

American



Army



Bucknell



Colgate



# 2008-09 Patriot League Media Relations Manual



[www.PatriotLeague.com](http://www.PatriotLeague.com)

Holy Cross



Lafayette



Lehigh



Navy

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# Patriot League Office Contact Information

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# Patriot League Media Relations Offices

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## AMERICAN UNIVERSITY

Phone: 202.885.3030  
Fax: 202.885.3033  
Basketball Press Row: 202.885.8232  
4400 Massachusetts Avenue, NW  
Washington, D.C. 20016-8005  
Website: [www.aueagles.com](http://www.aueagles.com)

### Athletic Communications

Assistant AD: Nancy Yasharoff  
Assistant Director: April Raynovich  
Assistant Director: Andrew Chesebro

### Office

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## UNITED STATES MILITARY ACADEMY

Phone: 845.938.3303  
Fax: 845.446.2556  
Baseball Press Box: 845.938.8168  
Basketball Press Row: 845.938.4441  
Howard Road, Building 639  
West Point, NY 10996-9998  
Website: [www.goARMYsports.com](http://www.goARMYsports.com)

### Athletic Communications

Senior Associate AD: Bob Beretta  
Associate Director: Brian Gunning  
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845.938.4090  
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## BUCKNELL UNIVERSITY

Phone: 570.577.1227  
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Gym 227  
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Website: [www.BucknellBison.com](http://www.BucknellBison.com)  
Sportsline: 570.577.1919

### Athletic Communications

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# Patriot League Media Relations Offices

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## COLGATE UNIVERSITY

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Soccer Press Box: 315.824.2310

Softball Press Box: 315.824.8542

Volleyball Press Row: 315.228.6816

13 Oak Drive

Hamilton, NY 13346-1398

Website: [www.goColgateRaiders.com](http://www.goColgateRaiders.com)

### Athletic Communications

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Assistant Director: John Gilger

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### Office

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Website: [www.goholycross.com](http://www.goholycross.com)

### Athletic Media Relations

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Assistant Director: Michelle Bradley

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Office of Athletic Communications

107 Kirby Sports Center

Easton, PA 18042

Website: [www.goleopards.com](http://www.goleopards.com)

Sportsline: 610.250.0400

### Sports Information

Director: Phil LaBella

Assistant Director: Katie Meier

Assistant: Elizabeth Mayer

Assistant: Jenna Marina

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### Office

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# Patriot League Media Relations Offices

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Basketball Press Row: 610.758.4903/4933

Football Press Box: 610.758.4903/4933

Field Hockey, Lacrosse, Soccer Press Box: 610.758.6916

#38 Taylor Gymnasium

641 Taylor Street

Bethlehem, PA 18015-3044

Website: [www.lehighsports.com](http://www.lehighsports.com)

Sportsline: 610.758.LULU

### Athletic Media Relations

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Assistant Director: Steve Lomangino

Assistant: Brian Tahmosh

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610.758.3174

610.758.5101

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Website: [www.navysports.com](http://www.navysports.com)

### Sports Information

Associate AD: Scott Strasemeier

Associate Director: Stacie Michaud

Assistant Director: Justin Kischefsky

Assistant Director: Chris Forman

Assistant Director: Jonathan Maggart

Assistant Director: Anthony Naglieri

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# Patriot League Media Relations Offices

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Website: [www.fordhamsports.com](http://www.fordhamsports.com)  
Sportsline: 718.817.4244

#### Sports Information

Director: Joe DiBari

#### Office

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#### Cell

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#### E-Mail

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### GEORGETOWN UNIVERSITY (Football)

Phone: 202.687.2492  
Fax: 202.687.2491  
Press Box: 202.687.5120  
Sports Information  
McDonough Arena  
Washington, DC 20057-0001  
Website: [www.guhoyas.com](http://www.guhoyas.com)  
Sportsline: 202.687.HOYA

#### Sports Information

Director: Mike Carey

#### Office

202.687.2475

#### Cell

917.576.7445

#### E-Mail

[mbc32@georgetown.edu](mailto:mbc32@georgetown.edu)

# 2008-09 Patriot League/NCAA Championship Schedules

## BASEBALL

PL Tournament	May 9-10/16-17, 2009 (Highest Seed)
NCAA Regionals:	May 29-June 1, 2009 (Campus Sites)
NCAA Super Regionals	June 5-8, 2009 (Campus Sites)
NCAA College World Series	June 13-23/24, 2009 (Omaha, Neb.)

## BASKETBALL (MEN)

PL Tournament	March 4 & 8, 2009 (Highest Seed)
PL Championship	March 13, 2009 (Highest Seed)
NCAA Tournament 1st/2nd Rounds	March 17, 2009 (Dayton, Ohio)
	March 19 & 21, 2009 (Greensboro, N.C.; Kansas City, Mo.; Philadelphia, Pa.; Portland, Ore.)
	March 20 & 22, 2009 (Boise, Idaho; Dayton, Ohio; Miami, Fla.; Minneapolis, Minn.)
NCAA Regionals	March 26 & 28, 2009 (Boston, Mass.; Glendale, Ariz.)
	March 27 & 29, 2009 (Indianapolis, Ind.; Memphis, Tenn.)
NCAA Final Four	April 4 & 6, 2009 (Detroit, Mich.)

## BASKETBALL (WOMEN)

PL Tournament	March 7-8, 2009 (Lehigh)
PL Championship	March 11, 2008 (Highest Seed)
NCAA Tournament 1st/2nd Rounds	March 21 & 23, 2009/March 22 & 24, 2009
	(Albuquerque, N.M.; East Lansing, Mich.; Seattle, Wash; Baton Rouge, La.; Iowa City, Iowa; Storrs, Conn; Bowling Green, Ky.; Lubbock, Texas; Notre Dame, Ind.; College Park, Md.; Los Angeles, Calif.; Columbus, Ohio; Piscataway, N.J.; Duluth, Ga.; San Diego, Calif.)
NCAA Regionals	March 28 & 30, 2009/March 29 & 31, 2009
	(Berkeley, Calif.; Raleigh, N.C.; Oklahoma City, Okla.; Trenton, N.J.)
NCAA Final Four	April 5 & 7, 2009 (St. Louis, Mo.)

## CROSS COUNTRY (MEN & WOMEN)

PL Championship	Nov. 1, 2008 (Lehigh)
NCAA Regionals	Nov. 15, 2008 (TBD)
NCAA Championship	Nov. 24, 2008 (Terre Haute, Ind.)

## FIELD HOCKEY

PL Championship	Nov. 7-8, 2008 (Highest Seed)
NCAA Regionals	Nov. 15-16, 2008 (Campus Sites)
NCAA Championship	Nov. 21 & 23, 2008 (Louisville, Ky.)

## FOOTBALL

NCAA First Rounds	Nov. 29, 2008 (Campus Sites)
NCAA Quarterfinals	Dec. 6, 2008 (Campus Sites)
NCAA Semifinals	Dec. 12-13, 2008 (Campus Sites)
NCAA Championship	Dec. 19, 2008 (Chattanooga, Tenn.)

## GOLF

PL Tournament	April 25-26, 2009 (Army)
NCAA Regionals	May 14-16, 2009 (TBD)
NCAA Championship	May 27-30, 2009 (Toledo, Ohio)

## INDOOR TRACK AND FIELD (MEN AND WOMEN)

PL Championships	Feb. 13-15, 2009 (Navy)
NCAA Championships	March 13-14, 2009 (Fayetteville, Ark.)

## LACROSSE (MEN)

PL Championships	April 24 & 26, 2009 (Highest Seed)
NCAA First Round	May 9-10, 2009 (Campus Sites)
NCAA Quarterfinals	May 16-17, 2009 (Annapolis, Md.; Hempstead, N.Y.)
NCAA Championship	May 23 & 25, 2009 (Boston, Mass.)

## LACROSSE (WOMEN)

PL Championships	April 24 & 26, 2009 (Highest Seed)
NCAA First Round	May 10, 2009 (Campus Sites)
NCAA Quarterfinals	May 16, 2009 (Campus Sites)
NCAA Championship	May 22 & 24, 2009 (TBD)

## OUTDOOR TRACK AND FIELD (MEN & WOMEN)

PL Championship	May 1-2, 2009 (Army)
NCAA Regionals	May 29-30, 2009 (TBD)
NCAA Championship	June 10-13, 2009 (Fayetteville, Ark.)

## ROWING

PL Championship	April 26, 2009 (Cooper River, N.J.)
NCAA Championship	May 29-31, 2009 (TBD)

## SOCCER (MEN)

PL Championship	Nov. 14 & 16, 2008 (Highest Seed)
NCAA 1st Round	Nov. 21-22, 2008 (Campus Sites)
NCAA 2nd Round	Nov. 26, 2008 (Campus Sites)
NCAA 3rd Round	Nov. 29-30, 2008 (Campus Sites)
NCAA Quarterfinals	Dec. 5-7, 2008 (Campus Sites)
NCAA Championship	Dec. 12 & 14, 2008 (Frisco, Texas)

## SOCCER (WOMEN)

PL Championship	Nov. 7 & 9, 2008 (Highest Seed)
NCAA 1st/2nd Rounds	Nov. 14 & 16, 2008 (Campus Sites)
NCAA 3rd Round	Nov. 21-23, 2008 (Campus Sites)
NCAA Quarterfinals	Nov. 28-30, 2008 (Campus Sites)
NCAA Championship	Dec. 5 & 7, 2008 (Cary, N.C.)

## SOFTBALL

PL Championship	May 7-9, 2009 (Highest Seed)
NCAA Regionals	May 15-17, 2009 (Campus Sites)
NCAA Super Regionals	May 22-23, 2009 (Campus Sites)
NCAA Finals	May 28-June 3, 2009 (Oklahoma City, Okla.)

## SWIMMING AND DIVING (MEN)

PL Championship	Feb. 19-21, 2009 (Bucknell)
NCAA Zone Diving	March 12-15, 2009 (TBD)
NCAA Finals	March 26-28, 2009 (College Station, Texas)

## SWIMMING AND DIVING (WOMEN)

PL Championship	Feb. 19-21, 2009 (Bucknell)
NCAA Zone Diving	March 12-15, 2009 (TBD)
NCAA Finals	March 19-21, 2009 (College Station, Texas)

## TENNIS (MEN)

PL Tournament	April 17-19, 2009 (Army)
NCAA 1st/2nd Rounds	May 8-9, 2009 (Campus Sites)
NCAA Finals	May 14-25, 2009 (College Station, Texas)

## TENNIS (WOMEN)

PL Tournament	April 24-26, 2009 (Bucknell)
NCAA 1st/2nd Rounds	May 8-9, 2009 (Campus Sites)
NCAA Finals	May 14-25, 2009 (College Station, Texas)

## VOLLEYBALL

PL Tournament	Nov. 21-22, 2008 (Highest Seed)
NCAA 1st/2nd Rounds	Dec. 4-7, 2008 (Campus Sites)
NCAA Regionals	Dec. 11-14, 2008 (Campus Sites)
NCAA Semifinals and Finals	Dec. 18 & 20, 2008 (Omaha, Neb.)

as of Aug. 21, 2007.

# Patriot League Championship Checklist

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During the 2008-09 academic year, the Patriot League will conduct championships in the following sports: baseball, men and women's basketball, men and women's cross country, field hockey, men's golf, men and women's lacrosse, men and women's indoor track and field, men and women's outdoor track and field, women's rowing, men and women's soccer, softball, men and women's swimming and diving, men and women's tennis, and women's volleyball. All Patriot League championships are co-hosted by the Patriot League and host institutions.

## **PATRIOT LEAGUE OFFICE RESPONSIBILITIES**

The Patriot League office will provide the following services at its Championships:

**Championship Program:** The Patriot League office will provide programs for each Championship. In addition the Patriot League office will create and provide the banquet program, if applicable.

**Awards:** The Patriot League office will supply all awards for each Patriot League championship.

**Championship Press Releases:** The Patriot League media relations office will write both a pre- and post-championship press release. The pre-championship release will preview the Championship, while the post-championship release will contain a brief recap and final statistics. Press releases will be issued from the Patriot League media relations office after the conclusion of each day of competition. The Patriot League will work with the host institution on pre-championship publicity.

**Championship Website Page:** The Patriot League will create a page on its website for each championship. The Championship Page will contain schedules, directions, links to participating teams and any other pertinent information. Results, box scores and recaps will be posted on the Championship Page.

**Reporting of Results:** A member of the Patriot League media relations staff or host SID will disseminate results via e-mail or fax. The Patriot League media relations contact will post the results on the League website. The Patriot League representative or host SID will also dispense results and statistics to appropriate members of the national media, including the Associated Press. Individual institutions are responsible for providing their local media with Championship results.

## **HOST RESPONSIBILITY**

For all Patriot League Championships, the host institution is responsible for providing the following media services:

**Statistics:** Appropriate statistical information will be made available to media and participants in a timely manner. All championship statistics should be computerized. The host SID also needs to e-mail the appropriate Patriot League media relations contact with the complete statistical report for the championship and game files, if applicable.

**Equipment:** The host institution is responsible for providing a public address system, scoreboard, etc., if applicable, at Patriot League Championships.

**Media Seating and Work Area:** Where applicable, media representatives should be ensured prime seat locations for Championship coverage. If demand warrants, power and telephone lines should be made available in a media work area.

**Postgame Interview Area with Equal Access:** Where applicable, a postgame interview area should be set-up for members of the media to interview student-athletes and coaches. Equal access to student-athletes and coaches must be provided for all media representatives.

**Patriot League Assistance:** The host institution must provide at least one member of its sports information staff (full-time, intern or student) to assist the Patriot League staff member at the Championship. This individual is expected to attend the entire Championship and perform duties as assigned.

**Championship Meeting/Teleconference:** A pre-championship meeting will be held as a teleconference when applicable. If not conducted as a teleconference the pre-championship meeting will be held in conjunction with the beginning of the championship. A pre-championship banquet will also be held when applicable. Sports information contacts are encouraged to participate in the pre-championship meeting/teleconference and banquet.

# Media Relations Policies and Procedures

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## POSITIVE PATRIOT LEAGUE PROMOTION

Sports Information personnel at all Patriot League institutions shall promote a positive image of the Patriot League and its members at all times, particularly in interview situations with members of the media.

**All-Tournament Teams:** An all-tournament team will be announced at the conclusion of the championship for the following sports: baseball, men and women's basketball, field hockey, men and women's lacrosse, men and women's soccer, softball and volleyball. In men's and women's basketball, the All-Tournament team will be selected by media members at the conclusion of the Championship game. The squad will consist of six players, including the Most Valuable Player. For the sports of baseball, softball, soccer, field hockey and lacrosse the participating coaches will determine the All-Tournament team, based on respective team finish. Four members of the winning team are selected to the All-Tournament team, while three members of the runner-up squad and two from the two semifinal teams are named to the All-Tournament Team. For the sport of volleyball the participating coaches will determine the All-Tournament team, based on respective team finish. Three members of the winning team are selected to the All-Tournament team, while two members of the runner-up squad and one from the two semifinal teams are named to the All-Tournament Team.

**Basketball Media Teleconferences:** A men's basketball teleconference will be conducted Monday on the week of the Patriot League Men's Basketball Tournament. The All-Patriot League team and major award winners will be announced at this time. A women's basketball teleconferences will be held on Tuesday on the week of the Patriot League Women's Basketball Tournament. The All-Patriot League team will be announced on the call directly prior to the tournament, with the major award winners announced at the women's basketball banquet.

**Broadband:** For the third consecutive year, the Patriot League and CBS College Sports will offer more than 100 men and women's basketball games as part of the Patriot League All-Access package. Almost every men and women's regular-season and post-season Patriot League game will be available through video streaming on [www.PatriotLeague.com](http://www.PatriotLeague.com). The Patriot League All-Access package is available for \$7.95 per month. The monthly fee allows a subscriber to watch any Patriot League basketball games that are part of the package. The first games will be streamed on January 2008. In addition, the Patriot League will also stream some of its championships.

**Champions:** Regular-season champions will not be marked in the standings on the Patriot League website or weekly releases, but only in the Patriot League record book except for the sport of football.

**Championship Photography:** If the Patriot League office requests a photographer onsite for a specific championship, the host institution may turn in the invoice for photo services to the Patriot League office for reimbursement. A photographer is not required at each championship, unless requested by the Patriot League office, with the exception of basketball. Photography fees will be included in the basketball tournament budget for the host institutions. If no official photography is requested the host institutional should make all efforts to take a photo of the team champion during the awards ceremony and send to the Patriot League office.

**Equal Access:** Pending institutional policy, equal access must be given to all media representatives, regardless of gender, any time interviews with coaches and/or student-athletes are conducted, including after competition. Equal access is defined as access to coaches and/or student-athletes at the exact same time and at the exact same place. The exact method of ensuring equal access shall be determined by the institution.

**Football Media Day:** A football media day will be conducted in July or August of 2009 at a site yet to be determined. The head coaches of all seven Patriot League football teams must attend, and institutions are strongly encouraged to bring two student-athletes. Each institution is responsible for bringing media guides and pertinent media information.

**Game Files (Basketball, Field Hockey, Football, Lacrosse, Soccer and Volleyball):** Stat Crew game files for men and women's basketball, field hockey, football, men and women's lacrosse, men and women's soccer and volleyball are to be sent by e-mail to the Patriot League office IMMEDIATELY following the contest. If you are having trouble e-mailing the game files, contact Mike Ranieri or Monica Pellman at Stat Crew (513.771.4192). Games files that are not sent into the Patriot League office will not be included with the Patriot League's statistics. For baseball and softball see page 13.

# Media Relations Policies and Procedures

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**Identity:** The Patriot League logo should be used whenever appropriate as artwork to build Patriot League recognition. It should appear in all media guides, games notes, posters, programs, recruiting brochures and ticket brochures per the Visual Identity guidelines. Each institution is encouraged to include Patriot League pages in its media guides, recruiting guides and game programs.

**Game Notes** - It is MANDATORY that all game notes include the Patriot League logo, the Patriot League standings and listing of other Patriot League games.

**Game Programs and Posters** - All game programs MUST include, at minimum, one Patriot League logo. The preferred location is on the cover, however, placement in a prominent position on the inside of the program is acceptable – depending on the format of the program. Additionally, for football and basketball, information on the Patriot League MUST be included in the game program (this can be duplicate pages from the media guide). The football and basketball program/notes MUST include the most up-to-date Patriot League standings and a list of the games around the Patriot League for that weekend. For posters, it is REQUIRED that posters include the Patriot League logo (for all Patriot League sports in which posters are created). This logo can be black or reversed out in white, depending on the look and design of the poster. If the poster is four-color, the two-color logo (PMS 281 Blue and PMS 485 Red or process match) should be used.

**Media Guides** - On every institutional-sponsored media guide in which an institution participates in Patriot League competition, a separate Patriot League logo MUST be used on either the front or back cover. If the media guide cover is printed in four-color, the two-color PMS 281 Blue and PMS 485 Red Patriot League logo should be used. If the cover is black and white or two- or three-color, a black version or PMS 281 version of the logo should be used. The Patriot League logo may not be used in only Red. The logo may also be reversed out in white on any non-four-color publication cover.

It is MANDATORY for football and basketball that two pages, at a minimum, be dedicated to the Patriot League. Additionally, on other institutionally produced media guides a minimum of one page about the Patriot League is MANDATORY.

The League logo and information on the League, including past year's results and school-specific history in Patriot League play, should be included in all institutional media guides. Three copies of ALL institutional media guides should be forwarded to the Patriot League office when they become available. Conference media guides should be available for members of the media at all home men's and women's basketball and football games, and should also be taken on the road for non-conference contests.

**Recruiting Brochure(s)/Web Site Text** - Recruiting brochure(s) MUST include the Patriot League logo in one or more prominent locations in the publication. Also, it is MANDATORY that the institution include information on the Patriot League in this publication. The logo can be black or reversed out in white, depending on the look and design of the brochure. If the brochure is four-color and the logo is used on the front cover, it must be the two-color version (PMS 281 Blue and PMS 485 Red or process match). The text listed below is recommended for recruiting brochures and web sites.

In its second decade of combining academic and athletic excellence, the Patriot League sponsors championships in 23 men and women's sports. Initially started as an NCAA Division I-AA football conference in 1986, the Patriot League became an all-sport conference in 1990 and includes American, Army, Bucknell, Colgate, Holy Cross, Lafayette, Lehigh and Navy as full members, and Fordham and Georgetown as associate members. These institutions are among the oldest and most prestigious in the nation and their alumni have, and continue to play leadership roles in shaping our country.

Since 1998, the Patriot League has ranked first each year among all Division I conferences awarding athletic aid in the NCAA Graduation Rate Report. The League finished at the top spot with 97 percent of its teams reporting a graduation rate of 90 percent or higher in the most recent data. In addition, 79 Patriot League teams earned NCAA Academic Performance Program Public Recognition Awards after posting academic progress rate scores in the top 10 percent of all squads in their respective sports.

# Media Relations Policies and Procedures

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Patriot League student-athletes and teams continue to enjoy success at the national level, with opening round victories coming in several NCAA Championships including Bucknell's victory over national No. 4 seed Florida State in baseball and Navy's triumph against national No. 4 seed North Carolina in men's lacrosse during the 2007-08 campaign. Patriot League teams previously recorded consecutive first-round wins in men's basketball, a final four appearance in men's lacrosse and a sixth-place finish at the NCAA Cross Country Championship to highlight the League's NCAA success.

The Patriot League's mission is simple, to provide successful competitive athletic experiences while maintaining high academic standards, and to prepare its student-athletes to be leaders in society.

**Ticket Brochures** - Ticket brochures (for basketball and football-playing member institutions) MUST include the Patriot League logo on the cover and include a designation for all Patriot League contests. For basketball, additional references need to be made to the Patriot League Basketball Tournament site, date and tickets. The logo can be black or reversed out in white, depending on the look and design of the brochure. If the brochure is four-color, the two-color version MUST be used (PMS 281 Blue and PMS 485 Red).

**Men's Basketball Media Day:** A men's basketball media day will be conducted October 23, 2008 at the ESPNZone in Baltimore, Md. The head coaches of all eight Patriot League men's basketball teams must attend, and institutions are strongly encouraged to bring student-athletes. Each institution is responsible for bringing media guides and pertinent media information.

**Official Statistics:** Per NCAA rules, each game's official scorer shall be the home sports information director (SID), or a person designated by the Home SID. The official scorer is responsible for issuing a final game statistics report to both teams upon the completion of the game. At this time, missing or incorrectly awarded statistics such as goals, assists, touchdowns, field goals, etc. should be noted and forwarded to the official scorer.

When a scoring change in the game summary is needed after the official statistics have been distributed, use the following procedure:

If the Home team SID decides a scoring change should be made, he or she must alert the visiting SID of the alteration within 24 hours. The home SID must also confirm the changes with the visiting SID in writing within 10 days. The home SID must send a copy of the changes to the conference office (Note: The 24-hour deadline applies only to changes in actual scoring decisions; errors caused by computer malfunction or mathematical mistake may be corrected upon discovery).

If the Visiting team SID wishes to make a change in the final statistics, they must contact the home SID within 24 hours after the event. If the home SID agrees, the home SID must confirm the changes with the visiting SID in writing and send a copy to the conference office.

If the home SID disagrees with the change, the visiting SID must accept the final statistics as listed by the home team.

The visiting SID cannot alter statistics without the consent of the home SID. There is no appeal.

The conference office will not accept changes unless the above procedures have been followed, and within 24 hours of the conclusion of the contest.

Following the NCAA rule – no coaching changes to stats will be made for statistics deemed judgment stats – i.e. groundballs in lacrosse, tackles in football, assists or steals in basketball, etc. The official scorer's final statistics are the game's final statistics unless an issue referenced above takes place.

**Patriot League Championships:** As a general rule, the host institution's Sports Information office is responsible for all media-related services associated with Patriot League Championships, which are held at its campus. "Media services" include credentials (where necessary), statistical services, press facility management, interviews, etc. For more information refer to page eight of this manual.

# Media Relations Policies and Procedures

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## **Patriot League Logo:**

### Full-Color (Pantone Matching System)

- The corporate mark maintains its two-color integrity in all applications.
- The corporate mark should appear in Patriot League blue (PMS 281) and Patriot League red (PMS 485).
- Whenever possible, the two-color version of the logo should be used.
- On an institutional case-by-case basis, process match may also be used if PMS 281 and PMS 485 are cost prohibitive.

### Four-Color

- The corporate mark maintains its four-color process integrity in all applications.
- The corporate mark may appear in Patriot League blue (C=100, M=72, Y=0, K=38) and Patriot League red (C=0, M=100, Y=91, K=0).

### One-Color

- The corporate mark should appear only in all black, blue or white in any one-color application.
- The corporate mark may appear in any percentage of black (gray) and off-white in any one-color application.
- The corporate mark may appear in white on any color field in the one-color reverse version.

### Size

- The size of the logo should be as large as possible and still maintain the aesthetics of the display in which it is used.
- The minimum size of the primary logo should be no less than 3" wide by 1 ½" high.

**Promotional Spots:** Each institution is required to supply the Patriot League office with promotional spots (:30 seconds) for use in the Patriot League basketball television package (commercials should be delivered to the Patriot League office by October 1 each year on beta tape). Institutions are also encouraged to cross promote the "Patriot League Game of the Week" by running Patriot League supplied spots within their own radio and TV packages.

**Public Address Announcers/Announcements:** PA announcers may not be "cheerleaders" or used to incite the crowd during a game. The PA system may not be used by cheerleaders when the game is in progress. Patriot League PA announcers are expected to exhibit professionalism at all times and follow the procedures printed in the Visual Identity guidelines.

At all Patriot League football and men and women's basketball contests, PA announcers are required to announce game-in-progress updates of all other Patriot League teams. Any final scores and scores of games in progress should be shared with press row media, broadcast teams and the audience through PA announcements, Sport-sTicker or by providing hand-written updates. A MINIMUM of two updates per half is MANDATORY for men and women's basketball games and football games. It is recommended to announce scores for all Patriot League games (Olympic Sports) where a PA is present.

PA announcements should always refer to Patriot League games when welcoming the crowd. (Example: Welcome to tonight's Patriot League game between ...).

**Radio Spots:** On any basketball game that a Patriot League school has a radio broadcast, it is REQUIRED that a 30-second spot promoting the Patriot League or the upcoming Patriot League Basketball Tournament be used at least once during the broadcast (once per half is preferred). If the match-up is against another Patriot League team, it is RECOMMENDED that the halftime show and time-out segments feature a reference to the Patriot League. The Patriot League office will work with the schools to provide the necessary information. It is also RECOMMENDED that the institution promote the upcoming Patriot League Men and Women's Basketball Tournaments, at a minimum, once during basketball broadcasts (it is preferred to have two tournament promotional spots aired). The Patriot League office will provide the text for the 30-second spots.

**Radio and Television Timeouts:** To create consistency in timeouts for televised and non-televised games, the Patriot League has adopted the following policy for Patriot League and non-Patriot League basketball games:

# Media Relations Policies and Procedures

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For all Patriot League games, men and women's basketball, the following timeout structure will be adopted: 16-, 12-, 8- and 4-minute media timeouts will be taken each half with an additional media timeout being added when the first coach-called timeout occurs in the second half. If there is no TV, the length of the media timeouts will remain 90 seconds (first horn at 75, second horn at 90). For Patriot League TV games and other institutionally televised contests, the length of the media timeouts will be 90 seconds (first horn at 75, second at 90). Additionally, each team will have one 60-second timeout as well as four 30-second timeouts (only three 30-second timeouts may be carried over to the second half). Any timeouts not used in regulation will be carried over into overtime. Each team will also be awarded one extra 30-second timeout for each overtime period.

If neither team has media (radio, TV or Internet), there will be no additional media timeouts. The teams will receive the four full and two 20-second timeouts per NCAA policy.

**Reciprocal Line Agreement:** At all Patriot League football and men and women's Patriot League basketball contests, the visiting team's primary commercial (or if no commercial, then student) radio station shall be provided one phone line at no cost. Every effort should be made to accommodate radio/phone line requests for Patriot League championships.

**Rookie Definition:** The Patriot League will use the following definition for consideration of Rookie of the Week or Rookie of the Year awards. A rookie is defined as a true freshman who is in his or her first collegiate academic year.

**Rosters and Schedules:** The Patriot League will refer to rosters and schedules posted on each institution's website. Please notify the Patriot League office if there are roster and schedule changes throughout the season.

**Roster Formats:** The Patriot League recommends the following roster formats. Women's sports will omit weights. Rosters should use Associated Press state abbreviations.

**a. Basketball, Field Hockey, Football, Lacrosse, Soccer and Volleyball**

No.	Name	Pos.	Year	Ht.	Wt.	Hometown/High School
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**b. Swimming and Diving, Tennis, Track and Field**

No.	Name	Pos./Event/Flight	Year	Ht.	Wt.	Hometown/High School
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**c. Cross Country, Golf**

Name	Year	Ht.	Wt.	Hometown/High School
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**d. Baseball, Softball**

No.	Name	Pos.	Year	Ht.	Wt.	B/T	Hometown/High School
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**Scholar-Athlete of the Year Nominations:** When nominating student-athletes for scholar-athlete honors, SIDs should submit supporting materials from the current academic/athletic year only. All other information may be included in the "other notes" section. Scholar-Athlete of the Year nominations will take place in conjunction with All-Patriot League voting and the winner announced the week of the Patriot League Championship.

**Sports Information Directors' (SID) Annual Meeting:** The date and location of the annual meeting for the Patriot League Sports Information Directors will be determined in March 2009.

**Stat Crew Roster Formats:** Rosters should be typed numerically with last name, then first name. Please do not use all capital letters in either first or last names (i.e. Smith, Joe). If applicable the student-athletes' classes should be included (Fr., So., Jr., Sr.).

**Statistics Reporting (Baseball, Softball):** Statistics reporting for baseball and softball will take place each Monday morning by 10 a.m. SIDs should submit the .cap, .cac and .cag files generated from Stat Crew to the Patriot League office. Statistics may be generated through out the week by request of the Patriot League or any of its participating institutions.

**Television:** For any game that a Patriot League member has an institutional broadcast, it is RECOMMENDED that at least one 30-second Patriot League spot be used during the broadcast (once per half is preferred). On basketball telecasts, it is also RECOMMENDED that the institution promote the upcoming Patriot League Men and Women's Basketball Tournaments, at least once during the broadcasts (it is preferred to have two promotional spots aired).

# Media Relations Policies and Procedures

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If it is a Patriot League broadcast, the participating institutions will be highlighted in 30-second spots (provided by the institutions), as will the Patriot League in 30-second spots.

The Patriot League office will use discretion in selecting games for the television package to maximize Patriot League exposure. The Patriot League will work with the schools to promote televised games and to enhance the clearances.

**Visiting Seat Locations (basketball):** Each hosting SID shall provide the primary visiting radio station with court-side seats comparable to those given to the home radio station for all Patriot League basketball contests. The host SID shall also place the visiting scorebook with a seat next to the official and home scorebooks.

**Webguides:** The Patriot League office will produce webguides for baseball, cross country, field hockey, golf, men and women's lacrosse, rowing, men and women's soccer, softball, men and women's swimming and diving, men and women's tennis, men and women's indoor and outdoor track and field, and volleyball. The webguide will be available on the sport's webpage on the Patriot League's website prior to the start of the season.

**Website:** A link MUST be set-up between each institution's website and the Patriot League site (it is strongly recommended that the link include the Patriot League logo). Additionally, the Patriot League MUST be referenced on the main athletics home page through either logo or name recognition (this can also be the link). The logo MUST be the two-color version (PMS 281 Blue and PMS 485 Red or process match). On each sport-specific page there MUST be a reference to the Patriot League standings and Patriot League games, with at least one logo or Patriot League name on the sport-specific pages. There also should be a link on the home page or basketball home page for Patriot League All-Access. The Patriot League will provide the logo.

**Weekly Awards:** The following criteria will be used by the Patriot League Office in selecting winners for Player of the Week Awards and student-athletes receiving weekly Honorable Mention;

The selection of each sport's Player of the Week will be given to the student-athlete with the best overall performance of the week in ALL games\*. If two or more student-athlete performances are close, weight will be given to the student-athlete's performances in the following order to separate the pack;

- Against nationally-ranked opponents
- Against Patriot League opponents
- Against teams with a winning record
- Individual Patriot League record set
- Individual program record set
- Individual Statistical milestone achieved
- Consultation of Patriot League Media Relations Staff

\* In the sports of cross country, track and field and swimming and diving, the following criteria will be considered first in the selection of each week's award winner;

## Cross Country

- Winning or place in meet
- Against nationally-ranked opponents

## Track

- IC4A/ECAC qualifying mark (indoor)
- NCAA Regional qualifying mark (outdoor)

## Field

- IC4A/ECAC qualifying mark (indoor)
- NCAA Regional qualifying mark (outdoor)

# Media Relations Policies and Procedures

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## Swimming

- Use NCAA Time Standards as gauge for selection; closest percentage to standard to receive award
- Performance in accordance to difficulty of event
- Performance in multiple events at meet
- Coaches' comments on nominating form

## Diving

- Winning or finish in meet
- Margin of victory
- Total points

The selection of each week's honorable mention will be awarded by the Patriot League Office and shall not be limited to a specific number, but does not have to include all of that week's nominated student-athletes. Any student-athlete performance that week which warrants selection, in the opinion of the Patriot League Office, shall receive honorable mention. The purpose of awarding honorable mention is to recognize all outstanding performances that week which did not receive Player of the Week. Schools may still only nominate one student-athlete per Player of the Week award for each sport.

In the case when a student-athlete is nominated for Rookie of the Week and the school would like the nominee to also be considered for Player of the Week, the SID must actually nominate that student-athlete for both awards. Schools may only nominate one student-athlete per award, which means schools can not nominate a student-athlete for Player of the Week and then a second student-athlete for Rookie of the Week to also be considered for Player of the Week. Only one nomination per award will be selected. The Patriot League Office will not be responsible for assuming anything in regards to each school's nominations.

It is the responsibility of each school's designated individual who nominates its student-athletes for Player of the Week consideration to complete the form in full. It is NOT the responsibility of the Patriot League Office to track down missing information from nomination forms, and only information included or attached to the forms will be considered.

The Patriot League Office will select weekly award winners in the following sports;

Men's Cross Country – Runner, Rookie of the Week  
Women's Cross Country – Runner, Rookie of the Week  
Field Hockey – Offensive, Defensive, Goalkeeper and Rookie of the Week  
Men's Soccer – Offensive, Defensive, Goalkeeper and Rookie of the Week  
Women's Soccer – Offensive, Defensive, Goalkeeper and Rookie of the Week  
Volleyball – Player and Rookie of the Week  
Men's Swimming and Diving – Swimmer, Diver of the Week  
Women's Swimming and Diving – Swimmer, Diver of the Week  
Men's Indoor Track and Field – Track Athlete, Field Athlete and Rookie of the Week  
Women's Indoor Track and Field – Track Athlete, Field Athlete and Rookie of the Week  
Men's Outdoor Track and Field – Track Athlete, Field Athlete and Rookie of the Week  
Women's Outdoor Track and Field – Track Athlete, Field Athlete and Rookie of the Week  
Baseball – Player, Pitcher and Rookie of the Week  
Softball – Player, Pitcher and Rookie of the Week  
Men's Golf – Golfer of the Month (September, October, March, April)  
Men's Lacrosse – Offensive, Defensive, Goalkeeper and Rookie of the Week  
Women's Lacrosse – Offensive, Defensive, Goalkeeper and Rookie of the Week  
Men's Tennis – Player of the Month (September, October, February, March, April)  
Women's Tennis – Player of the Month (September, October, February, March, April)

A panel consisting of each school's Sports Information Director that covers the sports listed below and one member of the school's media will select the weekly award winners in the following sports (Honorable Mention selections will be made by the Patriot League Office);

Football – Offensive, Defensive, Special Teams and Rookie of the Week  
Men's and Women's Basketball – Player and Rookie of the Week

# Media Relations Policies and Procedures

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The Patriot League will begin releasing weekly award winners in each sport the first week that at least 50% of the membership is participating and throughout the remainder of the regular season. In sports that continue team play after the conclusion of the Patriot League regular season and championships, but prior to NCAA championships, weekly awards will be given out as long as 50% of the membership is competing that week.

The Patriot League Office will forward updated nomination forms prior to the start of each sport's season and also notify schools at that time when weekly awards will commence.

# Patriot League Tiebreaking Procedures

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Non-League contests completed before the Monday prior to the Championship will be included in the tiebreaker formula, if necessary. Any non-League contest played on or after the Monday prior to the Championship will not be included in the tiebreaker formula.

a. In the case of a two-way between teams in the final standings for regular-season League play, the following process will be used until all ties are broken and the seeding process is completed (ties will be broken in rank order beginning with the highest seed):

i. Head-to-head competition - the higher seed will go to the team that has won the most League contests played against the other team involved in the tie (in the sport of volleyball, both matches and individual games will be considered).

ii. If a tie still exists, a comparison of records will be made between the tied institutions starting at the highest possible seed and continuing through the lowest seed, if necessary.

iii. Sport specific tie-breaking procedure, if any (see Sport Specific regulations).

iv. Comparison of records versus out-of-League common opponents.

v. Coin flip.

b. In the case of multiple ties (more than two teams tied for the same spot), the following process will be used: **Note:** The entire process for multiple-team ties must be completed. The Patriot League does not revert back to the two-way tie formula once the multiple-team tie has been resolved.

i. Records between the tied teams will be evaluated to determine if one team won more contests against the other tied institutions (in the sport of volleyball, both matches and individual games will be considered).

ii. If a tie still exists, a comparison of records will be conducted for each team starting with the highest seed not involved in the tie and continuing through the lowest seed, if necessary.

iii. Sport specific tie-breaking procedure, if any (see Sport Specific regulations).

iv. Comparison of records versus out-of-League common opponents.

v. Coin flip (two teams) or draw (multiple teams).

Below is the sport-specific tie-breaking procedure, if applicable

Baseball: In the event of a two-way or multiple team tie, refer to the Patriot League tie-breaking procedure.

Men's Basketball:

a. RPI according to the *Collegiate Basketball News* published on the day (or the next day that a report is available) following the final regular-season League game to determine the higher seeded team. (Note: If a game must be postponed for any reason, the first CBN RPI calculated following the conclusion of that game will be used.) The team with the higher RPI will receive the higher seed and the opportunity to host the tournament final (should the team advance to the championship game).

Women's Basketball:

a. RPI according to the *Collegiate Basketball News Women's RPI Report* published on the day following the final regular-season League game to determine the higher-seeded team (or the next day that the report is available). (Note: If a game must be postponed for any reason, the first Women's RPI Report rankings calculated following the conclusion of that game will be used.) The team with the higher RPI will receive the

# Patriot League Tiebreaking Procedures

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higher seed and the opportunity to host the tournament final (should the team advance to the championship game).

## Field Hockey:

- a. Comparison of records versus out-of-League common opponents;
- b. Comparison of winning percentages (Division I opponents only)

## Men's Lacrosse:

- a. Record versus out-of-League common opponents;
- b. Goal differential between tied teams (the goal differential can be no greater than eight).
- c. Goal differential of total League competition (goal differential can be no greater than eight in any one contest).

## Women's Lacrosse:

- a. Record versus out-of-League common opponents;
- b. Goal differential between tied teams (the goal differential can be no greater than five).
- c. Goal differential of total League competition (goal differential can be no greater than five in any one contest).
- d. NCAA RPI

## Men's Soccer:

- a. Goals against (in League only);
- b. Goal differential (in League only);
- c. Results against common opponents outside the League

## Women's Soccer:

- a. Goal differential (in League only);
- b. Goals against (in League only);
- c. Results against common opponents outside the League

Softball: In the event of a two-way or multiple team tie, refer to the Patriot League tie-breaking procedure.

## Men and Women's Tennis:

Seeding will be determined via a conference call the Wednesday before the Championship. Teams will submit win/loss records and the following will be used in deciding ties:

- a. Head-to-head competition
- b. Comparison of League results (win/loss)
- c. Comparison of common opponents (win/loss)
- d. ITA rankings

# Patriot League Tiebreaking Procedures

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Volleyball:

- a. Game record of the matches between tied teams;
- b. Game record of total League competition;
- c. Game differential of the matches between tied teams;
- d. Game differential of total League competition

## 2008-09 Patriot League SID Assignments

### FALL

	Patriot League	American	Army	Bucknell	Colgate	Holy Cross	Lafayette	Lehigh	Navy
<b>Cross Country</b>	Ashley Hicks	Andy Chesebro	Mark Brumbaugh	Matt Saylor	Jeremiah Hergott	Anna Poulter	Jenna Marina	Brian Tahmosh	Jonathan Maggart
<b>Field Hockey</b>	Pat Janssen	April Raynovich	n/a	Matt Saylor	John Gilger	Michelle Bradley	Jenna Marina	Steve Lomangino	n/a
<b>Football</b>	Matt Dougherty	n/a	n/a	Todd Merriett	Bob Cornell	Charlie Bare	Phil LaBella	Mike Stagnitta	n/a
<b>Men's Soccer</b>	Ashley Hicks	Nancy Yasharoff	Tim Volkmann	Jon Terry	Elizabeth Judge	Michelle Bradley	Katie Meier	Brian Tahmosh	Chris Foman
<b>Women's Soccer</b>	Ashley Hicks	April Raynovich	Mady Salvani	Jon Terry	Elizabeth Judge	Anna Poulter	Matt Panto	Steve Lomangino	Anthony Naglieri
<b>Volleyball</b>	Pat Janssen	Andy Chesebro	Tracy Nelson	Becky Hart	Jeremiah Hergott	Jim Wrobel	Katie Meier	Brian Tahmosh	Justin Kischefsky

### WINTER

<b>Men's Basketball</b>	Matt Dougherty	Nancy Yasharoff	Brian Gunning	Jon Terry	Bob Cornell	Charlie Bare	Phil LaBella	Mike Stagnitta	Chris Forman
<b>Women's Basketball</b>	Pat Janssen	April Raynovich	Tracy Nelson	Becky Hart	Elizabeth Judge	Michelle Bradley	Katie Meier	Brian Tahmosh	Justin Kischefsky
<b>Indoor Track</b>	Ashley Hicks	Andy Chesebro	Mark Brumbaugh	Matt Saylor	Jeremiah Hergott	Anna Poulter	Jenna Marina	Brian Tahmosh	Anthony Naglieri
<b>Swimming &amp; Diving</b>	Ashley Hicks	Andy Chesebro	Tim Volkmann	Matt Saylor	John Gilger	Anna Poulter	Matt Panto	Steve Lomangino	Justin Kischefsky

### SPRING

<b>Baseball</b>	Matt Dougherty	n/a	Bob Beretta	Todd Merriett	n/a	Michelle Bradley	Katie Meier	Brian Tahmosh	Jonathan Maggart
<b>Golf</b>	Matt Dougherty	n/a	Ryan Yanoshak	Jon Terry	Elizabeth Judge	Jim Wrobel	Jenna Marina	Mike Stagnitta	Stacie Michaud
<b>Men's Lacrosse</b>	Pat Janssen	n/a	Tim Volkmann	Jon Terry	Jeremiah Hergott	Jim Wrobel	Matt Panto	Mike Stagnitta	Stacie Michaud
<b>Women's Lacrosse</b>	Ashley Hicks	April Raynovich	n/a	Jon Terry	John Gilger	Jim Wrobel	Katie Meier	Mike Stagnitta	Anthony Naglieri
<b>Outdoor Track</b>	Ashley Hicks	Andy Chesebro	Mark Brumbaugh	Matt Saylor	Jeremiah Hergott	Anna Poulter	Jenna Marina	Brian Tahmosh	Anthony Naglieri
<b>Women's Rowing</b>	Pat Janssen	n/a	n/a	Todd Merriett	Elizabeth Judge	Michelle Bradley	n/a	Mike Stagnitta	Jonathan Maggart
<b>Softball</b>	Pat Janssen	n/a	Mady Salvani	Becky Hart	Bob Cornell	Anna Poulter	Jenna Marina	Steve Lomangino	n/a
<b>Men's Tennis</b>	Ashley Hicks	n/a	Mark Brumbaugh	Matt Saylor	Elizabeth Judge	Jim Wrobel	Jenna Marina	Steve Lomangino	Justin Kischefsky
<b>Women's Tennis</b>	Ashley Hicks	n/a	Tracy Nelson	Matt Saylor	Elizabeth Judge	Jim Wrobel	Jenna Marina	Steve Lomangino	n/a
	Matt Dougherty	Nancy Yasharoff	Bob Beretta	Jon Terry	Bob Cornell	Charlie Bare	Phil LaBella	Mike Stagnitta	Scott Strasemeier
	610-289-1963	202-885-3079	845-938-6416	570-577-3121	315-228-7616	508.793.2583	610-330-5123	610.758.6631	410-293-8775
	Pat Janssen	April Raynovich	Brian Gunning	Todd Merriett	John Gilger	Jim Wrobel	Katie Meier	Steve Lomangino	Stacie Michaud
	610-289-1957	202-885-3032	845.938.6871	570-577-3488	315-228-7860	508.793.3684	610-330-5518	610.758.3174	410-293-8773
	Ashley Hicks	Andy Chesebro	Mady Salvani	Becky Hart		Michelle Bradley	Jenna Marina	Brian Tahmosh	Justin Kischefsky
	610-289-1960	202-885-3030	845.938.3512	570-577-1835		508.793.2780	610-330-5003	610.758.5101	410-293-8772
			Tim Volkmann	Matt Saylor		Anna Poulter-	Matt Panto		Chis Forman
			845.938.6929	570-577-3068		Hendrickson	610-330.5897		410-293-8774
			Ryan Yanoshak			508.793.3582			Jonathan Maggart
			845.938.7197						410-293-8771
			Tracy Nelson						Anthony Naglieri
			845.938.4090						410-293-8778
			Mark Brumbaugh						
			845.938.6996						
<b>ASSOCIATES</b>	<b>Fordham</b>	<b>Georgetown</b>							
	<b>(Football)</b>	<b>(Football)</b>							
	Joe DiBari	Mex Carey							
	718-817-4240	202-687-2475							