



HOW TO REGISTER

Visit Site (<http://cabma.acsathletics.com>)
Select Register

CABMA Connection (Powered by Invision Power Board) - Windows Internet Explorer

http://cabma.acsathletics.com/index.php?

File Edit View Favorites Tools Help

Google Search

CABMA Connection (Powered by Invision Power Board)

Calendar Members Search Help

Welcome Guest ([Log In](#) | [Register](#))

CABMA Connection

Welcome back; your last visit was: Today, 03:15 AM

User Name

Log In Version Time is now: 1st May 2009 - 03:15 AM

Powered By IP.Board 2.3.6 © 2009 IPS, Inc.

start | Internet | 100% | 9:16 PM

Agree to Terms of Registration

Registration Form - Windows Internet Explorer

http://cabma.acsathletics.com/index.php?act=Regs&CODE=00

COLLEGE ATHLETIC BUSINESS MANAGEMENT ASSOCIATION CABMA

CABMA CONNECTION

ACS ATHLETICS
Change the game. Get in control.

Welcome Guest ([Log In](#) | [Register](#))

CABMA Connection > Registration Form

Registration Terms & Rules

In order to proceed, you must agree to the following:

Forum Terms & Guidelines

Please take a moment to review the CABMA Connection guidelines detailed below. If you agree with these terms and wish to proceed with the registration, simply click the "Register" button below. To cancel this registration, simply hit the "back" button on your browser.

The CABMA Connection is available to CABMA members only, as a system designed to share information with members. CABMA is not responsible for messages posted to this system, and does not substantiate the accuracy, completeness or usefulness of any message.

Messages posted within this system express the views of the author of the message, not necessarily the views of CABMA. Any user who feels that a posted message is objectionable or inaccurate is encouraged to contact the Administrator immediately by email. The Administrator has the ability to remove objectionable messages and we will make every effort to do so, within a reasonable time frame, if it is determined that removal is necessary.

You agree, through your use of this service, that you will not use this bulletin board to post any material which is knowingly false and/or defamatory, inaccurate, abusive, vulgar, hateful, harassing, obscene, profane, sexually oriented, threatening, invasive of a person's privacy, or otherwise violative of any law.

You agree not to post any copyrighted material unless the copyright is owned by you or by this bulletin board.

I have read, understood and agree to these rules and conditions

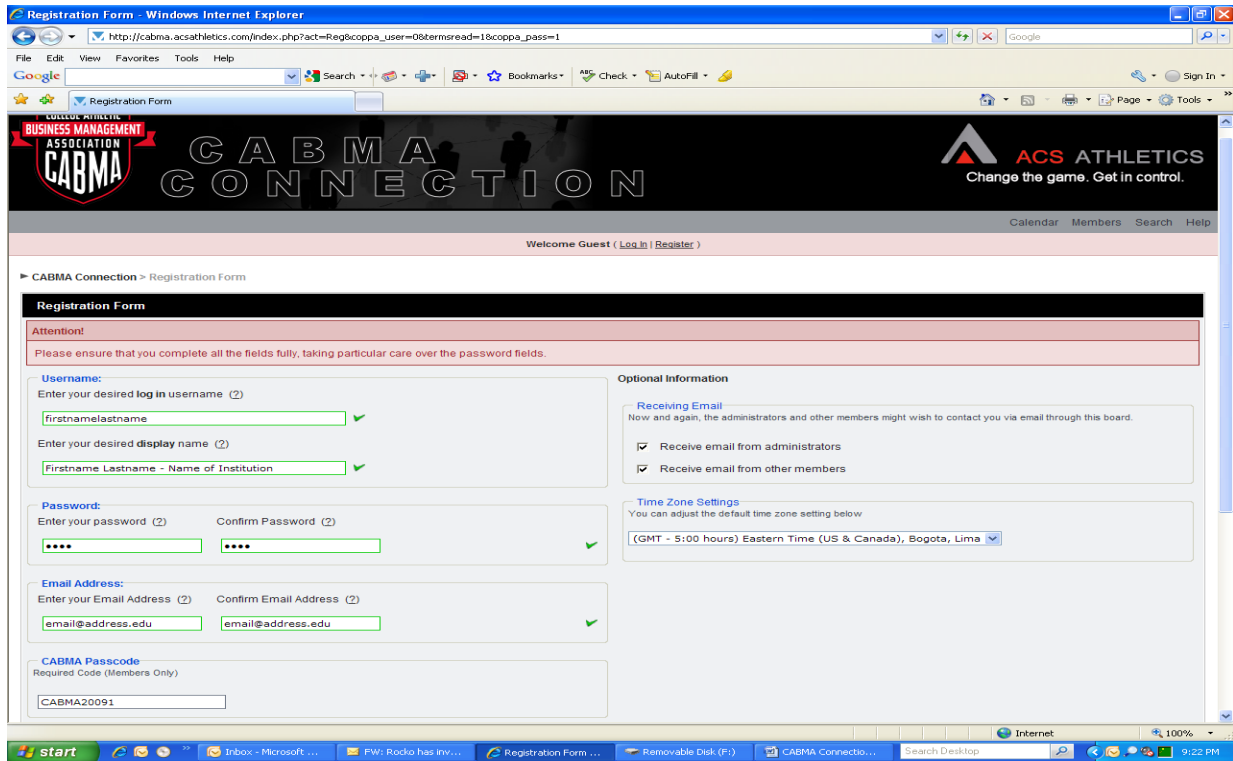
Register

Powered By IP Board 2.3.6 © 2009 IPS, Inc.

Time is now: 1st May 2009 - 03:16 AM

Enter all required information

Login Username: User defined (Example: claytonhamilton)
Display Name: First & Last Name – Name of Institution/Organization
(Example: Clayton Hamilton – University of Colorado)
Password: User defined
Email Address
CABMA Passcode: CABMA20091
Name of Institution
Select Receive Email from Administrators and from Other Members
Select your Time Zone
Enter Security Code Confirmation at bottom



HOW TO VIEW FORUMS AND TOPICS

The message board system is organized into the following Forums:

- Information Sharing**
- Announcements**
- Job Opportunities**
- Convention Presentations**
- Sponsor Highlights**
- CABMA Publications**
- CABMA Committees**

The screenshot shows the CABMA Connection forum interface. At the top, there's a navigation bar with links for Calendar, Members, Search, and Help. Below that, a user login bar shows the user is logged in as Clayton Hamilton from the University of Colorado. The main content area displays a list of forum categories with columns for Topics, Replies, and Last Post Info.

| Forum | Topics | Replies | Last Post Info |
|---|--------|---------|--|
| Information Sharing Share questions, answers, resources, and best practices | 7 | 3 | Today, 11:36 AM In: Moving Expense Policy By: Frank Harrison |
| Announcements Get the latest information from CABMA | 5 | 0 | Apr 28 2009, 10:21 PM In: Welcome to the CABMA Connection By: Clayton Hamilton - University of |
| Job Opportunities Post and search job opportunities | 2 | 0 | Apr 26 2009, 03:27 PM In: Ticket Office Assistant - Mars... By: Clayton Hamilton - University of |
| Convention Presentations Find copies of past convention presentations Subforums: 2009 Convention 2008 Convention | 12 | 0 | Apr 28 2009, 09:45 PM In: 2008 CABMA Convention Agenda By: Clayton Hamilton - University of |
| Sponsor Highlights Information about our major sponsors Subforums: 2009 Convention 2008 Convention | 11 | 0 | Apr 28 2009, 09:35 PM In: Bus Bank By: Clayton Hamilton - University of |
| CABMA Publications Read current and past CABMA publications Subforums: Athletic Administration - CABMA Corner Compliance Newsletters | 31 | 0 | Apr 21 2009, 02:59 PM In: April 2009 Compliance Newslet... By: Clayton Hamilton - University of |
| CABMA Committees Committee information and resources Subforums: 2008-09 Committees | 8 | 0 | Mar 6 2009, 10:49 PM In: Executive Committee By: Clayton Hamilton - University of |

At the bottom of the forum page, there's a language dropdown set to English, a version number (Lo-Fi Version), and the current time: Time is now: 30th April 2009 - 00:00 PM. The page is powered by IP.Board 2.3.6 © 2009 IPS, Inc.

Select each Forum and Sub-Forum to view the topics that have been posted

HOW TO SUBSCRIBE TO FORUMS and MANAGE NOTIFICATION SETTINGS

Once inside the system, you will be able to subscribe to the areas you want to receive updates for.

- Select a Forum (such as Information Sharing or Announcements)
- Select Forum Options (link to the right side of Forum name)
- Select Subscribe to this Forum

The screenshot shows the CABMA Connection forum interface. The browser title is "CABMA Connection -> Information Sharing - Windows Internet Explorer". The address bar shows "http://cabma.acsathletics.com/index.php?showforum=5". The page is logged in as Clayton Hamilton - University of Colorado. The forum is titled "Information Sharing" and lists several topics:

| Topic Title | Replies | Topic Starter | Views | Last | Moderator Options |
|---------------------------------------|---------|----------------------------------|-------|--|---|
| Moving Expense Policy | 1 | Clayton Hamilton - University of | 10 | Today Last | <ul style="list-style-type: none"> Show All Invisible Topics Show All Topics With Invisible Posts Resynchronize Forum Prune / Mass Move |
| Cell Phone Policy | 2 | Clayton Hamilton - University of | 11 | Today Last | <ul style="list-style-type: none"> Mark forum as read and return Mark forum as read and return to board index Subscribe to this forum |
| Forelon Travel Policy | 0 | Clayton Hamilton - University of | 4 | 28th Last | |
| Accounting Software | 0 | Clayton Hamilton - University of | 3 | 28th Last | |
| Car Stipends | 0 | Clayton Hamilton - University of | 14 | 9th Mar Last | |
| Football Roster Size | 0 | Clayton Hamilton - University of | 10 | 9th March 2009 - 09:51 PM Last post by: Clayton Hamilton - University of | <input type="checkbox"/> |
| Charter Buses | 0 | Clayton Hamilton - University of | 8 | 9th March 2009 - 09:49 PM Last post by: Clayton Hamilton - University of | <input type="checkbox"/> |

At the bottom of the forum, there are navigation options: "New Replies", "No New Replies", "Hot Topic (New)", "Poll (New)", "Poll (No New)", "Locked Topic", "Order: Last Post", "Z-A", "Show All", "Topics: All", and "Go".

Once subscribed to a forum, you will be able to manage your notification settings for each forum.

Select My Controls (link on upper right)

Select View Forums (link on left under Subscriptions)

Welcome to your control panel - Windows Internet Explorer

http://cabma.acsathletics.com/index.php?act=UserCP%CODE=50

College Athletic Business Management Association CABMA

ACS ATHLETICS
Change the game. Get in control.

Calendar Members Search Help

Logged in as: Clayton Hamilton - University of Colorado (Log Out)

Admin CP My Controls **View** My Friends 0 New Messages

CABMA Connection > Your control panel

Menu

Messenger

- Compose New Message
- Inbox
- Sent Items
- Saved (Unsent) PMs
- Empty PM Folders
- Edit Storage Folders
- PM Block List
- Archive Messages
- Message Tracker

Subscriptions

- View Topics
- View Forums

Personal Profile

- Edit Profile Information
- Edit Personal Portal Information
- Edit 'About Me' page
- Edit Signature
- Edit Avatar Settings
- Change Personal Photo
- Change Display Name

Options

- Purchase Paid Subscriptions
- Manage Your Attachments

Welcome to your control panel

Your Forum Subscriptions

| Forum | Topics | Replies | Last Post |
|---|--------|---------|--|
| Information Sharing Share questions, answers, resources, and best practices Type: Immediate Email Notification | 7 | 3 | Today, 11:36 AM In: Moving Expense Policy By: Frank Hardymon |
| Announcements Get the latest information from CABMA Type: Immediate Email Notification | 5 | 0 | Apr 28 2009, 10:21 PM In: Welcome to the CABMA Connectio... By: Clayton Hamilton - University of |
| Job Opportunities Post and search job opportunities Type: Immediate Email Notification | 2 | 0 | Apr 26 2009, 03:27 PM In: Ticket Office Assistant - Marg... By: Clayton Hamilton - University of |
| Convention Presentations Find copies of past convention presentations Type: Immediate Email Notification | 0 | 0 | -- In: -- By: -- |
| Sponsor Highlights Information about our major sponsors Type: Immediate Email Notification | 0 | 0 | -- In: -- By: -- |
| CABMA Publications Read current and past CABMA publications Type: Immediate Email Notification | 0 | 0 | -- In: -- By: -- |
| CABMA Committees Committee information and resources Type: Immediate Email Notification | 0 | 0 | -- In: -- By: -- |

Unsubscribe with selected

Click in box to right side of forum name

Drop down options at the bottom of the section allow you to change notification settings

Click on 'with selected' button to update

Welcome to your control panel - Windows Internet Explorer

http://cabma.acsathletics.com/index.php?act=UserCP&CODE=50

File Edit View Favorites Tools Help

Search Google

Welcome to your control panel

Menu

Messenger

- Compose New Message
- Inbox
- Sent Items
- Saved (Unsent) PMs
- Empty PM Folders
- Edit Storage Folders
- PM Block List
- Archive Messages
- Message Tracker

Subscriptions

- View Topics
- View Forums

Personal Profile

- Edit Profile Information
- Edit Personal Portal Information
- Edit 'About Me' page
- Edit Signature
- Edit Avatar Settings
- Change Personal Photo
- Change Display Name

Options

- Purchase Paid Subscriptions
- Manage Your Attachments
- Manage Friend List
- Manage Ignored Users
- Email Settings
- Board Settings
- Change Email Address
- Change Password

Moderator Tools

- IP Address Look-up Tool
- Member Look-up Tool
- Manage Announcements

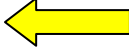
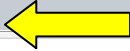
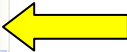
Welcome to your control panel

Your Forum Subscriptions

| Forum | Topics | Replies | Last Post | |
|---|--------|---------|--|--------------------------|
| Information Sharing Share questions, answers, resources, and best practices Type: Immediate Email Notification | 7 | 3 | Today, 11:36 AM In: Moving Expense Policy By: Frank Hardimon | <input type="checkbox"/> |
| Announcements Get the latest information from CABMA Type: Immediate Email Notification | 5 | 0 | Apr 28 2009, 10:21 PM In: Welcome to the CABMA Connectio... By: Clayton Hamilton - University of | <input type="checkbox"/> |
| Job Opportunities Post and search job opportunities Type: Immediate Email Notification | 2 | 0 | Apr 26 2009, 03:27 PM In: Ticket Office Assistant - Marg... By: Clayton Hamilton - University of | <input type="checkbox"/> |
| Convention Presentations Find copies of past convention presentations Type: Immediate Email Notification | 0 | 0 | -- In: By: | <input type="checkbox"/> |
| Sponsor Highlights Information about our major sponsors Type: Immediate Email Notification | 0 | 0 | -- In: By: | <input type="checkbox"/> |
| CABMA Publications Read current and past CABMA publications Type: Immediate Email Notification | 0 | 0 | -- In: By: | <input type="checkbox"/> |
| CABMA Committees Committee information and resources Type: Immediate Email Notification | 0 | 0 | -- In: By: | <input type="checkbox"/> |

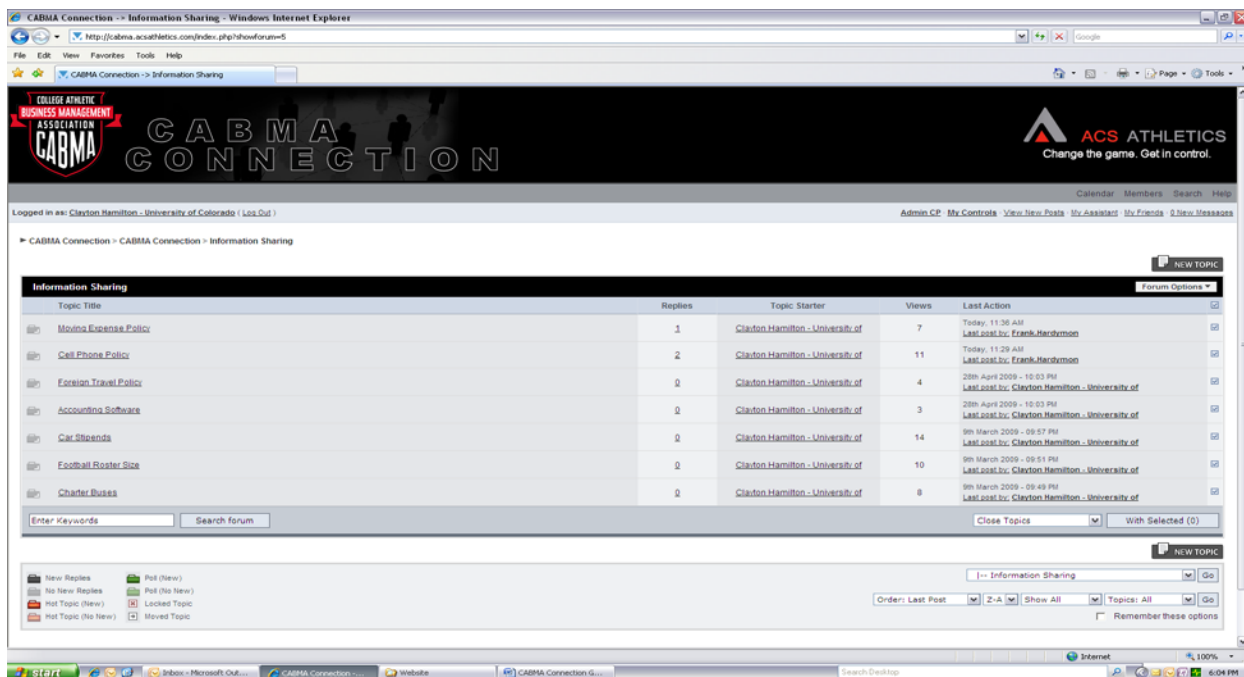
Unsubscribe

- Unsubscribe
- Change to: No Email Notification
- Change to: Immediate Email Notification
- Change to: Delayed Emailed Notification
- Change to: Daily Email Digest
- Change to: Weekly Email Digest



HOW TO POST NEW TOPICS

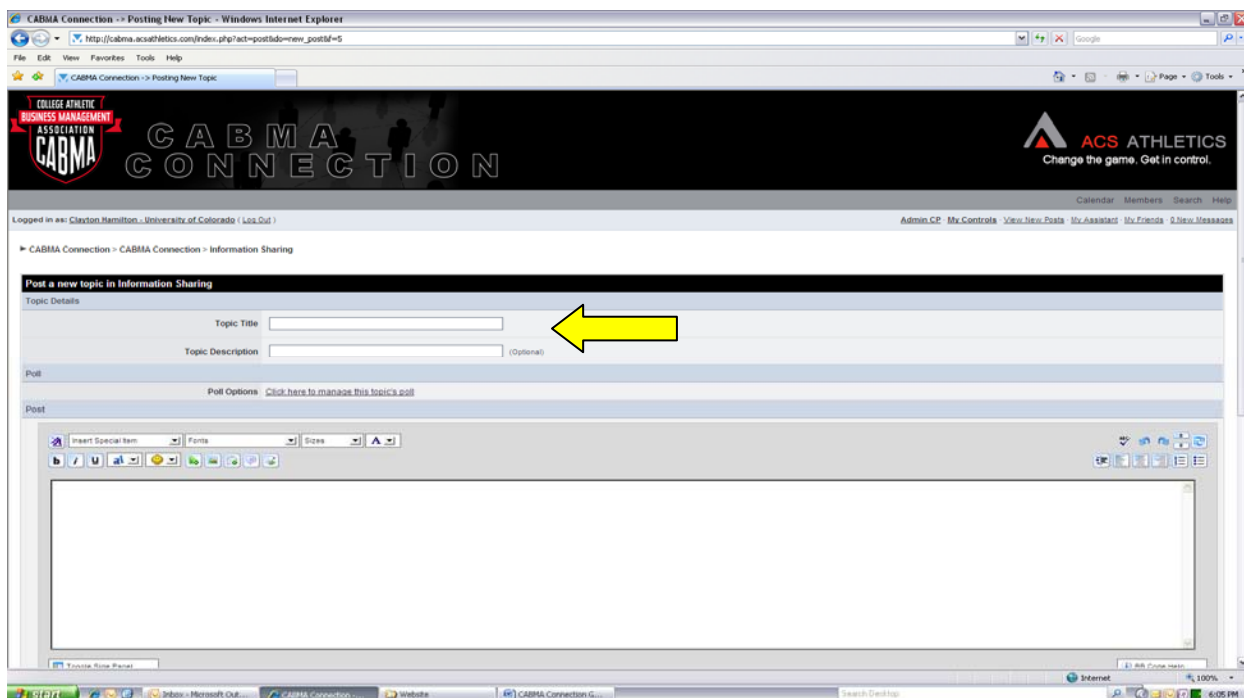
Select a Forum (for example Information Sharing)
Select New Topic (on right side)



The screenshot shows the CABMA Connection forum interface. The user is logged in as Clayton Hamilton from the University of Colorado. The forum is currently displaying the 'Information Sharing' section. A table lists several topics, including 'Movie Expense Policy', 'Cell Phone Policy', 'Foreign Travel Policy', 'Accounting Software', 'Car Stipends', 'Football Roster Size', and 'Charter Buses'. On the right side of the forum, a 'NEW TOPIC' button is highlighted with a yellow arrow.

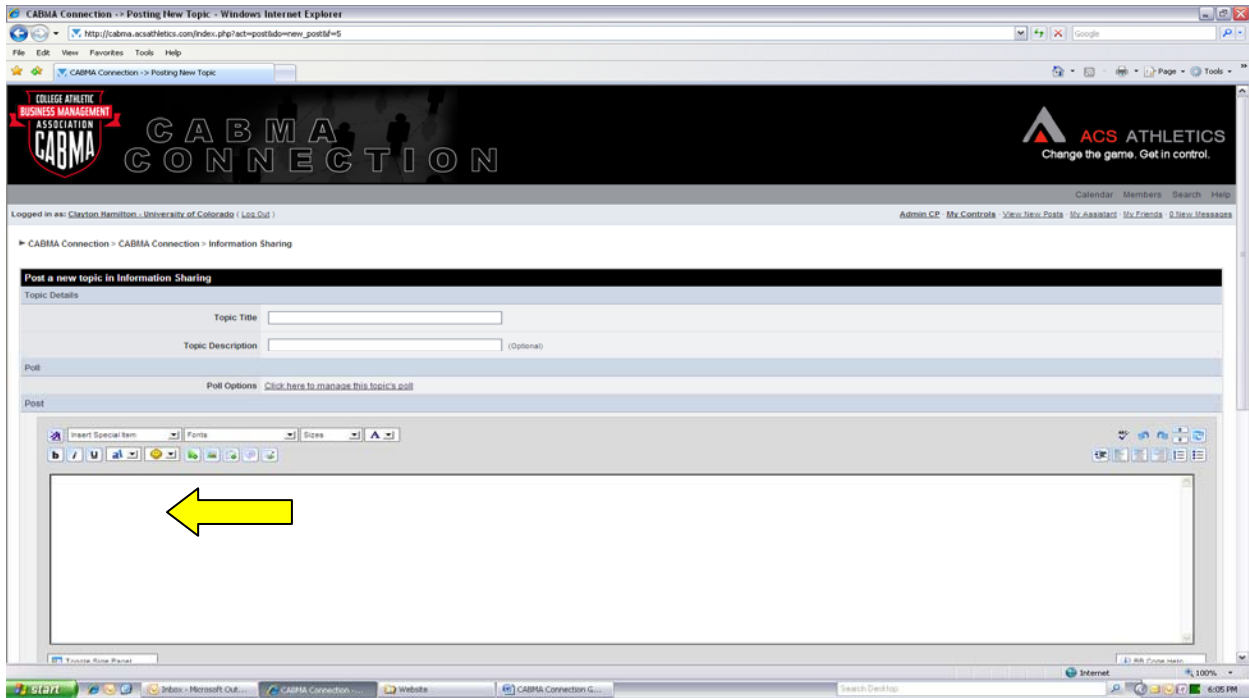
| Topic Title | Replies | Topic Starter | Views | Last Action |
|-----------------------|---------|----------------------------------|-------|--|
| Movie Expense Policy | 1 | Clayton Hamilton - University of | 7 | Today, 11:36 AM Last post by: Frank Hardyman |
| Cell Phone Policy | 2 | Clayton Hamilton - University of | 11 | Today, 11:29 AM Last post by: Frank Hardyman |
| Foreign Travel Policy | 0 | Clayton Hamilton - University of | 4 | 28th April 2009 - 10:03 PM Last post by: Clayton Hamilton - University of |
| Accounting Software | 0 | Clayton Hamilton - University of | 3 | 28th April 2009 - 10:03 PM Last post by: Clayton Hamilton - University of |
| Car Stipends | 0 | Clayton Hamilton - University of | 14 | 9th March 2009 - 09:57 PM Last post by: Clayton Hamilton - University of |
| Football Roster Size | 0 | Clayton Hamilton - University of | 10 | 9th March 2009 - 09:51 PM Last post by: Clayton Hamilton - University of |
| Charter Buses | 0 | Clayton Hamilton - University of | 8 | 9th March 2009 - 09:49 PM Last post by: Clayton Hamilton - University of |

Enter Topic Title (brief description of question or topic)

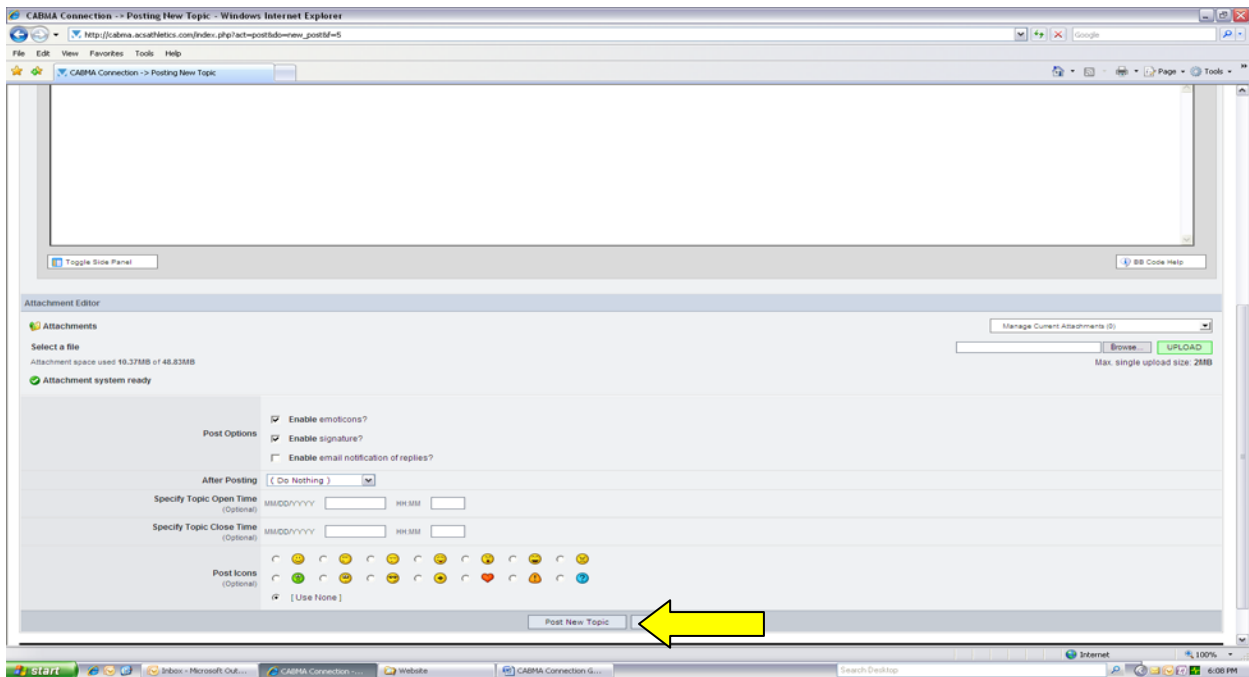


The screenshot shows the 'Post a new topic in Information Sharing' form. The user is logged in as Clayton Hamilton from the University of Colorado. The form has two input fields: 'Topic Title' and 'Topic Description'. A yellow arrow points to the 'Topic Title' field. Below the input fields is a 'Post' section with a rich text editor and a 'Post' button.

Enter question into the Post section

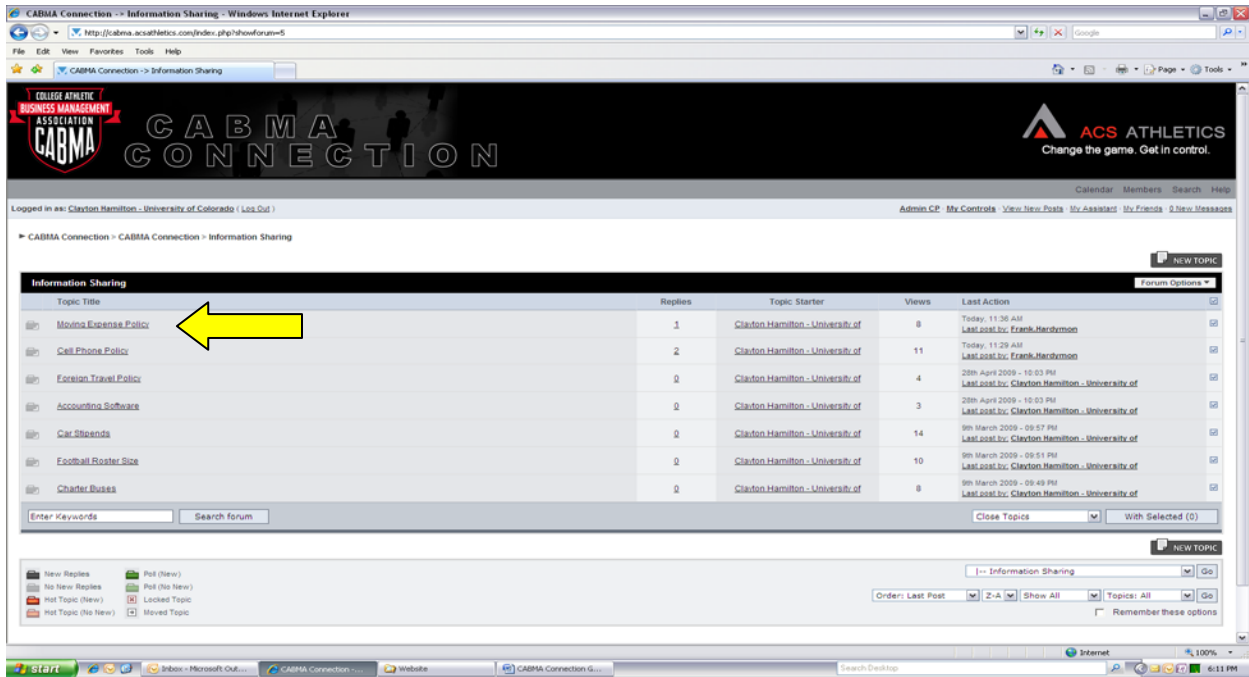


Select Post New Topic (at bottom of section)



HOW TO REPLY TO TOPICS

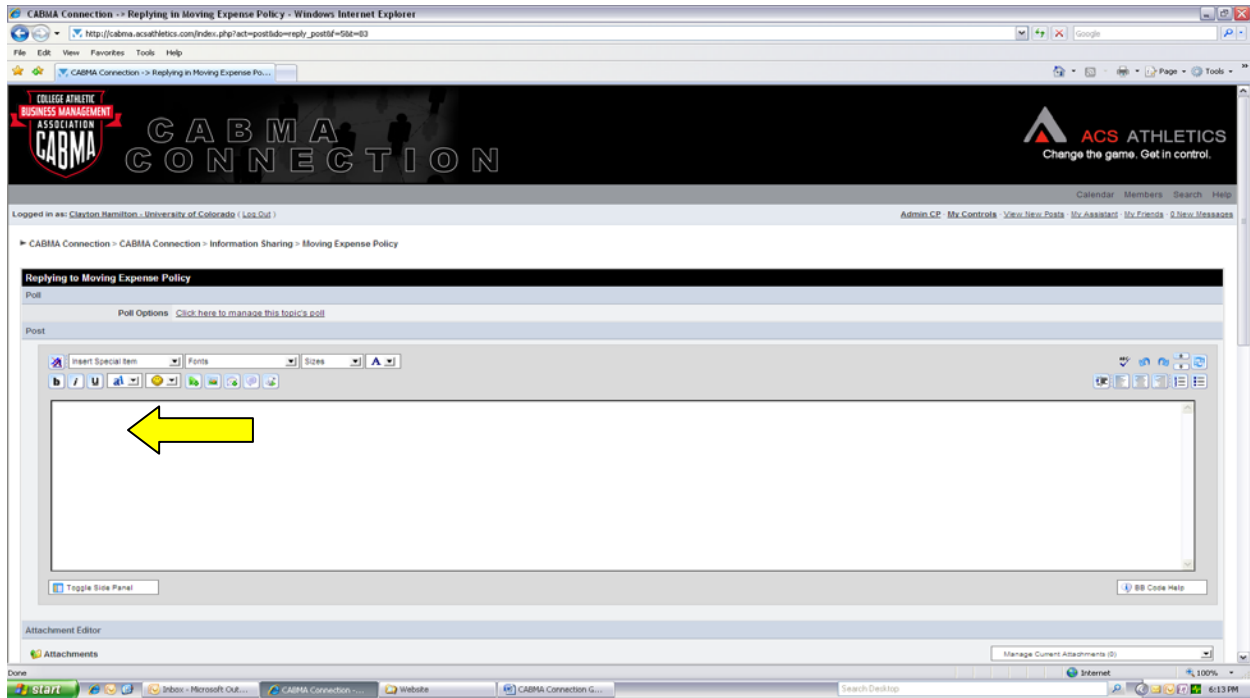
Select a Forum
Select Topic



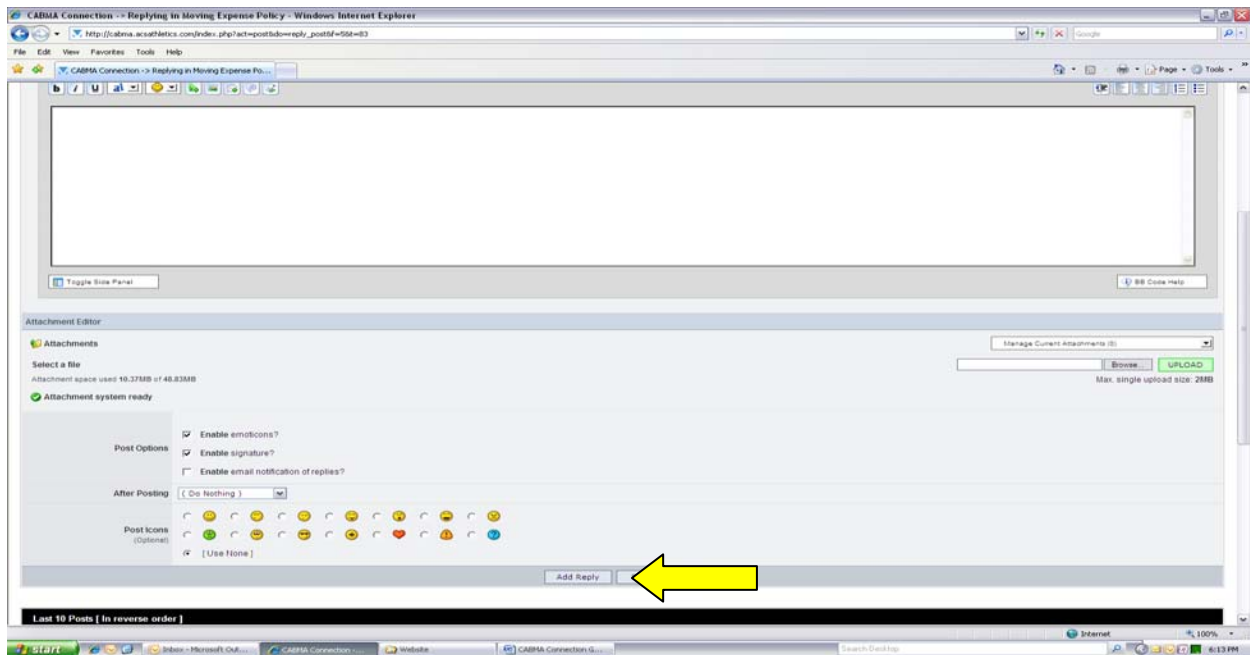
Select 'Add Reply' (on right side)



Enter response



Select 'Add Reply' (at bottom of section)



HOW TO MANAGE PROFILE

Select My Controls
Select Edit Profile Information

Welcome to your control panel - Windows Internet Explorer

http://cabma.acsathletics.com/index.php?act=UserCP&CODE=01

File Edit View Favorites Tools Help

Google Search

Welcome to your control panel

COLLEGE ATHLETIC BUSINESS MANAGEMENT ASSOCIATION CABMA CONNECTION

ACS ATHLETICS Change the game. Get in control.

Calendar Members Search Help

Logged in as: Clayton Hamilton - University of Colorado (Log Out)

Admin CP My Controls View My Friends 0 New Messages

CABMA Connection > Your control panel

Menu

- Messenger
 - Compose New Message
 - Inbox
 - Sent Items
 - Saved (Unsent) PMs
 - Empty PM Folders
 - Edit Storage Folders
 - PM Block List
 - Archive Messages
 - Message Tracker
- Subscriptions
 - View Topics
 - View Forums
- Personal Profile
 - Edit Profile Information
 - Edit Personal Portal Information
 - Edit 'About Me' page
 - Edit Signature
 - Edit Avatar Settings
 - Change Personal Photo
 - Change Display Name
- Options
 - Purchase Paid Subscriptions
 - Manage Your Attachments

Welcome to your control panel

Required Information, this section must be completed

CABMA Passcode

Required Code (Members Only)

Name of Organization

Your Institution or Company

Your personal profile, this section is optional

Your Date of Birth

Gender

Your website url

Your ICQ UIN

Your AOL identity

Your Yahoo identity

Your MSN Messenger identity

Your Location (Check Length)

You have the option to change your profile information, include an "about me" page, post a personal photo, change your password, and other settings

Additional information can be found in the help section

The screenshot shows the CABMA Connection website interface. At the top, there is a navigation bar with links for "Calendar", "Members", "Search", and "Help". A yellow arrow points to the "Help" link. Below the navigation bar, the user is logged in as "Clayton Hamilton - University of Colorado". The main content area features a forum titled "CABMA Connection" with a table of forum categories. The table includes columns for "Forum", "Topics", "Replies", and "Last Post Info".

| Forum | Topics | Replies | Last Post Info |
|---|--------|---------|--|
| Information Sharing Share questions, answers, resources, and best practices | 7 | 3 | Today, 11:36 AM In: Moving Expense Policy By: Frank Hardimon |
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| CABMA Committees Committee information and resources Subforums: 2008-09 Committees | 8 | 0 | Mar 6 2009, 10:49 PM In: Executive Committee By: Clayton Hamilton - University of |

The bottom of the page shows the Windows taskbar with the Start button, several open applications (Inbox, FW: Rodco has Inv..., CABMA Connectio..., Removable Disk (F:), CABMA Connectio...), and the system tray with the date and time: "Time is now: 30th April 2009 - 09:38 PM".