



# 2007 DIVISION I CROSS COUNTRY CHAMPIONSHIPS HANDBOOK

Updated 9/13/2007



# Table of Contents

<b>Introduction</b> .....	5
<b>General Administration</b> .....	8
Dates and Sites.....	8
Sports Committees.....	10
Annual Forms.....	11
<b>Determination of Participants</b> .....	13
Championship Format.....	13
Qualifying Procedures.....	13
Breaking Ties to Advance to Championship Finals.....	16
Participation Procedures.....	16
Certification of Eligibility/Availability.....	17
<b>Instructions to Participants</b> .....	18
Adjusted Place Standings.....	18
Athletic Training Facilities.....	18
Attendance.....	18
Audio Coverage (Radio and Internet).....	18
Awards.....	18
Banquet.....	19
Conference Calls.....	19
Credentials.....	19
Drug Testing.....	19
Lodging.....	19
Media Arrangements.....	19
Meetings.....	20
Merchandise.....	21
National Anthem.....	21
News, Media, Press Conferences and Satellite Feeds.....	21
Official Travel Party.....	21
Officials.....	21
Practice.....	22
Postrace Media Responsibilities.....	22
Programs.....	22
Radio.....	24
Reporting Results.....	25
Rules.....	25
Squad Size.....	25

Television.....	26
Tickets.....	26
Uniforms.....	26
Web site.....	27
<b>Appendix A</b> .....	28
<b>Appendix B</b> .....	29
<b>Appendix C</b> .....	34
<b>Appendix D</b> .....	39

## Introduction

During the 2007-08 academic year, the Association will sponsor 88 national championships, of which 41 are for men, 44 are for women, and three are for both men and women. Among the men's championships, three are National Collegiate Championships, 13 are Division I championships, 12 are Division II championships and 13 are Division III championships. Among the women's championships, four are National Collegiate Championships, 13 are Division I championships, 13 are Division II championships and 14 are Division III championships. The combined men's and women's championships are National Collegiate Championships.

A championships handbook is produced for each NCAA championship and posted on the NCAA Online Web site ([www.ncaa.org](http://www.ncaa.org)).

**How to Use This Publication.** The handbook is divided into four sections: (1) General Administration; (2) Determination of Competing Institutions; (3) Instructions to Participants; and (4) General Championship Information. The first three sections pertain only to the respective sport, while the fourth deals with NCAA policies applicable to all 88 championships. [Note: Some policies listed in the general section have been revised by individual sports committees. The revision(s) will appear in the sport-specific section of the handbook.]

Each topic included in the handbook is referenced to other applicable areas in the handbook or in the NCAA Manuals, where appropriate. For example, if you wish to know about regional advisory committees, the basic information for that particular sport would be included in the Appendix. However, as referenced under the heading "Regional Advisory Committees," more information concerning general NCAA policy governing regional advisory committees can be found later in the handbook and in the NCAA Manuals.



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September, 2007

Edited By: Mark A. Bockelman, Assistant Director of Championships  
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# Men's and Women's Cross Country Championships Information

## Important Dates

*Saturday, October 13*—Pre-national meets, LaVern Gibson Championship Course, Wabash Valley Family Sports Center, Terre Haute, Indiana; Indiana State University, host. Contact: John McNichols, phone: 812/237-4164; e-mail: j-mcnichols@indstate.edu.

*Thursday, November 1*— 5 p.m. Eastern time deadline for submitting online entry forms.

*Thursday, November 1*— 5 p.m. Eastern time deadline for submitting bid information for the following regional meets:

Nov. 15, 2008  
Mid-Atlantic Region  
West Region

Nov. 14, 2009  
Great Lakes Region  
Mid-Atlantic Region  
Midwest Region  
Mountain Region  
Northeast Region  
South Region  
South Central Region  
Southeast Region  
West Region

*Wednesday, November 7*—5 p.m. Eastern time deadline for submitting team results reporting form to NCAA national office, (fax to 317/917-6826)

*Saturday, November 10*—Regional championships meets.

*Sunday, November 11*—At-large selections announced no later than 7 p.m. (Eastern time).

*Saturday, November 17*—Championship banquet, 6:30 p.m. (Eastern time).

*Sunday, November 18*—Declarations, 2-3:15 p.m. (Eastern time); mandatory technical meeting, 3:30 p.m., Holiday Inn, Terre Haute, Indiana.

*Monday, November 19*—Championships finals, LaVern Gibson Championship Course, Wabash Valley Family Sports Center, Terre Haute, Indiana; Indiana State University, host. Contact: John McNichols, phone: 812/237-4164; e-mail: j-mcnichols@indstate.edu (men, noon; women, 1:15 p.m. [Eastern time]).

## Future Championship Dates (Subject to change)

	Regional Meets Saturday	Championship Meets Monday
2008	November 15	November 24
2009	November 14	November 23
2010	November 12	November 22

# General Administration

## Dates and Sites

[Reference: Bylaw 31.1.3 in the NCAA Manual.]

### 2007 Regional Championships

*Saturday, November 10. The sites of the regional qualifying meets, along with the names and telephone numbers of the meet directors are:*

**Great Lakes**—Indiana University Cross Country Course, Bloomington, Indiana; Indiana University, host. Contact: Kit Klingelhoffer; phone: 812/855-0847; e-mail: cklingel@indiana.edu

**Mid-Atlantic**—Goodman Campus Cross Country Course, Bethlehem, Pennsylvania; Lehigh University, host. Contact: Greg Schulze; phone: 610/758-4306; e-mail: gjs3@lehigh.edu

**Midwest**—Newman Golf Course, Peoria, Illinois; Bradley University, host. Contact: Craig Dahlquist; phone: 309/677-2673; e-mail: cad@bradley.edu

**Mountain**—Riverside Golf Course, Riverdale, Utah; Weber State University, host. Contact: Dan Walker; phone: 801/626-7236; e-mail: djwalker@weber.edu

**Northeast**—Franklin Park, Boston, Massachusetts; Harvard University, host. Contact: Duane Reeves; phone: 617/496-6767; e-mail: dreeves@fas.harvard.edu

**South**—University of Florida Golf Course, Gainesville, Florida; University of Florida, host. Contact: Brian Barton; phone: 352/375-4683; e-mail: Brianb@gators.uua.ufl.edu

**South Central**—Agri Park Course; Fayetteville, Arkansas, University of Arkansas, Fayetteville, host; Contact: Danny Green; Phone: 479/575-2757; e-mail: dgreen@uark.edu.

**Southeast**—E.P. Tom Sawyer Park, Louisville, Kentucky; University of Louisville, host. Contact: Holly Sheilley; phone: 502-852-0220; e-mail: hkshei01@louisville.edu

**West**—Springfield Country Club, Springfield, Oregon; University of Oregon, host. Contact: Michael Reilly; Phone: 541/346-5914; e-mail: mreilly@uoregon.edu

### 2007 Championship Finals

*Monday, November 19. LaVern Gibson Championship Course, Wabash Valley Family Sports Center, Terre Haute, Indiana; Indiana State University, host. Contact: John McNichols, phone: 812/237-4164; e-mail: j-mcnichols@indstate.edu.*

*The men's championships will start at noon and the women's championships will start at 1:15 p.m. (Eastern time).*

### 2008 Regional Championships

*Saturday, November 11. The sites of the regional qualifying meets, along with the names and telephone numbers of the meet directors are:*

**Great Lakes**—Purdue Varsity Cross Country Course, West Lafayette, Indiana; Purdue University, host. Contact: Michael Turner; phone: 765/494-4452; e-mail: turnermt@purdue.edu

**Mid-Atlantic**—TBA

**Midwest**—OSU Cross Country Course, Stillwater; Oklahoma; Oklahoma State University, host. Contact: Dick Weis; phone: 405/744-8765; e-mail: debbie.robinson@okstate.edu

**Mountain**—Collindale Golf Course, Fort Collins, Colorado; Colorado State University, host. Contact: Doug Max; phone: 970/491-2706; e-mail: dmax@lamar.colostate.edu

**Northeast**—Van Cortlandt Park, Bronx, New York; Columbia University, host. Contact: Paul Fernandes; phone: 212-854-2543; e-mail: pef1@columbia.edu

**South**—Harry Pritchett Golf Course, Tuscaloosa, Alabama; University of Alabama, Tuscaloosa, host. Contact: Jana Morrison; phone: 205/348-6464; e-mail: jmorrison@ia.ua.edu

**South Central**—Cottonwood Creek Golf Course, Waco, Texas; Baylor University, host. Contact: Tom Hill; phone: 254/710-3035; e-mail: Tom\_Hill@baylor.edu

**Southeast**—Tanglewood Park, Winston-Salem, North Carolina; Wake Forest University, host. Contact: Brett Hickman; phone: 336/758-6504; e-mail: hickmabv@wfu.edu

**West**—TBA

### 2008 Championship Finals

*Monday, November 24. LaVern Gibson Championship Course, Wabash Valley Family Sports Center, Terre Haute, Indiana; Indiana State University, host. Contact: John McNichols, phone: 812/237-4164; e-mail: j-mcnichols@indstate.edu.*

*The women's championships will start at noon and the men's championships will start at 1:15 p.m. (Eastern time).*

## Future Championships

**Finals.** The NCAA Men's and Women's Track and Field Committee is accepting bids for the following cross country championships finals at this time:

### 2009 November 23

**The bid deadline is 5 p.m. Eastern time, Tuesday, April 1, 2008.** To obtain a bid packet, please contact Mark Bockelman at the NCAA national office (phone: 317/917-6513; e-mail: mbockelman@ncaa.org) Bids must include proposed budget, facility evaluation and key contact forms, a detailed map of the men's and women's courses and other supporting materials. The track and field committee may request in-person bid presentation at their annual meeting, scheduled for June 2008. The committee anticipates site recommendations for 2009 to be presented to the Division I Championships/Competition Cabinet in August, 2008.

**Regionals.** The NCAA Men's and Women's Track and Field Committee is accepting bids for the following cross country regional championships:

Nov. 15, 2008  
Mid-Atlantic Region  
West Region

Nov. 14, 2009  
Great Lakes Region  
Mid-Atlantic Region  
Midwest Region  
Mountain Region  
Northeast Region  
South Region  
South Central Region  
Southeast Region  
West Region

**The bid deadline is 5 p.m. Eastern time, Thursday, November 1, 2007.** Bids must include proposed budget forms, facility evaluation, key contact form and other supporting materials. The budget form, facility evaluation and key contact form are available on the NCAA Web site ([www1.ncaa.org/membership/champadmin/cross\\_country/index](http://www1.ncaa.org/membership/champadmin/cross_country/index)). To questions concerning accessing the bid information should be directed to Mark Bockelman at the NCAA national office (phone: 317/917-6513;

e-mail: [mbockelman@ncaa.org](mailto:mbockelman@ncaa.org)) The committee anticipates the site recommendations for the specified 2008 and 2009 regional championships to be presented to the Division I Championships/Competition Cabinet in December, 2007.

**Online Proposed Budget/Financial Report Forms.** The NCAA has implemented an online proposed budget and financial report process. Prospective hosts will no longer complete hard copies of the proposed budgets. The online version of the proposed budget and financial report form may be accessed on the NCAA Web site at [http://www.ncaa.org/champadmin/champ\\_budget/](http://www.ncaa.org/champadmin/champ_budget/). Please note that the online form is password protected. A member institution's athletics director should have the necessary membership database username and password on file. Written instructions on how to complete the automated forms are located at the same Web site and on each sport specific Web site in the Documents and Forms sections of the NCAA Web site. If you have any questions regarding the process, please contact Mark A. Bockelman at the NCAA office (phone: 317/917-6513; e-mail: [mbockelman@ncaa.org](mailto:mbockelman@ncaa.org).)

### **Start Times**

The recommended regional start times are 11 a.m. and 12:15 p.m. local time. Any deviation from these start times need to be approved by the committee.

### **Sports Committees**

*[Reference: Administration and Management in the Division I General Section, and Bylaws 31.1.1 and 31.1.2 in the NCAA Manual.]*

The Division I, Division II and Division III Men's and Women's Cross Country Championships are under the control, direction and supervision of the NCAA Men's and Women's Track and Field Committee. Bob Podkaminer serves as the secretary-rules editor. Divisional subcommittees supervise their respective championships.

#### **Division I Men's and Women's Track and Field Subcommittee**

##### **Representing men's cross country:**

Elizabeth Donoahue, Marist College  
Edrick Floreal, Stanford University  
James Knoedel, University of Illinois-Chicago  
Mike Maynard, Boise State University  
Bubba Thornton, University of Texas  
David Walker, East Tennessee State University

##### **Representing women's cross country:**

Dr. Rich Ceronie, Miami University (Ohio), subcommittee chair  
Robyne Johnson, Boston University  
Maisha Palmer, Rutgers University  
Dr. Craig Poole, Brigham Young University  
Alecia Shields-Gadson, Coppin State University, committee chair  
John Weaver, Appalachian State University

For additional information about the 2007 NCAA Division I Men's and Women's Cross Country Championships, contact:

Mark Bockelman  
Assistant Director of Championships  
NCAA  
P.O. Box 6222  
Indianapolis, Indiana  
46206-6222  
Phone: 317/917-6513  
Fax: 317/917-6826  
e-mail: [mbockelman@ncaa.org](mailto:mbockelman@ncaa.org)

Dr. Rich Ceronie  
Women's Track and Field Coach  
Miami (Ohio) University  
33 Millett Hall  
Oxford, Ohio 45056  
Phone: 513/529-3106  
Fax: 513/529-0411  
e-mail: [ceronirj@muohio.edu](mailto:ceronirj@muohio.edu)

### **Annual Forms**

**Entry Form.** Entry forms for the championships can only be submitted online (through Direct Athletics) and can be accessed via the following Web sites:

NCAA Web site - [www1.ncaa.org/membership/champadmin/cross\\_country/index](http://www1.ncaa.org/membership/champadmin/cross_country/index)  
USTFCCCA Web site - <http://ustfccca.cstv.com>  
Direct Athletics Web site - <http://www.directathletics.com>  
Indiana State Web site - <http://www.indstate.edu/athletics/intercollegiate>  
Regional hosts Web sites

The entry forms WILL NOT be sent to your institution. Coaches may list a maximum of 15 student-athletes on the entry form and must submit the forms ONLINE by 5 p.m. Eastern time, Thursday, November 1. Institutions submitting late entries are subject to a fine. Each institution should print a copy of its entry forms to hand carry to the regional and national sites.

Only those student-athletes listed on the entry form may compete in the regional and/or national championships meets.

**Results Reporting Form.** Results reporting forms for the 2007 regular season can be accessed only via the NCAA Web site at [www1.ncaa.org/membership/champadmin/cross\\_country/index](http://www1.ncaa.org/membership/champadmin/cross_country/index).

The results reporting forms WILL NOT be sent to your institution. The submission of the results reporting form is required of institutions desiring at-large consideration for their teams. The completed document must be returned to Mr. Bockelman by facsimile (317/917-6235) or e-mail ([mbockelman@ncaa.org](mailto:mbockelman@ncaa.org)) at the national office NOT LATER than noon (local time of institution), Wednesday, November 7.

**Expense Reimbursement Form.** Institutions advancing teams or individuals from the regional meet to the national championships meet must complete the NCAA expense reimbursement form in order to receive the appropriate reimbursement for their trip to the championships site. Expense forms with instructions are available on the NCAA Web site ([www1.ncaa.org/membership/champadmin/cross\\_country/index](http://www1.ncaa.org/membership/champadmin/cross_country/index)). Forms can be mailed to the director of athletics of competing institutions, if they are unable to be accessed via the Web site. Please contact the NCAA travel department (317/917-6757; e-mail: [travel@ncaa.org](mailto:travel@ncaa.org)) if you have any questions or need to receive hard copies of the form. Completed forms must be received at the NCAA national office within 30 days of the day of competition.

[Reference: Squad Size (page 19) in this handbook and Per Diem in the Division I General Section, and Bylaw 31.4.6 in the NCAA Manual.]

**Financial Report Form.** A financial report from each regional host and the championships host must be submitted to the NCAA not later than 60 days after the conclusion of the competition. The financial report form is available on the NCAA Web site ([www1.ncaa.org/membership/champadmin/cross\\_country/index](http://www1.ncaa.org/membership/champadmin/cross_country/index)).

[Reference: Bylaw 31.4 in the NCAA Manual.]

## Determination of Participants

### Championship Format

The Division I Men's and Women's Cross Country Championship provides for a maximum of 31 (five-seven person) teams and 38 individuals per gender. Eighteen teams automatically qualify to the championships races by finishing as one of the top two teams at any of the nine regional races. The remaining 13 at-large teams are selected by the NCAA Division I track and field subcommittee.

Thirty-six individuals automatically qualify to the championships races by being one of the top four regional finishers not on an advancing team. Two additional individual are selected at-large by the committee.

#### Total Competitors Per Gender

31 teams of seven persons each	=	217
Individuals (who are not members of a team)	=	38
Total	=	255

### Qualifying Procedures

To be eligible to participate in the 2007 NCAA Division I men's and Women's Cross Country Championships, teams and individuals must qualify from their respective regions (see Appendix A for the regional map and Appendices B and C for a list of institutions by region which sponsor cross country.) Conference meets may not be conducted in conjunction with NCAA regional championship meets.

#### Teams

**Automatic Qualifiers.** The top two teams at each regional championship meet automatically qualify for the championship meet.

**At-large selections.** Thirteen (13) at-large teams will be selected by the NCAA Division I Track and Field Committee. This selection will be conducted on the Sunday following regional competition unless extraordinary circumstances arise.

The committee reviews regular season results to apply the following selection criteria. The committee will use any available resources to track a team's finish at regular season meets, including the team results reporting form submitted by the institutions. The results reporting form is available on the NCAA Web site ([www1.ncaa.org/membership/champadmin/cross\\_country/index](http://www1.ncaa.org/membership/champadmin/cross_country/index)). Coaches are strongly encouraged to complete this form and fax or e-mail it to Mark Bockelman (317/917-6523; [mbockelman@ncaa.org](mailto:mbockelman@ncaa.org)) at the national office not later than 5 p.m. Eastern time November 7. Failure to submit the form could jeopardize a team's chances of being an at-large selection.

It is not appropriate for anyone to call committee members to discuss any team's potential at-large berth.

The committee will determine at-large berths by examining the following selection

criteria in order:

1. **Regional finish.** Teams will come under consideration in the order of their regional finish.
  - a. As an example, a fourth-place team may not be selected for an at-large berth ahead of a third-place team from the same region. However, a fourth-place team from a region may be selected ahead of a third-place team from another region if the committee decides that the selection criteria favor the fourth-place team.
  - b. This criterion does not mean that any or all third place teams must be selected into the championships before the committee considers fourth place teams, etc.
  - c. When a team from a region is selected as an at-large team for the championships, the committee slides the next team from that region based upon the order of regional finish into consideration. At all times during the selection process, the committee is reviewing no fewer than two teams from each region (total of 18 teams on the board) so as to be able to identify any potential "push" situations.
  - d. **The Push Process:** The situation may arise when the next team under consideration based upon regional finish from a specific region (Team X) does not have enough wins (points) to earn an at-large bid, but the team immediately behind Team X in regional finish (Team Y) does have enough wins (points) to be the next at-large team selected. In this case, both teams X and Y will receive at-large bids (Team Y "pushes" Team X into the championships) if:
    - The push process has not been used within that specific region earlier in the at-large selection process, and
    - There are two or more at-large positions available in the selection process, and
    - Team Y" would not be able to receive an at-large berth on its own. In other words, when Team X is permanently blocking Team Y. There have been occasions when "Team Y" has the most wins of the teams under consideration, but the committee can determine that Team Y will receive an at-large berth later in the process. In these cases a "push" is not absolutely necessary and would not be applied.Teams still under consideration for at-large selection will not be awarded wins (points) for having defeated any Team "X" advancing to the championship finals by virtue of the "push process."
2. **Wins (points) against teams already in the championships.** Once the AQs have been confirmed, and the teams from each region are placed under consideration by their regional finish, the committee reviews two teams from each region (a total of 18 teams) for the wins against teams already in the championships.
  - a. In order to maintain seven competition opportunities, institutions must accumulate wins (points) between the seventh weekend prior to the NCAA regional meet (i.e., Friday, Saturday and Sunday, September 21-23, 2007) through the conclusion of NCAA Regional Cross Country Championships (scheduled for November 10, 2007.)
  - b. The committee begins the selection process by analyzing the win totals the third and fourth place finishers in each region have accumulated against the 18 automatic qualifiers. The next at-large berth is awarded to the team with the highest win total. As each at-large team is selected into the championships, the win totals of all teams under consideration are adjusted to reflect any victories over all the teams selected to the championships (e.g., the 18 automatic qualifiers and any at-large selections.) This process continues until all the at-large teams are selected.
  - c. During the at-large selection process, institutions can only accumulate wins against

any opponent's "A" team. (See "A" Teams/"B" Teams information below.)

3. **Head to head competition between teams under consideration.** If there is a tie among teams under consideration for total wins the committee reviews head to head results.
  - a. In order to maintain seven competition opportunities, the head to head competitions must have taken place between the seventh weekend prior to the NCAA regional meet (i.e., Friday, Saturday and Sunday, September 21-23, 2007) through the conclusion of NCAA Regional Cross Country Championships (scheduled for November 10, 2007.)
  - b. If teams under consideration are tied in total wins against the teams already in the championships, the committee will not select the team with a head to head loss over the team with the head to head win. This is important when there are more than two teams tied with total wins against the teams already in the championships.
  - c. In situations where the head to head wins and losses are equal between teams under consideration (e.g., two teams with 1-1 or 2-2, etc., records against each other), the committee may give greater consideration to the competition conducted closest to the regional championship date.
  - d. The committee will break regular season ties between teams under consideration for the sole purpose of awarding wins (points) for the at-large selection process. Ties are not to be broken by meet officials on published results. The committee will apply the tie-breaking procedures outlined below.
4. **Records of the teams under consideration against common opponents.** If the committee cannot make a decision based upon head-to-head competition, it reviews results against common opponents.
  - a. In order to maintain seven competition opportunities, results versus common opponents must have occurred between the seventh weekend prior to the NCAA regional meet (i.e., Friday, Saturday and Sunday, September 21-23, 2007) through the conclusion of NCAA Regional Cross Country Championships (scheduled for November 10, 2007.)
  - b. The committee evaluates the cumulative record against common opponents, including multiple wins and/or losses against an opponent(s).
  - c. In situations where the records against common opponents data is equal between teams under consideration, the committee may give greater consideration to the competition conducted closest to the regional championship date.
5. **Top individuals on the teams under consideration.** If the committee cannot make a decision based upon records against common opponents, it reviews the individual runners from the teams under consideration. The committee may give the advantage to the team whose individual(s) is most likely to score highly at the championships, as determined by the committee.

**"A" Teams/"B" Teams.** The committee recognizes that coaches experiment with lineups during the year, especially early in the season, as well as the impact injuries may have on establishing a team's top seven runners. During the at-large selection process, institutions can only accumulate wins against any opponent's "A" team. An "A" team is considered to have competed if four or more of those individuals who compete at the regional qualifying meet started the regular season race. Any team that starts three or fewer of the institution's top seven runners is designated as a "B" team. The committee defines each institutions top seven runners as those student-athletes who compete at the NCAA regional meet. Designation of "A" teams or "B" teams

can only be accomplished after the results of the NCAA regional meets have been completed.

### Individuals

**Automatic Qualifiers.** From each NCAA regional meet, the first four student-athletes not on a qualifying team will be automatic qualifiers to the NCAA championship meet. All individual automatic qualifiers must finish in the top 25 within their region.

**At-large Selections.** The committee will select two at-large individuals, by identifying the highest non-qualifying individual finishes at the regional meets. All individual at-large qualifiers must finish in the top 25 within their region.

### Breaking Ties to Advance to Championship Finals

**Team Competition.** For the purpose of advancement to the NCAA championships meet, team ties in regional championship meets shall be broken by comparing the place finish of each team member 1-5 versus their respective competitor on the opposing team (Team A's first finisher vs. Team B's first finisher, etc.). The advancement advantage goes to the team winning the majority (best of five) of the comparisons.

#### Individual Competition.

**Automatic Qualifiers.** If a true tie exists between two or more individuals from a region for the fourth automatic qualifying position, all tied individuals will advance to the NCAA championships meet. However, the additional automatic qualifiers will reduce the number of at-large individuals selected to the championships meet.

**At-large selections.** To break a tie for any at-large individual selection, the time differential between tied runners and the last automatic individual qualifier (the fourth-place automatic qualifier) from their respective regions will be compared. The runner with the smallest differential will advance.

### Participation Procedures

*[Reference: Annual Forms (page 8) in this handbook.]*

**Entry Forms.** Entry forms for the championships can only be submitted online (through Direct Athletics) and can be accessed via the following Web sites:

NCAA Web site - [www1.ncaa.org/membership/champadmin/cross\\_country/index](http://www1.ncaa.org/membership/champadmin/cross_country/index)

USTFCCCA Web site - <http://ustfccca.cstv.com>

Direct Athletics Web site - <http://www.directathletics.com>

Indiana State Web site - <http://www.indstate.edu/athletics/intercollegiate>

Regional hosts Web sites

The entry forms WILL NOT be sent to your institution. Coaches may list a maximum of 15 student-athletes on the entry form and must submit the forms ONLINE by 5 p.m. Eastern time, Thursday, November 1. Institutions submitting late entries are subject to a fine. Each institution should print a copy of its entry forms to hand carry to the regional and national sites.

Only those student-athletes listed on the entry form may compete in the regional and/or national championships meets.

It is not necessary for individuals representing a team at the championship meet to

have competed in regional competition.

**Financial Penalty for Late Entry Form.** Forms received after the deadline may be accepted subject to a fine of \$100 per individual up to a maximum penalty of \$300 per team (men's and women's teams are considered separate teams). These late forms may be submitted at the regional championships until the end of the declaration period by petitioning the games committee. Late additions of individual athletes to the entry form may be accepted only with verification of eligibility.

A letter will be sent to the director of athletics of any institution receiving a fine with a copy to the coach describing the petitioning circumstances. The fine will not be assessed twice.

*[Reference: Financial Penalty in the Division I General Section.]*

**Declarations.** Regional meet directors will notify institutions of the declaration procedures for the respective regional meets.

Declarations at the championships site must be made between 2 and 3:15 p.m. (Eastern time) Sunday, November 18 during packet pick-up. Declarations must be made in person by each coach at the location designated by the host institution. Final declarations will not be accepted by wire, telephone or mail. An employed representative of the athlete's institution or a coach from a participating institution may declare for a team/individual, if necessary.

**Financial Penalty for Late Declarations.** Declarations received after the declared deadline may be accepted subject to a fine of \$100 (men's and women's teams are considered separate teams). A letter will be sent to the director of athletics of any institution receiving a fine with a copy to the coach describing the petitioning circumstances. The fine will not be assessed twice.

**Replacement.** A replacement may be made up to 15 minutes before the start of the race. **The possible replacement must be designated at declarations and be listed on the entry form.**

### Certification of Eligibility/Availability

*[Reference: Certification of Eligibility/Availability in the Division I General Section and Bylaws 3.2.4 and 31.2.1.7 in the NCAA Manual.]*

Only student-athletes eligible under Bylaws 12, 13, 14, 15 and 16 may compete in NCAA championships. In accordance with Bylaw 3.2.4, member institutions are required to certify the eligibility of their student-athletes before the beginning of each academic year and to withhold ineligible student-athletes from all intercollegiate competition. Member institutions are reminded to notify the NCAA national office before the selection date for each championship of any student-athlete who may have participated in regular-season competition but subsequently is determined to be ineligible or unavailable for NCAA championships competition.

# Instructions to Participants

## Adjusted Place Standings

*[Reference: Bylaw 31.2.2.4-(a) in the NCAA Manual.]*

If a student-athlete who competed in either the regional qualifying or national championships meets is subsequently found to have been ineligible, that individual's performance shall be stricken from the championships record, any points the student contributed to the team's total shall be deleted, the team standings of the ineligible athlete shall be adjusted accordingly and any awards involved shall be returned to the Association. Further, the placement of other competitors and/or teams may (but not guaranteed) be altered and awards presented accordingly.

## Athletic Training Facilities

Athletic training facilities will be made available to the competing teams by the host institution no less than the day before competition.

## Attendance

Please note that in determining the attendance figures to announce for each session of the championship, this number should be derived based on paid attendance. The paid attendance figures are also what should be listed on the online proposed budget and the online final financial report. If no paid attendance is collected, the host institution/conference should provide an estimated attendance figure. The host institution/conference has the option to provide a "turnstile" count [e.g., 34,575 paid attendance (12,456 turnstile attendance)].

## Audio Coverage (Radio and Internet)

Please refer to the NCAA Broadcast Manual policies and guidelines that can be found at [www.ncaasports.com/broadcast](http://www.ncaasports.com/broadcast).

## Awards

*[Reference: Awards in the Division I General Section and Bylaw 31.1.12 in the NCAA Manual.]*

Official NCAA awards will be presented to the top 15 finishers in each of the championships finals. First-, second-, third- and fourth-place team trophies, and 10 individual awards for first-, second-, third- and fourth-place teams, will be awarded in each of the championships. In addition, institutions may purchase additional awards.

Eight participation awards will be provided to each institution whose team(s) advance to the national championships meets. Each individual athlete invited to the national championship meets will also receive a participation award. In addition, institutions may purchase additional participation awards. These awards will be sent to the institution's director of athletics after the competition.

The NCAA does not provide any awards for regional meets.

## Banquet

A championship banquet for a minimum of 800 people will be arranged at the championships finals site by the host institution. The championships banquet will be held on the Saturday night before the championships. Banquets at regional championships are not mandatory.

## Conference Calls

Conference calls with all regional hosts to review administration for the regional championships will be conducted on the following Tuesdays at 11 a.m. Eastern time:

Tuesday, September 4

Tuesday, October 2

Tuesday, October 30

## Credentials

Credentials at the finals site will be issued to a maximum of seven declared student-athletes and one replacement. Each institution that qualifies a team will receive 12 credentials (8 athlete, 2 coach, 1 administrator and 1 manager). Each institution qualifying individuals to the championship will receive a credential for each athlete and three additional (2 coach and 1 administrator/manager).

Each institution will be allowed one additional pass if a medical trainer or physician is accompanying the team. The medical credential will be administered by the host school's sports medicine staff.

## Drug Testing

*[Reference: Drug Testing in the Division I General Section and Bylaws 18.4.1.5 and 31.2.3 in the NCAA Manual.]*

Student-athletes competing in the championships may be subjected to drug tests in accordance with Bylaws 18.4.1.5 and 31.2.3, and may be determined to be ineligible as a result thereof. Only student-athletes who have consented in writing to such testing are initially eligible for these championships; and thereafter, student-athletes who are tested shall remain eligible only if they test negative.

## Lodging

The host institution will be responsible for advising participating institutions of available hotel and motel accommodations at the site of the championships. Each competing institution is responsible for making its own room reservations.

## Media Arrangements

*[Reference: Programs (page 18) in this handbook.]*

**Media Credentials.** Requests for working media credentials shall be directed to the championships' host media coordinator. The NCAA shall control the issuance of media credentials for each of its championships. Subject to limitations of space, media credentials shall be assigned in accordance with the following priorities: (1) campus

media certified by the director of athletics and/or sports information director of each participating and host institution, (2) certified media from the immediate locale of the championship or the immediate locale of the competing teams, and (3) other certified media.

Credentials will not be issued to representatives of any organization that regularly publishes, broadcasts or otherwise promotes the advertising of “tout sheets” or “tip sheets” or other advertising designed to encourage gambling on college sports events. In addition, credentials will not be issued to representatives of telephone reporting services and professional sports organizations.

Other conditions for obtaining media credentials may be implemented, based on the circumstances at the championships site. The NCAA must approve these conditions before the competition.

**Microphones.** The placement of microphones on a team coach or student-athletes is prohibited.

**Postcompetition Interviews.** Immediately after a 10-minute cooling-off period (i.e., 10 minutes after a team concludes competition), an interview area will open to all certified members of the news media; any coach and student-athletes requested by the media will be available for interviews. If a team or individual is participating in an awards ceremony, the cooling-off period will begin immediately after the presentation.

The coach is obligated to the entire covering media during the championships and must report to the interview area immediately after the 10-minute cooling-off period. The coach cannot delay a postcompetition interview with the covering media to conduct a program for a single newspaper, radio or television reporter unless requested to remain for a short interview (not to exceed four minutes) by the entity that has been granted television rights by the NCAA.

Coaches cannot make themselves available to selected media representatives before the conclusion of the 10-minute cooling-off period. They may, however, report to the interview area before the cooling-off period ends, and make themselves available to all media representatives staffing the championships.

## Meetings

*[Reference: Misconduct in the Division I General Section and Bylaws 31.02.3 and 31.1.10 in the NCAA Manual.]*

A mandatory technical meeting for head coaches, or their representatives, of all competing teams and individuals will be conducted at both the regional and the national championships sites. The meeting at the championship finals will begin at 3:30 p.m., Sunday, November 18. The provisions of NCAA Bylaw 31.1.10, which prescribes conditions under which a student-athlete or representative of an institution may be disqualified from further participation in the championships for reasons of misconduct, and other pertinent information regarding the championships, will be presented (see Appendix D for a sample agenda for the regional coaches meeting).

Attendance at the coaches meeting is required and noted. Institutions failing to have representation at the meeting may be fined \$100.

## Merchandise

Teams selected to participate in NCAA championships will be given the opportunity to preorder first-round event merchandise online through the official NCAA souvenir merchandiser, Event 1, Inc. Upon selection, teams will be given the information to place orders. These team orders will be shipped directly to the institution the week after first-round competition. Questions regarding the online team ordering process may be directed to Gina Taylor at Event 1 at 888/745-3058.

## National Anthem

The United States of America national anthem (“Star Spangled Banner”) shall be played before the first race at each regional site and at the national championship site.

## News, Media, Press Conferences and Satellite Feeds

Please refer to the NCAA Broadcast Manual policies and guidelines that can be found at [www.ncaasports.com/broadcast](http://www.ncaasports.com/broadcast).

## Official Travel Party

*[Reference: Squad Size (page 19) in this handbook and Per Diem and Transportation in the Division I General Section.]*

Please refer to the NCAA Travel policies for all information regarding transportation and per diem expenses. Travel policies can be found online at [www.ncaa.org/financial/travelforms.html](http://www.ncaa.org/financial/travelforms.html).

## Officials

For the 2007 NCAA Men’s and Women’s Cross Country Championships, a referee and starter will be hired.

**Fees.** The referee will receive a fee of \$100. A same referee should be used for both races. The referee must be approved by the Division I representatives on the NCAA Men’s and Women’s Track and Field Committee. The starter will receive a \$30 honorarium per race.

**Travel.** Travel expenses for the referee will be paid according to the actual mode of transportation, not to exceed jet coach airfare or 43 cents per mile, but not including terminal or other local transportation. Referees who receive approval for air transportation must make flight arrangements through the NCAA travel service, Short’s Travel Management, 866/655-9215.

The NCAA will not reimburse the host institution for the starter’s travel expenses.

**Lodging.** Hotel expenses (excluding incidentals) the referee required to stay overnight at the championships site shall be paid by the host institution and later reimbursed by the NCAA.

**Per Diem.** The referee will receive a \$45 per diem for meals and incidentals for each day of the championships, beginning with the day of arrival and ending with the day of departure. Referees not required to remain overnight at the site also shall receive a \$45 per diem. The starter does not receive per diem.

**Policies.** A sports or games committee may not require membership in any specific officials' association as a prerequisite for selection to officiate in an NCAA meet. Officials shall be selected and assigned by the sports or games committee, which shall ensure that officials adhere to the Association's policies relating to gambling activities and drug and alcohol use. Furthermore, officials must conduct themselves in a manner befitting intercollegiate athletics. Failure to do so may result in termination of the officiating assignment.

## Practice

Participants will be allowed to practice on the course on which the championships will be conducted not less than the day before competition. The host institution will inform participants of practice times. In the event of inclement weather, an alternate practice area will be made available.

## Postrace Media Responsibilities

All coaches and student-athletes must be made available for postcompetition interviews following the "cooling-off" period. This not only applies to formal press conferences, but also to any interview requests made to coaches and/or student-athletes not involved in the press conference. Failure to do so may result in possible misconduct, as determined by the respective sport committee.

## Programs

*[Reference: Advertising in the Division I General Section and Bylaw 31.1.14.1 in the NCAA Manual.]*

Host Communications, Inc. will be responsible for all program production including layout and design, advertising, printing, vending and distribution to the championship sites. No competing publications, whether sold or free of charge, are permitted at NCAA events without prior permission of the NCAA and Host Communications. The championship host should not include expenses or revenues for programs in the championship budget and/or financial report. All program contents are subject to NCAA approval.

### Advertising

Each program will include NCAA corporate champion and partner advertising. Additionally, programs may include non-competing national ads as well as local ads. All ads must follow NCAA advertising guidelines and are subject to NCAA approval. If your school would like to sell advertising into the official program or you know of an individual who would like to serve as a local advertising representative, please contact Doug Iler (502/459-4346; [doug.iler@hostcommunications.com](mailto:doug.iler@hostcommunications.com)) for information regarding rates, availability and deadlines.

### Editorial

If you are interested in the specific content of the program you will receive, please contact Marianne Stoess (859/226-4549; [marianne.stoess@hostcommunications.com](mailto:marianne.stoess@hostcommunications.com)).

Generally, programs include the following:

1. Participant information - Host Communications will request information, including rosters, schedule/results, photos, school quick facts and logos. If your team is Eligible for postseason selection, please send all materials that are requested by the date requested. Programs print on the day selections for the championship are announced. If materials are not on file, your school's information will not be included. HOST will attempt to provide proofs for SID approval when time permits. If you are not sure what/when materials are needed, please contact Ms. Stoess at Host Communications.
2. Programs for predetermined sites will include information on the host institution, host city and/or host facility. In addition, some programs provide complimentary advertising space. Host Communications will contact via e-mail the tournament manager and sports information contacts, as listed on the key contact sheets submitted to the NCAA, with the specifics of what items are needed and when those items are due. Host institution pages are subject to NCAA approval.
3. Event-specific historical information, including past champions, records, all-tournament teams and/or the previous year's recap.
4. Information on the NCAA, including the sport committee.
5. Feature stories - Not all programs include event/sport-specific features. However, if you have an idea for a feature story, please submit it to Ms. Stoess at Host Communications.

## Program Supplements and Update Sheets

Host institutions for single-day/session championship rounds may choose to supplement the program with additional information (e.g., updated statistics or updated game notes) pertaining to the event at its site that day. The cost of producing these supplements will be covered by the host institution and will not be expensed to the NCAA or Host Communications, the content must be approved by Host Communications prior to the event and the supplements must be distributed inside and as a part of the program. The cost of the program cannot be raised as a result of the supplement. Once all programs have been sold, these supplements may be given away or sold at the discretion of the host institution, with all potential revenue for such remaining with the host institution. No advertising of any kind may be sold or placed on the supplements. If supplements are distributed, following the conclusion of the championship event please mail two samples of each supplement to Marianne Stoess (Host Communications, 904 North Broadway, Lexington, KY 40505, ATTN: Marianne Stoess).

For championships that have multiple sessions, matches, events or days, host institutions may choose or be required by the NCAA to produce update sheets (e.g., heat sheets, lane assignments, pairings). Host Communications will contact hosts of those championships in advance of their events to discuss projected quantities and the paper on which update sheets should be printed. The cost of producing the update sheets will be covered by the host institution and not be expensed to the NCAA or Host Communications. The first update sheet of the event should be distributed inside and as a part of the program. Subsequent update sheets complement the program and are to be redeemed only with a coupon from the program. The cost of the program cannot be raised as a result of the update sheet. Once all programs have been sold, update sheets may be given away or sold at the discretion of the host institution, with all potential revenue for such remaining with the host institution. No advertising of any kind may be sold or placed on the update sheets. If update sheets are distributed, following the conclusion of the championship event please mail two samples of each update sheet

to Ms. Stoess (Host Communications, 904 North Broadway, Lexington, KY 40505, ATTN: Marianne Stoess).

If a host institution would like to supplement the program with additional information, or has a question about the update sheets, please contact Matt Briggs at Host Communications (859/226-4556; matthew.briggs@hostcommunications.com).

### Program Sales

1. Predetermined sites: Will be contacted at least two weeks prior to the event. If you have not been contacted within two weeks of your championship, please contact Matt Briggs (859/226-4556; matthew.briggs@hostcommunications.com). You will receive your vending agreement (contract) and settlement statement prior to the championship.
2. Non-predetermined sites: Once sites are announced, Host Communications determines how many programs will be sent to each site and will contact the site. Your vending agreement (contract) and settlement statement will be e-mailed within one day of your site being selected.
3. Distribution of programs: Programs will be shipped to the host institution at least one day prior to the event when possible. If your shipping information is different than that on the contract please contact Mr. Briggs at Host Communications immediately.
4. Display of programs: Any posters/banners included with the programs should be hung in a visible location to promote awareness for the programs without obstructing other championship signage.
5. Collections
  - a. Contracts
    - i. Upon site selections, all contracts are e-mailed to each site representative
    - ii. A dedicated fax number will be assigned for receiving all signed contracts back to Host Communications (859/226-4575)
    - iii. A Host Communications representative will track the return of all signed vending contracts to Host Communications
  - b. Settlement Reports
    - i. Three days after the conclusion of the event, all settlement reports must be faxed to Host Communications (859/226-4575)
    - ii. The vendor will have two weeks to submit payment to Host Communications
    - iii. A Host Communications representative will be assigned to track the receipt of all vending settlement reports and payments
    - iv. If payment and/or settlement have not been received within the two-week period, Host Communications will include the site/ championship on its "No Pay" list sent to the NCAA
    - v. Do not combine settlement statements for separate rounds/events or combine program settlements with Event 1 merchandise
    - vi. Please include the event number on the check that is sent

Please contact Matt Briggs (859/226-4556; matthew.briggs@hostcommunications.com) at Host Communications with any vending-related questions.

### Radio

*[Reference: Advertising and Audio Coverage in the Division I General Section.]*

Please refer to the NCAA Broadcast Manual policies and guidelines that can be found at [www.ncaasports.com/broadcast](http://www.ncaasports.com/broadcast).

### Reporting Results

During the championships and at the conclusion of the competition, the host sports information director, media coordinator or designee is responsible for reporting official results to the NCAA official Web site. Please e-mail a copy of results to [updates@ncaasports.com](mailto:updates@ncaasports.com). Please be sure to submit all information in the following manner:

- Send the information to [updates@ncaasports.com](mailto:updates@ncaasports.com).
- Specify the sport (Division, Championship, Round) in the SUBJECT area.
- Paste the text directly into an e-mail or send e-mail as an attachment in an MS Word document or Windows Notepad text document.
- Please convert photos to JPEG format and attach to the e-mail.

Any host that sends the appropriate information and discovers that the results are not posted on the NCAA Web site in a timely manner, should contact:

Kristen Jacob  
NCAA Assistant Director of Online Properties and Media for Championships  
[kjacob@ncaa.org](mailto:kjacob@ncaa.org)  
317-917-6584

### Rules

*[Reference: Bylaw 31.1.6 in the NCAA Manual.]*

Per NCAA Bylaw 17.32, member institutions shall conduct all of their intercollegiate competition in accordance with the playing rules of the Association in all sports for which the NCAA develops playing rules. For those sports in which the Association follows rules that are developed by other governing bodies and modified by the governing sports committee, the adopted playing rules shall be used. The governing sports committee will not consider any results for selection purposes that are not played in accordance with the NCAA rules, or those rules adopted by an outside organization.

The 2006 NCAA Men's and Women's Track and Field/Cross Country Rules will be followed. Men's races will be 10,000 meters at regional and national competitions. Women's races will be 6,000 meters at regional and national competitions.

### Squad Size

*[Reference: Bylaw 31.1.5 in the NCAA Manual.]*

Participating teams are limited to a maximum of seven runners in uniform. An institution that is advised it is in violation of this regulation and does not promptly conform to it shall automatically forfeit the competition. There shall be no inordinate delay of the competition to allow the institution to conform to the rule.

Institutions entering five to seven runners in the regional or national championships must compete as a team. If an institution enters as a team in the regional competition and qualifies for nationals as a team, it must run as a team at nationals. If fewer than five competitors from one institution compete in the regional or national championships, they will compete as individuals only.

Please refer to the NCAA Travel policies for all information regarding transportation and per diem expenses. Travel policies can be found online at [www.ncaa.org/financial/](http://www.ncaa.org/financial/)

travelforms.html.

## Television

Please refer to the NCAA Broadcast Manual policies and guidelines that can be found at [www.ncaasports.com/broadcast](http://www.ncaasports.com/broadcast).

## Tickets

*[Reference: Tickets in the Division I General Section and Bylaw 31.1.13 in the NCAA Manual.]*

Ticket prices may be suggested by the host institution and must be approved by the Division I track and field subcommittee. A student ticket price with ID card is permissible for students of participating institutions and the host institution of the division championships. For the 2006 championships, ticket prices for adults and students will be \$5. Children ages two and under will be admitted free of charge.

## Uniforms

In all events and award ceremonies, competitors must wear the proper uniform (warm-ups included) of the institution they represent in the championships.

Uniforms for all cross country team members must meet the following criteria:

- School issued; if they are singlets, they must be identical;
- Pants may be of any length, but must have identical color; and
- Visible undergarments must be of an identical solid color.

Uniforms must be clean and of a material and design so as not to be objectionable.

Bare midriff tops are not acceptable. (Note: The uniform top must meet or hang below the waist band when the competitor is standing.) Uniforms must allow for competitors' numbers to be placed above the waist (front and back) and for hip numbers to be placed on the hip, not on the leg or thigh. Uniform tops must not obscure hip numbers.

**Logos.** An institution's official uniform and all other items of apparel (e.g., socks, headbands, T-shirts, wristbands, visors or hats, and towels) that are worn by student-athletes in competition may bear a single manufacturer's or distributor's normal trademark, not to exceed 2¼ square inches, including any additional material (e.g., patch) surrounding the normal trademark or logo. The logo or trademark must be contained within a four-sided geometrical figure (i.e., rectangle, square, parallelogram).

In addition, an institution's official uniform cannot bear a design element similar to the manufacturer's that is in addition to another logo or that is contrary to the size restriction.

A student-athlete representing an institution in intercollegiate competition is limited to wearing apparel items that include only the logo (not to exceed 2¼ square inches) of an apparel manufacturer or distributor. The student-athlete may not wear any apparel that identifies any other entity, other than the student-athlete's institution.

These restrictions apply to all apparel worn by student-athletes during the conduct of competition, which includes pre-race or post-race activities.

This bylaw will be strictly enforced at all NCAA championships and the names of

individuals and institutions that are not in compliance with this bylaw shall be forwarded to the NCAA enforcement staff.

The logo restriction on student-athletes' apparel set forth in Bylaw 12.5.4 shall apply during NCAA championships to all personnel (e.g., coaches, trainers, managers) who are on the team bench for practices and games or who participate in news conferences. Please note that those contracts between institutions and apparel manufacturers or distributors that include logo specifications may be honored, provided such contracts were in effect prior to August 11, 1998. Also, the logo restriction on student-athletes' apparel set forth in Bylaw 12.5.4 shall apply to commercial logos on uniforms worn by band members, cheerleaders, dance team members and the institution's mascot during NCAA championships events.

## Web site

Please refer to the NCAA Broadcast Manual policies and guidelines that can be found at [www.ncaasports.com/broadcast](http://www.ncaasports.com/broadcast).

# Appendix A



Men's and Women's Regions

# Appendix B

## Institutions Sponsoring Men's Cross Country by Region (299 teams)

(\*indicates provisional/reclassifying member, not eligible for championship)

### Great Lakes Region (31 Teams)

- |  |                                    |
|--|------------------------------------|
| University of Akron                                  | Miami University (Ohio)            |
| Bowling Green State University                       | University of Michigan             |
| Butler University                                    | Michigan State University          |
| Central Michigan University                          | University of Notre Dame           |
| University of Cincinnati                             | Oakland University                 |
| University of Dayton                                 | Ohio University                    |
| University of Detroit Mercy                          | Ohio State University              |
| Eastern Michigan University                          | Purdue University                  |
| University of Evansville                             | University of Toledo               |
| Indiana University, Bloomington                      | Valparaiso University              |
| Indiana University-Purdue University, Fort Wayne     | University of Wisconsin, Green Bay |
| Indiana University-Purdue University at Indianapolis | University of Wisconsin, Madison   |
| Indiana State University                             | University of Wisconsin, Milwaukee |
| Kent State University                                | Wright State University            |
| Marquette University                                 | Xavier University                  |
|  | Youngstown State University        |

### Mid-Atlantic Region (36 Teams)

- |  |  |
|--|--|
| American University                      | Monmouth University                                    |
| Bucknell University                      | Morgan State University                                |
| Coppin State College                     | Mount St. Mary's University                            |
| University of Delaware                   | University of Pennsylvania                             |
| Delaware State University                | Pennsylvania State University                          |
| Duquesne University                      | University of Pittsburgh                               |
| Fairleigh Dickinson Univ., Metropolitan  | Princeton University                                   |
| George Washington University             | Rider University                                       |
| Georgetown University                    | Robert Morris University                               |
| Howard University                        | Rutgers, State University of New Jersey, New Brunswick |
| La Salle University                      | Saint Francis University (Pennsylvania)                |
| Lafayette College                        | Saint Joseph's University                              |
| Lehigh University                        | Seton Hall University                                  |
| Longwood University *                    | St. Peter's College                                    |
| Loyola College (Maryland)                | Temple University                                      |
| Marshall University                      | U.S. Naval Academy                                     |
| University of Maryland, Baltimore County | Villanova University                                   |
| University of Maryland, College Park     |  |
| University of Maryland, Eastern Shore    |  |

**Midwest Region (28 Teams)**

Bradley University	University of Minnesota, Twin Cities
Chicago State University	University of Missouri, Columbia
Creighton University	University of Missouri, Kansas City
DePaul University	University of Nebraska, Lincoln
Drake University	University of Northern Iowa
Eastern Illinois University	University of Oklahoma
Illinois State University	Oklahoma State University
University of Illinois, Champaign	Oral Roberts University
University of Illinois at Chicago	Saint Louis University
University of Iowa	Southeast Missouri State University
Iowa State University	Southern Illinois University at Carbondale
University of Kansas	University of Tulsa
Kansas State University	Western Illinois University
Loyola University (Illinois)	Wichita State University

**Mountain Region (18 Teams)**

Brigham Young University	University of Northern Colorado *
University of Colorado, Boulder	Southern Utah University
Colorado State University	University of Texas at El Paso
Idaho State University	Texas Tech University
University of Montana	U.S. Air Force Academy
Montana State University-Bozeman	Utah State University
University of New Mexico	Weber State University
New Mexico State University	University of Wyoming
Northern Arizona University	Utah Valley State College *

**Northeast Region (41 Teams)**

University at Albany	Long Island University-Brooklyn Campus
State University of New York at Binghamton	University of Maine, Orono
Boston College	Manhattan College
Boston University	Marist College
Brown University	University of Massachusetts, Amherst
University at Buffalo, the State University of New York	University of New Hampshire
Canisius College	Niagara University
Central Connecticut State University	Northeastern University
Colgate University	Providence College
Columbia University-Barnard College	Quinnipiac University
University of Connecticut	University of Rhode Island
Cornell University	Sacred Heart University
Dartmouth College	Siena College
Fairfield University	St. Bonaventure University
Fordham University	St. Francis College (New York)
University of Hartford	Stony Brook University
Harvard University	Syracuse University
Hofstra University	U.S. Military Academy
College of the Holy Cross	University of Vermont
Iona College	Wagner College
	Yale University

**South Central Region (30 Teams)**

University of Arkansas, Fayetteville	Northwestern State University
University of Arkansas, Little Rock	Prairie View A&M University
Arkansas State University	Rice University
Baylor University	Sam Houston State University
Centenary College (Louisiana)	Southeastern Louisiana University
Grambling State University	Southern University, Baton Rouge
University of Houston	Stephen F. Austin State University
Lamar University	University of Texas at Arlington
University of Louisiana at Lafayette	University of Texas at Austin
University of Louisiana at Monroe	University of Texas, Pan American
Louisiana State University	University of Texas at San Antonio
Louisiana Tech University	Texas A&M University, College Station
McNeese State University	Texas A&M University-Corpus Christi
Nicholls State University	Texas Christian University
University of North Texas	Texas State University-San Marcos

### South Region (41 Teams)

University of Alabama, Tuscaloosa  
Alabama State University  
Alcorn State University  
Auburn University  
Austin Peay State University  
Belmont University  
Bethune-Cookman College  
Birmingham-Southern College  
University of Central Florida  
East Tennessee State University  
University of Florida  
Florida A&M University  
Florida Atlantic University  
Florida International University  
Florida State University  
University of Georgia  
Georgia Institute of Technology  
Georgia State University  
Jackson State University  
Jacksonville State University  
Jacksonville University  
Lipscomb University  
University of Memphis  
Mercer University  
University of Miami (Florida)  
Middle Tennessee State University  
University of Mississippi  
Mississippi State University  
Mississippi Valley State University  
Samford University  
Savannah State University  
University of South Alabama  
University of South Florida  
Stetson University  
University of Tennessee at Chattanooga  
University of Tennessee, Knoxville  
University of Tennessee at Martin  
Tennessee State University  
Tennessee Technological University  
Troy University  
Vanderbilt University

### Southeast Region (43 Teams)

Appalachian State University  
Campbell University  
College of Charleston (South Carolina)  
Charleston Southern University  
The Citadel  
Clemson University  
Coastal Carolina University  
Davidson College  
Duke University  
East Carolina University  
Eastern Kentucky University  
Elon University  
Furman University  
Gardner-Webb University  
George Mason University  
Hampton University  
High Point University  
University of Kentucky  
Liberty University  
University of Louisville  
Morehead State University  
Murray State University  
Norfolk State University  
University of North Carolina, Asheville  
University of North Carolina, Chapel Hill  
University of North Carolina, Charlotte  
University of North Carolina, Greensboro  
University of North Carolina, Wilmington  
North Carolina A&T State University  
North Carolina State University  
Radford University  
University of Richmond  
South Carolina State University  
University of Virginia  
Virginia Commonwealth University  
Virginia Military Institute  
Virginia Polytechnic Institute & State University  
Wake Forest University  
Western Carolina University  
Western Kentucky University  
College of William and Mary  
Winthrop University  
Wofford College

### West Region (31 Teams)

University of Arizona  
Arizona State University  
Boise State University  
University of California, Berkeley  
University of California, Davis \*  
University of California, Irvine  
University of California, Los Angeles  
University of California, Riverside  
University of California, Santa Barbara  
California Polytechnic State University  
California State University, Fresno  
California State University, Fullerton  
California State University, Northridge  
California State University, Sacramento  
Eastern Washington University  
Gonzaga University  
University of Idaho  
Long Beach State University  
Loyola Marymount University  
University of Oregon  
Pepperdine University  
University of Portland  
Portland State University  
St. Mary's College of California  
University of San Diego  
University of San Francisco  
San Jose State University  
Santa Clara University  
Stanford University  
University of Washington  
Washington State University

# Appendix C

## Institutions Sponsoring Women's Cross Country by Region (325 teams)

### Great Lakes Region (34 Teams)

University of Akron	Marquette University
Ball State University	Miami University (Ohio)
Bowling Green State University	University of Michigan
Butler University	Michigan State University
Central Michigan University	University of Notre Dame
University of Cincinnati	Oakland University
Cleveland State University	Ohio University
University of Dayton	Ohio State University
University of Detroit Mercy	Purdue University
Eastern Michigan University	University of Toledo
University of Evansville	Valparaiso University
Indiana University, Bloomington	Western Michigan University
Indiana University-Purdue University, Fort Wayne	University of Wisconsin, Green Bay
Indiana University-Purdue University at Indianapolis	University of Wisconsin, Madison
Indiana State University	University of Wisconsin, Milwaukee
Kent State University	Wright State University
	Xavier University
	Youngstown State University

### Mid-Atlantic Region (38 Teams)

American University	Morgan State University
Bucknell University	Mount St. Mary's University
Coppin State College	University of Pennsylvania
University of Delaware	Pennsylvania State University
Delaware State University	University of Pittsburgh
Duquesne University	Princeton University
Fairleigh Dickinson Univ., Metropolitan	Rider University
George Washington University	Robert Morris University
Georgetown University	Rutgers, State University of New Jersey, New Brunswick
Howard University	Seton Hall University
La Salle University	Saint Francis University (Pennsylvania)
Lafayette College	Saint Joseph's University
Lehigh University	St. Peter's College
Longwood University *	Temple University
Loyola College (Maryland)	Towson University
Marshall University	U.S. Naval Academy
University of Maryland, Baltimore County	Villanova University
University of Maryland, College Park	West Virginia University
University of Maryland, Eastern Shore	
Monmouth University	

### Midwest Region (31 Teams)

Bradley University	University of Missouri, Columbia
Chicago State University	University of Missouri, Kansas City
Creighton University	University of Nebraska, Lincoln
DePaul University	Northern Illinois University
Drake University	University of Northern Iowa
Eastern Illinois University	Northwestern University
Illinois State University	University of Oklahoma
University of Illinois, Champaign	Oklahoma State University
University of Illinois at Chicago	Oral Roberts University
University of Iowa	Saint Louis University
Iowa State University	Southeast Missouri State University
University of Kansas	Southern Illinois University at Carbondale
Kansas State University	University of Tulsa
Loyola University (Illinois)	Western Illinois University
University of Minnesota, Twin Cities	Wichita State University
Missouri State University	

### Mountain Region (20 Teams)

Brigham Young University	University of Northern Colorado *
University of Colorado, Boulder	Southern Utah University
Colorado State University	Texas Tech University
Idaho State University	University of Texas at El Paso
University of Montana	U.S. Air Force Academy
Montana State University-Bozeman	University of Utah
University of Nevada	Utah State University
University of New Mexico	Utah Valley State College *
New Mexico State University	Weber State University
Northern Arizona University	University of Wyoming

**Northeast Region (42 Teams)**

University at Albany  
 State University of New York at Binghamton  
 Boston College  
 Boston University  
 Brown University  
 University at Buffalo, the State University of New York  
 Canisius College  
 Central Connecticut State University  
 Colgate University  
 Columbia University-Barnard College  
 University of Connecticut  
 Cornell University  
 Dartmouth College  
 Fairfield University  
 Fordham University  
 University of Hartford  
 Harvard University  
 Hofstra University  
 College of the Holy Cross  
 Iona College

Long Island University-Brooklyn Campus  
 University of Maine, Orono  
 Manhattan College  
 Marist College  
 University of Massachusetts, Amherst  
 University of New Hampshire  
 Niagara University  
 Northeastern University  
 Providence College  
 Quinnipiac University  
 University of Rhode Island  
 Sacred Heart University  
 Siena College  
 St. Bonaventure University  
 St. Francis College (New York)  
 St. John's University (New York)  
 Stony Brook University  
 Syracuse University  
 U.S. Military Academy  
 University of Vermont  
 Wagner College  
 Yale University

**South Central Region (33 Teams)**

University of Arkansas, Fayetteville  
 University of Arkansas, Little Rock  
 University of Arkansas, Pine Bluff  
 Arkansas State University  
 Baylor University  
 Centenary College (Louisiana)  
 Grambling State University  
 University of Houston  
 Lamar University  
 University of Louisiana at Lafayette  
 University of Louisiana at Monroe  
 Louisiana State University  
 Louisiana Tech University  
 McNeese State University  
 Nicholls State University  
 University of North Texas  
 Northwestern State University

Prairie View A&M University  
 Rice University  
 Sam Houston State University  
 Southeastern Louisiana University  
 Southern Methodist University  
 Southern University, Baton Rouge  
 Stephen F. Austin State University  
 University of Texas at Arlington  
 University of Texas at Austin  
 University of Texas, Pan American  
 University of Texas at San Antonio  
 Texas A&M University, College Station  
 Texas A&M University-Corpus Christi  
 Texas Christian University  
 Texas State University-San Marcos  
 Tulane University

**South Region (45 Teams)**

University of Alabama at Birmingham  
 University of Alabama, Tuscaloosa  
 Alabama A&M University  
 Alabama State University  
 Alcorn State University  
 Auburn University  
 Austin Peay State University  
 Belmont University  
 Bethune-Cookman College  
 Birmingham-Southern College  
 University of Central Florida  
 East Tennessee State University  
 University of Florida  
 Florida A&M University  
 Florida Atlantic University  
 Florida International University  
 Florida State University  
 University of Georgia  
 Georgia Institute of Technology  
 Georgia Southern University  
 Georgia State University  
 Jacksonville State University  
 Jacksonville University  
 Lipscomb University  
 University of Memphis  
 Mercer University  
 University of Miami (Florida)  
 Middle Tennessee State University  
 University of Mississippi  
 Mississippi State University  
 Mississippi Valley State University  
 Samford University  
 Savannah State University  
 University of South Alabama  
 University of South Florida  
 University of Southern Mississippi  
 Stetson University  
 University of Tennessee at Chattanooga  
 University of Tennessee, Knoxville  
 University of Tennessee at Martin  
 Tennessee State University  
 Tennessee Technological University  
 Troy State University  
 Vanderbilt University

# Appendix D

## Southeast Region (45 Teams)

Appalachian State University	Norfolk State University
Campbell University	University of North Carolina, Asheville
College of Charleston (South Carolina)	University of North Carolina, Chapel Hill
Charleston Southern University	University of North Carolina, Charlotte
The Citadel	University of North Carolina, Greensboro
Clemson University	University of North Carolina, Wilmington
Coastal Carolina University	North Carolina A&T State University
Davidson College	North Carolina State University
Duke University	Radford University
East Carolina University	University of Richmond
Eastern Kentucky University	University of South Carolina, Columbia
Elon University	South Carolina State University
Furman University	University of Virginia
Gardner-Webb University	Virginia Commonwealth University
George Mason University	Virginia Military Institute
Hampton University	Virginia Polytechnic Institute & State University
High Point University	Wake Forest University
James Madison University	Western Carolina University
University of Kentucky	Western Kentucky University
Liberty University	College of William and Mary
University of Louisville	Winthrop University
Morehead State University	Wofford College
Murray State University	

## West Region (37 Teams)

University of Arizona	Loyola Marymount University
Arizona State University	University of Nevada, Las Vegas
Boise State University	University of Oregon
University of California, Berkeley	Oregon State University
University of California, Davis *	University of the Pacific
University of California, Irvine	Pepperdine University
University of California, Los Angeles	University of Portland
University of California, Riverside	Portland State University
University of California, Santa Barbara	St. Mary's College of California
California Polytechnic State University	University of San Diego
California State University, Fresno	San Diego State University
California State University, Fullerton	University of San Francisco
California State University, Northridge	San Jose State University
California State University, Sacramento	Santa Clara University
Eastern Washington University	University of Southern California
Gonzaga University	Stanford University
University of Hawaii, Manoa	University of Washington
University of Idaho	Washington State University
Long Beach State University	

## 2007 NCAA DIVISION I MEN'S AND WOMEN'S CROSS COUNTRY CHAMPIONSHIPS REGIONAL MEETS COACHES MEETINGS

### Sample Agenda

1. Welcome.
2. Introductions of host personnel, NCAA representative, referee, starter.
3. Review meet schedule.
4. Review games committee and its responsibilities.
5. Misconduct policies (NCAA Bylaws 31.1.1.2 and 31.1.10). Refer to the 2006 NCAA Division I Men's and Women's Cross Country Championships Handbook General Section for more information.
6. NCAA logo policy (see cross country handbook as reference).
7. At-large selection announcement (ncaasports.com site no later than 7 p.m. [Eastern time], Sunday, Nov. 12).
8. Substitution procedures.
9. Wearing of numbers.
10. Technical aspects of the course.
11. Prerace schedule: warm-up areas, call to line, etc.
12. Medical procedures: prerace; during race; postrace.
13. Marshals and their locations on the course.
14. Finish line procedures.
15. Timing system and results distribution.
16. Appeal procedure, including where results will be posted for review and where and to whom (referee) appeals need to be submitted.
17. Breaking of ties: not done.
18. Television set-up, if applicable.
19. Postrace media procedures: cooling-off period, location of interviews.
20. Postrace recognition ceremony format, including appropriate attire.
21. Inclement weather plan.
22. Parking.
23. 2008 and 2009 Regional Hosts. The coaches in attendance at the regions listed below shall make a recommendation for sites for 2008 and 2009 from the list of institutions provided by the NCAA representative. The NCAA representative will report the coaches' recommendation to the Division I track and field subcommittee.
 

<b>Nov. 15, 2008</b>	<b>Nov. 14, 2009</b>
<b>Mid-Atlantic Region</b>	<b>All nine regions.</b>
<b>West Region</b>	
25. Adjournment.