"The NC State Cheerleaders would love to add some excitement your event"

The cheerleaders may be available to appear at your next event. They love to socialize and have their pictures taken with fans. Since they are all full time students they have very busy schedules, we need plenty of advance notice to try to accommodate your appearance request. Keep in mind that they may not be available during peak class hours, scheduled academic breaks, during exam week, or on days when there we have a game (especially football or basketball).

Cheerleading Appearance Policies

If the cheerleaders are available for your event, they will need:

- A parking place close to the event or a ride to the event
- A reminder when their appearance time is over (the cheerleaders don't wear watches and clients will be responsible to pay for any extra time)
- A secure location for their personal items.

Appearances are usually for one hour. Exceptions must be approved by the Athletics Department at least two-weeks in advance of an event. Exceptions are usually granted for very large events and parades.

Appearance Fees

Mileage:

- Cheerleaders are to be reimbursed for their round-trip mileage from NC State University (2500 Warren Carroll Drive, Raleigh, 27695) to the event, including non-profit and charitable events. Reimbursement is not required for round-trips of 10 or fewer miles.
- Mileage reimbursement will be determined using the government rate, which is currently 55 cents per mile. One-way mileage (using MapQuest.com) will be rounded up to the nearest mile and then doubled to determine round-trip mileage. The mileage charge will be rounded up to the nearest penny.
- During the academic year, up to 4 cheerleaders will drive together so you will receive one invoice for the driver. During a university break or holiday, if their travel originates from different places or if more than 4 cheerleaders are requested mileage will need to paid for 2 drivers and you will receive separate invoices for each driver. Invoice(s) will be emailed to you as soon as we have determined that we can fulfill your request. Academic schedules for 2010 can be viewed at: http://www.ncsu.edu/registrar/calendars/threeyeard.html.
• The cheerleader(s) that driver must be reimbursed when they arrive at your event. Reimbursement may be made in cash or by check payable directly to the cheerleader who drove.

Athletics Department Fees:

The current rates apply to having 4-6 cheerleaders attend your event:

• $250 per hour for corporate events
• $150 per hour for private events
• $50 per hour for public school, non-profit, and most NC State University events
• You will be charged for one hour for any portion of an hour over 15 minutes.
• CHEERLEADERS ARE NOT AUTHORIZED TO RECEIVE APPEARANCE FEES.
• All payments must be made by credit card. We accept American Express, Discover, MasterCard, and Visa. After cheerleaders are assigned to your event, we will contact you for your credit card information:
  • your name as it appears on your credit card
  • your credit card company
  • your account number
  • the expiration date of the card

Your card will be charged for the hours assigned at the stated rate. Any changes to hours will be debited or credited to your card after the event.

Event cancellation

• If you cancel an appearance at least ten (10) business days before your event you will receive a total refund. After that time you will receive a refund of the amount you have been charged minus a cancellation fee of $50.00.
• If the Athletics Department must cancel an event due to illness, personal emergency, class issues, etc. and a replacement cannot be found or if we must cancel due to adverse weather, you will be contacted as soon as possible, and you will receive a total refund.
• The NC State Athletics Department may refuse a request if it is decided that the event or location is not suitable for our cheerleaders.

Make a request

By submitting a Cheerleading Appearance Request Form, you acknowledge your agreement with and acceptance of these policies concerning having an NC State University Cheerleaders make an appearance at the event you outline in your request.

Fill out the Cheerleading Appearance Request Form. We will confirm the information you submit as soon as possible, then, if we can fulfill your request, we will charge your account and email mileage reimbursement invoice(s) to you. If there are problems in fulfilling your request we will work with you to see if a date or time change is possible.

Most requests will be answered within a week or so. Unfortunately, our cheerleaders do not know their class and game schedules very far in advance. Therefore, requests for appearances in a future semester, for a date where game schedules have not been finalized, or for a date more than two months in the future will be acknowledged and sent to the cheerleaders as soon as it is received. If your request hasn’t been filled, it will be sent to the cheerleaders again closer to the date of the event when the cheerleaders can reasonably determine whether they can accept the request. You can check the status of your request anytime by email to cheerleading@ncsu.edu.

Questions

If you have any questions or need more information about cheerleading appearances, contact us at: cheerleading@ncsu.edu. Please allow a week to ten days for a response to your email.