DIRECTOR OF ATHLETICS and CHAIR OF PHYSICAL EDUCATION

Dickinson College invites applications and nominations for the position of Director of Athletics and Chair of Physical Education. The college seeks a leader of its intercollegiate, intramural athletics, physical education, and recreational programs who will work cooperatively with students, faculty, and staff across the College to maintain excellent athletic programs, recruit and retain exceptional coaches, and promote the academic achievement and physical well-being of students. Reporting to the Vice President for Enrollment, Marketing and Communications, the Director and Chair of Physical Education will work with the President, Provost and Dean, and other senior administrators to support the overall goals and objectives of the College.

Dickinson College is a highly selective, private liberal-arts college that offers a distinctively original form of American education—one that is rigorously rooted in the traditional liberal arts and is also ultimately useful. Chartered in 1783, by Benjamin Rush and named for John Dickinson, the college has a two-century tradition of outstanding teaching and scholarship and a mission to offer students a useful education in the arts and sciences that will prepare them for lives as engaged citizens and leaders. The college is located in the historic borough of Carlisle, Pennsylvania.

Dickinson competes in Division III of the NCAA and is a founding member of the Centennial Conference and sponsors 25 varsity sports and an extensive program of physical education. The College has recently invested significantly in its athletic facilities opening the new Durden Athletic Training Center, a 22,000-square-foot facility adjacent to our newly renovated football and field hockey fields, a new 29,000 square-foot addition to the Kline Athletics Center adding five squash courts and a 15,000 square-foot Fitness Center outfitted with state-of-the-art exercise equipment. In addition, in 2012, a natural grass soccer field accommodating 500 spectators was opened. The intercollegiate program sponsors the following women’s sports: field hockey, soccer, volleyball, cross country, basketball, squash, swimming, indoor track, outdoor track, tennis, softball, golf and lacrosse. The men’s sports include soccer, cross country, football, basketball, squash, swimming, indoor track, outdoor track, tennis, golf, baseball and lacrosse.

The successful candidate will demonstrate a deep commitment to the spirit of Division III athletics where student athletes compete at the highest level of excellence, academic and athletic experiences are integrated into the life of the campus, and the entire campus community benefits from the intercollegiate experience.

The director will be expected to embrace and advance the department’s mission and program aiming for the highest levels of sportsmanship, ethical conduct and honesty, including a commitment to increased diversity, inclusion, gender equity and equal opportunity. The director will be responsible for the leadership and operation of a comprehensive program and will be expected to serve as the department’s primary representative in interactions with
other leaders on campus and to support the overall mission and objectives of the college. The director will also be expected to guide and mentor staff with an emphasis on open dialogue, strong collaboration and a distinct focus on the best interests of students. In addition, the director will engage with prospective students and families, current students and parents, alumni, donors, and other constituents associated with Dickinson to provide information and knowledge about the respective programs and to help procure additional resources to support the department’s aspirations.

Responsibilities and Expectations:

- Supervise a competitive Division III intercollegiate program that fully complies with all applicable NCAA, Centennial Conference and Dickinson College policies and legislation.
- Lead strategic planning for the department, communicate college and departmental goals effectively, and manage budget and resources.
- Work closely with the Office of Admissions, oversee coaching staff’s recruiting efforts of a diverse group of scholar-athletes who will succeed academically and represent the athletic program with distinction.
- Work closely with the College Advancement division in support of institutional and departmental fundraising, as well as strengthening relationships with alumni, parents and friends.
- Oversee the college’s physical education requirement for all students including close work with the Office of the Provost and Dean
- Provide professional development opportunities for department members and support and model work-life balance and responsibilities.
- Serve as chair of the Sports Hall of Fame Committee.
- Overall responsibility for:
  - staff recruitment, supervision and assessment
  - sports information, social media and athletic marketing programs.
  - the athletics facilities
  - for curriculum development.
- Oversee student work-study program.
- Monitor and manage home athletic contests.

Qualifications and Experience:

- Bachelor’s required, master’s preferred (or master’s/advanced degree expected).
- A minimum of five years of experience as an athletic administrator or equivalent managerial experience.
- Demonstrated commitment to the value of undergraduate athletics.
- Experience leading and managing complex organizations.
- A record of working successfully as part of an administrative team.
- Coaching/teaching background.
- Exceptional communication and interpersonal skills.
• Ability to collaborate and develop partnerships with college personnel.
• Organized, approachable and accessible with the ability to foster a team culture.
• Experience in facilities oversight and planning.
• Experience in budget management.
• Broad knowledge of NCAA policies and regulations.
• Evidence of high ethical standards and personal and professional integrity.
• Commitment to excellence in academics and athletics.
• Ability to partner successfully with other departments in support of a variety of goals including institutional recruiting and retention marketing and social media, and fundraising.
• Understanding of changes and trends in athletics practice.

For additional information or to apply please visit https://jobs.dickinson.edu

The College is committed to building a representative and diverse faculty, administrative staff, and student body. We encourage applications from all qualified persons.