

STUDY HALL RULES: 2011-12

EACH RULE IS CENTRAL TO A CONSISTENT THEME....RESPECT. IT WILL BE GRANTED SO LONG AS IT IS GIVEN. IF YOU ARE ASKED TO LEAVE STUDY HALL FOR VIOLATING ANY OF THE FOLLOWING RULES, YOUR HEAD COACH WILL BE NOTIFIED AND YOU WILL NOT EARN CREDIT FOR ANY OF THE HOURS YOU ATTENDED DURING THAT SITTING!

1. Be respectful of your fellow Saints! You are responsible for utilizing this time and will be asked to leave immediately and will not receive credit for the session you are attending if you deny anyone else the opportunity to be productive.
2. You are responsible for swiping in and out of study hall and fulfilling a ½ hour sequence. If you swipe out prior to a completion of a ½ hour interval, you will not receive credit for the ½ hour. You may stay a maximum of 3 consecutive hours.
3. No skipping out of study hall. **If you are not present for more than 5 minutes and are swiped into study hall, you will receive an instant violation .**
4. There is no talking in study hall. This time is dedicated to school work. Students will receive a warning for talking. Should a student continue to be disruptive, he/she will be asked to leave study hall and will receive no credit for the hours he/she completed that day.
5. Cell phones will be **turned off** in study hall and put away. **Any cell phone found out in the open will be considered in use regardless if you are using it at the time.** You will have ½ hour added to your study hall hours if a cell phone is out in the open for any reason.
6. NO FOOD IS ALLOWED in the study hall lounges. Since the study hall system is set up so that you may choose the sessions that work best for your schedule, large lunches are not permitted. However, if you need a snack to hold you over, you may eat in my office to alleviate distraction. Covered water bottles are allowed in the study hall lounge.
7. No lying down on the couch. Lying down on the couch is an instant violation.
8. No feet on the furniture. At the end of each session, chairs need to be left where they belong.
9. Head phones are permitted at a minimum level only. If you are asked to turn down your music more than once, you will not be allowed to use them for the remainder of the semester.
10. Study hall time is expected to be devoted solely toward completion of classroom assignments, preparation for exams and other academic related work. If you do not bring work, you may be asked to leave study hall.
11. Non-academic use of computers/laptops is NOT ALLOWED (this includes sites such as Facebook and YouTube). If you are caught playing games or on any other non-academic site on the computer, you will not be allowed to use the computer. *If you are caught using the computer for any other reason than schoolwork more than 2 times over the course of the academic year, you will no longer be allowed to use the computer during study hall.*
12. Assume you have to complete all of your study hall hours every week, even on short academic weeks. The Academic Advisor will inform you and the coaching staff otherwise if there is a reduction of hours during holiday weeks.
13. **In-season athletes** may complete study hall hours while traveling or away for competition if an arrangement has been made between the Head Coach and Academic Advisor, prior to departure. It is the student-athlete's responsibility to request this option. If a coach does not provide documentation (provided by Academic Advisor), the student-athlete will not earn credit.
14. The following activities may be counted toward your mandated study hall hours each week, so long as you provide documentation (*Paw Passes* are available in my office and online via www.sienasaints.com under Siena Academic Support Services).
 - **Meeting with Coach for Academic Purposes (maximum ½ per week)**
 - **Writing Center Session**
 - **Scheduled Meeting with professor or office hour visit**
 - **Tutor session coordinated through Saints Supporting Saints or the Foy Tutorial Service**
 - **Group tutor session coordinated by the respective academic department**
 - **Mandated lecture/film/workshop**
 - **Attendance at a Student Support Service Session sponsored by Academic Affairs**
 - **Away Competition – Coach Supervision (maximum 2 hours per trip)**
 - **Hammer Time (*only Greg Dashnaw aka Hammer can sign off on Paw Pass)**

If the Paw Pass is not completed in full, is forged or is not submitted to the Athletic Academic Advisor prior to the end of the week you are requesting credit study hall hours, you will not earn credit. No exceptions. _