

Athletic Director
Northern Michigan University

Northern Michigan University is seeking an Athletic Director for its wide variety of sports and sports-related functions. This unusual position covers not only 12 traditional Division II teams, but also a Division I hockey program, intramural and recreational sports, oversight of unique facilities, and four Olympic development programs. The successful applicant will be responsible for the overall leadership, organization and supervision of the Department of Intercollegiate Athletics and Recreational Sports and United States Olympic Education Center, and is expected to lead a management team of professional staff with a primary goal of establishing a clear vision for athletics and recreation that is consistent with the mission and priorities of the University. For a complete description and to apply, please visit <https://EmployMe.nmu.edu>, and click on the "Staff" box under Open Positions, then choose View under "Athletic Director".

Northern Michigan University is located in Marquette, Michigan, on the shores of Lake Superior in Michigan's Upper Peninsula, a rural region of distinctive natural beauty. Marquette County represents about 60,000 residents, of which about 22,000 reside in the City of Marquette. Marquette enjoys a stable economy, which Northern helps to assist through its civic and business partners and relationships that, in turn, help to create hundreds of the area's professional jobs. Marquette is the center of regional healthcare. It is also the cultural center of the Upper Peninsula, which fosters a thriving art and theatre community, fine shops, eclectic restaurants, and a variety of museums. The area offers a wide array of natural attractions and outdoor recreational opportunities.

Go 'Cats!

Visit <https://employMe.nmu.edu> to obtain additional information and apply for the Athletic Director vacancy. This position is responsible for the overall leadership, organization and supervision of the Department of Intercollegiate Athletics and Recreational Sports and United States Olympic Education Center. Lead a management team of professional staff with a primary goal of establishing a clear vision for athletics and recreation that is consistent with the mission and priorities of the University.

Minimum qualifications: Bachelor's Degree in Business, Sports Administration or related discipline. Five years' work experience in intercollegiate athletic administration, recreational sports management and sports facilities management. Ability to accurately and efficiently perform required computerized tasks to include any combination of spreadsheets, data base, email, internet and web-based applications. No major NCAA rules violations.

Knowledge/skills/abilities required: Excellent oral and written communications. Aptitude for identifying entrepreneurial opportunities and capitalizing on revenue-generating ideas. Demonstrated ability to project a positive and professional image in an intercollegiate athletic environment as well as a university service area. Excellent decision making and conflict resolution skills. Ability to work in stressful situations. Ability to handle sensitive information in a confidential manner. Knowledge of NCAA/Conference/NMU rules, policies or procedures. Knowledge of budget and financial management practices. Passionately engaged in creating positive student-athlete experiences. Persistent enthusiasm for a wide variety of sports.

The salary is commensurate with experience. The work schedule is generally consistent with University operating hours, but varied based on the demands of the athletic program schedule, fund-raising requirements, and other leadership obligations. Submit NMU staff application, cover letter and resume utilizing our on-line application process by accessing <https://employMe.nmu.edu>. All required application materials must be submitted electronically by February 15, 2012.