

UNC Asheville Athletics and University Enterprises seek to hire a Facilities Manager. The incumbent in this position will direct facilities operations, maintenance, planning, logistical support and contract management for all of the campus' intercollegiate athletics facilities, including the Sherrill Center, Student Recreation Center and Justice Center. Duties include but are not limited to overseeing the day-to-day efforts of an in-house workforce who perform maintenance, repairs, operation and housekeeping tasks in these facilities; monitoring efficiency and effectiveness of the services provided; validating budget expenditures; responding to administration to identify service problems and establish priorities, and ensuring required facility support and coordination/direction of set-up is provided during all events.

This position is responsible for inspecting, evaluating, and taking corrective action to ensure buildings and equipment are adequate and in proper working order for users and that, facilities are clean and safe for occupants and the general public.

Minimum Qualifications:

A bachelor's degree in Sports Management, Engineering, Architecture, Construction Management or a related field would be desirable; however, a sufficient number of years of relevant experience may substitute for the degree.

Experience/Skills:

5-10 years management experience, depending on education, with experience in large facility infrastructure management and mechanical, electrical and HVAC systems skills. Knowledge in sports center/program requirements desired. Candidates must possess broad knowledge of facilities maintenance. Required skills include leadership/supervision, oral and written communication, problem solving, independent decision-making and interpersonal skills. The ability to use a computer for business activities and to utilize an automated work event system is required. Thorough knowledge of stage equipment, lighting, sound, electrical systems, and safety hazards and precautions is a plus. Must be available evenings and weekends to support both Athletic and University Enterprise events.

Salary:

\$35-40,000

Application:

Interested applicants should send resume and references to:

Terri Brne, Associate Athletics Director

tbrne@unca.edu