APPLICATION TO REQUEST USE OF
NAVY-MARINE CORPS MEMORIAL STADIUM VENUES

Group Name: ______________________ Date: ______________
Attn: ______________________ Telephone: ______________
Billing Address: ______________________ Email: ______________
____

Submit to: Naval Academy Athletic Association
566 Brownson Road
Annapolis, MD 21402-5040
Attn: Jon Brianas

You may also Email or fax completed form to:
navystadium@usna.edu
fax (410)293-9712

Note: If Emailing this form your typed name in the signature block represents a valid signature and binding contract.

1. Request reservation as follows:

Name of Function: ______________ Name of Coordinator: ______________
Type of Function: ______________ Phone: ______________
Function Date: ______________ Total Number Expected: ______________
Function Start Time: ______________ Function End Time: ______________

Affiliation with USNA/NAAA: Alumni ______ USNA Faculty/Staff ______ Midshipmen ______
Blue and Gold Member ______ Other (please explain) ______________

Venue Request (check item/s):
Superintendent's Tent ______ Varsity/CAPT's BBQ Tent ______ Flag Bridge ______
Box Level Suite ______ South End Zone Suite ______ Gold Side Suite ______
Class of '53 Pavilion ______ Class Ring Northeast ______ Class Ring Northwest ______

Catering (check one): Main Ingredient Catering (Req'd for Stadium Suites) ______
NAAA Preferred Caterers ______ None ______

Other Event Requirements: (please list any A/V or other specific banquet/meeting requirements)

2. Parking. The parking lots at Navy-Marine Corps Stadium are managed by Pinnacle Parking. All lots, including the Blue Lot in front of the N* Room, will be charged $5/car for parking. Please visit www.pinnacleparking.com to register your event and to arrange for payment for parking. All guests will need to be directed into the parking lot through Gate 5 off of Taylor Ave. Pinnacle Parking can also be reached at (410)263-7151.

3. Payment. A non-refundable 50% deposit is required to confirm your reservation. The remaining balance will be invoiced for payment 30 days prior to the date of the event. If your reservation is submitted less than 60 days prior to the event date, payment in full is required at the time of reservation.

4. Insurance. Organizations that maintain Commercial General Liability Coverage must name the NAAA as additional insured on a primary and non-contributory basis and provide a certificate of insurance evidencing said coverage 30 days prior to date of the event.

______________________ ______________
Signature of Event Sponsor (if Emailing, please type name) Date

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FOR NAAA USE
Assistant Athletic Director
for External Relations: Recommend Approval ______ Recommend Disapproval ______
Director of Athletics: Approved ______ Disapproved ______