

## Dear USF supporter:

The University of San Francisco's commitment to excellence both academics and athletics is unparalleled. The commitment to this pursuit includes adhering to all NCAA, WCC, and institutional rules governing intercollegiate athletics.

It is our responsibility to provide you, our loyal alumni, staff, students and friends, with information to assist you in understanding the complexity of the rules. Compliance requires constant vigilance on the part of all of who are associated with USF, and knowledge is the first step toward compliance.

The information provided in this brochure will help you understand the basic guidelines applicable to the conduct of friends to USF Athletics. The brochure summarizes rules and regulations involving situations that have been encountered by alumni and friends and is provided in the response to requests for assistance and clarification.

The University is proud to have your loyal support, dedication and enthusiasm for USF Athletics. As we strive for continued excellence we must always seek the highest standard of ethical conduct. With your assistance and cooperation, we are confident we can continue to meet this goal.

Sincerely,

Debi Gore-Mann  
Director of Athletics

## How Can You Help?

If you have any questions regarding NCAA regulations, please contact the USF Athletic Department's Compliance Office.

If you would like more information on ways to support USF athletics, you may contact the Athletic Development Office.

USF Athletics  
(415) 422-6891  
[www.USFDons.com](http://www.USFDons.com)

## Frequently Asked Questions

**Q:** What if a prospect calls an Athletics Representative?

**A:** An Athletics Representative may have a telephone conversation with a prospect that is initiated by the prospect and is not prearranged by the institution (including providing a prospect with the phone number). Additionally any questions about USF's athletic programs during the conversation must be referred to members of USF's coaching staff.

**Q:** Does this apply to "established family friends" or neighbors?

**A:** No. However, it must be understood that such contacts cannot be made for recruiting purposes and questions about USF's athletic programs should still be referred to members of USF's coaching staff.

**Q:** Is it permissible for an Athletics Representative to employ a current student-athlete or provide a current student-athlete with housing?

**A:** It is permissible to employ a current student-athlete either during the summer or the academic year. Student-athletes cannot be paid more than the going rate for the particular position and can only be paid for actual work performed. It is also permissible for a Representative to house a student-athlete, provided the student-athlete pays market rate for the particular arrangement, as determined and confirmed by the USF Compliance Office.

**Q:** Is it permissible for current student-athletes to be involved in any type of promotional activities?

**A:** Yes, provided the activities are for institutional, charitable, educational or nonprofit agencies and that the activity receives prior approval from USF's Athletic Director (via the Compliance Office).



A quick reference  
guide to NCAA Rules for  
alumni, friends and  
supporters of University  
of San Francisco Athletics



## WHO IS AN ATHLETICS REPRESENTATIVE?

You are likely aware that there are NCAA rules that apply to USF student-athletes, coaches, and recruits, but you might not be aware that there are also rules governing your conduct as a fan and supporter of USF Athletics. If you meet the definition of an Athletics Representative there are rules you should be familiar with. You might readily call yourself a fan or booster, but are you an Athletics Representative? You are if:

- You are a member of a group that supports or promotes USF Athletics
- You have given money or gifts to USF sports programs (including gifts of cash, goods or services)
- You have provided any benefits, such as employment, to USF student-athletes, prospective student-athletes, or their families
- USF has asked you to help, or you have in any way helped, to recruit student-athletes
- You have otherwise assisted in the promotion of USF Athletics

It is important to remember that once you are identified as an Athletics Representative, you remain one forever. The rules will always apply to you!

## WHO IS A PROSPECTIVE STUDENT-ATHLETE?

A prospective student-athlete (PSA) is ANY student who has started classes for the ninth (9<sup>th</sup>) grade, including students in prep schools and junior colleges and individuals who have officially withdrawn from a four-year institution.

A PSA remains a prospect even after he or she has signed a National Letter of Intent or accepts an offer of financial aid to attend USF. The restrictions regarding contact between Athletics Representatives and PSAs apply until the PSAs report for a regular academic year term (i.e., fall semester) or preseason team practice.



## CONTACT WITH PROSPECTIVE STUDENT-ATHLETES

The NCAA rules limit the type of contact an Athletics Representative may have with a prospective student-athlete (PSA).

NCAA rules PERMIT an Athletics Representative to:

- Notify our coaches about prospects in your area that may be strong additions to our team
- Attend high school or two-year college athletic contests or other events where PSAs may compete, however, you may not have contact with the PSAs or their relatives for the purpose of providing information on USF
- Continue relationships with a PSA, his/her parents or relatives, provided the relationship pre-dates the PSA entering ninth grade and the relationship did not develop as a result of the PSA's athletics participation, but you may not recruit them to participate in USF athletics
- Continue involvement with local youth sports that may include PSAs, provided you do not solicit any prospect's participation in USF athletics

NCAA rules specifically PROHIBIT an Athletics

Representative from:

- Contacting a PSA or their family in person on or off our campus. This includes calling, writing, emailing or text messaging
- Making arrangements for PSAs or their relatives or friends to receive money or financial aid of any kind
- Providing transportation for a PSA or the prospect's relatives or friends to visit our campus or reimbursing another party (including the PSA's coach) for providing that transportation
- Providing free tickets or tickets at a reduced cost for PSAs or their relatives or friends to attend an athletic event
- Entertaining high school, prep school or community college coaches
- Attending a PSA's sports event for the purpose of providing an evaluation requested by the USF coaching staff



## CONTACT WITH CURRENT STUDENT-ATHLETES

The NCAA also governs the relationships you have with USF student-athletes. In general, you may not provide anything or make special arrangements for student-athletes and prospective student-athletes, or their families, which are not available to the general student population.

NCAA rules PERMIT Athletics Representatives to:

- Invite student-athletes into their home for an occasional or special occasion meal on an infrequent basis. You may not provide meals to student-athletes in restaurant facilities or provide free meals to parents at any times
- Provide summer employment for enrolled student-athletes at the going rate for similar positions
- Provide housing for enrolled student-athletes, provided student-athletes pay market rate, as determined by the Compliance Office

NCAA rules PROHIBIT an Athletics Representative from:

- Providing cash or loans in any amount, or signing or co-signing for a loan for a student-athlete or parents
- Providing gifts of any kind, including birthday cards and holiday gifts, clothing and entertainment, or cars to student-athletes
- Providing special discounts for goods and services (e.g., car repairs, legal services, meals) to student-athletes or their families
- Providing free housing or reduced-rent housing to student-athletes or their families
- Purchasing complimentary admissions from student-athletes or their families (i.e. paying for the use of the athlete's game-day pass)
- Providing an honorarium to a student-athlete for a speaking engagement
- Allowing free telephone or cellular phone usage by a student-athlete
- Providing room, board, transportation or any other special arrangement for a student-athlete's family or friends

