



Procedure: Graduate Assistant Coach Agreement

1. The Graduate Assistant Coach is responsible for reviewing the information on the agreement form and signing and dating the form where appropriate.
2. Once the Graduate Assistant Coach has signed and dated the form, the Head Coach is responsible for reviewing, signing, and dating the form where appropriate.
3. When the form is complete, the Head Coach will forward the form to the Sport Administrator.
4. The Sport Administrator will review for completeness, sign, and forward the form to the Compliance Office.
5. The Compliance Office will review the form for completeness. If approved, the Compliance Office will sign the form and place the form in the Graduate Assistant Coach's file.
6. The form must be returned to the Compliance Office no later than 48 hours before the Graduate Assistant Coach first begins his/her duties with the athletics department.
7. This form can be picked up in the Compliance Office, or copies can be made.



Graduate Assistant Coach Agreement

Sport: _____

Academic Year: _____

Per Bylaw, 11.01.3: A graduate assistant coach is any coach who has received a baccalaureate degree and is a graduate student enrolled in at least 50 percent of the institution’s minimum regular graduate program of studies and qualifies for appointment as a graduate assistant under the policies of the institution. The individual is not required to be enrolled in a specific graduate degree program unless required by the institution. The following provisions must also apply:

1. You may not receive compensation or remuneration in excess of the value of a full grant-in-aid for a full time student, based on resident status of that individual, and the receipt of four complimentary tickets to the institution’s football and basketball games.
2. You may not serve as a graduate assistant coach for a period of more than two years unless you have served an initial two-year period and completed 24 semester or 36 quarter hours and the third year is immediately subsequent to the initial two-year period. In addition, the third year must be two successive academic terms, as opposed to two separate football seasons.
3. Tulane cannot arrange on or off campus employment opportunities except for summer employment, which is permissible regardless of whether you remain enrolled in the graduate program over the summer.
4. You may receive only those expenses incurred on road trips that are received by individual team members.
5. You may receive expenses to attend conventions of the national coaches associations in football.
6. You may receive a meal with a prospective student-athlete during the prospect’s official visit with a 30-mile radius of the institution’s campus.
7. You may make telephone calls to prospective student-athletes, provided you have successfully completed the coaches certification examination pursuant to NCAA Bylaw 11.5.1.1.
8. You may not evaluate or contact prospective student-athletes off campus, regardless of whether compensation is received.
9. You must notify the athletic department business office if credit status or enrollment status changes.

In addition, graduate assistant coaches are expected to uphold all ethical principles and codes of conduct of the NCAA, Conference USA, and Tulane.

I, _____, fully understand the principles and applications of this document and have
(Print Name)
been advised and understand the provisions set forth under NCAA Bylaw 16.02.3 and 10.1 & 10.3.

Graduate Coach Signature Date

Head Coach Signature Date

Sport Administrator Signature Date

Compliance Office Signature Date