



## Charlotte Athletics

### Athletic Equipment Policies and Procedures

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#### NCAA Rules

The NCAA has provided some important legislation regarding equipment related issues:

**16.11.1.6 Retention of Athletics Apparel and Equipment.** A student-athlete may retain athletics apparel items (not equipment) at the end of the individual's collegiate participation. Used equipment may be purchased by the student-athlete on the same cost basis as by any other individual interested in purchasing such equipment.

**16.11.1.7 Summer Use of Athletics Equipment.** A student-athlete may retain and use institutional athletics equipment (per the institution's normal equipment policy) during a summer vacation period.

**16.11.2.5 Athletics Equipment.** A student-athlete may not accept athletics equipment, supplies or clothing (e.g., tennis racquets, golf clubs, hockey sticks, balls, shirts) from a manufacturer or commercial enterprise. Such items may be provided to the student-athlete's institution, to be utilized by the institution's team in accordance with accepted practices for issuance and retrieval of athletics equipment.

It is important to note that although the NCAA approves of the above conditions, the athletic department must also abide by state regulations. Therefore, all athletic department policies that are stricter in nature than those set forth by the NCAA, will override those same NCAA rules.

#### Issuance and Retrieval

Each Coach is responsible for managing their own sports athletic apparel and equipment inventory. Coaches are to utilize the Apparel/Equipment Inventory Information form in order to document the issuance and retrieval of athletic apparel and equipment. A copy of the Apparel/Equipment Inventory Information should be filed with the Athletic Business Office in conjunction with the Compliance Office. The form is set up to identify the Following:

- Student/Athlete – Name of individual receiving the apparel/equipment
- Date – Tells what academic year the equipment was issued for.
- Sport – Indicates the responsible athletic coaching staff
- Item – Description of the issued athletic item. Aids in the dissemination between apparel and equipment for permanent release purposes.
- Quantity – Number of items issued
- Size – Size of item(s) received
- Date Received – Date when the student/athlete physically takes possession of the apparel/equipment.
- Date Returned – To be filled annually when the apparel/equipment is returned or is marked for permanent release. When items are marked for permanent release,

authorization from the Athletic Director or the Sport Administrator is mandatory before the equipment is finalized for permanent release.

- Signature – Student/Athlete – To be signed when the Student/Athlete receives the listed equipment. Signing the form indicates that they will abide by the NCAA and Charlotte 49ers Athletics policies regarding apparel and equipment.
- Signature – Head Coach – To be signed when the equipment is distributed to the student/athlete. Indicates that the coach has followed the NCAA and Charlotte 49ers Athletics policies and procedures for apparel and equipment.
- Signature – Athletic Director or Designee – To be signed by the Athletic Director or the Sport Director, indicating the authorization of the permanent release of the indicated apparel/equipment as per the NCAA and the University of North Carolina Charlotte policies and procedures.

### Apparel vs. Equipment

The biggest question in equipment management is the dissemination between apparel and equipment. The NCAA does not set a specific list of what is apparel or equipment. For our general inventory purposes:

**ap·par·el** (ə-pā'ri) *n.* Clothing, especially outer garments; attire.

Pieces of clothing worn by the student-athlete. Items that after being issued and utilized for practice or competition CANNOT be utilized by other team members in subsequent seasons.

Hats  
T-Shirts  
Shorts  
Socks  
Bras  
\*Jerseys  
\*Sweatpants  
\*Sweatshirts  
\*Jackets

\* These items are technically apparel since they are utilized, but are not necessarily unusable for subsequent seasons. Therefore, they are more heavily scrutinized when determining the qualification for permanent release.

**e·quip·ment** (ī-kwīp'mənt) *n.* an artifact needed for an undertaking or to perform a service

Equipment: Items utilized by the student/athlete that CAN be utilized by other team members in subsequent seasons.

Bags – Travel, Equipment, etc.  
Balls – All Sports  
Baseball/Softball Bats  
Catchers Equipment  
Baseball/Softball Gloves  
Golf Clubs  
Tennis Racquets  
\*Shoes

\* The NCAA defines shoes as equipment, but they can be treated as apparel if they are no longer usable at the end of the institutions playing season.

## **NCAA Rules Interpretations**

The following is a sampling of the NCAA's rules interpretations on the subject of Athletic Equipment.

**Issue: Retention of multiple warm-up uniforms** (issued March 31<sup>st</sup>, 1989)

**Interpretation:** In regard to a member institution whose shoe contract provides for multiple warm-up uniforms for the student-athletes of that member institution's intercollegiate team; confirmed that a student-athlete on that team would be permitted to retain only those warm-up uniforms that were issued and utilized for actual practice and competition.

**Issue: Retention of athletics apparel subsequent to the academic year** (issued May 11, 1990)

**Interpretation:** In regard to whether a member institution may permit a student-athlete to retain apparel items (e.g., warm-ups or uniform) subsequent to an academic year and prior to the end of the individual's collegiate participation; determined that in order for such items to be provided to the student athlete, they must not be reusable (e.g., they must have received normal usage through practice and competition) by other team members in subsequent seasons and then subject to the discretion of the institution, may be considered the property of the involved student-athlete; noted further that under such circumstances, such items may not be sold by the involved student-athletes.

**Issue: Purchase of used equipment by student-athletes** (issued October 21, 1993)

**Interpretation:** 1. Purchase of used equipment by student-athletes: The requirement set forth in NCAA Bylaw 16.12.1.5 that used equipment may be purchased by a student-athlete on the same cost basis as any other individual interested in purchasing such equipment does not preclude an institution from initially offering its student-athletes the opportunity to purchase the equipment at fair market value. Under such circumstances, it is not permissible to provide such equipment to a student-athlete free of charge even if the institution receives such equipment at no cost. [References: 16.02.3 (extra benefit) and 16.12.1.5 (retention of athletics apparel and equipment)]

**Issue: Retention of Shoes** (issued July 28, 1994)

**Interpretation:** Although shoes are considered equipment under NCAA legislation, a student-athlete is permitted to retain such items if they are no longer reusable at the end of the institution's playing season. [References 16.12.1.5 (retention of athletics apparel and equipment), and 10/23/86 NCAA Interpretations Committee minutes, Item No.1-(p)]



# Charlotte Athletics

## Apparel/Equipment Inventory Information

The following information must be completed in its entirety in order to maintain an accurate apparel and equipment inventory. Failure to complete this form correctly may result in NCAA rules violations and subsequent NCAA sanctions against the student/athlete and/or the Charlotte 49ers Athletic Department.

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Sport: \_\_\_\_\_

Item	Quantity	Size	Date Received	Date Returned
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

**If items are marked for permanent release please mark PERM in Date Returned the apparel items listed above for permanent release are no longer usable by other team members in subsequent years.**

I attest that I have received the preceding apparel/equipment and will abide by the policies regarding apparel/equipment as set by the NCAA and the Charlotte 49ers Athletics Department.

\_\_\_\_\_  
Signature - Student/Athlete

\_\_\_\_\_  
Date

I attest that I have followed the NCAA and Charlotte 49ers Athletics Department policies and procedures in providing the student/athlete with apparel/equipment.

\_\_\_\_\_  
Signature - Head Coach

\_\_\_\_\_  
Date

I attest that the apparel items listed above for permanent release are no longer usable by other team members in subsequent years and therefore by Section 16.12.1.6 of the NCAA Manual, grant permission to release the above items (PERM) to the student-athlete

\_\_\_\_\_  
Signature - Athletic Director or Designee

\_\_\_\_\_  
Date