

**Christopher M. Birch**  
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**OBJECTIVE:** To begin a career track with an organization that will allow and encourage me to utilize skills learned in my combined areas of study. Special interests include investments, information systems, web design, and international aspects of business.

**EDUCATION:** VILLANOVA UNIVERSITY, Villanova, PA  
Bachelor of Science May 2000/2001  
Double Major: Finance/Management Information Systems (MIS)  
Double Minor: Spanish/Marketing  
GPA 2.94  
  
St. Mark's High School June 1997  
Wilmington, DE

**HONORS:** Academic Dean's List, Atlantic 10 All-Academic team

**EXPERIENCE:**  
Summer 2001 JOHN HARVARD'S BREW HOUSE  
Responsibilities include training new staff; practicing teamwork; sales; organization; patience; and a sense of humor.

Summer 2000 DEERFIELD GOLF AND COUNTRY CLUB  
Responsibilities included preparing and delivering food promptly and enthusiastically; bar backing; and arranging banquet rooms for various functions according to management decisions.

Summer 98-01 NATIONAL KICKING SERVICE  
Responsibilities included teaching proper technique to high school and college-age punters in order to build confidence and increase individual and team performance.

**ACTIVITIES:** Member of Villanova University Wildcat football team  
Member of Community Action Through Sports (CATS) organization

**SKILLS:** Microsoft® Office, E-mail, Internet, WWW, MS Project, Expert Choice, Extend, certified Microsoft® Excel user (MOUS exam), speak Spanish at intermediate level

# PETER M. FRANCHETTI

- EDUCATION:** **Villanova University, Villanova, PA** *College: Commerce & Finance*  
*Majors: Finance and International Business* *Graduation: Spring 2002*  
**Villanova University/East China Normal University** (5/01-6/01)  
*Three-week International Business Practicum in Shanghai and Beijing, PRC*
- Curriculum included introduction to Chinese business, language and culture
  - Focused on Chinese stock exchange, real estate market, macroeconomics, finance, foreign trade and marketing in China

*GPA In Majors: 3.33* *Dean's List Fall 2001 – GPA 3.6*

- LEADERSHIP:** **Varsity Men's Lacrosse Team, Villanova University** (9/98-present)
- Captain for the 2001-2002 season
  - Attackman for Villanova's team, consistently ranked top 20 nationwide
  - Member since freshman year, tallying 18 goals and 8 assists

## **WORK**

- EXPERIENCE:** **GMH Capital Partners, Newtown Square, PA** (5/01-8/01)  
*Finance Intern for Acquisitions Sector*
- As a member of the acquisitions team, performed cost/benefit scenarios and proposals for college housing, assisted living and military properties
  - Created valuation proposals for acquisition team's review of attractive assets
  - Used transaction valuations composite, including discounted cash flow analysis
  - Visited universities to assess capital expenditure requirements
- Herman Miller/Spectrum, Valley Forge, PA** (5/00-8/00)  
*Business Development Intern*
- Secured several new accounts, each generating over \$500,000 in sales
  - Met with prospective clients to expand the customer base and to sign new customers
  - Created a database which tracked new customers and their status
- Nature's Way Landscaping, Ocean City, NJ** (5/99-8/99)  
*On-Site Manager of Landscaping*
- Managed a team of three workers in landscape design
  - Worked 40-45 hours per week to finance college expenses

- ACTIVITIES:** **Financial Management Association Member** (8/99-present)
- Attend seminars given by Philadelphia-area business professionals
- Special Olympics Volunteer, Villanova University** (1998-present)
- Aid athletes and teams
  - Performed administrative duties

## **ADDITIONAL:**

- Computer Skills: Word, Excel, Access, PowerPoint, Web page design
- Interests include reading, football, surfing, and most other sports

# BRIAN A. PORDON

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## CAMPUS

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## HOME

84 Linwood Ave. East  
Paramus, NJ 07652  
(201) 652-4080

## OBJECTIVE

A position in the financial field, utilizing both communication and analytical skills.

## EDUCATION

### Villanova University, Villanova, PA

Bachelor of Science, Business Administration, May 2002

**Major: Finance** Minor: Economics Honors Program

Cumulative GPA 3.83 Rank in Class: 29/608 Rank in Major: 10/247

Computer Skills: MS Word, MS Excel, MS PowerPoint, MS Access, MS Windows

### Paramus High School, Paramus, NJ

June 1998

Cumulative GPA 3.9

## HONORS

Dean's List (every semester), Phi Kappa Phi Honor Society, Beta Gamma Sigma Society, Gamma Phi Honor Society

## BUSINESS EXPERIENCE

### Peterson Consulting, Lawrenceville, NJ

Intern, June 2001-July 2001

Served on reconciliation project for a high-profile client. Work centered on analyzing and reconciling financial data from Underwriting and Premium Accounting divisions. Duties ranged from helping develop and participate in the data entry process to providing feedback and input pertaining to how the departments should be organized at the completion of the project and long-term.

### Merrill Lynch, King of Prussia, PA

Intern, October 2000-May 2000, September 2001-Present

Prospected and developed new client relationships. Established and maintained new client contact system (ACT!). Analyzed and reviewed client portfolios, including asset allocation and diversification.

### The Prudential Insurance Company of America, Newark, NJ

Intern (Comptrollers Department), May 2000-August 2000

Assigned to a critical reconciliation project. Duties focused on analysis of financial statements and provided feedback pertaining to data entry process. Compiled data into format that facilitated upper management's decision-making process.

## ATHLETICS

Villanova Division I-AA Football, 1999-2001, 30 + hours per week

- Senior Captain, 2001
- Defensive Scout Team Player of the Week, Fall 1999, Fall 2001
- Walk-on

## ACTIVITIES

Community Action Through Sports (CATS), 1999-Present

Special Olympics Volunteer, Fall 1998

Pen Pal Program, Spring 2000, Fall 2001

Y100 Bone Marrow Donor Drive, Spring 2000

Student Athletic Council (SAC), Fall 2001

## REFERENCES

Available upon request.

# Angela M. Scialdone

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## Permanent Address:

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E. Sandwich, MA  
(508) 888-3123

**Objective** Secure a financial operations or investment banking position which affords the opportunity for career growth and professional development.

**Education** *Undergraduate:* Villanova University, Villanova, PA  
Finance Major  
Cumulative GPA = 3.4 (Dean's List Honors, Big East Academic All-Star)  
Graduation Date = May 2002  
*High School:* West Morris Mendham High School, Mendham, NJ, June 1998

**Skills** PC skills including knowledge of Windows 00, Microsoft Word, Excel, Access, PowerPoint, and many Internet Applications and email.

## Work Experience

Spring 2002 **Morgan Stanley Dean Witter** - Valley Forge, PA (Internship)

- ❖ Support local office staff as a financial analyst and manage customer relations activities.

5/01-7/01 **Lucent Technologies; Business Services Group**, Warren, NJ (Summer Intern)

- ❖ Worked various project cost savings initiatives in support of Lucent's restructuring plan and provided project updates to the Business Service Project Team supporting financial systems and operations.

5/00-7/00 **Lucent Technologies; Optical Networking Group**, Murray Hill, NJ (Summer Intern)

- ❖ Provided data analysis and project plan updates for financial operations and order management system, "ONSight", supporting Optical Network product offerings.

6/99-8/99 **Cape Cod Crusaders Soccer Academy**, Hyannis, MA (Counselor)

- ❖ Coached basic and intermediate soccer players, both girls and boys, ages 5-15.

7/99, 7/00, 7/01 **Villanova Soccer Camp**, Villanova, PA (Counselor)

- ❖ Coached high school players, and assisted in staff relations.

6/98-8/98 **St. Anthony's Day Camp**, Allston, MA (Counselor)

- ❖ Acted as role model for children by providing them with daily entertainment and guidance.

**Athletics** **Villanova Women's Soccer**, Division I, Big East Conference

Active member of the team for three seasons, and expect to contribute to one more successful season prior to graduation. Also, a recruiter working with high school senior athletes to introduce them to Villanova's program along with the expectations of college level athletics.

## University Activities

**FMA** (Financial Management Association)

- ❖ actively participate in career planning seminars for Commerce and Finance majors.

**CAT** (Campus Activities Team)

- ❖ plan and manage campus social events for student body such as comedy shows, music concerts, and many more.

**SAAC Pen Pal Program** (Student Athlete Advisory Committee)

- ❖ provide underprivileged children with inspiration and guidance through letter writing.

## Junior Achievement

- ❖ educated and instructed 2<sup>nd</sup> grade students in a six week program about safety in our community.

**Volunteer** **St. Anthony's Rectory** (distribute food during holidays to the less fortunate)

**Special Olympics Volunteer** (provided my services for four years to the event)