All requests for medical noncounters must be submitted to the Sport Supervisor by the Head Coach (HC).

**STEP 1:** HC meets with Director of Sports Medicine (DSM) to determine if an injury/illness qualifies as career ending based on medical documentation in accordance with NCAA Bylaw 15.5.1.2.

**STEP 2:** If an injury/illness qualifies a student-athlete for medical noncounter status, Head Coach (HC) must complete the Medical Noncounter Form. HC provides the Form to DSM to sign and acquire the physician’s signature. DSM attaches contemporaneous medical documentation to the Form.

**STEP 3:** HC meets with Associate Athletics Director for Student Academic Success Services for review of student-athlete’s academic standing and signature of approval on Medical Noncounter Form.

**STEP 4:** HC meets with Sport Supervisor and Deputy Athletics Director/Internal/COO (COO) for review of request and signatures of approval on Medical Noncounter Form.

**Approval for a medical noncounter is based on the following criteria:**
- Student-athlete must be in good academic standing (as determined by SASS).
- Student-athlete positively impacts graduation rates and APR (as determined by SASS).
- Athletic Department’s yearly allotment for medical noncounters is the equivalency of five (5) full scholarships.
- The maximum number of medical noncounters allowed in each sport per year is three (3).

**STEP 5:** HC meets with student-athlete to review requirements and terms of his/her medical noncounter status and to obtain student-athlete’s signature on Medical Noncounter Form.

**Requirements of medical noncounters:**
- Student-athlete must maintain a cumulative 2.6 GPA.
- Student-athlete must work 16 hours per week for the Athletics Department in an assigned area during the academic year.
- Student-athlete will be evaluated each semester by their Athletics Department Supervisor. A minimum “satisfactory” performance rating is required for continuation of athletics aid.

**Terms of athletics aid:**
- Student-athlete’s medical noncounter athletics aid will be awarded at the same percentage received prior to medical noncounter status.
- Athletics aid may be renewed annually up to the completion of the student-athlete’s degree at the discretion of the HC and Sport Supervisor.

**STEP 6:** All requirements and terms of the medical noncounter athletics aid award (e.g., amount of aid, number of years, academic and/or work requirements) will be set forth in writing by the COO and both mailed and emailed to the student-athlete.

**STEP 7:** Completed Medical Noncounter Form, supporting medical documentation and a copy of COO’s letter must be submitted to the Director of Compliance for athletics aid modification and filing in the student-athlete’s compliance folder.

**REMINDER:** Although a student-athlete has been deemed a medical noncounter, he/she remains on the sport’s Roster and Squad List and therefore continues to be the responsibility of the Head Coach.