



Procedure: Waiver Request for Outside Competition

Tulane University will employ the following procedure regarding outside competition:

1. At least three (3) weeks prior to the date of departure for the outside competition, the Head Coach will submit the Waiver Request for Outside Competition form to the Compliance Office. The Waiver Request for Outside Competition form can be copied, or picked up from the Compliance Office.
2. The Head Coach will check the box that indicates: (1) whom the Student-Athlete will be representing in outside competition and; (2) the type of event that the Student-Athlete will be participating in.
3. The Head Coach will list: (1) the sport; (2) name of the outside team; (3) the name of the outside team's head coach and contact information for that person; (4) the name of the contest/event; (5) location of the contest/event; and (6) the dates of competition.
4. The Head Coach will list the names of all student-athletes who will be competing in the contest/event.
5. The Head Coach will list the date(s) the Student-Athlete will be absent from class(es), as well as the total number of class hours that will be missed due to participation in the outside competition.
6. The Head Coach will complete the form, sign, date, and forward the form to the Sport Administrator.
7. If approved, the Sport Administrator will sign and date and forward the form to the Compliance Office
8. The Compliance Office will review the form for completeness and accuracy, and sign and date the form.
9. The Compliance Office will keep all forms on file.

Any student-athlete participating in an outside competition, without prior approval, may have to be reinstated for regularly scheduled competition by the Athletic Department.



Waiver Request for Outside Competition

This form must be submitted to the Compliance Office no later than three (3) weeks prior to the date of departure for the competition. *Athletic department policy requires that student-athletes receive prior written approval to participate in outside competition.*

Part I: Please check one of the following.

- Unattached Competition
- Representing Institution
- Representing Outside Team

If the event is listed below, please check accordingly.

- High School Alumni Game
- World Cup/Championships Tryouts and Competition
- Outside Team During Official Vacation Period (14.7.1.1)
- Officially Recognized State or National Multi-Sport Events
- Olympic Games Tryouts and Competition
- Pan American Games Tryouts and Competition
- Sanctioned Outside Team Tour (17.31.2)
- National Team Tryouts and Competition

Part II: To be completed by head coach.

Sport

Name of Outside Team

Name of Outside Team's Head Coach

Contact Phone and Email

Name of Event / Tournament / Contest

Name Event Site

City State/Province Country

Dates _____ to _____

Part III: Please provide the names of the student-athletes that wish to participate in the outside competition. (Attach additional sheets if necessary)

- 1. _____
- 3. _____
- 5. _____
- 7. _____
- 9. _____
- 11. _____

- 2. _____
- 4. _____
- 6. _____
- 8. _____
- 10. _____
- 12. _____



Part IV: Please record the total hours of class time that will be missed due to participation in the outside competition.

From: _____ to _____
Date Time Date Time

Total Hours Missed: _____

By affixing your signature below, you acknowledge that you have been advised of and are aware of NCAA legislation relating to outside competition and that the information provided in this form is correct, accurate, and in compliance with NCAA, Conference USA, and Tulane University policies and regulations.

Head Coach Signature

Date

Approved by:

Sport Administrator Signature

Date

Compliance Office use only.

Outside competition for this event is approved by the Compliance Office? Yes No

Institution may provide actually and necessary expenses? Yes No

Compliance Office Signature

Date