



Procedure: Volunteer Coach Agreement

1. The Volunteer Coach is responsible for reviewing the information on the agreement form and signing and dating the form where appropriate.
2. Once the Volunteer Coach has signed and dated the form, the Head Coach is responsible for reviewing, signing, and dating the form where appropriate.
3. When the form is complete, the Head Coach will forward the form to the Sport Administrator.
4. The Sport Administrator will review for completeness, sign, and forward the form to the Compliance Office.
5. The Compliance Office will review the form for completeness. If approved, the Compliance Office will sign the form and place the form in the Volunteer Coach's file.
6. The form must be returned to the Compliance Office no later than 48 hours before the Volunteer Coach first begins his/her duties with the athletics department.
7. This form can be picked up in the Compliance Office, or copies can be made.



Volunteer Coach Agreement

Sport: _____

Academic Year: _____

A volunteer coach is any coach who does not receive compensation or remuneration from the institution's athletics department or any organization funded in whole or in part by the athletics department or that is involved primarily in the promotion of the institution's athletics program (e.g., booster club, athletics foundation association). The following provisions shall apply:

1. You are prohibited from contacting and evaluating prospective student-athletes off campus or from scouting opponents off campus and may not perform recruiting coordination functions.
2. You may receive a maximum of two (2) complimentary tickets to home athletics contests in the sport you coach.
3. You may receive compensation for employment at an institution's sports camp or clinic.
4. Tulane cannot arrange on- or off-campus employment opportunities except for summer employment.
5. You may make telephone calls to prospective student-athletes, provided you have successfully completed the coach's certification examination pursuant to NCAA Bylaw 11.5.1.1.
6. You may not evaluate or contact prospective student-athletes off-campus, regardless of whether compensation is received.
7. You must participate in compliance rules education sessions.
8. You may not coach or teach any outside club team or prospect without prior approval from the Compliance Office.
9. You may not provide any lessons or instruction to PSA's without approval from the Compliance Office.

In addition, all volunteer coaches are expected to uphold all ethical principals and codes of conduct of the NCAA, Conference USA, and Tulane University.

I, _____, fully understand the principals and applications of this document and have
(Print Name)
been advised and understand the provisions set forth under NCAA bylaw 16.02.3 and 10.1 & 10.3.

Volunteer Coach Signature

Date

Head Coach Signature

Date

Sport Administrator Signature

Date

Compliance Office Signature

Date