

This handbook is for informational purposes only. The provisions of this handbook do not constitute a contract, express or implied, between any student-athlete and Texas Christian University. The provisions of this handbook are subject to change without notice.

Dear TCU Student-Athlete:

Welcome to a new year in TCU Athletics! We are happy you are here and ready to begin your pursuit of excellence. It is a very exciting time at TCU and you should be proud to be a Horned Frog!

The following student-athlete handbook has been developed to serve as a guide and reference for you as you fulfill your role as a TCU student-athlete. Your efforts to subscribe to the principles and policies in this manual will help you achieve success as an integral part of our student body and an asset to our athletics program. The entire coaching staff, athletics administrators and all professional and support staff are interested in your welfare and are here to assist you in achieving success as a student and as an athlete.

Please take time to read the following pages concerning the goals of our department and our commitment to you. I am confident that you, too, will make an equal commitment to assist us in meeting the challenges and attaining success in the future.

Sincerely,

Dr. Daniel B. Morrison, Jr.
Director of Athletics

TCU

OUR MISSION

To educate individuals to think and act as ethical leaders and responsible citizens in the global community.

OUR VISION

To be a prominent private university recognized for our global perspective, our diverse and supportive learning community, our commitment to research and creative discovery, and our emphasis on leadership development.

OUR CORE VALUES

TCU values academic achievement, personal freedom and integrity, the dignity and respect of the individual, and a heritage of inclusiveness, tolerance and service.

INTERCOLLEGIATE ATHLETICS AT TCU

Texas Christian University (TCU) is a member of the National Collegiate Athletic Association (NCAA) and Mountain West Conference (MWC). TCU fields teams in baseball, men's and women's basketball, men's and women's cross country, women's equestrian, football, men's and women's golf, women's rifle, women's soccer, men's and women's swimming, men's and women's tennis, men's and women's indoor and outdoor track, and women's volleyball. The Department supports nearly 500 student-athletes and employs 100 full-time administrators, coaches, and staff.

DEPARTMENT OF INTERCOLLEGIATE ATHLETICS MISSION STATEMENT

The Department of Intercollegiate Athletics:

- Focuses on the well-being of the student-athlete;
- Provides NCAA Division 1A programs for men and women in which the participants have a successful competitive experience;
- Supports a meaningful academic experience leading to graduation;
- Develops support for the university among its many constituents;
- Is committed to the philosophy and principles of the NCAA, Mountain West Conference, and TCU; and
- Is committed to provide equitable opportunities for all student-athletes and athletics department personnel, including women and minorities.

ROLE OF STUDENT-ATHLETES

Participating in intercollegiate athletics at TCU is a unique privilege. Student-athletes are provided with opportunities endemic to the exciting world of sports. Athletics furnishes avenues through which student-athletes may experience such facets as goal setting, teamwork, and leadership, among others. As an intercollegiate athletics participant, student-athletes are expected to embrace the role of a learner, utilizing these opportunities and experiences to enhance educational pursuits.

Student-athletes function largely as representatives of the university. The athletics environment often affords student-athletes with considerable attention within and outside the campus community. As much of a privilege as participating in intercollegiate athletics is, this privilege carries a great deal of responsibility as well. Due to the high profile

nature of being an athlete at TCU, student-athletes are held to high standards of behavioral expectations, ethical conduct, and sportsmanship. Student-athletes are expected to conduct themselves at all times in a manner that honors and complements themselves, their teammates, the Department of Athletics, and the institution.

CODE OF STUDENT CONDUCT

Students at TCU are subject to university regulations and procedures outlined in the institution's Bulletin, Student Handbook, and all other published material containing such regulations, policies and procedures. Students are also expected to comply with all federal, state and local laws. This principle extends to conduct off campus that is likely to have adverse effects on the University or on the educational process. In addition, student-athletes are subject to all rules and regulations required for individual participation on specific sports teams, including team rules, rules of Mountain West Conference, and rules of the National Collegiate Athletic Association. Student-athletes are expected to be thoroughly familiar with institutional and departmental rules and regulations, as well as those pertaining to Mountain West Conference and the NCAA.

Violations of the Code of Student Conduct are investigated and resolved by staff members in the Division of Student Affairs under the general supervision and direction of the Campus Life Office. Members of the Department of Athletics may be involved in such investigations, depending on the nature of the charge.

Violations of local, state and/or federal laws are investigated and resolved by appropriate local, state and/or federal authorities. Members of the Division of Student Affairs and the Department of Athletics may be involved in such investigations, depending on the nature of the charge.

Violations of team rules are investigated and resolved by Athletics Department coaching staff members under the general supervision of the Office of the Director of Athletics. Violations of Mountain West Conference and NCAA rules are investigated and resolved by the Office of Athletics Compliance under the general supervision of the Office of the Director of Athletics. Possible violations may also be investigated and resolved by entities outside the Department of Athletics, including, but not limited to the University Athletics Compliance Committee, Mountain West Conference, and the NCAA.

Proper Conduct.

- Student-athletes are expected to conduct themselves at all times in a manner that honors and complements themselves, their teammates, the Department of Athletics and the institution.
- Student-athletes are expected to respect the rights and responsibilities of others, including teammates, coaches, professional staff, support personnel, members of opponents' teams, officials and spectators; as well as all members, visitors and constituents of the institution's community.
- Student-athletes are expected to assume the responsibility of meeting all academic and institutional obligations in a timely manner, consistent with established procedures.

Improper Conduct.

Student-athletes are expected to refrain from the following prohibited conduct (as outlined in the TCU Student Handbook, Code of Student Conduct, Article 3):

- Infliction of bodily or emotional harm,

- Hazing,
- Destruction of property,
- Use, storage or possessions of weapons or dangerous devices,
- Tampering with safety equipment and arson,
- Dishonest conduct,
- Theft and/or unauthorized use of property,
- Unauthorized or abusive use of computer equipment, programs or data,
- Failure to comply with university authority,
- Illegal use, production, distribution, sale or possession of drugs,
- Illegal use, production, distribution, sale or possession of alcohol,
- Unauthorized presence,
- Disorderly conduct,
- Failure to comply with residential living rules,
- Academic misconduct,
- Cheating,
- Plagiarism,
- Collusion,
- Abuse of resource material,
- Misuse of computer,
- Fabrication and falsification,
- Multiple submission of academic work,
- Complicity in academic misconduct, and
- Bearing false witness.

Sanctions. The sanctions for violations related to improper conduct will be determined by TCU institutional authorities as well as NCAA authorities on a case-by-case basis.

Actions. Report all knowledge of possible unethical conduct to the Office of Athletics Compliance.

STATEMENT CONCERNING ACADEMIC INTEGRITY

Student-athletes are expected to fully participate in the academic program of their collegiate experience. TCU and the NCAA maintain specific parameters regarding appropriate academic conduct. Please refer to the TCU Student Handbook and the NCAA Manual for further information regarding issues of academic integrity.

Academic Fraud. Academic fraud includes but is not limited to: acquiring information (e.g., copying from other students on assignments or during exams), providing information (e.g., giving answers to other students for assignments or exams), plagiarism (e.g., claiming others work as one's own), conspiracy (e.g., agreeing with other students to commit academic dishonesty), and fabrication of information (e.g., falsification of results from research).

Sanctions. Academic fraud is a violation of NCAA Bylaw 10.1(b). Penalties may vary according to the severity of the violation and may result in suspension and/or termination from the athletics program and/or the university.

Actions. Suspicion or knowledge of academic fraud should be reported to the Office of Athletics Compliance.

STATEMENT CONCERNING HARASSMENT

Student-athletes are expected to be viable, contributing members of the TCU community. As a socially and culturally diverse community, student-athletes are expected to be sensitive to and respectful of the background, heritage, experiences and rights of all others. Harassment is defined as any act or verbiage that demeans, humiliates, or intimidates others.

Sanctions. Harassment in any form is unacceptable and will not be tolerated at TCU. Disciplinary measures will be taken regarding the violation of this policy.

Actions. Victims of harassment are encouraged to contact the TCU Counseling Center or appropriate Department of Athletics personnel.

STATEMENT CONCERNING SEXUAL HARASSMENT/SEXUAL ASSAULT

Sexual harassment is defined as any unwelcome sexual advance, request for sexual favor, reference to gender or sexual orientation, or other verbal or physical conduct of a sexual nature. Such behavior, even if perceived to be in jest, is unacceptable and will not be tolerated at TCU.

Sexual assault is defined as an unwanted violating sexual act forced upon an individual by a perpetrator. The perpetrator may or may not be known to the victim. On college campuses, date rape, which involves acquaintances or friends as opposed to strangers, is the prevalent form of sexual assault. Just because two individuals know each other does not absolve one from acting without the consent of the other. Keep in mind that **"no" means "no"** regardless of the type of relationship that exists between two people. When one person acts in a manner unwanted by another, the unwanted act will be considered assault.

Sanctions. Sexual assault is unacceptable and will not be tolerated at TCU. Disciplinary measures will be taken regarding the violation of this policy.

Actions. Victims of sexual harassment or sexual assault are encouraged to contact the TCU Counseling Center or appropriate Department of Athletics personnel.

STATEMENT CONCERNING HAZING

Under Texas state law individuals or organizations engaging in hazing could be subject to fines and charged with a criminal offense. According to the law, a hazing offense may be committed not only by engaging in a hazing activity but also by soliciting, directing, encouraging, aiding or attempting to aid another in hazing, by intentionally, knowingly, or recklessly allowing hazing to occur, or by failing to report in writing to the Office of Campus Life or the Office of Athletics Compliance firsthand knowledge that a hazing incident is planned or has occurred. The fact that a person consented to or acquiesced in a hazing activity is not a defense to prosecution for hazing. In an effort to encourage reporting of hazing incidents, the law grants immunity from civil or criminal liability to any person who reports a specific hazing event to the Office of Campus Life and immunizes that person from participation in any judicial proceeding resulting from that report. The penalty for failure to report is a fine of up to \$1,000, up to 180 days in jail, or both. Penalties for other hazing offenses vary according to the severity of the injury which results and include fines from \$500 to \$10,000 and/or confinement for up to two years. The law does not affect or in any way restrict the right of the University to enforce its own

rules against hazing.

The law defines hazing as any intentional, knowing, or reckless act, occurring on or off the campus of an educational institution, directed against students, that endangers the mental or physical health or safety of others for the purpose of pledging, being initiated into, affiliating with, holding office in, or maintaining membership in any organization whose members are or include students at an educational institution. Hazing includes but is not limited to:

- a) any type of physical brutality, such as whipping, beating, striking, branding, electric shocking, placing of a harmful substance on the body, or similar activity;
- b) any type of physical activity, such as sleep deprivation, exposure to the elements, confinement, calisthenics, or other activity that subjects students to an unreasonable risk of harm or that adversely affects the mental or physical health or safety;
- c) any activity involving consumption of food, liquid, alcoholic beverage, liquor, drug, or other substance which subjects students to an unreasonable risk or harm, or which adversely affects the mental or physical health;
- d) any activity that intimidates or threatens students with ostracism, that subjects students to extreme mental stress, shame, or humiliation, or that adversely affects the mental health or dignity, or discourages students from entering or remaining registered in an educational institution, or that may reasonably be expected to cause students to leave the organization or the institution rather than submit to acts described in this subsection;
- e) Any activity that induces, causes, or requires students to perform a duty or task which involves a violation of the Penal Code.

IMPROPER CONDUCT RELATED TO ATHLETICS PARTICIPATION

Student-athletes are expected to refrain from the following prohibited conduct (as outlined by the NCAA, Mountain West Conference, and/or TCU Department of Athletics).

UNETHICAL CONDUCT

NCAA Bylaw 10.1. Unethical conduct by a prospective or enrolled student-athlete or a current or former institutional staff member (e.g., coach, professor, tutor, teaching assistant, student manager, student trainer) may include, but is not limited to, the following:

- a) Refusal to furnish information relevant to an investigation of a possible violation of an NCAA regulation when requested to do so by the NCAA or the individual's institution;
- b) Knowing involvement in arranging for fraudulent academic credit or false transcripts for a prospective or an enrolled student-athlete;
- c) Knowing involvement in offering or providing a prospective or an enrolled student-athlete an improper inducement or extra benefit or improper financial aid;
- d) Knowingly furnishing the NCAA or the individual's institution false or misleading information concerning the individual's involvement in or knowledge of matters relevant to a possible violation of an NCAA regulation;
- e) Receipt of benefits by an institutional staff member for facilitating or arranging a meeting between a student-athlete and an agent, financial advisor or a representative of an agent or advisor (e.g., "runner");
- f) Knowing involvement in providing a banned substance or impermissible supplement to

student-athletes, or knowingly providing medications to student-athletes contrary to medical licensure, commonly accepted standards of care in sports medicine practice, or state and federal law;

g) Failure to provide complete and accurate information to the NCAA or institution's admissions office regarding an individual's academic record (e.g., schools attended, completion of coursework, grades and test scores);

h) Fraudulence or misconduct in connection with entrance or placement examinations;

i) Engaging in any athletics competition under an assumed name or with intent to otherwise deceive; or

j) Failure to provide complete and accurate information to the NCAA, the NCAA Eligibility Center or the institution's athletics department regarding an individual's amateur status.

Sanctions. The sanctions for violations related to unethical conduct will be determined by TCU institutional authorities as well as NCAA authorities on a case-by-case basis.

Actions. Report all knowledge of possible unethical conduct to the Office of Athletics Compliance.

CHARGES OF VIOLATIONS OF LOCAL, STATE, FEDERAL LAWS

Student-athletes who are charged with possible violations of local, state and/or federal laws will be subject to investigation by appropriate authorities. Such charges may result in sanctions imposed by the Division of Student Affairs as well as the Department of Athletics.

CHARGES OF VIOLATIONS INVOLVING MISDEMEANORS/FELONIES

a) Student-athletes who are charged with possible violations of misdemeanors involving bodily harm to another individual may be required to take a temporary leave-of-absence from all athletics related activity until such charges are cleared.

b) Student-athletes who are charged with possible felony violations will be required to take a temporary leave-of-absence from all athletics related activity until such charges are cleared.

GAMBLING ACTIVITIES

NCAA Bylaw 10.3. The following individuals shall not knowingly participate in sports wagering activities provide information to individuals involved in or associated with any type of sports wagering activities concerning intercollegiate, amateur or professional athletics competition: *(Adopted: 4/26/07 effective 8/1/07)*

a) Staff members of an institution's athletics department;

b) Nonathletics department staff members who have responsibilities within or over the athletics department (e.g., chancellor or president, faculty athletics representative, individual to whom athletics reports);

c) Staff members of a conference office; and

d) Student-athletes.

Sanctions. NCAA Bylaw 10.3.1. The following sanctions for violations of Bylaw 10.3 shall apply: *(Revised: 4/26/07 effective 8/1/07)*

a) A student-athlete who engages in activities designed to influence the outcome of an intercollegiate contest or in an effort to affect win-loss margins (i.e., "point shaving") or who participates in any sports wagering activity involving the student-athlete's

institution shall permanently lose all remaining regular-season and postseason eligibility in all sports. *(Revised: 4/26/07 effective 8/1/07)*

- b) A student-athlete who in any sports wagering activity through the Internet, a bookmaker, or a parlay card or shall be ineligible for all regular-season and postseason competition for a minimum of a period of one year from the date of the institution's determination that a violation occurred and shall be charged with the loss of a minimum of one season of eligibility. If the student-athlete is determined to have been involved in a subsequent violation of any portion of Bylaw 10.3, the student-athlete shall permanently lose all remaining regular-season and postseason eligibility in all sports. *(Revised: 4/26/07 effective 8/1/07)*

Sanctions. NCAA Bylaw 10.4. Prospective or enrolled student-athletes found in violation of the provisions of this regulation shall be ineligible for further intercollegiate competition, subject to appeal to the Committee on Student-Athlete Reinstatement for restoration of eligibility.

Actions.

- a) Be wary of individuals who constantly seek information regarding potential individual and team performance;
- b) Report all knowledge of possible gambling activities to the Office of Athletics Compliance.

USE OF AGENTS

NCAA Bylaw 12.3. General Rule. Student-athletes shall be ineligible for participation in an intercollegiate sport if such student-athletes have ever agreed (orally or in writing) to be represented by an agent for the purpose of marketing their athletics ability or reputation in that sport. Further, an agency contract not specifically limited in writing to a sport or particular sports shall be deemed applicable to all sports, and such student-athletes shall be ineligible to participate in any sport.

Representation for Future Negotiations. Student-athletes shall be ineligible if such student-athletes enter into a verbal or written agreement with an agent for representation in future professional sports negotiations that are to take place after such student-athletes have completed eligibility in that sport.

Benefits from Prospective Agents. Student-athletes shall be ineligible if such student-athletes (or friends or relatives) accept transportation or other benefits from:

- a) Any person who represents any individual in the marketing of his or her athletics ability. The receipt of such expenses constitutes compensation based on athletics skill and is an extra benefit not available to the student body in general; or
- b) An agent, even if the agent has indicated that he or she has no interest in representing such student-athletes in the marketing of athletics ability or reputation and does not represent individuals in such student-athletes' sports.

Sanctions. Improper contact with sports agents may result in immediate and complete loss of athletics eligibility.

Actions.

- a) Report any contact (personal, verbal or written) by anyone who may express involvement as or with a sports agent to the Office of Athletics Compliance.
- b) Inform potential sports agents to contact the Office of Athletics Compliance. They will

provide guidelines for agent procedure.

- c) Note that agents may not watch practice sessions without approval from the Office of Athletics Compliance.
- d) Contact the Office of Athletics Compliance regarding further information concerning the use of sports agents.

EXTRA BENEFITS

NCAA Bylaw 16.02.3. An extra benefit is any special arrangement by an institutional employee or a representative of the institution's athletics interest to provide student-athletes or their relatives or friends a benefit not expressly authorized by NCAA legislation.

Sanctions. Student-athletes shall not receive any extra benefit. Receipt by student-athletes of an award, benefit or expense allowance not authorized by NCAA legislation renders student-athletes ineligible for athletics competition in the sport for which the improper award, benefit or expense was received.

Actions.

- a) Report any contact (personal, verbal or written) by anyone who may express a desire to provide an extra benefit to the Office of Athletics Compliance.
- b) Inform such persons to contact the Office of Athletics Compliance. The Director will provide related guidelines.
- c) Contact the Office of Athletics Compliance regarding further information concerning extra benefits.

USE OF TOBACCO

NCAA Bylaw 17.1.8. The use of tobacco products by a student-athlete is prohibited during practice and competition. A student-athlete who uses tobacco products during a practice or competition shall be disqualified for the remainder of that practice or competition.

TCU Student-athletes are prohibited from the use of tobacco and all related tobacco products in conjunction with any intercollegiate athletics related activity. These activities include but are not limited to:

- a) Traveling to or from a site of practice or competition,
- b) Presence at all team or individual practices,
- c) Presence at all athletics events, on or off campus,
- d) Presence at a site of competition with the team, or as a representative of the team or coaching staff,
- e) Presence at all social functions, on or off campus with the team or as a representative of the team.

Sanctions. Prohibited use of tobacco and all related tobacco products may result in disciplinary actions, including but not limited to a letter of reprimand from the Director of Athletics, suspension of athletics related activities, suspension of athletics related financial aid, and/or permanent removal from athletics participation.

USE OF ALCOHOL

Student-athletes are prohibited from the use of alcohol in conjunction with any intercollegiate athletics related activity. These activities include but are not limited to:

- a) Traveling to or from a site of practice or competition,
- b) Presence at all team or individual practices,
- c) Presence at all athletics events, on or off campus,
- d) Presence at a site of competition with the team, or as a representative of the team or coaching staff,
- e) Presence at all social functions, on or off campus with the team or as a representative of the team.

USE OF BANNED SUBSTANCES

NCAA Bylaw 18.4.1.5. A student-athlete who is found to have used a substance on the list of banned drug classes, as set forth in Bylaw 31.2.3.4, shall be declared ineligible for further participation in postseason and regular-season competition in accordance with the ineligibility provisions in Bylaw 18.4.1.5.1. The certifying institution may appeal to the Committee on Student-Athlete Reinstatement for restoration of the student-athlete's eligibility if the institution concludes that circumstances warrant restoration.

Sanctions. Duration of Ineligibility

NCAA Bylaw 18.4.1.5.1. Student-athletes who test positive (in accordance with the testing methods authorized by the Executive Committee) shall be charged with the loss of a minimum of one season of competition in all sports if the season of competition has not yet begun for such student-athletes or a minimum of the equivalent of one full season of competition in all sports if such student-athletes test positive during their season of competition. Such student-athletes shall remain ineligible for all regular-season and postseason competition during the time period ending one calendar year (i.e., 365 days) after such student-athletes' positive drug test and until such student-athletes test negative and eligibility is restored by the Committee on Student-Athlete Reinstatement. (Please see further information related to this issue in the NCAA Manual.)

DEPARTMENT OF ATHLETICS CHEMICAL AWARENESS, DRUG ABUSE, AND SCREENING POLICY

Chemical use and/or abuse can adversely affect the personal life, health, academic and athletics performance of students participating in athletics at TCU ("student-athlete"). The TCU Department of Athletics desires to help student-athletes avoid chemical abuse. The goals and purpose of this policy include:

- a) To obtain drug free maximum health, personality growth, academic and athletic performance for all student-athletes;
- b) To educate student-athletes of the potential dangers of chemical use; and
- c) To identify student-athletes who have use problems or potential problems, and to provide intensive education and pathways, if necessary, for treatment.

With regard to its students generally, TCU maintains policies covering topics including but not limited to:

- a) Alcohol and drug education,
- b) Student alcohol use,
- c) Alcohol policy violations procedures and sanctions,
- d) Alcohol and behavior,
- e) Alcohol in residence halls,

- f) Drug abuse and penalties,
- g) How to get help, and
- h) Legal sanctions for illegal use of alcohol and other drugs.

TCU's Code of Student Conduct also covers drug and alcohol use and abuse. These policies are not reprinted here. However, the prohibitions and sanctions in these policies apply to all student-athletes. All student-athletes should read, become familiar with, and abide by these general TCU policies.

The NCAA has policies pertaining to topics including but not limited to the signing of NCAA drug testing consent forms, drug testing and associated ineligibility rules, and ineligibility for use of banned drug classes. These policies are not reprinted here. However, all student-athletes should read, become familiar with, and abide by these NCAA policies.

Any athletics conference in which TCU participates may likewise have its own rules regarding chemical abuse, testing, associated ineligibility requirements, and drug testing consent forms. All student-athletes should read, become familiar with, and abide by such conference policies.

In addition to the above policies, and as an extension of TCU's above described general policies, the TCU Department of Athletics has its own Chemical Awareness, Drug Abuse, and Screening Policy ["the Department of Athletics Policy"]. All student-athletes must comply with the Department of Athletics Policy.¹ This means that, with regard to the Department of Athletics Policy, student-athletes must comply with additional requirements beyond those required of TCU students generally.

All student-athletes shall sign an Authorization and Consent form in conjunction with the annual physical review and at such other time or times as TCU deems appropriate. Failure by student-athletes to provide a timely and unqualified signature on the Authorization and Consent form is a violation of this policy.

¹This Athletics Department Policy is not intended to limit any action taken by TCU, the NCAA, or any conference in which TCU participates.

At the discretion of the Director of Athletics, Head Coach, Director of Sports Medicine, Head Athletics Trainer or Coordinator of Athletics Training, drug screening of student-athletes occurs. Individuals are selected for drug screening on one or more of the following basis: team testing, random testing, or reasonable cause testing. Testing occurs at the expense of the TCU Department of Athletics. Depending on the circumstances, testing positive for a Prohibited Substance under this policy can adversely affect athletics participation, scholarship/grant status and receipt of monies or benefits under any scholarship/grant, status as a student at TCU, ability to live in TCU sponsored housing or residence hall, or other privileges and benefits.

ENFORCEMENT PROCEDURES/CONSEQUENCES

First Offense/Offense While Not On Probation

The Director of Athletics, Head Coach, and Vice Chancellor for Student Affairs (or said designee) will be notified, and additionally, on a "need to know" basis, the Team Physician, Director of Sports Medicine, staff Athletics Trainer, appropriate counselor or counselors at TCU, and any other persons TCU deems appropriate.

Parents or guardians of offending student-athletes will be notified by TCU. This shall be done in written form by the Director of Athletics (or said designee), in addition to verbal

notification provided by the Head Coach.

The Institutional Procedures at TCU dealing with drug abuse will be followed and implemented. For some violations of this policy and/or TCU's drug policy, including but not limited to drug sale or distribution, a first violation results in harsh sanctions, including but not limited to expulsion from TCU, cancellation of scholarship, and removal from participating in athletics. In the case of student-athletes whose first violation is testing positive under a test administered under this policy, institutional sanctions may include, in addition to any sanctions imposed through the Vice Chancellor for Student Affairs (or said designee), such student-athletes being placed on probation for at least one year², follow up testing as often as deemed necessary by TCU, and required attendance at drug/alcohol counseling.

The Director of Athletics, Head Coach and Vice Chancellor for Student Affairs (or said designee) may require additional punishments/sanctions, beyond those specifically mentioned above.

Violation of Probation/Offense During Probationary Period. The Director of Athletics, Head Coach, and Vice Chancellor for Student Affairs (or said designee) will be notified, and additionally, on a "need to know" basis, the Team Physician, Director of Sports Medicine, staff Athletics Trainer, appropriate counselor or counselors at TCU, and any other persons TCU deems appropriate.

Student-athletes' parents or guardians will be notified of violation by TCU. This shall be done in written form by the Director of Athletics (or said designee) in addition to the verbal notification by the Head Coach.

The Institutional Procedures at TCU dealing with drug abuse will be followed and implemented. In the case of student-athletes whose first violation was testing positive under this policy, penalties for testing positive during the probationary period may include, in addition to any sanctions imposed through the Vice Chancellor for Student Affairs (or said designee), such student-athletes being suspended from practice or participating in athletics competition for at least one year³, follow up testing as often as deemed necessary by TCU, required attendance at drug/alcohol counseling⁴ and consideration by TCU as to whether to suspend and/or terminate such student-athletes' scholarship rights and payments. The Vice Chancellor for Student Affairs (or said designee) and the Director of Athletics will be involved in such decisions concerning athletics scholarships.

²365 days from date of testing positive.

³365 days from date of test.

⁴On campus alcohol and substance abuse counselors.

The Director of Athletics, Head Coach and the Vice Chancellor for Student Affairs (or said designee) may require additional punishments/sanctions, beyond those provided under Institutional Procedures mentioned above.

For additional or other offenses not covered in this policy, the Director of Athletics, Head Coach and Vice Chancellor for Student Affairs (or said designee) will be notified, and additionally, on a "need to know" basis, the Team Physician, Director of Sports Medicine, staff Athletic Trainer, and any other persons TCU deems appropriate.

Institutional procedures and sanctions at TCU appropriate for the situation will be implemented. Student-athletes placed on probation due to a positive test under this policy, and who subsequently tests positive under this policy during the probation, and who then test positive under this policy during a subsequent suspension will be barred from further

participation in TCU athletics, and may incur further sanctions appropriate under Institutional Procedures at TCU.

DEPARTMENT OF INTERCOLLEGIATE ATHLETICS POLICIES AND PROCEDURES

The following policies and procedures have been designed by the NCAA, Mountain West Conference, Texas Christian University, and/or the TCU Department of Athletics to ensure the integrity and to promote the educational benefits of athletics participation in the intercollegiate environment.

ELIGIBILITY POLICIES AND PROCEDURES

Prior to the first date of intercollegiate athletics participation, student-athletes must be approved for participation through the Office of the Registrar and the Office of Athletics Compliance at TCU. NCAA, Mountain West Conference, TCU and the Department of Athletics regulations will be reviewed to ensure compliance.

Also prior to intercollegiate athletics participation, student-athletes must first meet with the Office of Athletics Compliance to review all pertinent NCAA, Mountain West Conference, TCU and the Department of Athletics policies and procedures.

AMATEURISM

NCAA Bylaw 12.01.

Eligibility for Intercollegiate Athletics.

NCAA Bylaw 12.01.1. Only amateur student-athletes are eligible for intercollegiate athletics participation in a particular sport.

Clear Line of Demarcation. NCAA Bylaw 12.01.2. Member institutions' athletics programs are designed to be an integral part of the educational program. Student-athletes are considered an integral part of the student body, thus maintaining a clear line of demarcation between college athletics and professional sports.

Professional Athletics Team. NCAA Bylaw 12.02.4. A professional team is any organized team that:

- a) Provides any of its players more than actual and necessary expenses for participation on the team, except as otherwise permitted by NCAA legislation. (Refer to NCAA manual for entirety of Bylaw 12.02.4.)
- b) Declares itself to be professional.

Amateur Status. NCAA Bylaw 12.1.2. Individuals lose amateur status and thus shall not be eligible for intercollegiate athletics competition in a particular sport if such individuals:

- a) Use their athletics skill (directly or indirectly) for pay in any form in that sport;
- b) Accept a promise of pay even if such pay is to be received following completion of intercollegiate athletics participation;
- c) Sign a contract or commitment of any kind to play professional athletics, regardless of its legal enforceability or any consideration received;
- d) Receive, directly or indirectly, a salary, reimbursement of expenses or any other form of financial assistance from a professional sports organization based upon athletics skill or participation, except as permitted by NCAA rules and regulations;
- e) Compete on any professional athletics team (per Bylaw 12.02.4), even if no pay or

remuneration for expenses was received; or

- f) Subsequent to initial full-time collegiate enrollment, enter into a professional draft; or
- g) enter into an agreement with an agent.

Student-athletes' eligibility will be lost if such student-athletes:

- a) Accept money, transportation, or other benefits from an agent, or agree to have an agent market athletics ability or reputation in a specific sport;
- b) Accept any pay for promoting a commercial product or service, or allow the use of such student-athletes' name or picture to be used for promoting a commercial product or service; or
- c) Accept pay for work not actually performed, or are paid at a rate higher than the going rate because of such student-athletes' athletics ability, fame, or reputation.

Competition with Professionals. NCAA Bylaw 12.2.3.2. Individuals shall not be eligible for intercollegiate athletics in a sport if such individuals ever competed on a professional team (per Bylaw 12.02.4) in that sport. However, such individuals may compete on a tennis, golf, two-person sand volleyball or two-person synchronized diving teams with persons who are competing for cash or a comparable prize, provided the individual does not receive payment of any kind for such participation.

For further information concerning amateur status, please contact the Office of Athletics Compliance.

STUDENT-ATHLETE EMPLOYMENT

Earnings from a student-athlete's on or off-campus employment that occurs at any time is exempt and is not counted in determining a student-athlete's cost of attendance or in the institution's financial aid limitations. When gaining employment, all students must ensure that:

- a) Compensation does not include any remuneration for value or utility that the student-athlete may have for the employer because of the publicity, reputation, fame or personal following that he or she has obtained because of athletics ability;
- b) Compensation is only for work actually performed; and
- c) Compensation is at a rate commensurate with the going rate in that locality for similar services.

Student-athletes must have on file within Office of Athletics Compliance a form indicating that the employment satisfies the above requirements of the NCAA prior to gaining employment.

Fee-for-Lesson Instruction. NCAA Bylaw 12.4.2.1. Student-athletes may receive compensation for teaching or coaching sports skills or techniques in their sport on a fee-for-lesson basis, provided:

- a) institutional facilities are not used;
- b) playing lessons shall not be permitted;
- c) the institution obtains and keeps on file documentation of the recipient of the lesson(s) and the fee charged for the lesson(s) provided during any time of the year; and
- d) the compensation is paid by the lesson recipient (or the recipient's family) and not by another individual or entity.
- e) Instruction to each individual is comparable to the instruction that would be provided during a private lesson when the instruction involves more than one individual at a time.
- f) The student-athlete does not use his or her name, picture or appearance to promote or advertise the availability of fee-for-lesson sessions.

Student-athletes must have on file within Office of Athletics Compliance a form indicating that the fee-for-lesson satisfies the above requirements of the NCAA prior to gaining conducting any lesson.

LETTER WINNER POLICY

Student-athletes who complete all requirements for lettering in their respective sport will be eligible for the following letter awards:

Successful completion of first year of athletics competition at TCU: letter jacket

Successful completion of eligibility and graduation at TCU: TCU ring

Student-athletes must meet Equipment Office requests for sizing to be eligible to receive awards.

COMPLIMENTARY TICKET POLICY

NCAA Bylaw 16.2. Student-athletes may be provided four complimentary admissions to each home contest in their respective sport. Complimentary admissions shall be provided only through a pass list for individuals designated by student-athletes.

Individuals utilizing complimentary admission must present identification upon entrance. NCAA regulations prohibit student-athletes from receiving any form of payment in exchange for complimentary admission.

FINANCIAL AID POLICIES AND PROCEDURES

"Financial aid" is funds provided to student-athletes from various sources to pay or assist in paying their cost of education at the institution. As used in NCAA legislation, "financial aid" includes all institutional financial aid and other permissible financial aid as set forth in NCAA Bylaw 15.02.4.

All financial aid, including athletically and non-athletically related aid, is issued to all entering and matriculating students and student-athletes through the TCU Office of Financial Aid. The Office of Financial Aid is solely responsible for issuing financial aid awards.

All sources of financial aid must be reported to the TCU Office of Financial Aid.

Financial aid awards are made on an annual basis only. When the athletics ability of student-athletes is taken into consideration in any degree in awarding financial aid, such aid shall not be awarded in excess of one academic year. Athletically related financial aid may be renewed each year. Changes in athletically related financial aid awards require written notification to student-athletes prior to July 1 of the upcoming academic year by the TCU Office of Financial Aid.

Financial Aid Eligibility. Student-athletes are eligible to receive athletically related financial aid provided:

- a) Academic eligibility meets initial eligibility and progress toward degree requirements,
- b) NCAA, Mountain West Conference, TCU, the Department of Athletics, and individual sport guidelines and policies are upheld, and
- c) Active participation on the team and enrollment in the institution are maintained.

Taxing of Financial Aid Awards. The portion of a financial aid award used to pay for tuition, fees, books and educational equipment is excludable from determined amounts of gross income for tax purposes. However, amounts received in excess of these costs, such as room and board, are not excludable and may be subject to federal taxes.

International students will be taxed according to the tax rate of the specific country of origin on the total amount of all financial aid awards.

Please contact the TCU Office of Financial Aid for further information regarding tax liability.

Reduced or Revoked Financial Aid. Financial aid awards may not be revoked or reduced during the period of the award except in the case that NCAA, Mountain West Conference, TCU, the Department of Athletics, and/or individual sport guidelines or policies are infringed. These guidelines and policies include all such regulations listed in official documents as well as those presented on an individual basis. These may include infractions of disciplinary guidelines as well as academic guidelines, including but not limited to class attendance policies and other academically related guidelines.

Nonrenewal Or Reduction Of Athletics Financial Aid

Athletics financial aid is awarded by TCU for a term of a designated length not to exceed one (1) academic year in accordance with regulations established by the National Collegiate Athletic Association (NCAA). The NCAA has issued specific guidelines

describing the circumstances under which athletics financial aid can be canceled during the term of the award. The following paragraphs detail the policies established by TCU relating to the nonrenewal or reduction of athletics financial aid at the end of an award term, and the steps that a student-athlete may take to appeal changes in financial aid status.

Circumstances Warranting Nonrenewal or Reduction of Athletics Financial Aid at the Conclusion of the Term of Award

Nonrenewal or reduction of athletics financial aid may be undertaken by the Athletics Department for the following reasons:

- a) Violation of team training and practice regimen.
- b) Failure to participate in athletics contest when called upon to do so by the coaching staff.
- c) Engaging in activities at athletics training, practice, or contest sites that are harmful to student-athletes or to others.
- d) Violations of standards of good sportsmanship.
- e) Destruction or defacement of University property.
- f) Conduct that violates University rules and regulations governing student life.
- g) Conduct that violates NCAA or Mountain West Conference rules.
- h) Deficiency in athletics performance or ability.

At the beginning of each academic year, all team members should receive team rules relating to training, practice, and competition, including those that may affect financial aid renewal. At the beginning of each academic year, the guidelines set forth in this document, "Nonrenewal or Reduction of Athletics Financial Aid," which alert financial aid recipients to the financial aid appeal procedures, shall be provided to each student-athlete.

Procedures Governing Nonrenewal or Reduction of Athletics Financial Aid.

Nonrenewal or Reduction Based on Items a-g: To serve as grounds for nonrenewal or reduction of athletics financial aid, the circumstances listed above in items a-g must be documented by the coaching staff as they occur. Documentation shall include the name of the student-athlete and the date and circumstances of the infraction. The documentation shall be completed in duplicate and presented by the coach to the student for his/her signature. One (1) copy of the paperwork will be kept by the student and the other by the coaching staff. Severe or repeated infractions of team rules may call for a meeting between the Director of Athletics or the Director's designee and the student-athlete.

Non-renewal or Reduction Based on Item h (Deficiency in Athletics Performance or Ability): The decision to non-renew or reduce athletics financial aid on the basis of item h, "deficiency in athletics performance or ability," shall be at the sole discretion of the student-athlete's Head Coach. The Head Coach must sign and provide to the student-athlete a memorandum prior to the conclusion of the award or prior to the conclusion of the student-athlete's athletics season verifying that the student-athlete was made aware of the potential reduction or cancellation of athletics financial aid for the subsequent academic year (or semester). The Head Coach's decision may be based on his/her subjective opinion after adequate consideration of the student-athlete's performance and/or ability. Any appeal taken of a non-renewal or reduction of athletics financial aid

for this reason shall be limited to procedural matters followed by the Athletics Department. The Scholarship Advisory Committee shall not examine the sufficiency of the student-athlete's performance or ability and substitute its opinion for that of the Head Coach.

Student-Athlete Appeal of Non-Renewal or Reduction of Athletics Financial Aid to the Scholarship Advisory Committee.

The NCAA requires its member institutions to inform student-athletes concerning the non-renewal or reduction of athletically related financial aid on or before July 1 of each year. TCU notifies such student-athletes no later than 14 calendar days prior to the Scholarship Advisory Committee's annual appeals hearings, and no later than July 1. Notification of non-renewal or reduction of athletics financial aid must be sent to the student-athlete from the Office of Student Financial Aid by certified mail.

A student-athlete electing to appeal the decision concerning the non-renewal or reduction of athletics financial aid must do so in writing to the Scholarship Advisory Committee no later than ten calendar days of receipt of the notification. The written appeal requires an appeal application, personal statement and supporting documentation. Appeal applications are located in the Office of Student Financial Aid and in the forms library at <http://my.tcu.edu>. The act of filing the application is construed as authorizing all committee members to have full access to all records, including academic records that may have a bearing on deliberations.

The Scholarship Advisory Committee is established by the University to hear all financial aid appeals. This committee is comprised of University employees that are not employed by the Athletics Department. The chair of the Scholarship Advisory Committee will set a meeting date to review all appeal applications, personal statements and supporting documentation. The student-athlete's Head Coach or other representative of the Athletics Department shall also be permitted to provide supporting documentation to the Scholarship Advisory Committee.

The Office of Student Financial Aid will notify the student-athlete and the Athletics Department of the committee's findings as soon as possible at the conclusion of the appeals hearing.

Reduced or Revoked Financial Aid Due to Injury. Financial aid awards may not be revoked or reduced during the period of the award due to injury. Student-athletes who incur injury must abide by all NCAA, Mountain West Conference, TCU, the Department of Athletics, and individual sport regulations.

Financial Aid for Student-Athletes Certified as Medically Unable to Perform. Student-athletes who incur injury and are deemed medically unable to perform by the TCU Sports Medicine staff may apply for continuation of athletically related financial aid. Applications for such aid may be made through the Head Coach of the respective sports program to the Associate Director of Athletics responsible for financial aid. Applications must be made prior to July 1 of the upcoming academic year. All guidelines and policies of the NCAA, Mountain West Conference, TCU, the Department of Athletics, and the individual sport remain in effect. Additionally, students deemed medically unable to perform will be required to maintain rehabilitation schedules and provide a service to the Department of Athletics not to exceed 20 hours per week throughout the period of the award.

Financial Aid for Student-Athletes in Need of Fifth Year. Student-athletes who do not

graduate within a four-year time period may apply for an additional semester or academic year of athletically related financial aid. Student-athletes who graduate within a four-year time period but have not exhausted athletics eligibility may also apply for an additional semester or academic year of athletically related financial aid. Applications for such aid may be made through the Head Coach of the respective sports program in conjunction with an Athletics Academic Advisor to the Associate Director of Athletics responsible for financial aid. Applications must be made prior to July 1 of the upcoming academic year. Such aid is dependent on satisfactory progress toward the completion of a degree, as well as compliance with all NCAA, Mountain West Conference, TCU, the Athletics Department and individual sport regulations.

Financial Aid for Student-Athletes in Need of Summer School. Student-athletes may apply for athletically related summer school financial aid, provided such aid is required to meet progress toward degree or other eligibility or graduation requirements. Applications for such aid may be made through the Head Coach of the respective sports program in conjunction with an Athletics Academic Advisor to the Associate Director of Athletics responsible for financial aid. Applications must be made prior to April 1 of the upcoming academic year. Such aid is dependent on satisfactory progress toward the completion of a degree, as well as compliance with all NCAA, Mountain West Conference, TCU, the Athletics Department and individual sport regulations.

Other Forms of Financial Assistance. All student-athletes are encouraged to apply for financial aid through the Office of Financial Aid at TCU. Applications for such aid accompany the admissions materials or may be obtained by contacting the Office of Financial Aid. Access to federal grants, including the Pell grant, and to the NCAA Special Assistance Fund are contingent on approval through the Office of Financial Aid.

WITHDRAWAL FROM TEAM OR INSTITUTION

Student-athletes who quit the team or withdraw from the institution in effect violate the financial aid contract and will not be awarded remaining athletically related financial aid. Upon deciding to withdraw from a specific sports program or from the institution, student-athletes are required to complete the Voluntary Withdrawal Form that will be issued and reviewed by the Office of Athletics Compliance.

ONE-TIME TRANSFER EXCEPTION POLICY

In the absence of compelling cause, TCU will generally grant to eligible student-athletes receiving athletically related financial aid a waiver of the NCAA one year residence requirement (Bylaw 14.5.5.2.10) with the following exceptions:

- a) a waiver is not permitted with respect to an institution that, at the time of "request to transfer", has the sport nationally ranked in the top 15 in a sport-specific poll recognized by TCU;
- b) a waiver is not permitted with respect to an institution that employs a staff member in the student's sport who was previously employed by TCU in the same sport within the past six years;
- c) a waiver is not permitted with respect to an institution that is a member of the Mountain West Conference.

"Request to transfer" as used herein means the student-athlete's official initiation of the process of transferring by the completion of TCU's transfer request form. Request to transfer may be initiated only once in an academic calendar year. Poll rankings shall be

determined as of the date of the request to transfer.

Student Appeal of One-Time Transfer Exception Policy.

Appeal/Hearing Procedures.

The University Appeals Committee will hear appeals involving non-releases of the Athletics Department's one-time transfer exception policy. The University Appeals Committee is comprised of Texas Christian University (TCU) employees that are not employed by the Department of Athletics.

Prior to seeking a hearing before the University Appeals Committee, a student-athlete must exhaust all administrative channels of appeal, including the relevant Head Coach, Supervising Associate Director of Athletics and Director of Athletics.

A student-athlete desiring a hearing before the University Appeals Committee must file a written request for an appeal hearing with the Office of Athletics Compliance. Any appeal may be filed following a determination by the Director of Athletics to uphold a non-release decision. At the time the request for an appeal is made, the student-athlete should submit a narrative of issues for discussion within the appeal as well as justification for the appeal. The act of filing the narration is construed as authorizing all panel members to have full access to all records, including academic records that may have a bearing on deliberations.

The Chair of the Appeals Committee will set the hearing for the earliest possible date, but no later than 15 working days (ten working days for semester-by-semester non-releases) after the appeals filing and will inform the student-athlete of the time and place for the hearing. The failure of the student-athlete to appear without justifiable cause shall terminate the right to appeal.

At least 96 hours before the appeal hearing, the appellant and the Athletics Department must present to the Chair of the University Appeals Committee all tangible evidence and supporting documents that will be introduced at the hearing, including short statements summarizing the testimony that may be presented.

The Chair shall sit as hearing officer and shall take part in the vote. It shall be the duty of the Chair to rule on procedural matters and the admissibility of evidence. The Chair may deny admission of any evidence that was not presented or documented in advance.

The burden shall be upon the student-athlete to prove his or her case by a preponderance of the evidence.

The student-athlete shall have the right to: present relevant documentary evidence; and have present counsel of his or her own choosing, although counsel may act in an advisory capacity only and not in the presentation of the case. If counsel will be present, the appellant must notify the Chair of the University Appeals Committee at least 96 hours before the hearing.

All parties to the appeal shall be afforded the opportunity for reasonable oral presentation. The student-athlete shall present his or her case first. The Department of Athletics will present their case subsequent to the student-athlete's presentation. At no time shall the involved parties be allowed in the hearing room concurrently. A representative of the Department of Athletics will be present at all times in order to assure compliance with NCAA procedures. This individual will have no input with the University Appeals Committee other than procedural input.

Upon request (made sufficiently in advance by either party to an appeal), the Chair shall

cause the testimony presented at the hearing to be recorded. A copy of the recording may be obtained from the Chair at the expense of the requesting party.

Immediately after hearing the appeal, the University Appeals Committee will go into closed session to deliberate. The student-athlete will be informed of the Committee's decision orally at the conclusion of deliberations. A formal letter to all interested parties, with a copy to the Chancellor of the University, will confirm the decision.

STUDENT-ATHLETE GRIEVANCE/APPEAL PROCESS

Student-Athlete Appeal of Action Taken by Athletics Department Staff Member or Representative.

The University Student Life Appeals Committee will hear appeals involving grievances of student-athletes regarding action taken by Athletics Department staff members or representatives. The University Appeals Committee is comprised of Texas Christian University (TCU) employees that are not employed by the Department of Athletics. This committee is chaired by the Vice Chancellor of Student Life or said designee.

Prior to seeking a hearing before the University Student Life Appeals Committee, a student-athlete must exhaust all administrative channels of appeal, including the relevant Head Coach, Supervising Associate Director of Athletics and Director of Athletics.

A student-athlete desiring a hearing before the University Student Life Appeals Committee must file a written request for an appeal hearing with the Office of Athletics Compliance. Any appeal may be filed following a determination by the Director of Athletics to uphold an Athletics Department staff member or representative decision. At the time the request for an appeal is made, the student-athlete must submit a narrative of issues for discussion within the appeal. The act of filing the narration is construed as authorizing all panel members to have full access to all records, including academic records that may have a bearing on deliberations. The narration outlining the student-athlete's justification for the appeal should accompany the request for an appeal.

The Chair of the University Student Life Appeals Committee will set the hearing for the earliest possible date, but no later than 15 working days after the appeals filing and will inform the student-athlete of the time and place for the hearing. The failure of the student-athlete to appear without justifiable cause shall terminate the right to appeal.

At least 96 hours before the appeal hearing, the appellant and the Athletics Department must present to the Chair of the University Student Life Appeals Committee all tangible evidence and supporting documents that will be introduced at the hearing, including short statements summarizing the testimony that may be presented.

The Chair shall sit as hearing officer and shall take part in the vote. It shall be the duty of the Chair to rule on procedural matters and the admissibility of evidence. The Chair may deny admission of any evidence that was not presented or documented in advance.

The burden shall be upon the student-athlete to prove his or her case by a preponderance of the evidence.

All parties to the appeal shall be afforded the opportunity for reasonable oral presentation. The student-athlete shall present his or her case first. The Department of Athletics will present their case subsequent to the student-athlete's presentation. At no time shall the involved parties be allowed in the hearing room concurrently. A representative of the Department of Athletics will be present at all times in order to assure compliance with NCAA procedures. This individual will have no input with the

University Student Life Appeals Committee other than procedural input.

Immediately after hearing the appeal, the University Student Life Appeals Committee will go into closed session to deliberate. The student-athlete will be informed of the Committee's decision orally at the conclusion of deliberations. A formal letter to all interested parties, with a copy to the Chancellor of the University, will confirm the decision. The decision of the University Student Life Appeals Committee will stand as the final decision on the appeal.

HOUSING

All student-athletes who receive athletically related financial aid live in campus residential facilities. Other arrangements may be made upon approval of the Head Coach and the Office of Housing. Student-athletes are responsible to make all arrangements for housing with the Office of Housing at TCU. Student-athletes are expected to abide by all rules and regulations governing housing procedures at TCU. Failure to abide by such regulations may jeopardize housing access.

OFF-CAMPUS HOUSING

Student-athletes who receive athletically related financial aid must request approval for off-campus housing from the Head Coach of their respective sport. Requests to move off campus must be made one semester prior to the desired time of approval. Student-athletes who receive athletically related financial aid that includes provisions for room and board will receive four off-campus checks in the Fall Semester and five off-campus checks in the Spring Semester. Each check will be distributed at the first of the month for which the check is issued, except in the case of the first check of the semester. The first check of the semester will be issued one day after classes begin.

DINING

All student-athletes who receive athletically related financial aid and live in campus residential facilities are required to purchase a dining plan. This plan may or may not be included in the athletically related financial aid that student-athletes receive as part of a scholarship. Student-athletes are expected to abide by all rules and regulations governing dining procedures at TCU. Failure to abide by such regulations may jeopardize dining access.

INSURANCE

TCU requires all enrolled students to maintain major medical health benefit insurance coverage. Students may choose to waive this requirement by completing a waiver request and presenting acceptable insurance coverage to the TCU Health Center. Students who do not maintain such insurance will be required to purchase the insurance plan sponsored by TCU which helps cover non-athletically related accidents and illnesses.

The Department of Athletics carries secondary coverage on all student-athletes to cover athletically related expenses remaining after personal student insurance has been exhausted or in the event that personal student insurance is not applicable.

STUDENT-ATHLETE EXIT INTERVIEWS

Student-Athlete Exit Interviews are conducted with a random sample of student-athletes who have exhausted eligibility or have chosen to withdraw from their respective sports programs annually. Student-athletes may request to participate in an exit interview if not chosen through the random sample. Exit interviews are conducted by the supervising

Associate Director of Athletics and/or the Director of Athletics. Interview information is considered confidential.

EMERGENCY CARE AND COVERAGE PLAN

The Athletics Department Emergency Care and Coverage Plan includes the following actions to be in effect for the practice and competition activities listed below.

- a) emergency procedures be posted at all practice and competition venues,
- b) cell phones be issued to all full-time, certified trainers,
- c) one individual from each sport ensure that some form of communication device (cell phone, radio) be available at all athletics activities involving student-athletes, and
- d) all staff members with responsibilities for supervising student-athletes during practice or competition activities receive training and certification in CPR/first aid.

GRIEVANCE AND APPEAL PROCEDURES

All grievance and appeal procedures are conducted by the authorities responsible in each area.

DEPARTMENT OF INTERCOLLEGIATE ATHLETICS SERVICES.

ATHLETIC ACADEMIC SUPPORT SERVICES OFFICE

To facilitate its commitment to the pursuit of academic excellence for all student-athletes, the TCU Department of Athletics supports a full service academic support program, staffed by highly qualified professionals, cutting edge technology, and current resources. Please refer to the Athletic Academic Services Office Handbook for related policies and procedures. The following services are provided to student-athletes by the Athletic Academic Services Office.

ACADEMIC ADVISEMENT

Athletics academic counselors and a qualified Learning Specialist are available to help student-athletes through the educational process. Counselors are available on a walk-in basis as well as through scheduled appointments. It is imperative that student-athletes utilize the services of the Athletics Academic Services staff in order to ensure compliance with NCAA, Mountain West Conference, and TCU academic regulations and policies. Academic counselors will assist student-athletes with class schedule and degree program planning. In addition, academic counselors may facilitate career planning, academic goal setting and academic support strategies.

Please note that all students enrolled at TCU are also assigned an academic advisor from the college in which they are affiliated. This assigned advisor acts as the official advisor and may work in conjunction with the Athletics academic counselors to facilitate course scheduling and degree planning.

ASSESSMENT

The academic assessment process begins with entry-level assessment of all incoming student-athletes. This assessment is designed to help student-athletes identify strengths and weaknesses in content areas such as reading, writing and mathematics. Academic counselors assess proficiency levels to determine potential success in standard entry-level courses. Scores below the established minimum cutoff will not hinder a student, but may require additional testing and/or specialized academic services or programs based

on individual needs. The ultimate purpose of the assessment process is to ensure that student-athletes have the appropriate academic support services to achieve academic success while earning a university diploma.

COURSE PERFORMANCE CHECKS

Course attendance and course performance are checked a minimum of three times per semester for all student-athletes. Student-athletes receiving a grade below "C" on a course performance check may be required to attend tutoring sessions for that course.

SUPERVISED STUDY

Supervised Study is a monitored study program designed to provide student-athletes with organized study and tutoring time in a flexible environment conducive to successful learning. Study sessions are required for all first semester freshman student-athletes, transfer student-athletes, student-athletes with a cumulative GPA below a 2.25 and student-athletes whom the appropriate coaching staff and Athletics Academic staff determine would benefit from the experience. Study sessions are flexible for upperclassmen and are scheduled between the hours of 8:00 a.m. and 11:00 p.m. Monday through Thursday, 8:00am through 5:00pm on Friday and 2:00pm through 10:00pm on Sunday. The computer lab, individual tutoring, and mentor sessions are available during supervised study hours. Student-athletes are required to check into Supervised Study where designated monitors will log student-athlete ID numbers into the Student-Athlete Management System (SAMS) database. A Supervised Study attendance report will be generated at the end of each week and distributed to the appropriate coach. The ultimate goal of supervised study is to assist student-athletes in developing their intellectual and academic potential and to familiarize all student-athletes with the services offered by the Athletic Academic Services Office.

TUTORING

Tutors are provided for student-athletes in all core subject areas and all requested upper class courses. Tutors are available on a one-on-one basis and in small group sessions. Athletics Academic Services staff may recommend tutors, or student-athletes may request tutors. All tutor requests must be directed to the student-athlete's assigned athletics academic counselor.

COMPUTER LAB

An understanding of and access to computers on a regular basis is an essential requirement for successful college students. The Athletics Computer Lab, located in the Athletic Academic Services Office, provides a comprehensive computer support program geared to meet the rigorous demands of student-athletes' schedules. Computer Center hours are posted in the Athletics Academic Services Office.

REGISTRATION POLICY

Prior to pre-registration/registration for each semester, student-athletes must clear all holds remaining on student accounts. Student-athletes cannot register for classes until all holds are cleared.

Student-athletes who have declared a major will be assigned an official faculty/staff advisor. Please consult the assigned Athletics Academic Services counselor prior to meeting with the official faculty advisor. After advising with the official faculty advisor has taken place, please verify course selection with the Athletics Academic Services counselor. This process is critical relative to NCAA and MWC eligibility requirements. All

pre-majors will be advised through the Athletics Academic Services Office.

Student-athletes must continually communicate registration and degree progress with the appropriate official faculty advisor and the Athletics Academic Services counselor to ensure compliance with NCAA and MWC eligibility requirements. Schedule or course changes must be approved by the Athletic Academic Services counselor.

TEXTBOOK POLICY

Student-athletes who have textbooks charged to their scholarship account must return the books by the last day of finals week. Books not returned by this time will be charged to the individual student account on the first Tuesday after finals week. Please contact the Athletic Academic Services Office concerning problems in returning books on time. All books lost or stolen are the responsibility of the student-athlete.

Please note that the NCAA permits only the purchase of required course textbooks and prohibits charging the purchase of pens, pencils, and other school supplies to the scholarship account.

CHANGE OF MAJOR POLICY

Student-athletes must adhere to the following process to change a designated major:

- a) Notify the appropriate Athletics Academic Services counselor regarding the intended change.
- b) Complete an Athletics Academic Services Office change of major request form and secure the appropriate signatures.
- c) Submit a completed Change of Major form online to the Dean's Office of the intended major.
- d) The student-athlete will be notified via e-mail if the request has been granted.

EQUIPMENT LOAN POLICY

- a) All equipment must be checked out from the appropriate Athletic Academic Services staff member. Student staff is not authorized to check out equipment.
- b) The item, serial number and description of the desired equipment must be written in the logbook along with the student's name, ID number, and date.
- c) The Equipment Loan form must be signed by the student, the appropriate Athletic Academic Services staff member, and a coaching staff member for major equipment (i.e. laptop computers.)
- d) Equipment must be returned in the same condition in which it was distributed. Any problems with equipment must be reported immediately to the Athletics Academic Services Office.
- e) Student-athletes found tampering with any equipment will lose all future privileges of equipment loan.

ACADEMIC STANDING AND PROGRESS TOWARD DEGREE

Student-athletes are considered to be in **Acceptable Academic Standing** if such students are eligible to continue enrollment at TCU. Verification of this status is made by the TCU Registrar.

The minimum satisfactory record at TCU for normal progress and graduation is an overall "C" average on all work taken at TCU.

Failure to achieve a 2.000 cumulative TCU grade point average in the first semester of

attendance (9-18 semester hours) will warrant **Academic Warning**.

Failure to achieve a 2.000 cumulative TCU grade point average in any semester of attendance following Academic Warning will result in **Academic Probation**.

If placed on Academic Probation, failure to maintain a 2.000 cumulative TCU grade point average in any subsequent semester of attendance is subject to **Academic Suspension**.

All degree programs at TCU require a 2.000 or higher cumulative grade point average and progress toward degree.

Some majors only accept a "C" or higher for credit. Please review the University Catalog for specific major requirements.

All student-athletes should consult with their Athletics Academic Services counselor to verify how repetition of courses will impact academic eligibility.

Student-athletes who repeat a course must complete required paperwork in the Registrar's Office to ensure the last grade earned is the only course calculated into the grade point average.

For the first four repeated courses or four course repetitions, only the last letter grade earned in the repeated course will be used in computing the grade point average.

After four repeated courses or four course repetitions, all letter grades earned in subsequently repeated courses will be used in computing the grade point average.

Summer school attendance at a collegiate institution other than TCU must be approved by the Registrar's Office at TCU regarding the permissibility of transfer hours.

TCU GRADING SYSTEM

Grades

The faculty definition of grades and the point system designed to indicate quality of work is as follows:

- A Exceptional work, 4 points per semester hour
- A- 3.67 points per semester hour
- B+ 3.33 points per semester hour
- B Good work, 3 points per semester hour
- B- 2.67 points per semester hour
- C+ 2.33 points per semester hour
- C Satisfactory work, 2 points per semester hour
- C- 1.67 points per semester hour
- D+ 1.33 points per semester hour
- D Poor work, 1 point per semester hour
- D- 0.67 points per semester hour
- F Failure, 0 points per semester hour
- P Passed the course
- NC No credit awarded for the course

Non-Grade Designators

- I Designates course has not been completed and a final grade has not been assigned.

(The "I" must be removed within the first 60 days of the semester immediately following or it is changed to an "F". Any extension must have written approval of the instructor and dean. This policy does not apply to senior honors research papers, graduate thesis or dissertation hours. The student must secure the permit from the Registrar's Office and take it to the instructor before offering work of any kind toward making up the "I" grade.)

Q Removed from the course by an Academic Dean.

W Officially withdrew from the course.

AU Officially audited the course.

Pass/No Credit Undergraduate students may elect a pass/no credit grading option. This may be done by indicating this choice in writing to the Registrar's Office not later than the date listed in the academic calendar for electing the pass/no credit grading option. Courses taken on a pass/no credit basis are graded "P" (pass) and "NC" (no credit). These P/NC courses are not counted in computing the student's grade point average. A "P" course, however, will carry credit hours and will be used toward the total hours required for graduation. A "P" indicates achievement equivalent to a C- or better. Achievement equivalent to a "D+" or below results in the grade of "NC". Students earn no credit hours in courses in which the grade of "NC" is received. Once the P/NC option has been chosen, it cannot be reversed for any reason.

Before using this option, students should be aware that some majors and degree programs may limit the applicability of courses graded on a P/NC basis. Courses that are offered only with the P/NC grade will be accepted for meeting requirements in a major or degree program and financial aid eligibility. Furthermore, courses offered only with the P/NC grade will not be counted toward a limit on the number P/NC hours that may be applied to a major or degree program. The student should also check on the acceptability of P/NC grades by any honor societies or graduate schools in which the student may be interested. The P/NC option is not allowed in any English as a Foreign Language (ENFL) course. Any questions or exceptions concerning the P/NC option should be directed to the dean of the college of the student's major.

Grade Point Average.

Two grade point averages are maintained by TCU:

- a) Semester average based on courses taken at TCU during a particular term, and
- b) Cumulative average based on all work attempted at TCU.

The grade point average (GPA) is computed by dividing the number of grade points (grade points are earned per semester hour for the successful completion of academic work) by the number of hours (total credit hours attempted at TCU,) excluding those attempted on pass/no credit basis.

Note: This is a general TCU grade point calculation. Schools and colleges within the University may compute the grade point average differently.

Calculating the Grade Point Average (GPA).

Example:

Class	Hours	x	Grade	=	Grade Points
HIST 16133	3	x	D (1 point)	=	3

ENGL 1803	3	x	B (3 points)	=	9
MATH 1033	3	x	C (2 points)	=	6
PSYC 1213	3	x	A (4 points)	=	12
PEAC 1101	1	x	P	=	0
					<hr/>
13 hours					30

30 (grade points) divided by 13 (hours) = 2.31

TCU GPA = 2.31

CHAMPS LIFE SKILLS PROGRAM.

The CHAMPS Life Skills program (Challenging Athletic Minds for Personal Success) focuses on five commitments to ensure growth and development in a variety of areas for all student-athletes. The Department of Athletics offers services and resources necessary to provide a broad range of developmental experiences in each area, including the following noteworthy programs:

Academic excellence: includes a full-service academic program staffed by highly qualified professionals, cutting edge technology, and current resources.

Athletics excellence: incorporates the institution's commitment to hiring and retaining highly qualified and respected coaches and professional staff who endeavor to assist student-athletes in the pursuit of athletics excellence.

Personal development: involves a variety of personal development seminars, including etiquette and dress for success activities.

Community service: comprises opportunities for interaction among local and regional charity efforts, as well as public and private elementary and secondary school initiatives.

Career development: involves professional counseling from highly qualified professionals, as well as opportunities for interaction among potential employers through career night and career fair seminars.

SPORTS MEDICINE

To facilitate its commitment to the pursuit of athletics excellence for all student-athletes, the TCU Department of Athletics supports a full service sports medicine program, staffed by highly qualified professionals and cutting edge technology. These Athletic Trainers are licensed by the Department of Health for the State of Texas and are Nationally Board Certified by the National Athletic Trainers Association. The Sports Medicine program is regulated by the following policies, as well as those policies issued to student-athletes through the Sports Medicine staff.

Team Physician

The TCU Team Physician serves as the coordinator of all Sports Medicine care for student-athletes at TCU. The Team Physician is responsible for providing primary medical care for all student-athletes. This office is located in the basement of Daniel-Meyer Coliseum in the tunnel adjacent to the competition floor.

Sports Medicine Staff

The Team Physician is supported by a highly regarded staff of Athletic Training professionals. These Athletic Trainers are licensed by the state of Texas and have been awarded certification status by the National Athletic Trainers' Association. The Department of Athletics also maintains a Sports Medicine Advisory Team of specialists

that provide care for specific injuries and illnesses.

Health Center and Pharmacy

The Department of Athletics utilizes the Brown-Lupton Health Center on campus for some of the primary health care needs. The Health Center is staffed by physicians, nurses, a nurse practitioner, a physician's assistant and a registered pharmacist. The Pharmacy is run by the University and provides prescription medications for all University students.

Pre-Participation Physicals

All student-athletes deemed eligible by the TCU Department of Athletics Compliance Office are required to successfully complete a pre-participation physical. All student-athletes designated on a team's roster must pass a physical examination administered by the TCU Advisory Team of Physicians prior to participation in supervised activity.

All other individuals interested in participation in TCU Athletics must provide documentation of having passed a pre-participation physical, utilizing the TCU Athletics Department physical form. The physical must be completed within the 30 days immediately prior to the first day of supervised activity. Ultimate clearance for play will be determined by the TCU Team Physician and the Advisory team.

Injury and Illness

The Department of Athletics utilizes a permit system for student-athletes who are in need of medical services. In the event of illness, student-athletes should notify their supervising Athletic Trainer. Such student-athletes will be given a medical treatment permit that specifies the general illness, designates the party responsible for payment of services and serves as a tracking mechanism for the Athletic Trainers and Coaches. Health Center and Pharmacy expenses deemed permissible to pay by the National Collegiate Athletic Association (NCAA) are paid for by the Department of Athletics, provided the expenses have received prior approval by the Athletic Training Staff (in the form of a permit slip) and the cause of the expense falls within the requirements as stated. If a student is deemed to have a non athletically related injury or illness, those expenses are the responsibility of the student – athlete.

Dental expenses are not permitted to be paid by the Department of Athletics except in the event that the dental work is related to injuries that occur while playing or practicing in an official capacity. Routine teeth cleaning, cavities, and general dentistry are not permissible expenses.

Vision-related expenses are permitted to be paid by the Department of Athletics if such expenses are necessary for student-athletes to compete in their respective sport. The Department of Athletics will annually provide one examination and appropriate and preferred vision correction for the academic year for all athletically eligible student-athletes. Student-athletes are responsible for expenses related to glasses or contacts in excess of the customary provision.

Student-athletes who become injured after hours should contact the supervising Athletic Trainer before seeking consultation or examination, provided the injury is not life threatening. After hours care is provided by Harris Methodist Hospital Southwest for routine or minor emergency care. Major medical emergency care is provided by Harris Methodist Hospital Downtown.

Medical Care Outside of the TCU Sports Medicine Network

Student-athletes, their parents, or legal guardians who choose to use their own physicians, medical facilities, or diagnostic facilities outside the established network of the TCU Sports Medicine Advisory Team for any and all private exams, diagnostic evaluations, surgery, or rehabilitation that is prescribed by their chosen physician, will be responsible for all charges incurred by such services.

Medical Confidentiality

Student-athletes consent to release medical and health care information to and among TCU's Team Physician, Director of Sports Medicine, Coordinator of Athletic Training, Head Coach, Director of Athletics, Associate Directors of Athletics, Vice Chancellor for Student Affairs, Assistant Vice Chancellor for Student Affairs, Dean of Campus Life, and any associated counselor. Such information may include but is not limited to information concerning condition, diagnosis, prognosis and treatment.

Further, student-athletes consent to release medical and health care information to physicians, the sports medicine staff, and representatives of any professional sports teams. Such information may include but is not limited to information concerning condition, diagnosis, prognosis and treatment.

The purpose for the release of medical and health care information is ensured to facilitate appropriate decision-making regarding medical and health care needs of student-athletes under policies of TCU and its Department of Athletics. This authorization for release of information remains in effect until such release is properly revoked in writing.

STRENGTH AND CONDITIONING

To facilitate its commitment to the pursuit of athletics excellence for all student-athletes, the TCU Department of Athletics supports a full service strength and conditioning program, staffed by highly qualified professionals. The Strength and Conditioning program is regulated by the following policies, as well as those policies issued to student-athletes through the Strength and Conditioning staff.

The purpose of the TCU Strength and Conditioning program is twofold: to aid all student-athletes in injury prevention, and to assist all student-athletes in reaching their physical potential during their career at TCU. The program requires consistent, intense, and focused participation to achieve success.

Student-athletes are expected to abide by the following Strength and Conditioning regulations:

- a) Only current and former TCU student-athletes are permitted to utilize the Strength and Conditioning programs and facilities.
- b) All student-athletes are expected to wear appropriate attire, including shoes, shirts and TCU issued clothing. Jewelry is not permitted.
- c) All equipment must be used properly and returned to its proper place at the completion of use.
- d) Horseplay or improper use of equipment is prohibited in the weight room.
- e) Profanity is not permitted in the weight room.
- f) Food, drink, gum, tobacco, and toothpicks are prohibited in the weight room.
- g) Student-athletes are responsible for all personal items taken into the weight room.
- h) Student-athletes with injury or illness must consult the supervising Athletics Trainer and secure written notification regarding weight program limitations.

- i) Student-athletes are required to notify their respective Strength Training Coach in the event of tardiness or absence to a work out prior to the expected tardiness or absence.

MEDIA RELATIONS

To facilitate its commitment to the pursuit of athletics excellence for all student-athletes, the TCU Department of Athletics supports a full service media relations office, staffed by highly qualified professionals. The primary duty of the Media Relations staff is to publicize and promote teams and individuals through the local, regional and national media. The Media Relations Office serves as the official media relations entity for all TCU home contests and maintains historical records of TCU student-athletes, teams, and events. The Media Relations Office provides the following policies and recommendations to student-athletes with regard to working with the media:

- a) TCU deals daily with numerous newspapers, radio, television outlets, and websites throughout the region. TCU is committed to facilitating relationships and cooperating with the media in an attempt to aid media professionals in doing their jobs.
- b) The Director of Media Relations and his or her designees are the primary media contacts for all student-athletes. All media contacts, including telephone interviews will be arranged by the TCU Media Relations staff. Student-athletes are encouraged to ensure that unauthorized media contact is prohibited.
- c) Student-athletes involved in media interviews and related activities are requested to keep all appointments, and to arrive for appointments on time and dressed appropriately. Please notify the Media Relations staff if a conflict prevents keeping an appointment.
- d) Student-athletes at TCU have a responsibility to the institution, their coaches, teammates, family, and hometown to cooperate with the media. The acceptance of an individual, the team or institution by the media is developed by the impressions all student-athletes make through interviews, as well as through personal decorum. Student-athletes are frequently looked upon as "TCU", not primarily as an individual.
- e) The opportunity to deal with the media is considered to be a unique learning experience in developing communications skills. These skills may prove to be helpful not only during intercollegiate careers, but in future professional or business careers as well. Student-athletes are encouraged to treat the media with respect and courtesy, and to exhibit poise and restraint, especially under highly emotional conditions such as big victories or tough defeats.
- f) Student-athletes are reminded to respect the privacy of teammates, coaches, and other Department of Athletics staff members. Phone numbers, addresses and other personal information must be kept confidential. The Media Relations Office will not release home or cell phone numbers of student-athletes.
- g) In the event that media professionals request information concerning an uncomfortable or inappropriate topic, student-athletes are encouraged to politely respond "no comment" to the question. For questions that may be unclear, please ask for a re-statement or re-phrasing of the question.
- h) Student-athletes are reminded that in answering questions about opponents, such comments may be read or heard by such opponents. Please use good judgment and respond graciously. Do not alibi or blame others for misfortunes or less than desirable outcomes.

- i) At the conclusion of media interviews or related activities, please convey any concerns about such interviews to the TCU Media Relations staff. It is recommended to conduct interviews in the presence of Media Relations staff, and student-athletes are not to conduct any unauthorized interviews. Student-athletes are to let the TCU media relations staff know of any unauthorized media contact on their home or cell phones or e-mail addresses.

THE STUDENT-ATHLETE ADVISORY COUNCIL

The Student-Athlete Advisory Council (SAAC) exists to provide student-athletes with avenues to involvement in the conduct of the Department of Athletics. The Council is comprised of one student-athlete representative from each sport who meets monthly to discuss issues affecting student-athletes. The Council meets with the Director of Athletics as well as other Athletics Department staff members to provide input and review current and pending policy issues.

The Student-Athlete Advisory Council also serves as a leadership group within the Department of Athletics. The members of the Council annually host the Student-Athlete Orientation and the All Sports Banquet, facilitate the Student-Athlete Speakers' Bureau, and plan and conduct two on-campus outreach activities.

SPIRITUAL DEVELOPMENT

The TCU Athletics Department seeks to provide opportunities for growth and development in all phases of all student-athletes' lives. TCU is committed to providing positive opportunities for student-athletes to grow academically, physically and spiritually. The University provides numerous options for spiritual development for all students, including a sampling of the following:

Chapel

Robert Carr Chapel, located on University Drive, is open for private devotions daily. The front door remains locked, but can be entered from Brite Divinity School. A thirty minute University Chapel Service is conducted every Wednesday at 12:00 noon.

Special Ministries

The nationally recognized Fellowship of Christian Athletes (FCA) and Athletes in Action organizations maintain active programs at TCU. In addition, all major denominations have ministries on campus. University Ministries Office is located in the Student Center. Ministers are available at all times for consultation.

EMERGENCY MEDICAL CONTACTS

Major Medical Emergency Care
Harris Methodist Hospital Downtown
1301 Pennsylvania Avenue
817.882.3333

After Hours and Minor Medical Emergency Care
Harris Methodist Hospital Southwest
6100 Harris Parkway
817.346.5055

HELPFUL RESOURCES

TCU Alcohol &
Drug Education Center..... 817.257.7100
Rickel Building, 230

TCU Student Development Services..... 817.257.7855
Brown-Lupton Student Center, 220

TCU Counseling Center..... 817.257.7863
2900 W. Bowie

TCU University Ministries..... 817.257.7830
Brown-Lupton Student Center

TCU Campus Life..... 817.257.7926
Sadler Hall, 101

TCU Health Center..... 817.257.7940
Stadium Drive and Frog Alley

National Clearinghouse for Alcohol &
Drug information..... 301.468.2600
P.O. Box 2345
Rockville, MD 20852
www.health.org/index.htm