



TEXAS TECH UNIVERSITY LICENSING PROGRAM

6th & Red Raider Avenue
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(806) 742-1195 • Fax (806) 742-1192

ROYALTY WAIVER FORM

Registered Student Organizations

Registered Student Organizations of Texas Tech University are required to seek prior approval when using the names, marks, logos and/or symbols of Texas Tech for any commercial venture, whether fund raising or promotional. A Texas Tech vendor licensed through Collegiate Licensing Company **MUST** produce all items. Items bought by an organization for the benefit of that organization are exempt from the royalty fee ordinarily charged commercial ventures. Items bought by a student organization which are to be resold, **ARE NOT EXEMPT** from royalty charges. Before approval by the Licensing Director the following waiver form must be completed and signed by the appropriate representative and advisor of the organization.

Organization Name: _____ Organization Contact: _____

Academic Year: _____ Advisor: _____ Advisor's Dept: _____

Advisor's Telephone: _____ Advisor's Fax: _____

Type of Project: *(check all that apply)*

- Organization Use
- Fund Raiser *(If this item is to be resold, you cannot proceed with a royalty waiver form)*
- Promotional Giveaway
- Other *(explain)* _____

Date(s) if Fund Raiser or Other: _____

Description *(i.e. T-shirts, mugs, key chains)*: _____

NOTE: ARTWORK MUST BE ATTACHED TO THIS FORM

Name of Vendor: _____

NOTE: VENDOR MUST BE LICENSED WITH COLLEGIATE LICENSING COMPANY

I verify that the above is a registered student organization of Texas Tech University and the purpose of the project described is for promoting the organization and not for profit of any individual or business.

Signature of Advisor

Date

The following is to be completed by the Licensing Director:

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Changes	<input type="checkbox"/> Disapproved
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Comments: _____

Signature of Licensing Director

Date