give away or sell *any* gifts or memorabilia (e.g. coaches' clinic mugs, USC hats, T-shirts, golf balls, etc) to coaches clinic attendees [NCAA 13.8.2.1];



- (2) It is not permissible to conduct any raffles/auctions during an institutional coaches' clinic for items provided by outside vendors/apparel manufacturers (e.g. Nike) or for items provided by USC, even if the cost of the raffle/auction prizes is included in the clinic admission fees [NCAA 13.8.2.2 and Staff Interp 2/9/94];
- (3) It is not permissible to offer merchandise discounts (e.g. discounts on Nike apparel) to the coaches' clinic attendees [NCAA 13.8.2];
- (4) It is not permissible for a prospective student-athlete (i.e. individual who has started the 9<sup>th</sup> grade) to serve as a demonstrator at an institutional coaches clinic. (Note: If a coach attends an outside, noninstitutional coaches' clinic that uses prospective student-athletes as demonstrators, the coach must count it as an evaluation.) [NCAA Staff Interp 10/24/01];

## Related NCAA Bylaws and Interpretations

### 13.8.2.1 Gifts at Coaches' Clinic

An institution may not provide gifts to high school, preparatory school or two-year college coaches in conjunction with its coaches' clinic or other events. This specifically prohibits the provision of a door prize to the coach, even if the cost of the prize is included in the cumulative admission fee (i.e., the admission fee charged to each person, when combined, would cover the cost of the prize). Materials (e.g., clipboards, file folders) may be provided to each person attending the clinic, provided the items are included in the registration or admission fee. (*Revised: 1/16/93, 1/11/94*)

**Merchandise from vendors at coaches' clinic:** Merchandise from vendors at coaches' clinic: It is not permissible for a prospect's coach to receive any gifts or prizes in conjunction with institutional coaching clinics, including gifts or prizes from outside entities (e.g., apparel or equipment manufacturers) who set up displays or booths at the clinics. [NCAA Staff Interp 2/9/94]

### 13.8.2 Material Benefits

Arrangements by an institution that involve a material benefit for a high school, preparatory school or two-year college coach, or for any other individual responsible for teaching or directing an activity in which a prospective student-athlete is involved, (e.g., the provision of a gift such as a tangible item bearing the institution's insignia, the offer to pay a portion of the coach's or other individual's personal expenses, compensation based on the number of campers sent to an institution's camp, or an arrangement to provide transportation for the coach or other individual) are prohibited

**High School Prospective Student-Athletes as Demonstrators in Coaches Clinics (I): A prospective student-athlete is not permitted to serve as a demonstrator at a member institution's coaches clinic (e.g., a clinic designed for other coaches). This prohibition relates to any individual who has started classes for the ninth grade and is not enrolled in a member institution. Finally, a member institution's coach that attends noninstitutional coaches' clinics that use prospective student-athletes as demonstrators must count it as an evaluation.** [NCAA Staff Interp 10/24/01]



# APPENDIX: Camp/Clinic FORMS





## Camp Checklist

<b>Completed</b>	<b>Item:</b>	<b>Submit To:</b>	<b>Due Date:</b>
	Camp Brochure	Compliance Office	Prior to Publication
	All Camp Advertisements	Compliance Office	Prior to Publication
	S-A Employee List	Compliance Office	One Week Prior to Start of Camp
	S-A Employment Agreement(s)	Compliance Office	One Week Prior to Start of Camp
	Outside Employment List	Compliance Office	One Week Prior to Start of Camp
	Reduced Admissions List	Compliance Office	One Week Prior to Start of Camp
	List of Participants	Compliance Office	Within One Week After Camp
	Copies of Paychecks	Compliance Office	Within One Week After Camp
	Reduced Admissions Verification	Compliance Office	Within One Week After Camp
	Description of Camp (Exhibit A)	Ryan Maier	One Week Prior to Start of Camp
	Job Descriptions for all Employees	Ryan Maier	One Week Prior to Start of Camp
	Emergency Procedures	Ryan Maier	One Week Prior to Start of Camp
	Standards for Facility Use	Ryan Maier	One Week Prior to Start of Camp
	Campers' General Information	Ryan Maier	Prior to Camp (Walk-ups – next day)
	Van Reservation/Usage	Ryan Maier	Two Weeks Prior to Start of Camp
	Final Roster Submitted for Camper Fees and Insurance	Ryan Maier	Within One Week After Camp
	Release, Indemnification, & Hold Harmless Agreement (Exhibit B) for each camper	Ryan Maier	Within One Week After Camp
	Certification of Insurance (if applicable)	Ryan Maier	Within One Week After Camp
	Financial Report USC Sports Camp (Exhibit C)	Ryan Maier	Within One Week After Camp



## Non-Institutional and Private Camp or Clinic Coaches / Staff Employment Review Form

Athletics Department staff may be employed in any capacity (e.g., counselor, guest lecturer, consultant) in a non-institutional, privately owned camp or clinic, provided the camp or clinic is operated in accordance with all restrictions applicable to Division I institutional camps and clinics. These restrictions include, but are not limited to the following:

**Camp or Clinic Restrictions (To Be Completed by the Camp Director – Please check all that apply.)**

- 1. The camp or clinic is open to any and all entrants (limited only by number and age). The camp or clinic may not select participants on an invitation-only basis or reserve spots for specific prospects.
- 2. The camp or clinic is not established, sponsored or conducted by an individual or organization that provides recruiting or scouting services concerning prospects.
- 3. The camp or clinic does not employ (even on a voluntary basis) or give free or reduced admission privileges to any high school, preparatory school or two year college athletics award winners or USC recruits.
- 4. The purpose of the camp / clinic is designed to improve overall skills through specialized instruction and is not a tryout camp devoted primarily to agility, flexibility, speed and strength tests.
- 5. All participants reside in the state in which the camp/clinic is located or within 100 miles of the camp/clinic.
- 6. The camp or clinic does not permit or arrange for a prospect or student-athlete to operate a concession to sell items related to or associated with the camp.
- 7. There will be no recruitment activities (e.g., recruitment presentations, highlight videos, posters).
- 8. The cost of awards received from the camp or clinic are included in the admission fees charged to the participants of the camp or clinic.
- 9. A booster representing USC's athletics interests is not paying any prospect's expenses to attend the sports camp or clinic.
- 10. **Coaches Clinic:** High school prospects (individuals who have started 9<sup>th</sup> grade) will not serve as demonstrators at the clinic.
- 11. **Football & Basketball Only:** The camp or clinic must occur during the months of June, July and / or August.
- 12. **Football Only:** Senior prospects are not employed, enrolled or allowed to participate.
- 13. **Basketball Only:** The camp or clinic includes an educational session detailing NCAA initial eligibility.

We wish to employ the following University of Southern California Employee(s):

\_\_\_\_\_

*We certify that we understand the above statements and agree to adhere to the above guidelines.*

<i>Name of Camp/Clinic</i>	<i>Location</i>	<i>Dates of Camp/Clinic</i>
<i>Signature &amp; Title</i>	<i>Phone</i>	<i>Fax</i>

**Fax or Mail to:** **Compliance Office**  
**University of Southern California**  
**Heritage Hall 203 A**  
**Los Angeles, CA 90089-0602**  
**Phone: (213) 740-3832 / 740-3833    Fax: (213) 740-6744**

For Compliance Use Only:

**CSO Review:**

Camp Meets NCAA Standards.
  Camp Does Not Meet NCAA Standards.

*Compliance Signature* *Date*



## Non-Institutional and Private Camp or Clinic Student-Athlete Employment Review Form

Student-athletes may be employed in a non-institutional, privately owned camp or clinic, provided the camp or clinic is operated in accordance with all restrictions applicable to NCAA Division I student-athlete camp/clinic employment. These restrictions include, but are not limited to the following:

### **Camp or Clinic Restrictions (To Be Completed by the Camp Director – Please answer below.)**

1. The student-athlete's duties are of a general supervisory character in addition to any coaching or officiating assignments.
2. Compensation provided to the student-athlete is commensurate with the going rate for camp or clinic counselors of like teaching ability and camp or clinic experience and is not based on the value that the student-athlete may have for the employer because of the athletics reputation or fame the student-athlete has achieved.
3. The student-athlete's participation is limited *only to lecturing or demonstrating* at the camp/clinic. If so, the student-athlete is \_\_\_\_ / is not \_\_\_\_ (check one) receiving compensation for his/her services.
4. All employees of the camp will \_\_\_\_ will not \_\_\_\_ (check one) receive actual travel expenses (including lodging and meals in transit and prepaid plane tickets or cash advances). *Note: Actual travel expenses may be provided only if such travel expenses are paid and procedures for reimbursement of expenses are used for all employees of the camp/clinic.*
5. A cash advance based on anticipated earnings will \_\_\_\_ / will not \_\_\_\_ (check one) be provided to the student-athlete. *Note: A cash advance may be provided only if such advance does not exceed the estimated actual and necessary cost of travel or the student-athlete's estimated employment earnings, whichever is less and such a benefit is available to all camp employees.*
6. The student-athlete's name, picture and institutional affiliation is \_\_\_\_ / is not \_\_\_\_ (check one) located in the camp/clinic counselor section of the brochure identifying the student-athlete as a staff member. *Note: A privately owned camp may use a student-athlete's name, picture and institutional affiliation **only in the camp counselor section in its camp brochure** to identify the student-athlete as a staff member. A student-athlete's name or picture may not be used in any other way to directly advertise or promote the camp. **Please attach a camp brochure and all advertisements.***
7. Transportation by an institution's coach or a representative of its athletics interests will \_\_\_\_ / will not \_\_\_\_ (check one) be provided to the student-athlete and all other employees of the camp/clinic.
8. **Football Only:** Not more than one (1) football student-athlete from any one Division I institution will be employed.

We wish to employ the following University of Southern California student-athlete(s):

*We certify that we understand the above statements, and will not risk the eligibility of the named student-athlete(s) by having him/her participate in any activities that do not adhere to the above guidelines.*

_____	_____	_____
<i>Name of Camp/Clinic</i>	<i>Location</i>	<i>Dates of Camp/Clinic</i>
_____	_____	_____
<i>Signature &amp; Title</i>	<i>Phone</i>	<i>Fax</i>

**Fax or Mail to:** Compliance Office  
 University of Southern California  
 Heritage Hall 203 A  
 Los Angeles, CA 90089-0602  
 Phone: (213) 740-3832/740-3833  
 Fax: (213) 740-6744

<b>For Compliance Use Only:</b>	
CO Review: <input type="checkbox"/> Camp Meets NCAA Standards.	<input type="checkbox"/> Camp Does Not Meet NCAA Standards.
_____	_____
<i>Compliance Signature</i>	<i>Date</i>







## Student-Athlete Employment Agreement

### DO'S

- You may work at a sports camp or clinic if you will be performing duties that are of a general supervisory nature in addition to any coaching and officiating assignments.
- You may work at a sport camp or clinic if your pay will be commensurate with the going rate for camp or clinic counselors of like teaching abilities and your wages are not based on the reputation or fame you have received as a student-athlete.
- You may work at a camp associated with a scouting or recruiting service.
- You may receive travel expenses, *only if* expenses are provided for all employees.

### DON'TS

- You may not receive compensation from a camp or clinic for an appearance in which you ONLY lecture or demonstrate.
- If you have remaining eligibility, you may not conduct your own camp or clinic.
- When employed in a camp or clinic at USC, you may not participate in required practice activities outside of the designated playing season.
- FOOTBALL STUDENT-ATHLETES ONLY: Football student-athletes may not work at a sports camp or clinic at your own institution. However, a football student-athlete may work at a sports camp or clinic at another institution provided he is the only player from his institution working there. Additionally, a football student-athlete may be employed as a counselor at any diversified camp (an all-sports camp which does not focus solely upon football), including a diversified camp at his own institution, provided he is the only individual from the institution working there.

I have read and understand all of the above and certify that I will perform my duties in accordance with NCAA rules and regulations.

\_\_\_\_\_  
Name of employed student-athlete

\_\_\_\_\_  
Current Academic Institution

\_\_\_\_\_  
Student-Athlete's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Sport

\_\_\_\_\_  
Director of Camp/Clinic

\_\_\_\_\_  
Date(s) of Camp or Clinic

