

ATHLETIC TRAINING STUDENTS' ORGANIZATION CONSTITUTION

PREAMBLE

We, the Athletic Training Students' Organization, in order to create a greater sense of responsibility and respectability, strive for a better student-faculty relationship and unification of the athletic training student body and representation of its ideas. To foster advancement of the role of the athletic trainer in students, as well as knowledge, professional and personal qualities, leadership, loyalty, and promote the well being of the individual through activities, do ordain and establish this constitution.

ARTICLE I. NAME

Sec. 1 Name The name of this organization shall be known as the Athletic Training Students' Organization.

ARTICLE II. SCOPE/PURPOSE

Sec. 1 Scope The Athletic Training Students' Organization purpose is to promote the profession of athletic training, through the use of education, clinical, and administrative skills. To establish, maintain, and enhance a rapport with physicians of various specialties, athletic trainers, and other members of the sport community interested in the advancement of athletic training. To develop a program of recognizable status by preparing students in all phases of athletic training through educational components and recruiting of students that are dedicated to becoming athletic trainers.

ARTICLE III. MEMBERSHIP

Sec. 1 Membership

- A. The ATSO shall be composed of the ATSO officers, board of directors consisting of athletic training students, and any interested students majoring in Exercise and Sport Sciences.
- B. Procedures for becoming a member are regular attendance to ATSO meetings and payments of yearly dues. Dues will be required as being a part of the ATSO. Dues shall be \$15.00 for the academic year and \$10.00 for those in attendance for only 1 semester.
- C. Each class level will elect one student to represent and serve on the Board of Directors. The elected student officers will monitor the election.
- D. Membership will be open to all denoted in Sec. 1-A, unless otherwise designated for specific body.
- E. ATSO advisors will be selected by the executive committee. The advisor will be responsible for regularly attending 50% of all meetings. Assisting student leaders and members with administration complications, providing additional support from related campus departments, meeting regularly with the Executive board to discuss organizational matters, relaying and updating information. Determining when questions should be submitted to the Director of Sports Medicine for approval before presentation to the group.

ARTICLE IV. QUALIFICATIONS

- Sec. 1. Qualifications. The officers shall be the President, Vice President, Secretary, Treasurer, and Reporter.
- Sec. 2. Qualifications of Officers
- A. Candidates for office of President, Vice President; will be sophomore or junior status at the time of nomination. Candidates for office Secretary, Treasurer, and Reporter; will be freshman, sophomore or junior status at the time of nomination.
 - B. Eligibility regulations as stated in the Athletic Training Students' Organization election code will be observed.

ELECTION CODE

1. Students must currently be in good standing within the University and the Athletic Training Department.
 2. Students seeking office must pick up a candidate's package and file for candidacy no later than the deadline set by the advisor or executive board. The advisor or executive board will set the time and date for election each spring semester. There is a \$2.00 filing fee.
 3. Candidates must attend a pre-election meeting with the advisor and executive board. Date and time to be announced. Eligibility forms must be given to the advisor no later than the specified deadline.
 4. All elected officers are required to attend an Athletic Training Students' Organization workshop in the spring or summer; date and location to be determined.
 5. All officer candidates must have been active in athletic training for one full semester.
- * Active classified as attending at least 50% of all meetings and participating in at least three ATSO activities the given year.

- Sec. 3. Qualifications of Board of Directors
- A. The 3 students selected as representatives must be in good standing with the University and Athletic Training Department.
 - B. Selected students must be willing to attend all stated meetings that are scheduled for the Board of Directors to attend.

ARTICLE V. TERMS OF MEMBERS

- Sec. 1. The elected officers of the ATSO will serve the fall and spring semester of the designated year for which they have been elected to serve.
- Sec. 2. The Board of Director representatives will serve for the fall and spring semester of the designated year for which they have been selected to serve.

ARTICLE VI. ORGANIZATION MEETINGS

Sec. 1. Meetings

- A. Either a general session of the ATSO or a meeting of the Board of Directors and Officers will be held approximately every month during a designated scheduled time.
- B. Additional meetings may be called as deemed necessary by the ATSO advisor or executive board.

ARTICLE VII. DUTIES OF OFFICERS

Sec. 1. The President

- A. Preside over ALL executive and/or general ATSO meetings. The President will present an agenda for each meeting for the advisors approval PRIOR to the meeting. Copies will be provided for those in attendance.
- B. Call special meetings at the request of the advisor.
- C. Vote ONLY in the case of a tie.
- D. See that all meetings are conducted according to Parliamentary procedure.
- E. Represent ATSO at those functions necessary for Athletic Training Student representation.
- F. Attend ATSO officer workshop

Sec. 2. Vice President

- A. Preside over executive and/or general ATSO meetings in the absence of the President.
- B. Serve as the Director of ALL committee work.
- C. In charge of ATSO calendar
- D. Supervise arrangements for ATSO chairperson of assemblies.
- E. Serve as director of ATSO newsletter in correspondence with reporter.
- F. See that order is maintained and parliamentary procedures are carried out at all meetings.
- G. Attend ATSO officer workshop.

Sec. 3. Secretary

- A. Keep accurate minutes of ALL meetings, regular or called.
- B. Call Roll
- C. Write ALL matters of appreciation to guest speakers, entertainers in assemblies, and notable acts that need recognition.
- D. Handle all correspondence
- E. Attend ATSO officer workshop.

Sec. 4. Treasurer

- A. Keep accurate records of the financial transactions of the ATSO.
- B. Submit a report to EACH general assembly of the ATSO concerning the financial transactions.
- C. Attend ATSO officer workshop

Sec. 5. Reporter

- A. Submit to the University newspaper, local newspaper, and radio and/or televising stations any items that are newsworthy concerning the ATSO or ATSO activities. The advisor MUST approve any report BEFORE submitting.
- B. Preside as temporary secretary in the absence of the secretary.
- C. Work in correspondence with Vice President on ATSO newsletter.
- D. Attend ATSO officer workshop

ARTICLE VIII. DUTIES OF BOARD OF DIRECTORS

Sec. 1. Board of Directors

- A. Attend the general sessions of the ATSO.
- B. Have one vote in all legislative matters.
- C. Be a member or chair at least one committee throughout the school year.
- D. Report to other students the contents of the ATSO meetings.
- E. Carryout the duties given to the board by ATSO.

ARTICLE IX. COMMITTEES

Sec.1. Committees will be formed, as the need arises, to handle specific task throughout the year. Committees will also be formed to work on a variety of specific ATSO projects that will be used for the betterment of the Athletic Training Department.

Sec. 2. Chairperson of Committees will be appointed by the advisor, appointed by the executive board, or appointed by the committee. The advisor will decide the best manner to appoint the chairperson for each given situation.

ARTICLE X. REMOVAL FROM OFFICE

Sec. 1. The ATSO may determine the rules of its proceedings, punish its members for disorderly behavior, and with the concurrence of two-thirds, expel a member.

Sec. 2. Grounds for Removal from the ATSO

- A. Failure to attend three meetings in a semester.
- B. Failure to participate or carry through with assigned duties.
- C. Unprofessional behavior, as defined by the advisors, can be grounds for automatic dismissal. The advisors will handle this situation.

Sec. 3. In the event, an ATSO officer fails to maintain the previously stated qualifications, that officer shall be replaced in the following manner:

- A. President- This office will be succeeded by the Vice President of the ATSO. If the Vice President is not eligible to hold this position, the ATSO shall nominate two of the three Board of Director members. The ATSO will then vote between the two nominees. The nominee with the most votes will then fill this position for the remainder of the school year.

- B. Vice President- This office, if vacated will be filled by a member of the Board of Directors by a simple majority vote of the said organization.
- C. Secretary, Treasurer, or Reporter- This office, or offices, if vacated will be filled by a member of the Board of Directors by means of a simple majority vote of the said organization.
- D. Any vacancy that is results of a member moving up to succeed another position is a special situation. The guidelines for this situation will be established at the given time by the advisor.
- E. In the event that all officers become ineligible at the same time, a new set of officers will be chosen by a general election of the Athletic Training Students' Organization as outlined in the previously stated Election codes.

ARTICLE XI. QUORUM AND RULES OF ORDER

All meetings will be conducted by common rules of courtesy and simplified parliamentary procedures. At least two-thirds of the total membership will constitute a quorum.

ARTICLE XII. SUPERVISION

Any action taken by the ATSO is subject to the approval of the Department of Sports Medicine as well as the advisor.

ARTICLE XIII. AMENDING THE CONSTITUTION

- Sec. 1. This Constitution may be amended in two ways:
 - A. By a simple majority vote of the ATSO.
 - B. By administrative regulations.
- Sec. 2. The Constitution may be amended under Section 1A in the following way:
 - A. Proposed amendment to the Constitution must be submitted in writing to the ATSO.
 - B. The proposed amendment passes by two-thirds majority vote of the ATSO.
 - C. If the proposed amendment passes by the ATSO, it will be submitted to the Director of Sports Medicine or advisor for approval. It will then be submitted to the athletic training student body for vote. The amendment then becomes a part of the constitution provided it carries by simple majority of the ATSO.

ARTICLE XIV. LIMITATION

Any action taken or activities by the ATSO is subject to the approval of the Department of Sports Medicine as well as the advisor.

ARTICLE XV. RATIFICATION

This Constitution will be ratified by the administration and by the affirmative vote of two-thirds of the members present at the ATSO meetings.

ARTICLE XVI. BYLAWS

Sec. 1. Regular meetings of the Athletic Training Students' Organization will be conducted according to the following program:

- A. Call to order
- B. Roll Call
- C. Reading of the Minutes
- D. Reports of officers and committees
- E. Old Business
- F. New Business
- G. Miscellaneous
- H. Adjournment

* This order is subject to change, with prior approval from the advisor.

Sec. 2. The ATSO will, with the approval of the Director of Sports Medicine and ATSO advisor, have the power to delegate any authority which it deems necessary for its function.

ARTICLE XVII. AMENDMENTS

Sec. 1. Membership and Club Dues: The following amendment will now be followed for Article III. Membership Sec. 1 B. Procedures for becoming a member are regular attendance to the ATSO meetings and payments of yearly dues. Dues will be required as being a part of the ATSO. Dues shall be \$35.00 for this immediate academic year of 2005-2006 and \$25.00 for those in attendance for only one semester of this immediate school year. Dues after this school year will then return to the normal rate of \$15.00 for the academic year and \$10.00 for those in attendance only one semester.