

All laptop reservations are not final until approved by SASS staff. When a student-athlete would like to request a laptop he or she needs to fill out the appropriate form and return it to the Academic Coordinator. Once finalized, the student-athlete must sign an agreement form checking out the computer and accepting responsibility for its care and use while signed out. **Any damage (including replacement costs) assessed to the computer will be charged to the student-athlete.** The student-athlete who signed the check-out form is responsible for the laptop until it is returned to the Academic Coordinator or the Asst. AD. If it is lent to a teammate or left outside the office door it is still the responsibility of the individual who checked it out.

Laptop computers may be checked out at any time. However, those student-athletes who are in season and traveling will have first priority.

Failure to return a laptop by the specified date and time will result in the suspension or loss of laptop privileges.

Book Policy: The student-athletes, who are receiving text books provided by their athletic scholarship must return all books to the Academic Center at the end of each semester. Failure to return all books will result in a forfeiture of receiving books for the following semester.

Student Athlete Advisory Committee

SAAC is a committee made up of student-athletes assembled to provide insight on the student-athlete experience and to offer input on the rules, regulations and policies that affect student-athletes' lives on NCAA member institution campuses.

Mission Statement

“The mission of the National Collegiate Athletic Association Student-Athlete Advisory Committee is to enhance the total student-athlete experience by promoting opportunity, protecting student-athlete welfare and fostering a positive student-athlete image.”

History

An Association-wide SAAC was adopted by legislation approved at the 1989 NCAA Convention, and was formed primarily to review and offer student-athlete input on NCAA activities and proposed legislation that affected student-athlete welfare.

National SAACs (Divisions I, II, and III) at a glance:

- Generate a student-athlete voice within the NCAA structure.
- Solicit student-athlete response to proposed NCAA legislature.
- Suggest potential NCAA legislation.
- Review, react and comment to the governance structure on legislation, activities and subjects of interest.
- Actively participate in the administrative process of athletics programs and the NCAA.
- Promote a positive student-athlete image.

Functions of campus SAACs:

- Promote communication between athletics administration and student-athletes.
- Disseminate information.
- Provide feedback and insight into athletics department issues.
- Generate a student-athlete voice within the campus athletics department formulation of policies.
- Build a sense of community within the athletics program involving all athletics teams.
- Solicit student-athlete responses to proposed conference and NCAA legislation.
- Organize community service efforts.
- Create a vehicle for student-athlete representation on campus-wide committees (e.g. student government).
- Promote a positive student-athlete image on campus.

SBU's SAAC

Each team will have two representatives to the SAAC, which meets on a regular basis. One representative from each team needs to be present at each meeting. Every student-athlete is expected to participate in fundraising events, community outreach programs and other events coordinated by SAAC. SAAC is responsible for raising the necessary funds for the purchase of senior gifts.

My Team's Representatives are: _____

Within SAAC, several elected/appointed positions exist. Their duties and responsibilities are as follows:

President. Elected position. He or she is responsible for chairing the SAA meetings and ensuring that pertinent issues are covered. The President delegates responsibility as appropriate and organizes committees. Additionally, he or she should serve as the chair of one of the subcommittees formed. He or she should maintain a list of contact names and numbers of all members, work closely with the SAAC advisor (Asst. AD for Student Services)_and is considered the liaison between the department administration and the student-athletes. Pursuant to this, he or she should plan on meeting regularly with the SAAC advisor. An end-of-year summary should be prepared by the President and signed by the other officers upon approval.

Vice President. Elected position. The main job of the VP is to assist the President as necessary. Every effort should be made to ensure that either the President and/or the VP are at every meeting. When the President cannot be present at a scheduled meeting, the VP should be prepared to take his or her place. The VP will work in tandem with the Secretary to maintain all historical records for the SAAC. This may include a photo album of events with accurate notations and a record of recognition. He or she is expected to serve as a chair on one of the subcommittees. The individual will carry out additional duties as assigned by either the President or the advisor.

Treasurer. Elected position. Maintains the fiscal records for the SAAC. This process begins with making a budget request to the Student Government at the beginning of the fall semester. Any requests for goods or services should be funneled through the Treasurer so he or she can begin requisitions in a timely and responsible manner. Prior to the SAAC approving any project requiring funds, the Treasurer should be asked to report on the feasibility of the project. When a project is considered risky, he or she should be prepared to make a presentation of facts to the advisor and officers so they can make the ultimate decision. The Treasurer is expected to become familiar with any Government procedures involving funds, and is also expected to be aware of any Student Government decisions regarding club funds. As appropriate, he or she should provide this information to the officers and/or the rest of the SAAC. Audits should be planned for and attended by the Treasurer. He or she is expected to serve as chair of one of the subcommittees formed by the organization.

Secretary. Elected position. The Secretary's main responsibility is maintaining accurate records of attendance and meeting minutes. These should be available for review upon any reasonable request within a reasonable amount of time. When he or she cannot attend a meeting, he or she is responsible for selecting a suitable substitute to take attendance and record the minutes. On a monthly basis, he or she will distribute a newsletter to the coaches and administrators to keep them abreast of important dates and events and post this information on the designated SAAC bulletin board. As appropriate, summaries of past events will be included in the newsletter. He or she will work with the VP to maintain accurate historical records for the SAAC. In addition, he or she will serve as chair of one of the subcommittees formed within SAAC.

Representative to the A-10 Conference Student Advisory Committee. Appointed position, chosen by SAAC and/or the Department of Athletics administration. The appointed representative will attend meetings as set forth by the conference. He or she is expected to report any pertinent issues from the conference meetings to the SBU SAAC. In addition, he or she should review all minutes with the Secretary, and the historical records with the Secretary and VP in order to accurately report SBU SAAC activities to the conference board. This person should be an active member of the SBU SAAC.

Team Representatives. There should be at least two representatives from each team. At least one member should be at each meeting and the other representative should be familiar with meeting minutes so that he or she can fill in for the other in their absence. There is not limit to how many student-athletes can participate. Representatives are expected to be at each meeting (unless they are practicing or traveling with the team. When absence of both is necessitated, they will inform the Secretary so he or she can maintain accurate records. In addition, they will meet with the Secretary at the Secretary's convenience to review the minutes missed at the meeting. They also act as a liaison between SAAC and their teammates. Representative involvement is considered important and necessary to the successful running of the SAAC. Additionally, the proper

dissemination of the association information to team members and coaches is vital to the success of the organization and its programs. Representatives will participate in some of the planning committees formed throughout the year. They are expected to participate in all scheduled events unless there is a time conflict with their sport or a class.

Student Government Representative. At least one member of SAAC will be elected to represent the organization at Student Government Association meetings on a bi-weekly basis. The SGA representative(s) is (are) responsible for informing SAAC on SGA policies and procedures as well as reporting to SGA the activities of SAAC.

Chronic attendance and/or participation problems may jeopardize the receipt of senior gifts for the offending team. Any team that fails to be represented at three (3) meetings per semester (unexcused) will sacrifice their senior gift privileges.

Financial Aid

Athletic Grant-in-Aids – All financial aid, whether athletic or any other type, is handled through the Financial Aid office. **Athletic grant-in-aids are awarded for one year and one year only. There are no four-year scholarships.**

All athletic financial aid for student-athletes MAY be renewed yearly if the student - athlete:

- a. maintains academic eligibility;
- b. progresses towards a degree;
- c. maintains membership on the intercollegiate team for which the financial aid was awarded; and
- d. qualifies according to current NCAA regulations.

Institutional financial aid may be graduated or canceled during the period of the award if the recipient:

- a. Renders himself or herself ineligible for intercollegiate competition;
- b. Fraudulently misrepresents any information on an application, letter of intent or financial aid agreement;
- c. Engages in serious misconduct warranting substantial disciplinary penalty;
- d. Voluntarily withdraws from a sport for personal reasons.

Note: Student-athletes are responsible for taking care of any outstanding debts with the Bursar's office. Registration will be held up if unpaid charges exist.

Financial Assistance. A student-athlete shall not be eligible to participate in intercollegiate athletics if he or she receives financial aid that exceeds the value of tuition and fees, room and board, and required course related books (2005-06 = \$29,485.00).

In determining whether a student-athlete's financial assistance exceeds the maximum permissible amount, all funds received from the institutions and all funds received from the following and similar sources shall be included: