



This form, when signed by the promotional agency involved and approved by the Athletics Department, allows athletics staff members or Ohio University to autograph memorabilia for institutional, charitable or other educational agencies events or to provide tickets to competitions.

***NCAA Bylaws 12.5 Promotional Activities; 12.5.1 permissible; 12.5.2 nonpermissible***

Name of Sponsoring Agency \_\_\_\_\_

Agency Description (*check one*):  
 Institutional  Charitable  Educational  
*Proof of 501(c)(3) status may be required.*

Memorabilia Autograph Request  
 Tickets: Sport: \_\_\_\_\_ QTY \_\_\_\_\_

Name of Contact Person \_\_\_\_\_

Phone Number \_\_\_\_\_

Address (*street, city, state, ZIP code*) \_\_\_\_\_

Please describe your event: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

NCAA regulations preclude its members from participating in or providing memorabilia for fund-raising activities that either directly or indirectly benefit any student who has started the ninth grade.

1.  Yes  No Is this a fund-raising event?
2.  Yes  No Will the funds raised from the event directly or indirectly benefit prospects? If yes, Ohio University or its representatives may not participate in the event. If no, explain the use of funds: \_\_\_\_\_
3.  Yes  No Will the event involve students who have started the ninth grade? \_\_\_\_\_

Please print or type the names of the preferred autographs you would like on the memorabilia.

Name	Sport
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____

*I certify that this memorabilia or these tickets will not be used to benefit any person that is of prospect age.*

Signature of authorized representative: \_\_\_\_\_

Date: \_\_\_\_\_

**Please return to the Ohio Athletics Ticket Office no later than 5 business days prior to event.**

Date Received in Ticket Office: \_\_\_\_\_

By: \_\_\_\_\_

Approved?  Yes  No Date: \_\_\_\_\_ Number of Tickets: \_\_\_\_\_

Compliance Office Signature: \_\_\_\_\_

Ticket Office Signature: \_\_\_\_\_

Athletic Director's Signature (if required): \_\_\_\_\_