



December, 2006

CAN'T MAKE THE GAME? NEW TICKET TRANSFER PROGRAM ASSISTS WITH PACKING THE TED ALL THE TIME!

Our season ticket holders are our most valued customers at Old Dominion, and thanks to you, we have made the "Ted" one of the nation's toughest places for our opponents to play.

The success of our basketball teams and the attendance of our fans has resulted in increased television exposure, exciting tournaments such as the Cox Classic and the 2006 and 2008 NCAA women's basketball first and second rounds, and an electrifying atmosphere. However, we know there are times when you can't make a game and our new online ticket transfer program helps you help us to have great crowds at every home game.

Now just a few simple clicks online will transfer some or all of your game tickets to a friend, who can even print off the tickets on their home or business computer. No more will call lines, no more phone calls to catch up with your buddy to give them the tickets.

Great crowds at the Constant Center play a huge role in recruiting for our programs as well promoting the University on televised games. We're making it easier now for you to help us insure your seats are being used at every home game. Please follow the simple steps on the right to create your ticket account, and help us pack the Ted (*a \$2 transfer fee will be charged per transaction*).

For more information or questions, please contact the Constant Center box office at **683-4444** or the athletic ticket office at **683-5484**.



ONLINE TICKET TRANSFER

Please use the following instructions to transfer your season tickets online.

- 1) Go to www.constantcenter.com and click on [Buy Tickets Now](#) (top of the page).
- 2) Click on [Sign In](#).
- 3) Click on [Link Your Account](#) under Existing Box Office Customer to activate your online account if you have never used your account to purchase tickets online. If you have already registered your account and have a password, please enter in your account number and password and click [Sign In](#). Then proceed to step #9.
- 4) Enter your Customer Number (same as your account number) and your Pin Number. Both of these numbers are located at the top of your invoice. (It is also the bar code on the top left of your tickets). You can also call 757-683-4444 during business hours to get your pin number. Then click [Activate](#).
- 5) Enter or Update your e-mail address and create a password that is between 4 and 12 characters long.
- 6) Enter your credit card information, if you wish to keep it on file for future online purchases.
- 7) Verify that your address and phone number are correct. If not, please make the changes here. If your contact information is correct, please click [Next Step](#).
- 8) You will now have another opportunity to review your contact information. If the information is correct, please click [Yes](#).
- 9) Click on [My Account](#) near the top of the page.
- 10) This page reviews your account options.
- 11) Under [Manage My Tickets](#), you will see an option called [Transfer Tickets](#) or [Cancel Ticket Transfers](#). Please click on this.
- 12) As you scroll down, you will see each individual game listed. Please find the game you want to transfer and click on [Transfer](#).
- 13) You will see an overview of the tickets you have for that game. Please check the box next to the tickets that you want to transfer. Then enter in the recipient's information and whether you or the recipient will pay the transfer fee. If you elect to pay the fee, please enter in your credit card information, if it's not already stored in your account. Once finished, please click [Submit](#).
- 14) This page will give you an overview of what you have selected to transfer. If the information is correct, please click on [Yes](#). If the information is incorrect, please click on [No](#) and re-enter the information.
- 15) If you clicked on [Yes](#), you will return to the list of individual games to transfer other tickets or cancel the transfer you just submitted.