



Villanova University Athletics Department

Student-Athlete Handbook and Planner

Statement of Obligation:

All of the information contained in this handbook and planner is the responsibility of the student-athlete. If you should have any questions regarding any of the policies or procedures, please speak with your head coach or refer to the directory of this handbook to direct your questions or concerns to the appropriate administrator.

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A MESSAGE FROM THE DIRECTOR OF ATHLETICS

Dear Student-Athlete:

Let me take this opportunity to welcome you to the Villanova Athletics family. As a student-athlete at Villanova University, this will be an important and exciting time of your life. The entire Villanova Staff and Administration is committed to making your overall experience as a student-athlete a rewarding one!

As you may know, success in competition and in the classroom has been the trademark of Villanova student-athletes. This tradition of excellence has spanned many years, and we are thoroughly committed to providing you with the opportunity to carry it forward. We encourage you to take full advantage of the opportunities and experiences that will be made available to you.

We want you to take great pride in representing Villanova. This means adopting an understanding of our academic and athletic tradition and demonstrating a strong sense of responsibility to uphold it. We ask that you represent Villanova University with class, dignity and pride at all times, not just during competition.

With this in mind, we have developed this handbook and planner as a resource for you to use throughout your collegiate career. It will provide you with a wealth of information about the University and the Athletics Department.

Remember that our staff is here to assist you in your drive toward success on and off the playing area. Please take advantage of the people and resources available to you.

Best wishes for an outstanding 2011-12!

Sincerely,



Vince Nicastro
Director of Athletics

VILLANOVA UNIVERSITY ATHLETICS DEPARTMENT MISSION STATEMENT

MISSION

Villanova University is proud of its long and distinctive athletics history. The key to our success is based on the fact that our commitment to student-athletes is central, uncompromising and achieved within the highest academic and ethical standards. In support of the broader University Mission Statement, our mission complements and enhances the development of the total person. In the Augustinian tradition, we strive to create a supportive community which fosters the intellectual, spiritual, emotional, social and physical attributes of our students, staff and colleagues. Our mission also embraces the rules and regulations of the National Collegiate Athletic Association and the conferences in which we participate.

VISION

The Athletics Department seeks to be a community of scholar athletes, coaches and staff whose primary focus is to achieve academic excellence while also striving to produce teams and individuals who are committed to athletic competition and outstanding performance. Such efforts are made within the context of our core values: Excellence, Integrity, Sportsmanship, Community, Opportunity and Service. In striving to achieve these goals, we endeavor to attain the University's Strategic Goal which states that:

Villanova will offer equitable athletic opportunities at the intercollegiate, intramural, club sport and recreational levels, and achieve national recognition in selected programs.

CORE VALUES

Excellence: The Athletics Department's active pursuit of excellence begins with the recruitment of distinguished students, coaches and staff and extends to intercollegiate competition as well as intramural, club and recreational programs. The goal of such pursuits is a quality experience for all students independent of their level of participation. Our primary focus on academic excellence remains constant as we strive to create these valuable experiences.

Integrity: The Athletics Department vigorously strives to conduct its programs and functions with the utmost level of integrity. Our goals, strategies and decisions are founded on the principles of integrity and honesty.

Sportsmanship: Villanova University fields disciplined and competitive student-athletes and teams committed to the highest level of sportsmanship. We are resolved to creating an atmosphere of respect, fairness and graciousness among all of our constituencies including our own student-athletes, coaches, opponents, faculty, staff, alumni, supporters, fans, and neighbors.

Community: Villanova University constantly aspires to be a just, welcoming and caring community in the fullest sense. The Athletics Department embraces this responsibility and explicitly seeks to enhance community by means of its interactions, activities and programs.

Opportunity: Villanova University and its Athletics Department are committed to equal opportunity for all which includes nurturing the development of our student-athletes by providing equitable opportunities for academic, spiritual, ethical, social and physical growth. The Athletics Department reflects this commitment in its recruiting, hiring and retention practices, as well as through professional development opportunities for all staff members. We actively promote the benefits of a diverse environment for all student-athletes, coaches and staff members.

Service: The Athletics Department is devoted to having all its members, student-athletes and staff, recognize their individual and collective responsibility to providing service to our University, our communities and neighbors. Toward that end, all members of the Athletics Department are expected to engage in community service.

STUDENT-ATHLETE RIGHTS AND RESPONSIBILITIES

CODE OF ACADEMIC INTEGRITY

Academic integrity is vital to any university community for many reasons. Student-Athletes are expected to be honest and uphold the academic integrity of Villanova University. Academic misconduct threatens the integrity not only of the student-athlete but also of the University community as a whole.

Academic misconduct takes place whenever anyone undermines the academic integrity of the institution or attempts to gain an unfair advantage over others. Academic integrity is not simply a matter of conforming to certain rules; it must be understood in terms of broader academic purposes of a Villanova education. When one comes to Villanova, one joins an academic community founded on the search for knowledge in an atmosphere of cooperation and trust.

Any questions or concerns regarding academic integrity, please visit the Office of the Vice President for Academic Affairs in Tolentine Hall Room 103.

Some common examples or areas where academic misconduct can occur include, but are not limited to, the following:

A. Cheating:

While taking a test or examination, students shall rely on their own mastery of the subject and not attempt to receive help in any way not explicitly approved by the instructor; for example, students shall not try to use notes, study aids, or another's work.

B. Fabrication:

Students shall not falsify, invent, or use in a deliberately misleading way any information, data, or citations in any assignment.

C. Assisting in or contributing to academic dishonesty:

Students shall not help or attempt to help others to commit an act of academic dishonesty.

D. Plagiarism:

Students shall not rely on or use someone else's words, ideas, data, or arguments without clearly acknowledging the source and extent of the reliance or use.

E. Multiple submissions of work:

Students shall not submit academic work for a class which has been done for another class without the prior approval of the instructor.

F. Unsanctioned collaboration:

When doing out-of-class projects, homework, or assignments, students must work individually unless collaboration has been expressly permitted by the instructor. Students who do collaborate without express permission of their instructor must inform the instructor of the nature of their collaboration. If the collaboration is unacceptable, the instructor will determine the appropriate consequences (which may include treating the situation as an academic integrity violation.)

Penalties for Academic Integrity Violations:

Individual Course Penalty

The academic penalty will be determined by the student's instructor. Typically, a student who violates the academic integrity code in a course will receive an F for the course, or, at the discretion of the instructor, a less severe penalty. Students who feel that the penalty is too harsh may appeal their grade through the normal University procedure for resolving grade disputes.

University Penalty

Students who violate the code of Academic Integrity are also referred to their Dean for a University penalty. Two kinds of penalty are available. A full academic integrity violation is a Class I violation. Typically a student with two Class I violations will be expelled from the school. In some cases, the Dean may choose to treat a violation of the Academic Integrity Code as a Class II violation. Class II violations are usually appropriate for less serious cases, or in cases where

there are mitigating circumstances. Typically a student may receive only one Class II violation during his or her four year career as an undergraduate. All subsequent violations are treated as Class I violations.

SPORTSMANSHIP

Student-Athletes are expected to promote sportsmanship behavior and to foster good character by:

- maintaining control during emotionally charged situations, including assisting a teammate who appears to be losing control;
- communicating with officials and opponents on routine matters during athletic events;
- reacting in a positive manner to an aggressive action by an individual or a group.

Coaches should define actions which constitute inappropriate conduct and suggest ways to avoid such behavior. Unacceptable behavior on the playing field includes, but is not limited to, the following:

- Physical abuse (i.e. throwing objects) of officials, coaches, opponents or spectators;
- Unauthorized seizure of equipment from officials or the news media;
- Inciting players or spectators to negative actions or to any behavior which insults or defiles an opponent's tradition;
- Use of obscene or inappropriate language and/or gestures;
- Making public statements which are negative, controversial or outside the Department's media policy.

ENFORCEMENT

If a student-athlete is found to be in violation of University or Departmental policies, the penalty imposed depends upon the severity of the offense and may include the following:

- Written warning;
- Disciplinary probation;
- Suspension or dismissal from the squad;
- Suspension or expulsion from the University.

HAZING

Hazing means any intentional, knowing or reckless act, occurring on or off the campus of an educational institution, by one person alone or acting with others, directed against a student, that endangers the mental or physical health or safety of a student for the purpose of pledging, being initiated into, affiliating with, holding office in or maintaining membership in any organization whose members are or included students at an educational institution.

The term hazing includes, but is not limited to, the following:

1. Any type of physical brutality such as whipping, beating, striking, branding, electronic shocking, placing of harmful substance on the body or similar activity.
2. Any type of physical activity such as sleep deprivation, exposure to the elements, confinement in a small space, calisthenics or other activity that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student.
3. Any activity involving consumption of a food, liquid, alcoholic beverage, drug or other substance that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student.
4. Any activity that intimidates or threatens the student with ostracism, that subjects the student to extreme mental stress, shame, humiliation or that adversely affects the mental health or dignity of the student or discourages the student from entering or remaining registered in an educational institution, or that may reasonably be expected to cause a student to leave the organization or the institution rather than submit to acts described in this subsection.
5. Any activity that induces, causes, or requires the student to perform a duty or task that invoked violation of the Penal Code.

Personal Hazing Offense

One commits a hazing offense if he/she engages in hazing, solicits, encourages, directs, aids or attempts to cause another to engage in hazing, intentionally, knowingly, or recklessly permits hazing to occur, has firsthand knowledge of the planning of a specific hazing incident involving a student in an educational institution or has firsthand knowledge that a specific hazing incident has occurred, and knowingly fails to report it in writing to the Dean of Students, coach, sport administrator or other appropriate official of the institution.

Organization Hazing Offense

An organization commits a hazing offense if it condones or encourages hazing or if an officer or any combination of members pledges, alumni, etc of the organization commits or assists in hazing, etc.

STAFF DIRECTORY

ADMINISTRATIVE STAFF

Name	Ext.	Email
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STUDENT SERVICES

At the core of every Athletics Department are the student-athletes. It is the responsibility of the University to provide the best academic, athletic and social experiences possible its student-athletes. The Villanova Athletics Student Services Department is dedicated to providing support for our student-athletes from their first exposure of a collegiate experience through their tenure on campus and in preparation for “life after Villanova.” The Villanova Athletics Department will strive to meet the changing needs of its student-athletes as well as establish an atmosphere of diversity, respect and inclusion. Villanova Athletics will encourage our student-athletes to take full advantage of its department and campus community resources. The Student Services Department will work to support all Villanova University student-athletes and build a sense of community amongst all teams.

LIFE SKILLS PROGRAM: FRESHMEN SEMINAR SERIES

The Villanova Athletics Life Skills Program is a four year comprehensive program designed to assist our 550 student-athletes with the transition from high school to college, in personal and career development and in serving the surrounding community. The Villanova Athletics Student Services Department encourages the growth of all student-athletes during their time on campus.

Transition from High School to Life at Villanova:

The freshman student-athlete seminar series is a comprehensive program designed to help make our student-athletes transition from high school to college life smooth. The seminars are generally an hour in length and are focused on educational topics supported by the NCAA. The seminars are presented by Villanova faculty and staff, former Villanova student-athletes, now in the work field and NCAA approved speakers. The Freshman Seminar Series is mandatory for all Villanova freshmen and sophomore transfer student-athletes. Attendance is mandatory at all events, unless excused by the Coordinator of Student Services. If a team has practice or travel plans during a Life Skills event, an alternative learning experience will be planned to make up for the absence.

- Topics covered in the Freshman Seminar Series vary by year—past topics have included:
 - An introduction to the Office of Academic Support for Athletes
 - Academic Integrity
 - Study Skills
 - Alcohol Awareness
 - Nutrition
 - Gambling
 - Drug Awareness
 - Social Justice topics
 - Mental and Stress Health
 - Domestic Violence/Sexual Abuse Prevention

Student-Athlete Handbook and Academic Planner:

The Student-Athlete Handbook and Academic Planner is given to every freshman upon their arrival on campus. The handbook should be used as a tool for important information relating to the Villanova Athletics Dept. policy and procedures. Important NCAA Compliance, Sports Medicine, Academic Support, Media Relations and Student Services information is available in the handbook, as well as a list of on-campus resources: the University Counseling Center, Campus Ministry, the Center for Multicultural Affairs etc. All student-athletes are responsible for the information provided in the student-athlete handbook. Additionally, important University dates are printed in the planner.

Freshman Orientation Dinner:

The Athletics Freshman Orientation Dinner for all incoming freshmen student-athletes takes place on the first day of classes of the fall semester. The dinner is held on campus, in the Connelly Center and allows time for student-athletes to meet their athletics mentor and all essential Athletics Dept. Administration and Staff. The orientation dinner is an opportunity for our freshmen to mingle and meet their fellow class members, as well as receive a warm welcome from the Athletics Dept., and become aware of the many opportunities Athletics can provide during their tenure on campus.

LIFE SKILLS: PERSONAL AND CAREER DEVELOPMENT

Two other important aspects of the Athletics Life Skills Program is a commitment to the personal and career development of our student-athletes. Villanova Athletics has designed a leadership institute for its student-athletes that is held twice during the academic school year. The Athletics Dept. has also created a working relationship with the Villanova Career Center on campus to ensure our student-athletes have opportunities for advancement in the professional workplace upon graduation.

Personal Development:

The Leadership Institute is an interactive educational series designed for our student-athletes that promotes critical thinking, good decision making, and positive action. The purpose of the seminar series is to encourage and help build leadership skills, character strength, and moral and ethical behavior, on and off the playing field. The Leadership Institute introduces different leadership styles, philosophies, and case studies that touch on current every-day situations that student-athletes face. Through study, lively discussion, and group participation, student-athletes begin to see themselves as leaders and discover ways they can make a difference in the world around them. The series also features selected dynamic speakers who are proven leaders in their own field. The Institute is a two part seminar series.

Career Development:

- Career Center Workshops: during the school year, opportunities for career development will be coordinated by the Student Services Dept. in Athletics, and will be presented in the form of career/professional seminars and workshops. Topics of interest will include-resume building, internship opportunities, interview preparation etc.
- *GoNova*-Villanova University's online job posting and campus recruiting system gives student-athletes access to all full-time job and internship postings through the Career Center. *GoNova* also allows student-athletes to create a 'potential employee' profile and upload and post resumes.
- The Villanova Career Center also sponsors numerous workshops, on campus recruiting opportunities and career fairs throughout the year. Student-athletes are notified of these events and encouraged to take full advantage of the on-campus career development opportunities.
- Alumni Networking Events: The Villanova Athletics Dept. and the Villanova Fund for Athletics have collaborated to provide networking events for current student-athletes with former Villanova student-athletes now thriving in many diverse professional areas. Networking events will be planned throughout the year.
- Senior Year Events-Preparation for Life after Villanova.
 - Senior Business Etiquette Dinner: In the fall semester each year, the Villanova Athletics Dept. co-sponsors this on campus event with the Villanova Office of Student Development for all Villanova University seniors. A four course business dinner is served and a consultant in business etiquette instructs seniors in proper business dining etiquette.
 - Senior Recognition Reception: The reception is held in May, during Senior Week of senior year. The Athletics Dept. invites all senior student-athletes, their families, and Administration and Staff to celebrate our senior's hard work and dedication to Villanova. We honor our seniors, and each senior is presented a gift as a memento of their contributions to Villanova. Senior Awards are also given out at the reception.
 - Senior Scholar Athlete of the Year Award: The Senior Scholar Athlete Award is given to the top male and female Villanova senior student-athlete who excels in both athletics and the classroom. The winner must have at least a 3.2 GPA, in addition to being a significant contributor to his/her team.
 - Sister Mary Margaret Cribben Award: This award was established in 1985 to honor two outstanding student-athletes each year. The recipients of this award are described as "student-athletes who unselfishly sacrifice time, effort, body and soul to lead and motivate their teammates and excelling for Villanova University Athletics through inspiration."
 - Nnenna Lynch Award: This award is presented annually to the Wildcat team with the highest cumulative grade point average.
 - BIG EAST Male/Female Student-Athletes of the Year: The BIG EAST Conference recognizes a male and female senior student-athlete annually from each BIG EAST Institution. The BIG EAST prides itself on its student-athletes who demonstrate success both in and out of the class room. The motto "Today's Champions, Tomorrows Leaders" is the BIG EAST's tagline for which we annually recognize two outstanding student-athletes.
 - BIG EAST All Academic Team: Nominations for the All-Academic Team are submitted by each of the BIG EAST's 16 member institutions. To be eligible for the honor, a nominee must have competed in a BIG EAST sponsored sport, earned a varsity letter, attained a minimum GPA of 3.0 for the preceding academic year and completed a minimum of two consecutive semesters or three consecutive quarters of academic work, with a total of 18 semester or 27 quarter credits.

LIFE SKILLS: COMMITMENT TO SERVING OTHERS

The Villanova Athletics Dept. and its student-athletes participate in a number of community service events and projects throughout the year. All student-athletes are encouraged to participate in these events individually or with their teams to donate their time and energy to those in need. Annual community service events and opportunities at Villanova include:

- The Villanova University St. Thomas of Villanova Day of Service
- Special Olympics Fall Festival, Opening Ceremonies
- Adopt-A-Family Thanksgiving Dinner Program
- The 'each one counts' Foundation table tennis tournament

- The Andy Talley Bone Marrow Testing Drive
- St. Barnabas Women's and Children's Shelter: a weekly community service opportunity

STUDENT-ATHLETE ADVISORY COUNCIL (SAAC)

The Student-Athlete Advisory Committee (SAAC) at Villanova was formed in the fall of 1993 for the purpose of recognizing the student-athlete in the fields of academics and athletics. Each Villanova University sponsored Athletic team will have at least two representatives be a part of the council. The SAAC is charged with enhancing the student-athlete experience through opportunity and service as well as promoting a positive student-athlete image and protecting the overall welfare of our student-athletes.

Purpose:

The council aims to implement programs that will promote a positive image of intercollegiate athletics and the student-athlete. SAAC gives the student-athlete an opportunity for leadership through a voice in the administration of the Athletics Department. SAAC meets once a month to discuss current issues pertinent to the student-athlete.

- The members of the committee are to be liaisons between their team members, coaching staff and athletic administration.
- The members shall bring their willingness to participate and volunteer as well as energy and creativity to all meetings.
- The student-athlete members will be exceptionally organized, motivated and dedicated to the success of SAAC; its events and community service projects.
- The SAAC seeks to be effective in communication with all student-athletes. The council also promotes healthy lifestyles for all student-athletes, a personal and social responsibility; academic achievement in the classroom as well as the involvement in SAAC sponsored events and community service projects.

Guiding Principles:

Villanova University's SAAC program will follow the Division I SAAC guiding principles. Members will uphold with respectfulness differences in: "ethics, integrity, fairness, and a respect for diversity, which shall include, but not limited to, attention to gender, race, ethnicity, sexual orientation and sport."

Requirements:

The council seeks members who are willing to be the "leaders of the pack." Representatives from each team will be required to be at the monthly meetings, where they will discuss current student-athlete issues and plan events with Villanova Athletics Dept. staff members. All members must adhere to the purpose of the Student Athlete Advisory Council and remain academically eligible during their appointment.

ACADEMIC SUPPORT FOR ATHLETICS

LOCATION: 1st Floor – Jake Nevin Field House

HOURS: Monday – Friday, 9 am – 5 pm

GOAL: The mission of the Office of Academic Support for Athletics is to provide supplemental academic support for all Varsity student-athletes at Villanova University in a manner that addresses their unique academic needs.

CLASS ATTENDANCE AND VARSITY EXCUSE FORMS

There is a direct correlation between classroom attendance and academic success. Accordingly, class attendance is mandatory for all student-athletes. If a student-athlete must miss class(es) due to participation in any Varsity contest, the student-athlete is required to complete a Varsity Excuse Form. Approved Varsity Excuse Forms may be obtained from the Academic Support Office in Jake Nevin Field House. Approved forms must be submitted to the instructor one class period before the missed class. Student-Athletes are responsible for completing any homework, projects, term papers or tests missed during the absences. Unnecessary excessive absences will be subject to disciplinary measures.

ACADEMIC RESOURCE CENTER (ARC)

The Academic Resource Center (ARC) provides an efficient and comfortable learning environment for all student-athletes at Villanova University. The ARC serves as an afterhour's extension of the Office of Academic Support.

The ARC is equipped with wireless internet, individual study rooms and a large team study hall area.

The ARC also houses the Tutorial Assistance Program. Student-athletes are required to meet with their tutors at the ARC.

There is a Writing Tutor available for student-athletes in the ARC each evening the facility is open. The Writing Tutor can assist students with all aspects of the paper writing process.

ARC Hours of Operation:

Sunday-Thursday	4:00pm-10:00pm
Friday-Saturday	Closed

Location:

The ARC is located in the Villanova Football Stadium Press Box. The entrance is through the doors facing Lancaster Avenue (Rt. 30).

ACADEMIC SUPPORT COMPUTER LAB

A computer facility, located in the Academic Support Office in Jake Nevin Field House, is available for all student-athletes. Our computer room is equipped with 4 computers and a printer. Stop by and use the facility – it is for you! The computer room hours are Monday through Friday from 9am-5pm. **Lab hours can be extended during exam periods upon request.**

FRESHMAN MENTORING PROGRAM

The Freshman Mentoring Program serves as an additional method of academic support to all freshman student-athletes. The overall objective of the program is to aid student-athlete development of organizational and time management skills essential for the transition from high school to college. Upon entering Villanova University, every freshman student-athlete is required to meet weekly with their assigned mentor. During each weekly mentoring meeting, the student-athlete and mentor are required to complete an Academic Report which is used to monitor academic progress throughout the first semester. If a student-athlete receives a grade point average of a 2.8 or better during the fall semester, he/she is not required to meet with the mentor in the spring semester.

PROCEDURE FOR UNDERGRADUATE REGISTRATION ON THE WEB

Advisement

All student-athletes have a primary academic advisor in their home college with whom they are required to meet with prior to each registration process. The name of your academic advisor can be viewed by going to the Student tab of [myNOVA](#). All students must meet with their academic advisor to get their registration pin number to register for classes. Students can find their registration appointment time by selecting 'Check Your Registration Status' on the Student tab of [myNOVA](#).

Master Schedule of Classes

Before your registration appointment time, you should check the Master Schedule of Classes for open sections of the courses that you would like to register. The Master Schedule can be viewed by going to the Student tab of [myNOVA](#).

Registration

After consulting with your academic advisor and checking the availability of open sections, you are ready to register for the upcoming semester. At or after your registration appointment time you will:

- Log in to myNOVA
- Select 'Login to Register' from the Student tab
- Enter your registration pin number
- Register for courses

OAS Registration Assistance

The Office of Academic Support for Athletics serves as the secondary adviser to student-athletes during the scheduling process by assisting in scheduling required courses that do not conflict with practice times and competition.

SUMMER SCHOOL

The NCAA specifies that an enrolled student-athlete may receive athletically related financial assistance to attend an institution's summer school only in the same proportion to the amount of athletically related aid received during the prior academic year. Student-athletes who are eligible for summer school financial support must complete an application for funding form obtained in the Office of Academic Support. This form must be sign by the student-athlete and their Head Coach. Funding is not guaranteed and is subject to availability and approval.

TUTORIAL ASSISTANCE PROGRAM

The Tutorial Assistance Program was created in order to provide supplemental instruction to classroom lectures for student-athletes at Villanova University. All student-athletes have the convenience of requesting FREE tutorial support for any course in which they are enrolled. In order to request a tutor, student-athletes fill out a Tutor Request Form online or in the Office of Academic Support in Jake Nevin.

NCAA ELIGIBILITY REQUIREMENTS

BE ADVISED THAT UNDER NO CIRCUMSTANCES IS ANY STUDENT-ATHLETE PERMITTED TO DROP OR WX (OFFICIAL WITHDRAW) A COURSE OR CREDITS THAT WOULD PLACE HIM/HER BELOW THE TWELVE (12) CREDIT MINIMUM WITHOUT PREVIOUS APPROVAL FROM THE FACULTY ACADEMIC ADVISOR AND OFFICE OF ACADEMIC SUPPORT. SUCH ACTION WITHOUT APPROVAL RENDERS THE STUDENT-ATHLETE IMMEDIATELY INELIGIBLE TO PRACTICE OR COMPETE FOR ANY INTERCOLLEGIATE TEAM.

1. FULL-TIME STATUS

A student-athlete must be enrolled at all times in a minimum of 12 credit hours per semester.

2. SATISFACTORY PROGRESS

In order to maintain eligibility, a student-athlete must successfully complete a minimum of 6 credit hours of course work each semester and maintain a minimum GPA of 2.0. During the first year of enrollment a student-athlete must

complete a minimum of 18 credit hours during the fall and spring semesters and at least 24 credits for the fall, and spring and summer semesters. After the first year, student athletes must complete a minimum of 18 credits during the fall and spring semesters and meet progress toward degree requirements. (See below).

3. *GRADE POINT AVERAGE*

A student-athlete must maintain a grade point average of 2.0. EXCEPTION: A student-athlete is eligible to compete and practice with a 1.70 GPA during the second semester of his/her freshman year only.

4. *DESIGNATION OF DEGREE PROGRAM*

A student-athlete must designate a program of studies leading toward a specific baccalaureate degree by the beginning of the third year (fifth semester) of enrollment.

5. *PERCENTAGE OF DEGREE REQUIREMENTS*

The following progress toward degree requirements must be met by all student-athletes:

40% of degree requirement, entering third year of enrollment

60% of degree requirement, entering fourth year of enrollment

80% of degree requirements, entering fifth year of enrollment

COMPLIANCE

AGENTS

It is essential that student-athletes know the NCAA rules related to professional sports. A violation of the rules concerning agents could have severe negative consequences for the student-athlete and the University. In order to remain eligible for intercollegiate competition, NCAA rules stipulate that a student-athlete may not:

1. agree, either orally or in writing, to be represented by an agent or organization in the marketing of his/her athletic ability or reputation until after completion of his/her collegiate eligibility. In addition, representation by an agent may not be arranged until after the last intercollegiate contest, including post-season games.
2. negotiate or sign a playing contract in any sport in which the student-athlete intends to compete.
3. ask to be placed on a professional league's draft list. There are sport specific exceptions. Please contact the compliance office for more information.
4. accept payment of expenses or gifts of any kind (including meals and transportation) from an agent.
5. receive preferential benefits or treatment (for example, loans with deferred pay-back basis) because of reputation, skill, or pay back potential as a professional athlete.

PROFESSIONAL SPORTS COUNSELING PANEL

The NCAA has asked that each institution provide a career-counseling panel to aid the student-athlete in avoiding the pitfalls of dishonest agents. To that end, Villanova has established a Professional Sports Counseling Panel. The members of the Panel have expertise in the area of professional agents. The Committee will:

- supply information to the student-athlete regarding professional career opportunities.
- screen and evaluate potential agents to represent the student-athlete.
- evaluate contracts.

The Chair of the Panel is Katherine Hastings, University Vice President and General Counsel. For information, contact her at (610) 519-7857. You may also contact Gordon Finch, Esq., Associate Athletic Director for Compliance and Student Services at (610) 519-5305

AMATEURISM

ELIGIBILITY

The following are NCAA guidelines for maintaining athletic amateur eligibility:

WITHIN YOUR SPORT, YOU MAY NOT:

1. accept payment, or a promise of payment (in cash, prizes, gifts, or travel) for participation in your sport.
2. enter into an agreement of any kind to compete in professional athletics (you cannot negotiate a verbal or written professional contract).
3. request that your name be put on a draft list for professional sports (other than basketball), or try out with a professional sports organization during the academic year. You may try out during the summer and retain your eligibility so long as you receive no expenses whatsoever from the professional organization.
4. play on any professional athletics team.
5. have your athletically related financial aid determined by anyone other than the University.
6. participate on teams other than those of Villanova University during the academic year, except during published vacation periods.

IN ANY SPORT, YOU MAY NOT:

1. agree to have your picture or name used to promote a commercial product;
2. accept such things as gifts, meals, loans of cars or money from athletic interest groups or people within the athletics program at the University;
3. be represented by an agent or organization to market your athletic skill or reputation;
4. receive any benefit that is not available to other students at the University;
5. participate in a summer league not approved by the NCAA (you must have written permission from the Director of Athletics for summer league participation).

IF IN DOUBT, ASK FIRST!

AWARDS AND BENEFITS

COMPLIMENTARY ADMISSIONS

A student-athlete will be provided complimentary admissions for any sport in which he/she participates. The student-

athlete must designate the recipients of the complimentary admission in writing in advance. No hard tickets will be issued. Admission will be via pass list.

CHARGES NOT PAID BY THE ATHLETICS DEPARTMENT

The types of expenses listed below are not covered and must be paid by the student-athlete:

- all phone charges;
- consumable charges (i.e. lab fees for breakage, non-required field trips, Lab Coats etc.);
- library fines, parking fines or fines for damage to University property, including residence halls;
- key deposits or the cost of key replacements;
- replacement costs for lost student I.D.'s;
- school supplies, dictionaries, reference books, pens, notebooks, paper, etc unless specified on students syllabus;
- vehicle registration fees or parking stickers;
- University breakage deposit;
- use of institutional phones to call off campus is strictly prohibited;
- use of institutional copy machines, faxes and computers is prohibited for non-academically related issues and must be supervised or approved by compliance or academic support if used in conjunction with an academic purpose.

GAMBLING

Student-athletes shall not knowingly:

- provide information to individuals involved in organized gambling activity concerning intercollegiate athletic competition;
- solicit a bet on any team representing the institution;
- accept a bet on any team representing the institution;
- participate in any gambling activity through a bookmaker, a parlay, or any other method employed by organized gambling;
- participate in any gambling activity involving collegiate or professional sports.

INVOLVEMENT IN ANY OF THESE ACTIVITIES WILL RESULT IN YOUR IMMEDIATE LOSS OF ELIGIBILITY, DISMISSAL FROM THE ATHLETICS PROGRAM, AND/OR CANCELLATION OF YOUR ATHLETIC SCHOLARSHIP.

SOCIAL NETWORKING

Student-athletes must be concerned with any behavior that might embarrass themselves, their teams, and/or Villanova University. This includes any activities conducted online.

Villanova University supports and encourages the individuals' expression of first amendment rights of free speech. This includes participating in online social networking sites (e.g., Myspace.com, facebook.com, Twitter, etc.).

The University and Athletics Department do not place any restriction on the use of these sites by student-athletes. However, we remind you that as a member of the VU Intercollegiate Athletics Department, you are a representative of the university and are always in the public eye. Please keep the following guidelines in mind as you participate on social networking web sites:

- Before participating in any online community, understand that anything posted online is available to anyone in the world. Any text or photo placed online is completely out of your control the moment it is placed online- even if you limit access to your site.
- Do not post information, photos, or other items online that could embarrass you, your team, or Villanova University. This includes information, photos and items that may be posted by others on your page.
- Do not post your home address, local address, phone number(s), birth date or other personal information.
- Exercise caution as to what information you post on your website about your whereabouts or plans, including team travel arrangements. You could be opening yourself up to predators.
- Be aware of whom you add as a friend to your site; many people are looking to take advantage of student-athletes, while others want to get close to athletes to give them a sense of membership in the team.
- Villanova University, including coaches and administrators, has the right to monitor your website(s).
- Student-athletes could face discipline and/or dismissal for violations of Policies and Procedures of Villanova University, the Athletics Department and/or the Big East Conference/NCAA.

The Villanova University Public Safety Department and other local police departments may check these websites regularly. In addition to the unfortunate reality of online predators, potential employers and internships supervisors also use these sites to screen candidates. Many graduate programs and scholarship committees now search these sites to screen applicants. We advise Villanova University student-athletes to exercise extreme caution in the use of social networking websites.

ENFORCEMENT

If a student-athlete is found to be in violation of University or Departmental policies, the penalty imposed depends upon

the severity of the offense and may include the following:

- written warning;
- disciplinary probation;
- dismissal from the squad;
- cancellation or gradation of financial aid;
- suspension or expulsion from the University.

In addition to awareness of the gambling and bribery threat to the integrity of intercollegiate sports, student-athletes are responsible for:

- reporting to their coach any offers of gifts, money or favors in exchange for supplying team information or for attempting to alter the outcome of any contest;
- maintaining a clear understanding of what constitutes gambling and bribery activities and reporting any suspected infractions;
- increasing their awareness that participation in gambling or bribery activities can result in disciplinary actions by the University and the NCAA, as well as local, state and/or federal prosecution of the involved individual(s).

EMPLOYMENT

Department staff members, under the direct supervision of the Director of Athletics, may attempt to assist student-athletes in securing employment. Such contacts on behalf of student-athletes are made in compliance with Departmental, as well as NCAA rules and regulations.

A listing of part-time jobs for on and off campus employment is available in the office of Athletics Student Services.

STUDENT-ATHLETES

1. All student-athletes will be permitted to work and earn an income during the academic year.
2. There is no dollar limit on the amount you can earn during the semester.
3. The work performed must be useful, and the rate of pay is to be at a normal (i.e. reasonable) rate for the duties performed.
4. The hours paid must be for the hours worked. Payment in advance of hours worked is not permitted.
5. Transportation to work may only be accepted if transportation is available to all employees.
6. Student-athletes who wish to coach or teach skills in their sports during the summer (or official vacation periods) may do so on a fee-for-lesson basis.
7. Payment cannot be from an outside entity, organization, or individual who is not related to the recipient of the lesson.

FINANCIAL AID

A full grant-in-aid is a scholarship which includes tuition, fees, room and board, and books-on-loan. A partial grant-in-aid is a scholarship covering some, but not all, of the expenses covered by a full grant-in-aid.

ATHLETIC SCHOLARSHIP

A financial award which is given to a student-athlete based upon athletic ability or sports performance is considered an athletic grant.

A qualifying student-athlete may receive an athletic grant upon recommendations of the coach with approval from the Director of Athletics. An offer of a financial award is contingent upon admittance to the University and the student-athlete's academic standing. Returning student-athletes must be academically eligible and making normal progress toward a degree to be eligible for an award.

Presently, the cost of tuition and fees, room and board and use of required course related books is the maximum amount awarded under an athletic grant. Grants for lesser amounts are also given. It is important that all textbooks be returned at the close of each semester. The athletics department reserves the right to bill students for textbooks which are not returned.

An athletic grant is issued for one academic year and may be renewed for the next academic year. This renewal is contingent upon the attainment of academic eligibility and normal progress requirements.

ATHLETIC SCHOLARSHIP POLICY

1. The total amount of financial aid (excluding bona fide loans and aid from family) for athletes receiving athletic grants or other University designated financial aid (such as student employment, college work study, SEOG, University Scholarships or Grants, etc.) may not exceed the cost of tuition and fees, room and board, and the cost of required, course related books. However, a student-athlete receiving a PELL Grant may receive the maximum award for miscellaneous expenses as permitted under the PELL Grant program.
2. Any student-athlete who fails to meet academic eligibility and normal progress requirements relative to the student-athlete's sport season by the first competition or the first day of classes, whichever comes first, may lose his/her athletic grant.
3. If a student-athlete is injured during practice, competition, or University sponsored travel to or from competition under Intercollegiate Athletics auspices, that student's athletic grant may be continued until the student-athlete receives his/her baccalaureate degree or through the athlete's fifth year of enrollment, whichever comes first. During the

student-athlete's enrollment at the University, approved medical expenses will be covered under this policy.

- The University's obligation to provide medical care and financial aid under this policy will terminate immediately if appropriate University medical staff certify that an injured student-athlete has recovered sufficiently to permit competition and the student-athlete voluntarily chooses not to participate in athletics.
4. An athletic grant may be withdrawn if the student-athlete:
 - fails to meet academic eligibility and normal progress requirements as defined by the student-athlete's sport season.
 - voluntarily quits the team.
 - loses amateur status in the student-athlete's sport.
 - does not make the team.
 - fraudulently misrepresents any information on an application, letter of intent or tender.
 - engages in serious misconduct warranting substantial disciplinary penalty.
 5. If a student-athlete's grant is withdrawn for any reason, the student-athlete has a right to a campus review of the action. Information regarding the procedure is available from the Associate Athletics Director for Compliance.
 6. Pregnancy is not a basis for withdrawal of athletic aid.
 7. Graduate School: The decision to further athletic scholarship awards for student-athletes who have attained his/her baccalaureate degree and still have remaining eligibility shall be at the discretion of the coach.

NON-SCHOLARSHIP STUDENT-ATHLETES

A non-scholarship student-athlete (also referred to as "walk-on") is entitled to all the benefits of scholarship student-athletes, except athletic grant-in-aid awards and benefits arising from these awards. The following benefits are made available to all student-athletes:

- academic advising assistance (i.e. tutoring, career counseling, etc.)
- training room treatment for athletically-related injury
- strength and conditioning facility use
- referrals for vacation and permanent employment
- team travel and equipment use
- training table participation during pre-season practice until the dormitory opens

PLAYING AND PRACTICE SEASON

IN-SEASON

During season, practice/competition is limited to a maximum of 4 hours a day, 20 hours a week. (Golf: a practice round of golf may exceed the 4 hour daily limitation, but the 20 hour a week rule is still in effect). In addition, one day off a week which is free from all countable athletic activities, is mandatory. A travel day may be used as the official day off. Please note: any competition counts as 3 hours toward the maximum of 20.

In Basketball, if the institution's team participates in three contests in a given week, an institution is not subject to the one-day-off-per-week requirement, provided the student-athletes do not engage in any countable athletically related activities for two days during either the preceding or the following week.

ACTIVITIES CONSIDERED AS COUNTABLE ATHLETIC ACTIVITIES

Practice is any meeting, activity or instruction involving sports-related information and having an athletics purpose, held for one or more student-athletes at the direction of, or supervised by, any member or members of an institution's coaching staff.

Activities Considered as Practice shall be considered to have occurred if one or more coaches and one or more student-athletes engage in any of the following activities:

- team conditioning or physical-fitness activities
- field, floor or on-court activity
- setting up offensive or defensive alignments
- chalk talk
- lecture on or discussion of strategy relating to the sport
- activities utilizing equipment relating to the sport
- discussions or review of game films, motion pictures or videotapes relating to the sport
- activities conducted under the guise of physical education class work (i.e. any class composed of or including primarily members of an intercollegiate team on a required attendance basis or where the class utilizes equipment for the sport)
- required weight-training and conditioning activities held at the direction of or supervised by an institutional staff member
- participation in a physical-fitness class conducted by a member of the athletics staff

- film or videotape reviews of athletic practices or contests required, supervised or monitored by institutional staff members
- required participation in camps, clinics or workshops
- meetings initiated by coaches or other institutional staff members on athletically related matters
- individual workouts required or supervised by a member of the coaching staff
- on-court or on-field activities called by any member or members of a team and confined primarily to members of that team that are considered as requisite for participation in that sport (i.e. captain's practices)

ACTIVITIES NOT CONSIDERED AS COUNTABLE ATHLETIC ACTIVITIES

The following are considered non-countable athletically related activities and are not counted in the weekly or daily time limitations:

- training table or competition related meals
- physical rehabilitation
- dressing, showering or taping
- athletics department academic study hall or tutoring sessions
- meetings with coaches on non-athletic matters
- travel to and from practice and competition
- medical examinations or treatments
- participation in regular physical education classes, with or without credit, that are listed in the institution's catalog and open to all students
- voluntary individual workouts, provided these workouts are not required or supervised by coaching staff members, except that such activities may be monitored for safety purposes by the institution's strength and conditioning personnel
- individual consultation with a coaching staff member initiated voluntarily by a student-athlete, provided the coach and the student-athlete do not engage in athletically related activities
- use of an institution's athletics facilities by student-athletes, provided the activities are not supervised by or held at the direction of any member of an institution's coaching staff
- in the event that use of an institution's facilities is requested by a team composed partly of enrolled student-athletes and partly of individuals not otherwise affiliated with the institution, use of the facilities shall be consistent with policies established for outside groups generally
- involvement of an institution's strength and conditioning staff with enrolled student-athletes either in a supervisory capacity for the institution's weight-training facilities or assisting in conditioning programs
- such assistance may be provided only if the strength and conditioning staff performs its duties on a department-wide basis

Safety Exceptions: A coach may be present during voluntary individual workouts in the institution's regular practice facility (without the workouts being considered as countable athletically related activities) in the following situations, and the coach may spot or provide safety or skill instructions but cannot conduct the individual's workouts:

- Swimming and Diving - when the student-athlete is engaged in swimming and diving
- Track and Field - when the student-athlete is engaged in field events
- Water Polo - when the student-athlete is engaged in water polo

OFF-SEASON

A student-athlete's involvement in the activities listed below shall be limited to a maximum of eight hours a week:

- required weight-training and conditioning activities held at the direction of or supervised by an institutional staff member
- in all sports other than football, two hours a week may be utilized as individual skill-related instruction at the request of the student-athlete
- more than four student-athletes may be involved at one time from September 15 – April 15

Off-season practice shall not be considered to have occurred in the following activities:

- practice for any established event, participation in which is not prohibited by the NCAA, provided such practice is limited to students eligible for that event
- a single game or contest played before the end of the NCAA championship between undergraduate student-athletes who are or were members of the institution's squad and for which there is no organized practice (i.e. seniors vs. next year's squad)
- voluntary participation by student-athletes in weight-training or conditioning programs utilizing the institution's facilities outside the institution's established playing season in a sport, provided such activities are supervised only by members of the institution's strength and conditioning staff or, in the sport of Division I-A Football, athletics trainers, who perform

such duties on department-wide basis.

- use of an institution's athletics facilities by student-athletes, provided the activity is not supervised by or held at the direction of any member of the institution's coaching staff
- use of an institution's athletics facilities by a group composed partly of enrolled student-athletes and partly of individuals not otherwise affiliated with the institution, provided the activity is not supervised by or held at the direction of any member of the institution's coaching staff, and provided the use of the facilities is consistent with policies established for outside groups, in general

SUMMER LEAGUE COMPETITION

When competing in a summer league, student-athletes should notify and obtain approval from their coaches and from the Office of Compliance. If a student-athlete does not obtain approval, he/she may jeopardize future athletic eligibility.

GUIDELINES FOR ALL SPORTS EXCEPT BASEBALL AND BASKETBALL:

1. Competition must be during Villanova University's official summer vacation.
2. Notify your coach before competing.
3. Notify the Compliance office before competing.

GUIDELINES FOR BASEBALL AND BASKETBALL:

1. Competition must be between June 15th and August 31st.
2. The league must be an NCAA sanctioned league.
3. Notify your coach before competing.
4. Obtain permission from the Compliance Coordinator before competing.
 - Basketball players must have written permission.
5. You may play on one team in one league only.

TRANSFERRING

Should you decide to transfer to another institution, the following NCAA regulations will apply:

1. Permission to contact the school(s) you are considering: Before that coach may speak to you regarding his/her interest in your transfer, the Athletics Director or his/her designee at that institution must seek written permission from Villanova University to speak to you. The contact person on our campus is the Associate Athletics Director for Compliance. If permission is granted, the transfer institution may begin the recruiting process with you. If permission is denied, no recruiting activities may take place. Also, if permission is denied, you may request a hearing to challenge the denial.
2. Residency Requirement - NCAA regulations require that a transfer student-athlete from one four-year institution to another be a matriculating student for two semesters (excluding summer school) before becoming eligible for competition. A waiver of this requirement may be available. If the original institution grants the waiver, the student may transfer and be eligible for competition immediately. It is the prerogative of the original institution to waive the requirement.

If you are contemplating a transfer, see the Office of Compliance for further information.

MARKETING & LICENSING

The Villanova Athletics marketing staff's primary responsibilities are to generate revenue and provide exposure for the department. This encompasses a variety of duties that include; fan development, game day production, event planning, sponsorship fulfillment, All-Access production, iPhone updates, advertising, social networking, branding, licensing, website updates and other forms of new media marketing.

Here at Villanova we have made a strong commitment to always be on the forefront of new technology. This commitment provides fans (including families, friends and alumni) access to cutting edge resources that allows them to follow Villanova Athletics. For example:

All-Access: All-Access is a paid audio/video platform available at www.villanova.com. All-Access allows fans (including families, friends and alumni) to watch or listen to the vast majority of home events. All-Access also provides coverage for banquets, selection shows, and other behind the scenes activities. All-Access is available for purchase at www.villanova.com for \$9.95 per month.

Social Networking: Villanova Athletics currently has three official social networking sites. These sites are new to Villanova Athletics and have been very effective in providing exposure for upcoming events. We encourage all fans and student-athletes to sign up and take part in these sites. Please remember to follow all social networking guidelines provided by the compliance office. The sites can be found at:

Facebook: www.facebook.com/novaathletics

Twitter: www.twitter.com/novaathletics

YouTube: www.youtube.com/novaathletics

iPhone App: The Villanova University Athletics iPhone App is available through CBS Sports, who is the Villanova University Athletics web provider. The iPhone App provides its users access to scores, news, rosters, photos and audio/video streaming. This is available for purchase on your iPhone by searching NovaMobile for \$4.99.

Replay Photo Store: Villanova and CBS Sports have partnered with Replay Photo to provide high quality action photos to Villanova Fans. If someone you know is looking for a keepsake of a special moment go to www.villanova.com and follow the replay photo link or visit the following address:

<http://www.replayphotos.com/villanovaphotostore/>

Online Merchandise Store: If you know someone looking for the gear that the wildcats wear, it can be found on our website at www.villanova.com. Follow the link entitled Official Store.

DVD Store: New to Villanova Athletics is our online DVD Store. This can be found at our website under the Official Store. The DVD Store provides fans the opportunity to purchase some of Villanova's greatest memories on DVD.

MEDIA RELATIONS

YOUR RELATIONSHIP AND RESPONSIBILITY TO THE MEDIA

In order to best serve you as a Villanova University student-athlete, our office of Media Relations is ready to assist you in dealing with interview and photograph requests from newspapers, radio stations, and television stations. **BEFORE YOU AGREE TO BE INTERVIEWED OR PHOTOGRAPHED BY ANYONE, PLEASE CHECK WITH THE OFFICE OF MEDIA RELATIONS FOR APPROVAL.**

Villanova's office of Media Relations wants to protect you as a student-athlete, as well as promote your achievements and those of your teammates, your coaches and your school. They accomplish this task, with your cooperation, by use of media guides, press releases, photographs, newspaper articles and other media interviews and promotional plans developed with your coach. They also compile biographical and statistical information about you during your career as a Wildcat, in addition to maintaining the Athletics Department web site.

Please feel free to stop in with your questions. Should you wish to be counseled or advised in regard to dealing with outside media representations, our staff will gladly spend time with you to discuss your needs.

Media Relations Contact Information

Associate Athletic Director/Communications: Dean Kenefick

Phone: (610) 519-6514

Email: dean.kenefick@villanova.edu

Director of Media Relations: Mike Sheridan

Phone: (610) 519-4145

Email: michael.sheridan@villanova.edu

Director of Communications: David Berman

Phone: (610) 519-4122

Email: david.berman@villanova.edu

Coordinator of Media Relations: Megan O'Shea

Phone: (610) 519-5927

Email: megan.oshea@villanova.edu

SPORTS MEDICINE

Sports Medicine is the treatment and rehabilitation center for the Department of Intercollegiate Athletics. Treatments are administered only upon the Team Physician's or Staff Trainer's approval. All treatments are performed until the medical or training staff determines that no further treatment is required.

The following schedule is in effect for the academic year:

- Monday - Friday 7:30 a.m. - 6:00 p.m.
- Weekends by team schedules (appointments only)

MEDICAL CARE

The Villanova University Department of Intercollegiate Athletics has obtained the services of the best medical consultants. The Team Physicians and full-time Athletic Trainers are prepared to provide appropriate health care.

PHYSICAL EXAMINATIONS

The Department requires all incoming freshmen and returning student-athletes to undergo a physical evaluation and examination. The Head Coach is responsible for ensuring that appropriate procedures are performed, documented, reviewed and filed with Sports Medicine before the first practice session. The examinations are performed by the Team Physicians with the assistance of the Athletic Training Staff. During this time, general health is evaluated and a medical history is compiled and reviewed. This is done to assure that there is no medical condition that would endanger the health of a student-athlete through sports participation.

TREATMENT OF ILLNESS & INJURY

All injuries or illnesses that might interfere with the ability to attend classes, practice, or compete are to be reported to the staff trainer as soon as possible. If you do not see the trainer, you will be considered healthy and expected to participate. You should see a Staff Trainer in Sports Medicine as soon as possible for any illness. At that time, an evaluation is made to determine the extent of your disability and your ability to practice or compete that day. If necessary, an outside medical referral will be made at this time. The Department of Intercollegiate Athletics does not assume any financial responsibility for medical treatment obtained without a referral from the Athletic Trainer and/or Team Physician.

PREGNANCY

Pregnancy will be viewed as an illness and will be treated as such. The NCAA will approve a one-year extension of the five-year period of eligibility for a female student-athlete for reasons of pregnancy. Pregnancy is not a basis for withdrawal of athletic financial aid.

The Villanova University community has a support network to assist in every aspect of a pregnant student-athlete's needs: counseling, accommodation in course load and scheduling, alternate educational and housing opportunities, medical and financial assistance, career planning, and parenting or adoption information. The University makes every effort to provide any student who becomes pregnant with a supportive environment intended to assure caring, non-judgmental, professional assistance to the woman herself and to others affected by the pregnancy who may wish such assistance.

When a Villanova student faces an unexpected pregnancy, she has several options. She may continue her studies at Villanova; if she is a resident student-athlete, she may continue to live in her residence hall. If she prefers not to remain on campus or in her current housing situation, the University will help her find alternate housing with a family who will offer their emotional support, if she so wishes. A student may also take a leave of absence from school, without any penalty, if she prefers or needs to do so.

In addition to the support network within our campus community, Villanova is also a participant in the Nurturing Network, a national organization that is especially helpful in assisting college and professional women experiencing an unplanned pregnancy. Through this organization, a Villanova woman has the option of transferring to another college of comparable excellence during her pregnancy. The Nurturing Network offers her support services including assistance with housing, medical care, and counseling.

A Villanova student who elects to stay at Villanova during her pregnancy has the full support of the Villanova community. Villanova is committed to life and to making the choice of life viable for our student-athletes.

MEDICAL INFORMATION

DRUG AND ALCOHOL PROGRAM

The drug and alcohol program has been established to assist the student-athlete in making choices. It is also designed to identify those who may have problems or concerns in these areas and direct them to help. The major portion of the program is education.

Another facet of the drug and alcohol program is testing for the use of controlled substances. All student-athletes are randomly tested throughout the academic year. In addition, the football, basketball and track teams are tested by the NCAA without advance notice. This procedure is in addition to drug testing in conjunction with competition in an NCAA Championship.

Please refer to the Drug Testing Handbook for further information which is distributed to each athlete at the beginning of each season. Additional copies are available in Sports Medicine.

Insurance Coverage and Procedures

Villanova University may assume responsibility for the payment of all medical expenses incurred as a result of your participation in intercollegiate athletics.

However, the insurance carrier and the University cannot accept the responsibility or expense for a pre-existing injury. Coverage provided by the Department is in compliance with the guidelines issued by the NCAA. Department insurance covers the difference between the total cost of the approved medical treatment and the benefits paid by you or your parents' personal medical insurance coverage. You must fill out and submit a Villanova University Insurance Questionnaire annually. All insurance claims should be submitted to the Director of Sports medicine.

University policy dictates that you must have hospitalization and accident coverage through a family policy, or purchase coverage through the University's Student Health Service. This personal coverage is used as the primary carrier for expenses which are not reimbursed under the Department's insurance program.

1. An insurance questionnaire must be on file in the Sports Medicine Department before the start of the season.
2. When a sports related injury occurs, the student-athlete must go to Sports Medicine Department to report the injury within one week of occurrence and file a claim form with the Director of Sports Medicine.
3. When the student-athlete is sent to the hospital, doctor, MRI, etc., the student must present his/her parent/guardian insurance information. The parent/guardian's insurance is the primary insurance company.
4. When the student-athlete is sent to any off-campus medical care, they must take a copy of their insurance claim form with them, in addition to a copy of the athletic department secondary insurance carrier.
5. All bills relating to the student-athlete's injury must be submitted to the Parent/Guardian Insurance Company first.
6. Once the parent/guardian's insurance company pays/denies the bills, the student should bring the Explanation of Benefits from their insurance company and bills relating to their injury to the Director of Sports Medicine.*
7. The Department of Sports Medicine will then submit all information regarding the student-athlete's claim to Villanova's insurance company for processing.

*INSURED PERSONS WHO RECEIVE DIRECT REIMBURSEMENT FROM THE CARRIER ARE RESPONSIBLE FOR PAYMENT OF ALL BILLS COVERED BY THE INSURER.

EQUIPMENT ROOM

The Equipment Room located on the lower level of the Jake Nevin Field House is the central location for team uniform issues and laundry services.

HOURS OF OPERATION

Monday-Friday 9:00am-6:00pm

Saturday-Sunday As needed by teams typically 9:00am-4:00pm

*Hours may vary during breaks/holidays and some weekends and will be posted above the laundry chute.

EXPECTATIONS

1. Each student-athlete will be issued a laundry loop that is color coded with their number on it. The loop is designed to hold all of the student-athletes PRACTICE clothing (Game Uniforms are handed in separately). Instructions for use of the loop are as follows:

TOWELS AND SOCKS Lay towel and socks through the loop of drawstring and snugly secure cordlock	SHIRTS Thread laundry loop through shirt opening
PANTS Thread laundry loop through leg openings or belt holes go through at least two belt holes	READY Secure the side-release buckle and your laundry is ready to be washed

2. If a uniform is torn or damaged please let an Equipment Manager know as soon as possible, the Equipment Room will make every effort to have the damage repaired before the next competition.
3. Placing laundry that is not specific to practice or competition to be washed is an NCAA violation and will not be washed.
4. We use hypoallergenic Detergents that contain no perfumes or dyes for washing uniforms and practice clothing.
5. Laundry Service will be completed in a 24 hour time frame (i.e. if a loop is dropped off on Monday at 9am it will be ready by Tuesday at 9am.
6. All issued equipment is the property of Villanova University and is to be returned to the Equipment Room at the end of the student-athlete's traditional season. If any issued Equipment is not returned the student-athlete will receive an Equipment Hold on their account with the bursar and will not be able to register for classes or receive their diploma until the equipment has been returned.
7. Most teams will utilize a TEAM laundry approach. This means that at the end of practice or a game there will be a large mesh bag or bin in the locker room to put the Laundry Loops in. A member of the team or a team manager will then take the laundry to the Equipment Room. After washing and drying is complete the Laundry Loops will be returned to the locker room.
8. If a team is dropping off laundry after hours then drop the laundry down the laundry chute.

PROBLEM PROCEDURES

The University has many varied programs to assist you in case you are experiencing problems or difficulties. The Athletics Department also provides resources to assist you in handling problems or concerns that may arise in connection with your experiences as a student-athlete.

ATHLETICS DEPARTMENT

I. GENERAL CONCERNS OR PROBLEMS WITHIN THE ATHLETICS PROGRAM

If you are experiencing any concern or difficulty associated with your activities as a student-athlete, you should discuss your concern. The following suggested people are listed in priority order: team captain, coach or Sport Administrator for consultation about your concern. It would be helpful, although it is not required, for you to put your concerns in writing with your suggested solution(s). The Sport Administrator may suggest that you, your coach, and the Sport Administrator meet together to discuss your concern or may make efforts to mediate your concern with you and your coach. The Sport Administrator may also refer you to other sources of support available at the University.

ATHLETIC SCHOLARSHIP ISSUES

If your scholarship is not renewed or is cancelled and you wish to contest that decision, the University has a procedure for reviewing the decision which includes the right to a hearing before a University panel. Copies of the full text of the hearing procedures are available from the Director of Compliance (Jake Nevin Field House, 1st Floor), the Director of Financial Aid (Kennedy Hall, 2nd Floor) or the General Counsel (206 Tolentine Hall).

VILLANOVA UNIVERSITY CAMPUS RESOURCES

CENTER FOR CAMPUS MINISTRY

LOCATION: St. Rita Hall
HOURS: Monday - Friday, 9:00 a.m. - 5:00 p.m.
TELEPHONE: 610-519-4080
DIRECTORS: Center for Service: Irene King (610) 519-5177
Center for Worship: Fr. Joseph Mostardi, OSA (610) 519-4082
Center for Spirituality and Discernment: Linda Jaczynski (610) 519-6699
Center for Pastoral Ministry Education and Internship: Joyce Zavarich (610) 519-4484

SERVICES:

- The Center for Campus Ministry works with all members of the Villanova community to build spiritual awareness and growth, and to initiate programs in response to the gospel values of the Catholic Christian tradition.
- Campus Ministry offers personal and spiritual direction, programs centered on Christian living and social justice, retreats, liturgy and preparation for the sacraments, with an emphasis toward creating and eliciting Christian community on campus.
- Encouragement and development of student leadership is a priority reflecting the student's significant role both now and for the future of the Church and Society.

INTERNATIONAL STUDENT OFFICE

LOCATION: Connelly Center, 2nd Floor
HOURS: Monday - Friday, 9:00 a.m. - 5:00 p.m.
TELEPHONE: 519-4095 or 519-8017
DIRECTOR: Steve McWilliams
ADVISORS: Debra Hoover 519-7827
Hubert Whantong 519-8017

SERVICES:

- assistance on immigration regulations
- educational, social and personal counseling
- cultural and social activities
- field trips
- host family programs

OFFICE OF HEALTH PROMOTION

LOCATION: Health Services Building
First floor, Room 113
HOURS: Monday - Friday, 9:00 am - 5:00 pm or by appointment
TELEPHONE: 519-7407
CONTACT: Stacy Andes, Director

SERVICES:

- One-on-one consultations for smoking cessation, alcohol use, eating and exercise
- Web and print resources at www.villanova.edu/healthpromotion and in the walk-in resource center
- POWER peer education programming and awareness campaigns to inform students about alcohol and other drugs, sexual assault, sexual health, nutrition and fitness
- Credit-bearing internships in event planning, web design, nutrition & fitness initiatives, and publications (Stall Street Journal & HealthBytes)
- Health events and initiatives including Girls Just Wanna Have Fun, Guys Wanna Have Fun Too, Love the Skin You're In, Great American Smokeout, and more

CENTER FOR MULTICULTURAL AFFAIRS

LOCATION: Dougherty Hall Room102A
HOURS: Monday - Friday, 9:00 a.m. - 5:00 p.m.
TELEPHONE: 519-4075

DIRECTOR: Dr. Terry Nance

SERVICES:

Services include: tutoring, counseling, advising and monitoring the resolution of complaints or grievances involving allegations of discrimination. If you find you need additional help to navigate your academic obligations the Center can provide you with a network of services. If you believe you have been discriminated against on the basis of race, color, religion, sex, age, national origin or handicap, you may consult with the professionals in the Multicultural Affairs office for guidance and assistance.

SEXUAL HARASSMENT

LOCATION: 202 Dougherty Hall

TELEPHONE: (610) 519-4550

OFFICER: Kathleen J. Byrnes, Esq.
Kathleen.byrnes@villanova.edu

SERVICES:

- Complaints about sexual harassment that involves an employee of the university should be directed to the University's Sexual Harassment Officer. Complaints that involve students only should be directed to the Dean of Students Office, 213 Dougherty Hall, and will be handled under the Code of Student Conduct.
- The University's Policy on Sexual Harassment and Procedures for initiating formal complaint are available on-line at www.hr.villanova.edu, and in 202 Dougherty Hall.
- The Sexual Harassment Officer is also available to meet with and advise people informally with respect to issues of sexual harassment.

UNIVERSITY COUNSELING CENTER

LOCATION: Health Services Building 206

HOURS: Monday - Friday, 9:00 a.m. - 5:00 p.m.

TELEPHONE: 610-519-4050

DIRECTOR: Dr. Joan Whitney

SERVICES:

Confidential, individual counseling on personal issues:

- achieving better relationships
 - Specific psychological stressors experienced by student-athletes
 - Impact of emotions on athletic performance
- managing emotions
- dealing with family concerns
- redefining problems in order to solve them
- changing self-defeating habits and attitudes
- increasing sensitivity to others
- balancing academic demand with social and emotional needs
- examining self-destructive eating patterns
- coping with a parent's drinking problem
- dealing with divorcing parents
- managing shyness
- becoming appropriately assertive

Group programs on topics such as:

- Eating Disorders Support Group
- Support group for students who have experienced loss

Educational Programs on Topics Including:

- Disordered Eating Among Student-Athletes
- Helping A Friend With An Eating Disorder
- Recognizing and Preventing Suicidal Risk
- Stress Management

- Listening Skills
- Offering Support To A Gay Friend
- Coping With Depression And Anxiety

SAFE ZONE PROGRAM

CONTACT: Kathy Byrnes, kathleen.byrnes@villanova.edu
 Student Life, 202 Dougherty Hall
 (610) 519-4550

The purpose of the Safe Zone program is to provide safe spaces on campus that are highly visible and easily identifiable to all people as spaces where support and understanding are key and where bigotry and discrimination are not tolerated. By placing the Safe Zone symbol on their door, Safe Zone volunteers signify that within their space all people will be treated with respect regardless of race, ethnicity, national origin, gender, sexual orientation, class, religion, age or ability. Sponsored by the Gay-Straight Coalition.

<http://www.villanova.edu/studentlife/office/supportservices/gaystraight/safezone/>

Athletics Departmental Listing of Safe Zones Volunteers

Name	Department	Location
Katie Centrella	Athletics - Compliance	Jake Nevin Field House 1 st Floor
Gordon Finch	Athletics – Compliance	Jake Nevin Field House 1 st Floor
Rev. Rob Hagan, O.S.A	Athletics	Jake Nevin Field House 1 st Floor
Mick Keelan	Athletics – Facilities & Operations	Jake Nevin Field House Basement
Brian Murray	Athletics – Business Office	Jake Nevin Field House 2 nd Floor
Vince Nicastro	Athletics- Director of Athletics Office	Jake Nevin Field House 2 nd Floor
Jenn Porreca	Academic Support	Jake Nevin Field House 1 st Floor
Lynn Tighe	Athletics – Director of Athletics Office	Jake Nevin Field House 2 nd Floor
Allison Venella	Athletics - Coordinator of Student Services	Jake Nevin Field House 1 st Floor

THE ATHLETICS DEPARTMENT ENCOURAGES YOU TO MAKE FULL USE OF THE EXCELLENT RESOURCES AVAILABLE TO YOU AT VILLANOVA!

Student Government Association Men's Basketball Student Ticket Lottery

- Tickets to Men's Basketball games, both at the Pavilion and Wachovia Center, are distributed to students through the **SGA Student Ticket Lottery**.
- Emails will be sent to students as games approach allowing them to **enter online in the lottery**. Each game has its own lottery meaning you have multiple chances throughout the season to win a ticket. **ONLY FULL-TIME UNDERGRADUATE STUDENTS** can register for the lottery.
- The "Your Chance" percentage is a relative reflection of your weight (every student starts out with a weight of 100 at the beginning of every year). This means that at the beginning of the year, every student has a chance of approx 100/4400 chance. The 4400 is the expected number of lottery applicants.
- The "Average Chance" is a percentage that updates twice a day and is a reflection of the number of applicants and their weight vs. the total number of tickets available.
- When the lottery is complete, **students will receive an email** (or whichever way they choose to be notified) notifying them if they have won a ticket.
- **Games at the Pavilion are "ticketless."** This means that students who have won a ticket will need to bring their Wildcard to the game. Upon arrival at the Pavilion, your Wildcard will be swiped and the event staff will be able to see if you have been awarded a ticket. Students who have not been given tickets will be asked to leave.
- Games at the Wachovia Center will require students to **pick up their ticket** during the Ticket Pick-Up period. Tickets will be available at the Athletic office ticket window in Jake Nevin Fieldhouse. It is *imperative* that students remember to pick-up their tickets as unclaimed tickets will be released to the waitlist.

FAQ's

- **What if I can no longer attend a game I won a ticket for?**
 - Students will be allowed to transfer their tickets to other students or release them to a waitlist. Transfers must be done during the ticket transfer period and, once tickets are transferred, they cannot be reclaimed.
- **What's the deal with "lottery weight?"**
 - Every student at Villanova has their own lottery weight in the ticket lottery. At the beginning of the season, everyone's lottery weight is the same, meaning everyone has the same chance of winning a ticket. As the season progresses, your lottery weight (and chances) can diminish if you win tickets and **DO NOT** attend the games. It is important to remember that we want to allow as many people as possible to support our Men's Basketball team. If you cannot use your ticket please transfer it to a friend or release it to the waitlist. If your ticket is transferred, you will not lose lottery weight as the ticket is no longer your responsibility. However, not attending a game for which you are ticketed or forgetting to pick up a ticket will damage your chances of winning future lotteries.

Questions and Concerns should be directed to:

SGA Student Ticket Lottery

SGA@villanova.edu

BIG EAST CONFERENCE CODE OF SPORTSMANSHIP

It is the responsibility of each member institution in the BIG EAST Conference to ensure that all individuals associated with its athletic program will conduct themselves with sportsmanship.

Every reasonable effort will be made by member institutions to emphasize the importance of good sportsmanship at all athletic events.

Crowd control responsibilities during BIG EAST athletic events rest with the home event management staff designated by the member institution's Director of Athletics. Policies established by The BIG EAST Conference are reviewed annually by the Directors of Athletics and printed in a handbook effective for the sports season. The 16 BIG EAST Senior Woman Administrators have been charged with establishing and overseeing sportsmanship practices by serving as the point persons and advocates regarding sportsmanship initiatives.

Student-Athletes, individuals employed by or associated with a member institution, and game officials shall conduct themselves with honesty and good sportsmanship. Their actions shall at all times reflect the high standards of honor and dignity that characterize participation in competitive sports in the collegiate setting.

Misconduct, including verbal misconduct, is any act of dishonesty, unsportsmanlike conduct, unprofessional behavior, failure for any representative of a participating institution to abide by the BIG EAST Sportsmanship Principles and/or poor sportsmanship not necessarily described in detail in this document.

The Commissioner and/or designated Conference office staff member will proceed with disciplinary action if and when he deems it appropriate. The Commissioner may elect to work in concert with the Conference's Executive Sportsmanship Committee, as defined hereafter in this document, in these matters.

Coaches and administrators shall make every attempt to promote the Conference and its members in a positive manner. Game officials, who are responsible for enforcing both the rules of a contest as well as sportsmanship and decorum rules, have the complete support of the Conference member institutions, the Commissioner and Conference office staff.

The following BIG EAST Sportsmanship Principles apply from the time any representative is en route to, from or at the locale of the competition or practice. Additionally, actions outside this time frame may be subject to this policy. This policy would also include conference members competing in a BIG EAST sponsored sport where there is no regular season scheduling requirement. Individuals that must adhere to the Principles include, but are not limited to, coaching staff members, support personnel, student-athletes, Conference office staff members, representatives of a member institution's department of athletics, band members, cheerleaders and institutional mascot:

- 1) Individuals shall exhibit respect and courtesy toward game officials, student-athletes, coaches, team personnel, athletic administrators, Conference office staff members and spectators. Individuals shall refrain from personal conduct that may incite spectators.
- 2) Individuals shall refrain from all public criticism, inclusive of all forms of communication, relative to game officials, student-athletes, coaches, team personnel, athletic administrators, Conference office staff members or spectators.
- 3) Only Conference office staff members (e.g., Commissioner, Coordinator of Officials) are permitted to enter the locker room of a game official to discuss game activities. A coach should never enter a game official's locker room.
- 4) Public communication regarding a code of sportsmanship violation may be subject to sanctions.

Violations of the rules listed above, and/or poor sportsmanship not necessarily described in detail above, may subject the individual to public reprimand and/or suspension from participation by the member institution and/or the Conference. Penalties are determined on a case-by-case basis. Should a violation of one of the Principles occur, the following process is to be executed:

- 1) Initiation of Violation
 - a) Once a member institution is aware that a violation has taken place, the respective Director of Athletics or designee must contact the Commissioner immediately.

- b) Once the Conference office is aware that a violation has taken place, the Commissioner and/or designated Conference office staff member must contact the involved institution(s) within 24 hours.

2) Commissioner's Findings and Report

- a) The Commissioner and/or designated Conference office staff member will conduct a formal review to determine if a violation has in fact occurred.
- b) If the Commissioner and/or designated Conference office staff member conclude that a violation occurred, a report will be provided to the Director(s) of Athletics of the institution(s) involved within three (3) business days of the incident occurring.
- c) This report will include the Commissioner's and/or designated Conference office staff member's findings and penalties, if any, to be imposed. The Commissioner reserves the right to adopt and acknowledge the institution's recommended sanctions.

3) Acceptance or Objection to Commissioner's Report

- a) The Director(s) of Athletics of the involved institution(s) shall submit a written response to the Commissioner indicating a formal acceptance or objection to the matter. In the event the institution believes the Commissioner's penalty is inappropriate or excessive in nature, an appeal may be initiated by the Director of Athletics.
- b) The intent to appeal must be filed in writing to the Commissioner within 24 hours of receiving the Commissioner's report.

4) Appeal Process

- a) Overview and Preparation for Appeal
 - i) The Executive Sportsmanship Committee
 - (1) Shall hear and consider the appeal and shall do so as expeditiously as possible. Any individual on the Committee that is representing one of the involved institutions must be recused.
 - (2) Decision of the Committee shall be final.
 - ii) The Director of Athletics
 - (1) Must participate in the hearing
 - (2) Must submit a written statement outlining the reasons for the appeal to the Executive Sportsmanship Committee at least 24 hours prior to the hearing.
 - (3) Must provide Opening Statement at Hearing (Closing Statement is optional)
 - iii) Commissioner and/or Designated Conference Office Staff Member
 - (1) Will provide the report, along with other relevant material (e.g., video, media reports, statements by witnesses, etc.) for the Committee's consideration.
 - (2) Must provide Opening Statement at Hearing (Closing Statement is optional)
- b) Appeal Hearing via Teleconference
 - i) Meeting called to order by Chair of Committee
 - ii) Opening Statement by Director of Athletics who submitted the appeal
 - iii) Opening Statement by Commissioner and/or designated Conference office staff member
 - iv) Hearing open for discussion among all individuals participating
 - v) Closing Statements may be made by Director of Athletics and/or Commissioner
 - vi) Chair will excuse the institution's representatives and the Committee will then deliberate and make a determination to uphold, modify, or reject the Commissioner's decision.
 - vii) In modifying the decision, the Committee is only authorized to decrease the Commissioner's penalties.
 - viii) The Commissioner and/or designated Conference office staff member will notify the Director of Athletics who submitted the appeal.

5) Decision

- a) The decision of the Executive Sportsmanship Committee shall be final.

6) Communication

- a) Once the matter has been resolved, the Commissioner and/or designated Conference office staff member will provide the outcome to all Conference member institutions' Directors of Athletics and Senior Woman Administrators.

Notes:

- 1) There will be situations (e.g., suspensions) where the penalty and/or appeal may not be processed prior to the institution's next competition. If that occurs, the penalty would be assessed during the first competition after the matter has been resolved.
- 2) If a penalty or suspension is imposed at or near the end of a season of competition, the penalty may be carried over into the next season of competition.
- 3) The Executive Sportsmanship Committee is comprised of the AD Executive Committee and two (2) additional Senior Woman Administrators. A minimum of three (3) Committee members must participate in an appeal [Two (2) Directors of Athletics and One (1) Senior Woman Administrator]. Committee members must participate in the appeal hearing via teleconference. There will be no proxy votes.

Suspension Guidelines:

The institution with a suspended student-athlete, coach, band member, cheerleader or mascot bears all responsibility for making sure the involved individual(s) adhere to the parameters of the suspension.

- 1) Suspension- Student-Athlete: On the days a student-athlete is suspended from a competition, he/she shall not participate and shall not be present in the playing venue from the time the team reports on call for the competition through the time the team is officially released from the competition.
- 2) Suspension- Coach: A coach cannot be present in the involved playing venue while he/she is serving the suspension from the time the team is required to report on call for the competition until the team has departed the playing venue. On the day(s) a coach is suspended from a competition, he/she may not have contact or communication with the institution's team and institution's personnel and coaches during the time as defined above.
- 3) Suspension- Band Member, Cheerleader, Mascot: On the days a band member, cheerleader or mascot is suspended from a competition, he/she shall not participate and shall not be present in the playing venue during the competition and any activities (prior to or after) associated with the competition.