

Athletic Council Policy Manual

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SECTION I. ATHLETIC COUNCIL CHARTER

The University of Maryland at College Park is dedicated to higher learning, research, and public service. An intercollegiate athletic program can significantly contribute to the learning and the public service components of the Campus Mission. The operation of a successful athletic program fosters spirit, identity and a sense of pride within the campus community and provides talented student-athletes with the opportunity to enrich their collegiate experience through participation in a challenging and competitive athletic program. Excellence of the athletic program at College Park stems not only from successful competition, but more importantly, from the general involvement in the Campus milieu of student-athletes who will earn degrees and who in other respects, embody qualities with which the institution can identify. Most importantly, both athletic success and academic integrity are the crucial elements in judging the excellence of the athletic program at the University of Maryland at College Park.

The importance of faculty involvement and influence in the institutional control and operation of an excellent athletic program cannot be overestimated. Faculty advice and participation will enhance the integrity of the athletic program in terms of academic performance, rules compliance, and compatibility of athletic programs with the mission of the campus.

PURPOSE OF THE ATHLETIC COUNCIL

First and foremost, the Athletic Council exists to help the University develop and maintain the best possible intercollegiate athletic program consistent with the academic integrity of the institution and the academic and social development of student athletes. The Athletic Council is the primary body that advises the President on all matters relating to intercollegiate athletics. It is responsible for formulation and recommendation of policy matters affecting intercollegiate athletics and for monitoring the implementation of such policy by the intercollegiate athletics program. The Council, on behalf of the President, provides the necessary faculty input and participation in intercollegiate athletics as required by the Atlantic Coast Conference, National Collegiate Athletic Association and the University of Maryland at College Park. The Council does not execute policy but serves to influence policy development and administration.

This document delineates the responsibilities, processes, and membership of the Athletic Council at the University of Maryland at College Park. It is expected that the Council will be proactive in its task of preparing policy recommendations and monitoring their implementation by the intercollegiate athletics program. The Council expects to have the full support of the Campus in the responsible performance of its duties.

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FUNCTION/DUTIES OF THE ATHLETIC COUNCIL

The major function of the Athletic Council is to assist the President and the Director of Intercollegiate Athletics in the exercise of “institutional responsibility and control of intercollegiate athletics” as required by the constitution of the Atlantic Coast Conference, the National Collegiate Athletic Association and the University of Maryland at College Park. The Council functions in advisory, compliance, liaison, and representative capacities. The Athletic Council shall meet at least four times each year, twice in each semester, and at such other times as needed to carry out the duties of the Council. Specific duties of the Council shall include but not be limited to the following:

- Promote an understanding of intercollegiate athletics among faculty, students, staff, alumni and other members of the University of Maryland at College Park community.
- Promote the adoption and implementation of appropriate policies for the admission and continuing eligibility of student athletes at the University of Maryland at College Park.
- Monitor the preparation of the athletic budget by the Athletic Director during the regular budgetary process and make recommendations to the Athletic Director and the President concerning sources (i.e. student athletic fees) and allocations of funds.
- Participation in the selection process for the Director of Intercollegiate Athletics and the head coaches in all sports including, if possible, informal meetings of the final candidates with the Executive Committee in the interview process. A faculty member from the Athletic Council should be included on all search committees for head coaches.
- Establish criteria and make recommendations, with the advice of the Athletic Director, regarding which sports shall be certified as intercollegiate sports.
- Recommend policies concerning athletic schedules, practice, the number of contests to be played each year in each sport and the NCAA category of schools with which it is desirable to compete.
- Establish guidelines for and make recommendations regarding the acceptance of invitations to post-season events, special holiday games, or other events outside the regular season schedule.

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- Review and formulate policies concerned with substance abuse that will provide protection to the health of student-athletes and ensure that such policies have a strong educational emphasis.
- Review and endorse policy on physical facilities necessary for the conduct of a competitive Division I-A program.
- Review and formulate policies on recruitment and the awarding of athletic grants and scholarships to student-athletes who meet eligibility standards.
- Review and approve the criteria for departmental awards in recognition of athletic and academic achievement.
- Review athletic event price schedules, seating priorities and allocation of tickets to various groups.
- Monitor the advisement, academic support and counseling services available to student-athletes.
- Review and formulate policy concerning the conduct of home athletic contests, particularly with respect to the protection and safety of participants and spectators.
- Review and formulate policy regarding the expectations of and behavior of coaches and student-athletes.
- Review and formulate policy regarding the expectations of and behavior of cheerleaders and their advisors.
- Assist with the development of official reports to be submitted by the President for filing with the conference or appropriate associations.
- Review with appropriate authorities the financial audits of the Department of Intercollegiate Athletics.
- Monitor the activities of the Department of Intercollegiate Athletics to make sure that they are in compliance with Conference (ACC) and Association (NCAA) bylaws, regulations and legislation.

In fulfilling its functions/duties, the Athletic Council

- must maintain confidentiality;

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- shall have available to it complete information on all items which appear for its consideration and shall have full opportunity for discussion of each item before action is taken;
- shall have available full and current information on the financial, academic and related activities of the intercollegiate athletics program; and
- is authorized to recommend to the President the employment of experts from outside the Campus when their advice is needed.

RESPONSIBILITIES OF THE CHAIR OF THE ATHLETIC COUNCIL

The Athletic Council has a Chair who is selected by the President from the faculty. The duties of the Chair shall include:

- Serve as a spokesperson for the Council in all contacts with the media.
- Serve as the Faculty Representative to the Atlantic Coast Conference (ACC) and the National Collegiate Athletic Association (NCAA).
- Chair meetings of the Athletic Council and the Executive Committee of the Council.
- Call regular meetings of the Athletic Council and such special meetings as may be necessary.
- Prepare the agenda for meetings of the Athletic Council and of the Executive Committee of the Council.
- Represent the campus, as authorized by the President, at meetings of the NCAA, ACC, United States Intercollegiate Lacrosse Association, United States Olympic Committee, Intercollegiate Athletic Association of America, College Football Association and other groups which establish international, national and regional policies for intercollegiate athletics.
- Advise the President and serve as spokesperson to the faculty on behalf of the President on appropriate matters.
- Report to the President on all actions taken by the Athletic Council.
- Work with the Director of Intercollegiate Athletics in coordinating and carrying out the functions of the Athletic Council.

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- Monitor activities of the Department of Intercollegiate Athletics and confer regularly with the President on matters which should come to the President's attention.
- Ensure that required reports and recommendations from the Athletic Council are provided to the President.
- Report to the President and the Athletic Director on the concerns of the Athletic Council relative to athletics and to interpret to the faculty and other groups the University's athletic policies and activities.
- Ensure that all actions of the Chair and the Executive Committee made on behalf of the Council are properly recorded and reported to the full membership of the Council in a timely manner.
- Coordinate with the President's Office all financial support necessary to carry out the duties of Chair, including the development of an annual budget for this support; and the approval of all requests for expenditures and expense reimbursements made for this purpose. The President's Office is the administrative unit responsible for providing appropriate financial support to the Chair of the Athletic Council/Faculty Athletic Representative, and for approving both the annual budget request for this support as well as all expenditures, and expense reimbursements made for this purpose.
- Know, recognize, and comply with the laws, policies, rules and regulations governing the University and its employees, and the rules of the National Collegiate Athletic Association (the "NCAA") and the Atlantic Coast Conference (the "ACC"). Inform the Athletic Department Compliance Officer immediately of any suspected violation. Assist, as requested, in the investigation and reporting of those violations.

RESPONSIBILITIES OF THE VICE CHAIR OF THE ATHLETIC COUNCIL

- The Athletic Council has a Vice-Chair who is selected by the President from the faculty. The duties of the Vice-Chair shall include:
- Assist the Chair of the Council with conducting the business and meeting of the Council.
- Conduct meetings of the Council in the absence of the Chair.
- Write periodic articles for University publications about the actions of the Council.

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- Serve on the Executive Committee of the Council.
- Coordinate the activities of and serve as an ex officio member to standing committees of the Council.
- Know, recognize, and comply with the laws, policies, rules and regulations governing the University and its employees, and the rules of the National Collegiate Athletic Association (the “NCAA”) and the Atlantic Coast Conference (the “ACC”). Inform the Athletic Department Compliance Officer immediately of any suspected violation. Assist, as requested, in the investigation and reporting of those violations.

ATHLETIC COUNCIL MEMBERSHIP

Intercollegiate Athletics plays an important role in fostering pride and spirit in the University community. The Athletic Council membership is designed to be representative of this community and shall consist of faculty, administration, staff, students and alumni. The membership shall include minorities, women and men, and thorough consideration will be given to ensure a balanced representation on the Council. The Athletic Council shall consist of twenty-one voting and five non-voting members appointed by the President or elected by the Senate as follows:

Voting Members of the Athletic Council

- The Athletic Council has a Chair who is selected by the President from the faculty. The duration of the Chair’s membership on the Council is determined by the President. The initial appointment is for a five-year term that may be renewed by the President.
- The Athletic Council has a Vice-Chair who is selected by the President from the faculty. The duration of the Vice-Chair’s membership on the Council is determined by the President. The initial appointment is for a three-year term that may be renewed by the President.
- Seven faculty members of the Athletic Council will be elected by the Senate. These elected faculty members will serve for a three-year period and are not eligible to serve a second consecutive three-year period. The Senate should make every effort to assure diversity among the elected members.
- The Faculty member who is Chair of the Campus Affairs Committee of the Senate or a designee from the Committee who must be a faculty member is an ex officio member of the Athletic Council.

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- One Academic Dean appointed by the President. The appointment is for a one year term that may be renewed by the President.
- Two staff members, one who is appointed by the President for a three-year period and one who is elected for a three-year period by the Senate. These staff members will serve on a staggered basis and are not eligible to serve a second consecutive three-year period.
- The Vice President for Student Affairs.
- One representative from the “M” Club. The appointment is for one year.
- One representative of the Maryland Educational Foundation. The appointment is for one year.
- One representative from the Terrapin Club. The appointment is for one year.
- One student representative from the Student Government Association. The appointment is for one year.
- One undergraduate female athlete. The appointment is for two years and the student should maintain eligibility in her sport.
- One undergraduate male athlete. The appointment is for two years and the student should maintain eligibility in his sport.
- One graduate student. The appointment is for two years and the student should maintain good standing in the Graduate School.

Non-Voting Members of the Athletic Council

- The Director of Intercollegiate Athletics.
- A Representative from the President’s Office.
- A Representative of the President’s Legal Office.
- The Director of the Student Health Services.
- The Director of the Office of Alumni Programs for the University of Maryland at College Park.
- A current head coach selected by the coaches as their representative.

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In making all non-elected appointments to the Athletic Council, the President should solicit recommendations from the following advisory groups or persons: Executive Committee of the Athletic Council, President of the Student Government Association, President of the Graduate Student Government, Dean of the Graduate School, and Director of Intercollegiate Athletics. The term of office of all members of the Council shall begin with the first meeting of the new academic year.

Vacancies occurring on the Council due to resignation or other cause will be filled as they occur. If the vacancy is one of the members of the Council elected by the Senate, the Senate will be asked to elect a replacement to fill the vacancy. For all other vacancies, the President will solicit nominations from the appropriate groups and appoint a replacement to fill the remainder of the unexpired term. Persons appointed to fill a partial term on the Council will be eligible for election or appointment to a full term as appropriate for their membership category.

COMMITTEES OF THE ATHLETIC COUNCIL

Committees of the Athletic Council shall include an Executive Committee, Standing Committees of the Council, and Ad-Hoc Committees as needed. The major responsibilities and membership of these Committees of the Athletic Council follow.

1. **Executive Committee.** The membership of the Committee is as follows: The Chair of the Athletic Council who will serve as chair, the Vice-Chair of the Athletic Council, chairs of the five standing committees of the Athletic Council, the representative from the President's office, and a staff or student member of the Athletic Council. If one or more of the Chairs of the standing committees are not faculty, the membership of the Executive Committee will be adjusted to include four faculty in addition to the Chair. Total membership of the Executive Committee will not exceed eight at any time. The responsibilities of the Executive Committee shall include the following:

- Meet on matters calling for immediate action and at times when meetings of the full Athletic Council are not possible.
- Identify and assign problems to standing subcommittees and ad-hoc committees for study, and receive reports from these committees.
- Serve as the personnel committee of the Council upon request of the President.
- Review compliance reports submitted by the Department of Intercollegiate Athletics and ensure that the Department is in compliance with all Conference and Association policies.

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- Advise the President on an emergency basis.
 - Recommend faculty and staff for membership on the Athletic Council.
2. **Standing Committees of the Athletic Council.** The Chair of the Athletic Council will select the Chairs of the Standing Committees and will appoint each committee and, with the exception of the Academic Committee, will appoint each committee after soliciting volunteers from the Council membership.
- a. **Academic Committee.** All faculty members of the Council are members of the committee. The general role of the Academic Committee is to ensure that appropriate academic standards are established and maintained for all student-athletes and that all participants recognize the priority of successful academic performance by all student-athletes. In fulfilling this function, the Committee shall make appropriate recommendations to the Athletic Council. In particular, the Committee shall have the following duties:
- Recommend policies and procedures regarding standards and criteria for admission of student-athletes.
 - Recommend academic policies and procedures regarding standards and criteria for continuing eligibility of student-athletes to participate in intercollegiate sports.
 - Consider and decide academic appeals of student-athletes concerned with eligibility.
 - Review every semester the academic program and progress of student-athletes.
 - Recommend policies for and monitor the activities of the academic support services provided to the student-athletes.
 - Recommend policies regarding post-season and tournament participation by athletic teams.
 - Recommend policies regarding scheduling and practice time.
- b. **Budget and Facilities Committee.** The general purpose of this Committee is to monitor but not manage those activities of the Athletic Department pertaining to budget and facilities. In fulfilling this function, the Committee shall make

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appropriate recommendations to the Athletic Council. More specifically, responsibilities of the Committee shall include the following:

- Monitor the preparation of the athletic budget(s) by the Director of Intercollegiate Athletics.
 - Review and analyze for the Council the final budget(s) submitted by the Director of Intercollegiate Athletics to the President.
 - Establish criteria and make recommendations, with the advice of the Director of Intercollegiate Athletics, regarding which sports shall be certified as intercollegiate sports.
 - Review policies regarding the number and distribution of athletic scholarships to be awarded annually.
 - Review and recommend policies for athletic event price schedules, seating priorities and allocation of tickets to various groups.
 - Review and recommend policies regarding utilization and development of intercollegiate athletic facilities.
 - Monitor the financial accountability of the Department of Intercollegiate Athletics.
- c. **Student Life Committee.** This Committee is concerned with all non-academic aspects of the student-athlete's involvement with the University. In fulfilling this function, the Committee shall make appropriate recommendations to the Athletic Council. More specifically, the responsibilities of the Committee shall include the following:
- Review and recommend policies concerning the nature and type of health screening and drug testing.
 - Review and recommend policies regarding practice schedules.
 - Review and recommend policies for determining when health and other non-academic factors will be used to restrict a student's involvement in intercollegiate athletics.
- d. **External Affairs Committee.** This Committee is concerned with external activities of the Department of Intercollegiate Athletics. In fulfilling this function, the Committee shall make appropriate recommendations to the Athletic Council. More specifically, the responsibilities of the Committee shall include the following:

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- Review and endorse fundraising activities.
 - Review and recommend policies for complementary distribution of tickets to athletic events.
 - Review and recommend guidelines and/or policies for all sports marketing activities (i.e. sports camps, special events, endorsements, etc.).
 - Review and recommend guidelines and/or policies for interactions with alumni and friends of the Athletic Department including the Terrapin Club, the M Club, and the Maryland Education Foundation.
 - Review and recommend policies and/or guidelines for all media interactions.
- e. **Professional Sports Counseling Panel (PSCP).** The PSCP is a committee of the Athletic Council authorized under NCAA by-law 12.3.4 to advise and assist student athletes in preparation for professional athletic careers. Consonant with its charge, the University of Maryland, College Park PSCP provides:
- Education and advice to student athletes about NCAA amateurism rules and professional sports careers.
 - Oversight to the Athletic Department's implementation of University and NCAA regulations regarding contacts between student athletes and agents.
 - Advice to the Athletic Council on matters related to its charge.
3. **Ad-Hoc Committees.** The Chair of the Athletic Council, upon advice of the Council, will appoint Ad-Hoc Committees as needed. Membership on these committees will be on a volunteer basis or by appointment by the Chair of the Council after seeking advice from the Executive Committee.

MEETINGS OF THE ATHLETIC COUNCIL

The Chair of the Council serves as the spokesperson for the Council. Meetings of the Council are open only to Council members and invited guests. Individuals who are not members of the Council, but who wish to attend a specific meeting should seek the prior approval of the Chair. Information provided to Council members concerning specific personnel or compliance matters will not be divulged by individual members without permission of the Chair.

REVIEW OF ATHLETIC COUNCIL CHARTER

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This document will be reviewed a minimum of once every three years by the Athletic Council and updated as needed.

04/21/87	Approved by Athletic Council
05/05/87	Approved by Chancellor John B. Slaughter
09/02/87	Membership Revision Approved by Executive Committee
11/15/90	Revised Athletic Council Charter approved by the Athletic Council
02/01/91	Approved by President W.E. Kirwan
09/21/95	Revised Athletic Council Charter approved by the Athletic Council
10/19/95	Approved by President W.E. Kirwan
10/24/96	Revised Athletic Council Charter approved by the Athletic Council
11/01/96	Approved by President W.E. Kirwan
05/11/00	Revised Athletic Council Charter approved by the Athletic Council
06/11/00	Approved by President C.D. Mote, Jr.
09/11/03	Athletic Council Charter approved by the Athletic Council (no changes)
09/11/03	Approved by President C.D. Mote, Jr.
05/18/06	Athletic Council Charter approved by the Athletic Council (no changes)
05/18/06	Approved by President C.D. Mote, Jr.
04/22/10	Changes to the responsibilities of the Chair and Vice Chair of the Athletic Council approved by the Athletic Council.
04/22/10	Approved by President C.D. Mote, Jr.
04/22/10	Changes to the Athletic Council Membership approved by the Athletic Council
04/22/10	Approved by President C.D. Mote, Jr.

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SECTION II. SPORTSMANSHIP

II-A) ACC Policy, Appendix II

With regard to the implementation of the provisions of Article I of the ACC Bylaws dealing with Sportsmanlike Policy, the duties of the member institution, the commissioner, coaches and student-athletes, and officials include, but are not limited to, principles embodied in the following statements.

Duties of Member Institutions

Every reasonable effort shall be made by competing institutions to emphasize the importance of good sportsmanship at all athletic events. However, in the event crowd control procedures must be initiated, this responsibility rests with each host institution, or with the tournament or meet director at off-campus championship events. The athletics directors or their designated representatives shall be available at the site of the competition to assist in controlling the crowd.

Only participants, coaches, officials, and authorized personnel shall be allowed in the competition area before, during and at the conclusion of competition.

No alcoholic beverages shall be sold to the public at the site of a Conference Championship.

Duties of the Commissioner

Whenever the commissioner concludes after a reasonable investigation that there has been a violation of the unsportsmanlike conduct regulation, the commissioner shall impose such a penalty deemed appropriate by first giving notice to the individual and the institution. The commissioner will provide the institution the time and opportunity that the commissioner considers reasonable to take action and may adopt that action if he or she deems appropriate.

In the event the individual or institution believes that the commissioner's penalty is inappropriate or excessive in nature, an appeal may be initiated with the Executive Committee by filing a notice with the Conference president. The appeal must be filed within 48 hours of receipt of notification of the penalty imposed by the commissioner.

- a. *Carrying Penalty Over To Next Season.* Whenever a penalty or suspension is imposed, such penalty to the individual may be carried over into the next season of competition at the discretion of the commissioner.
- b. *Definition of Suspension.* As used in this regulation, "suspension" in the case of a player, means that the player cannot participate in the designated number of

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contests but may practice; in the case of a coach, “suspension” means that the coach cannot be present in the playing area for the designated number of contests but may conduct practice sessions.

Duties of Coaches and Student-Athletes

- a. *Public Criticism of Officials.* Public criticism of officials or public comments evaluating the officiating of particular contests is not in the best interest of intercollegiate athletics. Athletic personnel, including players, are prohibited, therefore, from commenting while acting in official capacity on officiating other than directly to the Conference Office. Head coaches are responsible for the comments of assistants and other athletic staff members associate with their teams.

Any coach who violates the prohibitions of public criticism of officials, as stated above, will be suspended from a future scheduled contest. Specifically, the coach will be allowed at the site of the contest up to an hour before the contest begins, after which he/she must vacate the playing area. This applies to all sports and includes all conference as well as non-conference contest.

- b. *Coach and Player Decorum.* While the Conference believes that one of the problems confronting intercollegiate athletics is the lack of adherence and enforcement of rules of decorum, it is cognizant that the majority of coaches, players, officials, and administrators make a real effort to ensure contests will be conducted and played in a sportsmanlike manner.

Coaches and administrators have the responsibility to set the tone for responsible behavior on the part of their teams and followers. It is an infraction of the rules for coaches, squad members or team attendants to conduct themselves in an unsportsmanlike manner.

Acts violating coach and player decorum rules shall include, but are not limited to, the following and may subject violators to reprimand or suspension from additional contests, as the commissioner deems appropriate. (*Note:* Person, for the purposes of this section, refers to coaches, squad members, or team attendants.):

- (1) Any person who strikes or physically abuses an official, opposing coach, player, or spectator;
- (2) Any person who intentionally incites participants or spectators to violent or abusive action;
- (3) Any person who uses profanity, vulgarity, taunts, ridicules, or makes obscene gestures;

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- (4) Any person who publicly criticizes any game official, conference personnel, a member institution or institutional personnel.
- (5) Any person who engages in negative recruiting by making statements which are unduly derogatory of another institution or its personnel to a prospective student-athlete, parents, high school coach, or other person interested in the prospective student-athlete;
- (6) Any person who enters the competing area for an unsportsmanlike purpose;
- (7) Any other act of unsportsmanlike conduct not specifically described.

Duties of Contest Officials

The Atlantic Coast Conference feels strongly that officials must have the courage to enforce the rules set forth by the Atlantic Coast Conference and covered in the ACC Manual. When officials enforce the decorum rules, they will be supported by the member institutions of the Conference and the Conference Office. Failure to enforce rules may subject officials to reprimand or suspension by the Conference Office.

Conclusion

A copy of this document is to be given by the athletics director at each member institution to each head coach and assistant coach at the beginning of each academic year. Acceptance of this document, pursuant to NCAA rules governing the student-athlete statement, will constitute agreement to conform to its requirements.

II-B) NCAA Bylaw 2.4

For intercollegiate athletics to promote the character development of participants, to enhance the integrity of higher education, and to promote civility in society, student-athletes, coaches, and all others associated with these athletic programs and events should adhere to such fundamental values as respect, fairness, civility, honesty, and responsibility. These values should be manifest not only in athletics participation but also in the broad spectrum of activities affecting the athletics program. It is the responsibility of each institution to:

- a. Establish policies for sportsmanship and ethical conduct in intercollegiate athletics consistent with the educational mission and goals of the institution; and
- b. Educate, on a continuing basis, all constituencies about the policies in 2.4-(a)

II-C) Sportsmanship Committee

The Committee was charged with conducting a study of fan behavior before, after, and during University athletic events; reviewing current University policies to encourage

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sportsmanship; and recommending improvements in University policies and practices that promote sportsmanship and appropriate fan behavior. The committee was asked to develop a vision statement that sets forth our goals for sportsmanship and civility surrounding athletic events.

The scope of the Committee's review included:

- 1) fan behavior at campus athletic events;
- 2) actions taken by the Athletic Department and the campus to encourage sportsmanship at events and their effectiveness;
- 3) fan behavior before and after athletic events and the effectiveness of campus planning for, and reaction to, such events.

The Committee also considered practices and policies at other universities. Finally, the Committee was asked to recommend changes in campus policy and practices that would encourage fan behavior that is consistent with the principles set forth in our statement.

To view Sportsmanship Committee reports online, visit:

<http://www.inform.umd.edu/CampusInfo/Departments/PRES/sportsmanship/>

The report is also on file in the President's Office.

II-D) Alcohol at Comcast

The Council was asked to consider whether alcohol could be served in the boxes at Comcast. After reviewing the practices at other ACC schools (all of which allow alcohol in their boxes at athletic events) and current campus alcohol policies, it was recommended and approved that alcohol will not be allowed in any part of Comcast for any intercollegiate event or any other event that primarily involves students. For other events (e.g., Terrapin Club functions or banquets) decisions will be made on a case-by-case basis consistent with campus alcohol use policies.

Policy since has been overturned by Section XXVI.

II-E) Rock & Roll Part II at Away Games

The Council was asked to consider whether the song should be played by our band when it goes to away games. After thorough discussion of the issue, the Council decided that the band should not play the song at any away games regardless of the location.

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SECTION III. ELIGIBILITY FOR PARTICIPATION IN NCAA COMPETITION

III-A) ACC Bylaws, Article VI

Section 1.

A nonqualifier whose first full-time collegiate enrollment occurs at an ACC institution shall not be eligible for competition, practice, or athletically related financial aid at any conference institution. On an annual basis, a conference member may permit a maximum of four partial qualifiers (two in men's sports, two in women's sports, with not more than one being utilized in any sport in a given year) whose first full-time collegiate enrollment occurs at an ACC institution to be eligible for competition, practice, and athletically related financial aid per NCAA initial-eligibility rules. Such partial qualifiers must be recipients of athletically related financial aid.

A non- or partial qualifier who transfers to a conference institution from a two-year college must have graduated with a AA degree, satisfactorily completed a minimum of 48 semester or 72 quarter hours with a cumulative GPA of 2.0 on transferable degree credit acceptable toward any baccalaureate degree program at the certifying institution, and have attended the two-year college as a full-time student for at least three semesters or four quarters (excluding summer terms) in order to be eligible for competition, practice, and athletically related financial aid.

A non or partial qualifier who transfers to a conference institution from a four-year college outside the ACC must, in addition to meeting all NCAA rules regarding such transfers, have satisfactorily completed 48 semester or 72 quarter hours with a cumulative GPA of 2.0 on transferable degree credit acceptable toward any baccalaureate degree program at the certifying institution, and have attended the four-year college as a full-time student for at least three semesters or four quarters (excluding summer terms) in order to be eligible for competition, practice, and athletically related financial aid.

Upon written application and good cause shown, the faculty representatives, acting as a committee of the whole, shall have the authority to grant exceptions to this rule based on objective evidence that demonstrates circumstances that warrant the waiver of the normal application of this rule (e.g., the student's overall academic record, whether the student was recruited by the institution). An approved waiver requires an affirmative vote of six institutions, with the involved institution being able to participate in the discussion but not in the final vote. A written summary of the faculty representatives' decision will be distributed to all Conference members and kept on file in the Conference office.

{NOTE: The Conference Initial Eligibility Rule effective for non and partial qualifiers who were enrolled in a collegiate institution prior to August 1, 1996, did not have any application to two- or four-year transfers. The eligibility of such an individual upon transfer into a Conference institution from a two- or four-year institution would be based on NCAA transfer rules.}

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Section 2. Intra-Conference Transfer Rule

A student-athlete who transfers directly to an ACC institution from another ACC institution and who was recruited by the institution from which they are transferring, for whom the admissions department interceded in the admissions process, or who received any athletically related financial aid during the academic year immediately prior to the transfer is required to complete one academic year (two full semesters or three full quarters) of residency at the certifying ACC institution before being eligible to compete for or to receive athletically related financial aid for the certifying institution.

Such an academic year of residency shall count as one of the student-athlete's four permissible seasons of competition permitted under NCAA legislation. During such a year of residency, the student athlete is permitted to practice pursuant to NCAA eligibility rules regarding practice eligibility and shall be a full counter toward the applicable team scholarship limits at the certifying institution. A transfer student-athlete admitted after the twelfth day of class may not utilize that semester or quarter for the purpose of establishing residency. Waivers of this ACC rule may be considered by the ACC Executive Committee, provided the student-athlete has provided for an exception or waiver of the NCAA four-year college transfer rule. The Executive Committee waives that may be granted for reasons that include, but are not limited to:

- a. Athletically related financial aid was not renewed by the previous ACC institution.
- b. Student-athlete's sport or major was dropped by the previous ACC institution.
- c. Student-athlete did not compete for or practice with his/her previous ACC institution (other than limited preseason tryouts).

Section 3. Intra-Conference National Letter of Intent Rule

An individual who signs a valid National Letter of Intent with an ACC institution and does not satisfy the provisions of Items 3-a (One-year Attendance Requirement) or 3-b (Junior College Graduation) of the National Letter of Intent may not represent another ACC institution in intercollegiate athletics competition until the individual has completed two full academic years of residence at the latter ACC institution and shall be charged with the loss of two seasons of eligibility in all sports. An individual receiving a mutual release per Item 5 of the National Letter of Intent may not represent another ACC institution in intercollegiate athletics competition until the individual has completed one full academic year at the latter ACC institution and shall be charged with the loss of one season of eligibility in all sports. Waivers of the ACC rule, based on extenuating circumstances, may be considered by the ACC Executive Committee only after all appeals to the National Letter of Intent Steering Committee and the National Letter of Intent Appeals Committee have been processed.

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Section 5. Eligibility

- a. *Eligibility Certification.* The Office of the Commissioner of the Atlantic Coast Conference shall receive certification forms for student-athletes attesting to their eligibility for financial aid and participation in intercollegiate athletics at member institutions.
- b. *Eligibility Declarations.* Before any student-athlete may compete in any intercollegiate contest, an eligibility declaration for the individual must be filed with and approved by the commissioner. Subsequent eligibility is certified by the registrar, the faculty representative, and the athletics director on forms furnished by the commissioner's office. If a student-athlete drops out of school for any reason and subsequently returns, a new eligibility form should be completed.

The declaration shall indicate that the eligibility requirements have been met. These statements shall be certified by the signatures of the appropriate officials of the institution (athletics director, faculty representative, and registrar or equivalent official).

At the end of each sports season, the faculty representative of each conference member institution shall file with the commissioner a certified list of individuals who participated in a varsity or junior varsity contest.

- c. *Forfeiture of Games.* When a player is found to be ineligible for intercollegiate athletics, all athletic contests in which the student-athlete has participated, after the date of the act or the conditions which rendered the individual ineligible, may be forfeited to the respective opposing team or teams, and any individual championships may be forfeited.

Section 6. Filing Squad Lists

Each member institution shall file a copy of the NCAA squad list with the commissioner of the Atlantic Coast Conference. This list must be postmarked no later than the first day of competition of the sport in question.

Section 7. Exceptions

Exceptions to the above rules of eligibility may be allowed in individual cases in which the circumstances are extremely unusual and in which the exception will be in accord with the spirit and intent of all rules and regulations concerning eligibility.

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III-B) University of Maryland Records and Registrations Office Policy and Procedures for Eligibility for Participation in NCAA Competition

OVERVIEW

The Registrar's Office is responsible for determining the academic eligibility of a student-athlete to participate in NCAA competition. The Registrar's Office follows the rules and regulations as set forth by the NCAA, the ACC, and established Institutional rules. In cases where NCAA regulations are not clear, the office requests written clarification from the Faculty Athletic Representative.

Action concerning the interpretation of the ACC, NCAA or institutional eligibility rules will be taken only after consultation with the Faculty Representative for Athletics. This person will be the sole "official" contact with the NCAA and the ACC. In some cases, other offices may want to contact the NCAA and ACC for information and clarification of eligibility rules. Official institutional action, however, will be based solely on information supplied by the Faculty Representative.

Athletic Eligibility Certification occurs annually. Two types of certification are involved:

Part 1 – New student certification based on NCAA classification:

- Freshman (**Bylaw 14.3**)
- Transfer from Jr. College (**Bylaw 14.5**)
- Transfer from 4 yr. Institution (**Bylaw 14.5**)
- Upperclassman (participating for first time) (**Bylaw 14.4.3.5**)

Part 2 – Returning student certification which consists of examining Satisfactory Progress (**Bylaw 14.4**)

The information outlined below is a brief description of procedures and policies for these types of certification. For detailed information refer to the current NCAA Manual.

PART I - NEW STUDENT CERTIFICATION

1. FRESHMEN

A. The Department of Intercollegiate Athletics (Compliance Office) notifies the Registrar's Office of the names of new student athletes by sport beginning in April and thereafter weekly. The names of walk-ons will be sent at least 3 weeks prior to the start of competition. Exceptions to this time frame will be screened by the Coordinator of Certification Services.

B. The admission folder is reviewed by the Undergraduate Admissions Office.

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1. The high school core GPA is entered into the Student Information System (SIS) database. (AU-CLHS)
 2. The Undergraduate Admissions Office codes the Student-Athlete Database Prop 48 field when proper notification is received that the student has met the initial eligibility requirements.
- C. The Admission Folder is reviewed for the following items required for eligibility:
1. NCAA Student Athlete Clearinghouse Verification indicating the core curriculum courses and GPA requirements have been met, as well as, the minimum test scores.
 2. Final High School official transcript that verifies the graduation date.
 3. Official SAT scores or ACT scores.
- D. High School transcripts must be received directly from the high school in the Admissions Office or the Registrar's Office. They are acceptable from the Department of Intercollegiate Athletics (Compliance Office) only in sealed envelopes from the originating institution.
- E. Student athletes are responsible for filing an application with the NCAA Initial Eligibility Clearinghouse.
- F. The student-athletes are responsible for contacting their high school to make sure that final official transcripts are sent directly to the Undergraduate Admissions office and to the NCAA Clearinghouse.
- G. Student-athletes will receive written information from the Department of Intercollegiate Athletics that explains the requirements for eligibility and their responsibilities.

NOTE: Non-qualifiers admitted as freshmen are not eligible to participate in NCAA competition at any future time. (ACC Policy Memo 1992: reviewed and upheld in 1995).

NOTE: AAP (formerly IED) may not participate during their first year of enrollment. (Memo dated June 7, 1994)

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2. TRANSFER STUDENTS from Junior College

- A. The Department of Intercollegiate Athletics (Compliance Office) notifies the Registrar's Office and Undergraduate Admissions office of the name of Jr. College transfer students as soon as possible but at least 3 weeks prior to the start of competition.
- B. The Undergraduate Admissions office reviews the folder to determine that complete transfer institution transcripts exist and that initial eligibility clearinghouse requirements have been met. The Admissions Office codes the Student Athletic Database in SIS.
- C. The Transfer Credit Center is notified by Undergraduate Admissions and reviews transfer courses for determination of equivalencies.
- D. The Registrar's Office reviews the documents to determine if eligibility requirements as stated in the NCAA Manual (**Bylaw 14.5**), have been met.
- E. The official transcript from the Junior College and the official certification from the Initial Eligibility Clearinghouse must be received in the Undergraduate Admissions Office. These materials are acceptable from the Department of Intercollegiate Athletics (Compliance Office) only in sealed envelopes from the originating institution.

F. DEFINITIONS

- 1. Transferable Degree Credit - Those courses accepted by the University of Maryland in any of its Colleges.
- 2. Computation of Grade Point Average at Junior College - All grades earned by a student in courses that would be transferable toward any degree program at the University of Maryland are included in determining the cumulative grade point average. Regardless of the grade earned, any course that would normally transfer to the University of Maryland must be used in computing the grade point average.
- 3. The numeric scale used in computing grade point averages is:
 - (a) A = 4
 - (b) B = 3
 - (c) C = 2
 - (d) D = 1
 - (e) F = 0

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NOTE: Atlantic Coast Conference rule on limitation of partial qualifiers is effective Fall 1996.

3. TRANSFER STUDENTS from a Four-Year Institution

- A. The Department of Intercollegiate Athletics (Compliance Office) notifies the Registrar's Office of the names of transfers from a four-year institution as early as possible but at least 3 weeks prior to the start of competition.
- B. To be certified, satisfactory progress at the University of Maryland is required for the first year of enrollment.
- C. Exceptions to the one-year residence requirement may be made based on regulations set forth in the NCAA Manual (**Bylaw 14.5.5.3**). In those cases official transcripts from the previous institution must be received directly in the Undergraduate Admissions office. The official waiver notice from the previous institution must be received directly by the Director of Intercollegiate Athletics. Copies will be forwarded to the Registrar's Office and the Atlantic Coast Conference office by the Department of Intercollegiate Athletics (Compliance Office).
- D. Four-year transfers who have not completed their first academic year of full-time enrollment at that institution must be qualifiers (**Bylaw 14.3.1**). These students must satisfy all the conditions of Freshman Certification.

NOTE: Atlantic Coast Conference rule on limitation of transfer partial qualifiers is effective Fall 1996.

4. UPPERCLASS STUDENTS

- A. The Department of Intercollegiate Athletics (Compliance Office) notifies the Registrar's Office of the names of upperclassmen as early as possible but at least 3 weeks prior to the start of competition.
- B. Satisfactory progress, (including G.P.A. and 25-50-75 requirements) is required at the University of Maryland. (See Part II: Returning Student Certification of Satisfactory Progress for definition of Satisfactory Progress).
- C. Upperclass students must be qualifiers based on the NCAA Initial Eligibility Clearinghouse standards in place at the time of their high school graduation. The Undergraduate Admissions Office must code the Student Athlete database in SIS.

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NOTE: Upperclass students must be certified based on their total record at the University of Maryland. Students must have cumulative total credits that average 12 credits per term of enrollment.

NOTE: Occasionally, Bylaw 14.4.3.5 can be utilized for students who are non-recruited and have never participated. These students must also be qualifiers if they matriculated as freshmen.

5. INTERNATIONAL STUDENTS

- A. Any student-athlete who attended a non-U.S. school since 1994 must clear through the NCAA Clearinghouse like any other student athlete graduating within the United States. The student athlete's transcript is reviewed by the International Education Services Office for academic and financial eligibility according to the NCAA Guide to International Academic Standards for Athletic Eligibility. The letter verifying eligibility is placed in the Admission Folder.

NOTE: Cost of attendance financing must be documented by student's bank.

- B. The final high school transcript must be received by the Admissions Office or the Registrar's Office.
- C. Student must take the SAT or ACT on a national test date, and an official report of these scores must be received by the Admissions Office.

6. PROCESSING FORMS FOR ALL NEW STUDENT CERTIFICATION

- A. A copy of the Initial eligibility Clearinghouse confirmation is filed in the Admissions folder along with the original official documents from the high school.
- B. The Student Athlete System automatically generates the Atlantic Coast Conference Varsity Eligibility Declaration form based on appropriate database coding. The Registrar's Office reviews the form for accuracy and stamps the certification officer signature (Registrar). The forms are forwarded to the Department of Intercollegiate Athletics (Compliance Office) who obtains the signature of the Athletic Director and Faculty Athletic Representative and forwards the forms to the ACC at least 1 week prior to the start of competition.
- C. A copy of the form is maintained by sport in the Registrar's Office.
- D. All new scholarship student-athletes must be certifiable prior to the first day of the semester to assure that they are qualifiers.

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PART II – RETURNING STUDENTS

1. CERTIFICATION OF SATISFACTORY PROGRESS

A. Satisfactory Progress Certification Requirements

1. Student-athletes must earn 24 credits since the beginning of the previous Fall term or cumulative total credits that average 12 credits for each semester of enrollment. 75% of the credit for Satisfactory Progress must be earned during the regular academic year (Fall, Spring and Winter).
2. Students who select a major prior to the 5th semester must earn credit applicable to the selected degree program. Student athletes with 'undecided' majors may earn credit applicable toward any degree program.
3. Before the end of the schedule adjustment period (the 10th day of the semester) of the fifth semester of enrollment student-athletes must select a major in a designated degree program. A designated degree program is one that is stipulated in the University Catalog. If competition occurs prior to the first day of classes the major change must be made prior to competition.
4. Student-athletes may change majors in accordance with university procedures except that all major changes must occur by the end of schedule adjustment to earn satisfactory progress in the major for that semester. Student-athletes who change majors should contact an academic advisor to review their record for meeting both cumulative and annual eligibility requirements.

NOTE: This means the major of record is the student's major at conclusion of the schedule adjustment period.

5. If the student is registered for the semester that the major is being changed, the new major advisor must evaluate the applicability of current courses.
6. Student-athletes pursuing selective majors and not admitted to the major by the beginning of their 5th semester complete, with their dean, a statement of intended major. The Faculty Athletic Representative will notify the Registrar's Office of exceptions.

NOTE: This statement can be provided in writing, via e-mail or in the Note field of the Special Advising SIS Database (Electronic AESPC Form).

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7. Once a student athlete selects a major, only courses in the selected major designated as "for major" may be used as credit applicable toward satisfactory progress. The Advisor uses the Special Advising SIS Database (Electronic AESPC) to indicate course applicability and minimum grade required.
8. Electives may be used in determining satisfactory progress if they fall within the minimum requirements for graduation.
9. Effective January, 1996 the NCAA Council ruled that in general, a student-athlete who has designated a specific degree program with an identified major may use a course to fulfill the credit-hour requirement for meeting satisfactory progress if the course fulfills an elective component of the student-athlete's degree program; however, if the student-athlete must repeat the course to fulfill the requirements of the student-athlete's major, the student-athlete may not use the course to fulfill the credit-hour requirements of satisfactory progress.
10. Repeated courses cannot be used for satisfactory progress if the credits were previously used.
11. The 1988 Dorfman Report stated that student-athletes must meet the specified institutional GPA requirements. Students who matriculate in the Fall are required to meet the following GPA standards:

End of 1st semester	1.29 cumulative GPA
End of 1st Year	1.78 cumulative GPA
End of 2nd year	1.86 cumulative GPA
End of 3rd year	2.00 cumulative GPA
End of 4th year	2.00 cumulative GPA

Student-athletes who miss a term will be required to meet the GPA standard based on the number of semesters of enrollment.

Students who matriculate in the Spring and students who miss a term are required to meet the following GPA standards:

1st year:	End of 1st semester	1.29 cumulative GPA
	End of 2nd semester	1.78 cumulative GPA
2nd year:	End of 3rd semester	1.86 cumulative GPA
	End of 4th semester	1.86 cumulative GPA
3rd year:	End of 5th semester	1.94 cumulative GPA
	End of 6th semester	2.00 cumulative GPA

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4th year: End of 7th semester 2.00 cumulative GPA
End of 8th semester 2.00 cumulative GPA

NOTE: Student-athletes must maintain a 2.00 cum GPA for their entire 4th year to remain eligible to compete.

NOTE: Effective for students entering in Fall 1994, the NCAA has established minimum GPA standards. Currently institutional standards may be appealed and upon approval the student is eligible to practice and compete provided other satisfactory progress requirements have been met.

Student-athletes who meet the required institutional grade point average and all other NCAA eligibility requirements will be eligible to compete and practice for the full academic year with the exceptions noted below, which effect competition only:

NOTE: Effective February 1995, the Athletic Council recommended and the President approved that student athletes would remain eligible to practice in circumstances when ineligible to compete.

- a. Student-athletes who fail to meet necessary institutional grade point average requirements for the fall semester are ineligible for the entire academic year. However, ineligible student athletes may restore their eligibility at the end of any semester if they raise their grade point average to the minimum standard required for the next semester of enrollment.

NOTE: In June 1994, the Athletic Council recommended and the President approved a change from requiring students to meet the GPA for the next year to requiring that they meet the GPA for the next semester. This recommendation was based on the change in the campus repeat policy. (See memo dated May 31, 1994.)

- b. Ineligible student athletes are NOT permitted to compete.
- c. First semester freshmen and transfer student-athletes will be required to meet established institutional grade point average requirements after their initial semester at the University. Transfer students are required to attain the appropriate grade point averages based upon their TOTAL year of enrollment.
- d. Mid year matriculates will be required to meet the established institutional GPA standard for each their first three semesters.

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Thereafter, they will be reviewed at the beginning of each fall term.
(Memo dated November 13, 1989.)

- e. Student-athletes in their final year of eligibility must maintain 2.0 cumulative GPA in order to be eligible for competition during spring term.
 - f. Eligible student-athletes who go on academic warning after fall term are required to attend regularly supervised study sessions and receive academic support services as assigned by the Academic Support and Career Development Unit (ASCDU).
 - g. Dismissed and later reinstated student-athletes are ineligible for competition until they meet designated grade point averages.
(Memo dated May 31, 1988.)
12. Students who do not meet these institutional GPA requirements may appeal to the Academic Committee of the Athletic Council. Students who fail to meet these requirements will become ineligible to participate no later than the first day of classes of the next semester. (Memo dated January 14, 1992.)
13. All student-athletes must be advised in their colleges. Academic advisors will maintain records of advisement. Student athletes should select only courses that the academic advisor has recommended. They must be appropriate for the selected degree program.
- Through this required advisement, student athletes will be notified about their eligibility for pre-major programs and their satisfactory progress in meeting all the requirements specified to be admitted to the major. Special Advising (SPECADV) is the mechanism used by the advisor to indicate applicable course work (Electronic AESPC).
14. Use of Special Advising in SIS is intended to insure that the Student Athlete and the advisor agree and understand the appropriate course work and minimum grade necessary to make progress towards a degree. The database must be appropriately coded in order for the student to process registration using MARS (Maryland Automated Registration System) or Testudo Web site.
15. Credits earned through advanced placement and credit by examination may be included in computing the annual and cumulative credit requirement.

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16. Transfer-credit earned after the student athlete's initial enrollment at the University of Maryland may be included in credit calculation for satisfactory progress. The "Permission to Enroll at Another Institution Form" should be approved by the student's college prior to enrolling for courses. A copy of the form is maintained by the college. A copy is also kept by ASCDU and the Registrar's Office.
17. Students who may not compete based on sanctions of the Judicial Programs Office may be permitted to practice based on the recommendation of the Judicial Board. Students who receive an XF institutional grade (academic dishonesty) may practice but not compete. (Memo dated August, 1992.)
18. Retroactive Drop/Add Policy effective Fall 2001 recommended by Athletic Council and approved by the President requires that student athletes follow published procedures for proper registration of courses. Only in cases of documented errors, will courses added late to a student athlete record be used toward satisfactory progress determination. See full policy for more details.
19. Enrolled ineligible student athletes may regain eligibility the day after the official end of the semester in which the student is ineligible. The official end of a semester is the last day of final examinations. (Memo dated December 20, 1993.)

B. Procedures

1. The Department of Intercollegiate Athletics (Coordinator of Athletic Compliance) is responsible for providing the Registrar's Office with the names of returning student athletes. The Registrar's Office will provide a report of student athletes from the prior year. The Department of Intercollegiate Athletics (Coordinator of Athletic Compliance) updates the report. Student athletes can be removed from the roster based on official notification from the Department of Intercollegiate Athletics (Coordinator of Athletic Compliance).
2. Once the Registrar's Office certifies a current registration of 12 semester credits, the responsibility for monitoring the student's continuing registration level rests with ASCDU and the coach. The Registrar's Office provides the Department of Intercollegiate Athletics (Compliance Office) with a daily report (Athletic Balance) that reflects changes to eligibility status.
3. The Registrar's Office is responsible for academic eligibility certification.

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4. The academic Colleges are responsible for certifying applicability of courses toward a designated degree program. This includes determination of 25-50-75% certification.
5. The courses and minimum grade are entered by the Advisor in the Special Advising SIS Database (SPECADV). Student athletes must have Special Advising coding in order to register.
6. At the end of each semester the Registrar's Office runs a report for ASCDU to review the applicability of course work.
7. After Spring Grades have been processed, the Registrar's Office will send a report to colleges indicating those students who need determination of 25-50-75% of their degree. After this annual reporting period, updates will be provided on a rolling basis as needed via e-mail.
8. Certification for all sports will occur in the Fall semester.
9. Student-athletes participating in Spring sports, who were not eligible in the Fall, may become eligible if they earn 24 credits with the appropriate 75/25 ratio during the preceding Spring, Summer and Fall and meet all other criteria.
10. The Registrar's Office will notify the Department of Intercollegiate Athletics (Coordinator of Athletic Compliance) about those students not eligible and certify eligible students on the appropriate ACC Varsity Declaration Eligibility form.
11. In an effort to prevent inappropriate course registrations, student athletes will be required to seek approval from their deans for registration course requests as well as all course changes.
12. It is the student's responsibility to register for appropriate courses as advised by the academic units.
13. Student-athletes register early for all course work. This gives them the opportunity to meet satisfactory progress requirements set forth by the NCAA.
14. The Department of Intercollegiate Athletics will distribute written information to all student athletes about their responsibilities and the requirements for eligibility.

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15. Athletes wishing to drop below 12 credits are required to get their College's approval. Once the Registrar's Office is notified of the request to drop, the Assistant Athletic Director, ASCDU, is notified about the request. ASCDU is responsible for notifying the student athlete about the financial ramifications, and the Compliance Office about eligibility. The Registrar's Office will not process drop until further information has been received from ASCDU. After one week, the Registrar's Office will process drop with or without this notification from ASCDU. International students with a F1 Visa must see IES for approval to drop below 12 credits.

NOTE: Student athletes may not drop below 12 credits without the approval of ASCDU in addition to their College approval. (Memo dated April 20, 1988).

16. Student-athletes are expected to maintain financial eligibility at all times. Student athletes whose registration is canceled as a result of financial ineligibility may not be eligible to compete in intercollegiate competition.

17. In addition to direct on-line access to SIS, the Registrar's Office can provide the Department of Intercollegiate Athletics (Compliance Office or ASCDU) with reports. These reports are available on a weekly or semester basis and are also available by request.

VERIFICATION OF SEMESTER ENROLLMENT (New and Returning)

Based on the Department of Intercollegiate Athletics (Coordinator of Athletic Compliance) lists of student athletes, the Registrar's Office verifies registration in 12 semester hours at the time of initial certification during that semester in which competition commences.

Once the Registrar's Office certifies a current registration of 12 semester hours, the responsibility for monitoring the student's continuing registration level rests with ASCDU and the coach.

NOTE: It is very important that student athletes be aware of their responsibility to remain in at least 12 credits each semester. Approval for exceptions to this credit limit must be granted by the Assistant Athletic Director, ASCDU. Colleges approving student athlete drops below 12 credits should require the student to obtain permission from Academic Support prior to approving the drop in the Special Advising System. (Memo dated April 20, 1988 based on the recommended procedure dated February 16, 1988) IES students with a F7 VISA must see IES for approval to drop below 12 credits.

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ASCDU is responsible for administering the policy on drop/add and verifying student schedules. Except in very rare cases when approved by the Associate Athletic Director for ASCDU and the Dean of the student's college, athletes who drop below 12 credits will lose all of the financial aid and their eligibility.

The Coordinator of Athletic Compliance and ASCDU staff have access to the Athletic database in SIS for use in monitoring registration and record information.

REPORTS

In addition to direct on-line access to SIS, the Registrar's Office provides the Department of Intercollegiate Athletics (Coordinator of Athletic Compliance) with the following reports weekly or upon request more frequently.

1. *Minimum Credit Audit Report*
 - Indicates students enrolled for fewer than 12 credits * * or below required minimum in those cases where student has permission to be enrolled in less than 12 credits.
2. *Roster Report*
 - Indicates eligibility, certification, matric date, transfer matric, 10th day Major, scholarship, recruit, participation information, and status code.
3. *Eligibility Report*
 - Indicates eligibility status, certification, UM matric, transfer matric, 10th day major, college, credits earned, cumulative credits earned, credits applicable and cumulative credits applicable toward satisfactory progress. GPA status code and number of terms at UM is included.
4. *AESPC Missing Forms*
 - Indicates classes that are missing course applicability information.
5. *Certification Discrepancy*
 - Indicates if students have been certified and are now ineligible and if students who have not been certified are eligible.
6. *Transfer Summary Report*
 - Indicates which students have transferred to UM this academic year. Lists eligibility, certification, transfer matric, first day major, current credits, core GPA, AA degree, scholarship, and status code.
7. *Freshman Summary Report*
 - Lists all freshmen for academic year. Indicates eligibility certification, current credits, core GPA, high school GPA, SAT scores, scholarship and status code.

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8. *Pre-major Report*
 - Indicates which student athletes are entering their 5th semester and have not declared a major.
9. *Minimum Degree/GPA Requirement Report*
 - Indicates those students who are required to satisfy 25-50-75% and those students whose GPA falls below the NCAA requirement.

REPORTS AVAILABLE UPON REQUEST

1. *Student-Athlete Course Schedules*
 - Indicates courses for particular semester
2. *Individual Admit Report*
 - Indicates student athletes admitted under special authority.
3. *AESPC Grade Discrepancy Report*
 - Indicates which students and their classes failed the minimum grade requirement as determined by their dean. This is run at grade time.

III-C) Course or Section Limits

POLICY ON PERCENTAGE OF STUDENT-ATHLETES IN A COURSE OR SECTION

The Office of Records and Registrations operated in the past with a policy of limiting to 10-20% the number of student-athletes admitted to any section or course. After reviewing this process, it was recommended by the Athletic Council and later approved that there will be no limit on the percentage of student-athletes admitted to a section or course.

III-D) AAP Students

Students in the Academic Achievement Program (AAP) are not permitted to walk-on to a varsity athletic team during their first year. Any appeals of this policy will be considered by the Academic Committee of the Athletic Council upon the recommendation of the Director of the AAP.

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SECTION IV. ATHLETIC COUNCIL POLICY FOR INDIVIDUAL ADMIT STUDENTS

The following policy describes criteria and procedures for prospective student athlete consideration for Individual Admission.

Team Assignments

A maximum of twenty-six individual admit students may be admitted each academic year. Their numbers will be distributed among teams to achieve diversity and increase competitiveness. Likely academic success is expected for all admissions.

Transfers

Junior College individual admit transfers are not admitted. In exceptional cases, the Department of Intercollegiate Athletics may ask the Academic Committee of the Athletic Council to approve recommending the admission of Junior College transfers who do not meet admit by review standards.

POLICY FOR INDIVIDUAL ADMISSIONS OF STUDENT-ATHLETES

Background. Following the presentation by Linda Clement, Director of Admissions, to the Athletic Council on the academic performance of student athletes, the Academic Committee reviewed the policy on individual admits. The Committee found that as the academic standards for our regular admits have increased the pressure for the limited number of individual admits has also increased. The Director of Admissions reports that she expects this year the pressure will increase dramatically. The Committee also observed that junior college transfer IA's have historically presented the greatest academic challenges. In recognition of this the coaches have not recruited junior college IA's. However, as the pressure for IA's increases we can expect to see the Department of Intercollegiate Athletics more frequently use the current quota of three junior college transfer IA's. The Committee noted the continuing academic problems IA's experience and determined that steps must be taken to increase the likelihood that these students can be academically successful. The Committee also found that when teams were heavily weighted with IA's the team support for academic success was greatly diminished. Finally, the Committee observed that since our current limits on IA's were instituted, the number of student athletes has increased by 24 percent. The increase for women has been 62 percent. These increases require us to take steps to assure that women sports are treated equitably in the allocation of individual admissions.

For these reasons, the Committee recommended and the Council adopted the following policy on individual admission (IA) of student athletes.

1. Before the end of the schedule adjustment period each semester there must be in place an academic success plan for each individually admitted student athletes. The

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plan shall be developed by the ASCDU, in consultation with the student, and signed by the appropriate coach and the student. Adherence to this plan will be a factor in the consideration of any academic appeals made by the student.

2. Junior college IA transfers will no longer be allowed. Junior college transfers will have to meet regular campus criteria for admission (regular or admit by review). In exceptional cases, the Department of Intercollegiate Athletics may ask the Academic Committee of the Athletic Council to approve recommending the admission of a Junior College transfer who does not meet admit by review standards.
3. The number of IA's authorized each academic year will be 26.
4. The assignment of individual admits to specific teams will be based on the following criteria in order of priority: achieving diversity, likely academic success of IA's allocated to the team, and impact on the competitiveness of the team.
5. Special efforts should be made to assure that teams roster are not comprised of disproportionate numbers of individual admits. Each year the Athletic Council will review the assignment of individual admits.
6. Each year the Council will review the academic performance of individual admits.

Criteria

Prospective scholarship individual admit freshman and transfer candidates who do not meet regular UMCP admission standards may be considered for individual admission if they display an adequate level of academic promise from past academic achievement or aptitude to ensure a reasonable chance to graduate from UMCP.

Prospective transfer student-athletes who do not meet regular admission standards must present all high school and university transcripts to the Office of Undergraduate Admissions. Some criteria considered for admissibility are: transfer GPA, academic rigor of courses attempted and passed, satisfaction of fundamental studies, and high school test scores and record.

Procedures for Individual Admission

1. Coaches who anticipate student-athlete prospects needing individual admission status will be recommended by the Office of Undergraduate Admissions to set an interview with the Assistant Director of Admissions. It is also recommended that prospective, individual admit student-athletes meet with the Associate Athletic Director for Academic Support during an official or unofficial visit to campus.
2. The Compliance Coordinator will prepare and submit National Letters of Intent (NLI) for admissible student-athletes to the Director of Athletics for a signature, then return

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the signed NLI to the respective head coach, who is responsible for sending it to the prospective student-athlete.

3. The Compliance Coordinator will be responsible for monitoring the admissions limitations with respect to the total number of individual admits and updating the Individual Admit Committee and coaching staffs.

Approved 1/5/99 by President Mote.

IV-A) INDIVIDUAL ADMIT AVERAGING

The number of individual admissions for student-athletes must be no more than 78 over a three-year period with a maximum of thirty in any one year.

The policy states that there should be no more than 26 individual admissions per year. However, this number may be exceeded in any given year due to changes in yield rates and the impact of testing and grades after the admission decision. This amendment is not intended to increase individual admissions. It is intended to improve the administration of the individual admissions policy.

Approved 6/10/02 by President Mote

IV-B) ISSUING NATIONAL LETTERS OF INTENT

Background: Current practice at the University of Maryland requires that a decision to admit a prospective student athlete must be made before a National Letter of Intent (NLI) can be issued to a prospective student-athlete. Neither the NCAA nor the ACC require this practice. In fact, we are the only school in the ACC to follow this practice. Linking the admission decision with the issuance of the NLI means that we must frequently make admission decisions before we have full senior year grades. It also means that we are at a competitive disadvantage for the superior athlete who may be near the borderline of our admission standards. Other schools in our conference have found that it is operationally, educationally, and competitively better to decouple the decision to admit from the decision to issue an NLI.

Recommendation: The Academic Committee recommends that effective fall of 2002 we institute the following policy on the issuance of NLIs:

1. The procedures for admission decisions and NLI issuance operate in the following way. Admission criteria and standards are set by the Office of Undergraduate Admissions using the requirements established by the Board of Regents and the applicable components of the university's Mission Statement. Currently, more

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than twenty-five factors are considered, including, but not limited to, the nature and rigor of the high school curriculum, high school achievement, results on nationally normed standardized tests (i.e., SAT1 or ACT), leadership involvement, community service, family background, special circumstances, and special talents and skills. Each fall the Director of Admissions provides ICA with admissions guidelines for recruiting prospective student-athletes (PSAs). During the recruitment process but before the official visit, ICA submits high school transcripts and other materials for PSAs to the ICA Compliance Office. After review the Compliance Office forwards these materials to the Admissions Office. The Admissions Office evaluates the material, may (at its discretion) meet with the PSA, and categorizes the PSAs with preliminary decisions of admissible, individually admissible, or not currently admissible. These decisions are recorded and forwarded to the Office of Compliance. For those designated not currently admissible, the Admissions Office will provide, to the Office of Compliance and the PSA, written guidance as to what the PSA must achieve to reach one of the admission categories. This information will be conveyed to the PSA by the coach with verification by the Compliance Office.

2. At this point, ICA, using its own internal procedures, can offer a NLI. The NLI clearly states that it becomes null and void if the PSA is not admitted by the first day of classes. If the PSA is not eventually offered admission, the PSA can sign with another school.
3. If ICA decides to offer an NLI to a PSA with a preliminary decision of not admissible, the PSA must have met with the Admissions Office to make sure the PSA understands his/her position and that Admissions has explored any questions or areas of concern directly with the PSA.
4. In developing the guidelines noted in Part 1 above, the Admissions Office will specify the level below which in it is highly unlikely that a PSA could be admitted (e.g., a combination of SAT and GPA minimums). Nothing in this policy should be construed to suggest or result in any lowering of the standards used by the Admissions Office in reviewing and admitting PSAs.
5. The impact of this policy will be reviewed each year (beginning with the 2002-03 academic year) and the policy will be reconsidered by the Council during its third year of operation (2004-05).

Approved 6/10/02 by President Mote

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SECTION V. GPA APPEALS PROCESS

Under the provisions of the Athletic Council Charter, the Academic Committee will “consider and decide academic appeals of student athletes concerned with eligibility.” Such appeals will be considered by the Committee on the request of a student when the student fails to maintain the necessary GPA as set forth in the policy regarding academic performance standards for continuing eligibility for student-athletes.

An appeal must be in writing and set forth the reasons why the student failed to meet the required GPA and why he/she should not be declared ineligible to participate in the athletic program. The appeal should also explain what measures are being taken to ensure that he/she will meet the required GPA by the end of the forthcoming semester. In submitting an appeal, a student may request the opportunity to appear before the Committee to present his/her case. The Committee may also request additional information.

The Associate Athletic Director for Academic Support will submit to the Committee a written recommendation (either positive or negative), endorsed by the Director of Athletics, for each appeal. In addition, the Associate AD for Academic Support may request to meet with the Committee.

The Committee will endeavor to make a decision on an appeal within 48 hours after receipt of the appeal. A majority of the Committee members must approve an appeal. The student and the Director of Athletics will be notified in writing of each decision and the Director of Athletics will make any public announcement of a student's status. Students who are determined to be ineligible for competition in the next semester may not compete once classes begin.

The proceedings of and materials received by the Committee will be considered confidential.

Approved 11/19/87

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SECTION VI. HEALTH 140

In February 1988, the Athletic Council recommended that all freshmen and new transfer student-athletes be required to take HLTH140 in their first semester at Maryland. This replaced the series of four workshops which freshmen student-athletes were required to complete during their first year on sexuality, substance abuse, nutrition and stress management. The recommendation was accepted and implemented for one year on a trial basis subject to review by the Council of the performance of student-athletes in HLTH140.

The Health and Social Aspects Committee of the Athletic Council reviewed the performance of student-athletes in HLTH140 in Fall 1988. They found that the class was very insightful, thought it benefited the student-athletes and recommended the following:

- a. Student-athletes should continue to be enrolled in the course.
- b. There should be better coordination among sections of HLTH140, and
- c. Raised questions about funding of HLTH140.

The Athletic Council approved the following motion:

HLTH140 should continue to be required for all new student-athletes and the University should fund the additional sections needed to provide seats for student-athletes. The Council will continue to provide seats for student-athletes.

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SECTION VII. OVERSEAS PARTICIPATION

1. International travel consistent with the academic and athletic responsibilities of intercollegiate teams is encouraged.
2. Teams proposing international travel must submit their request to the Athletic Council. The Council will determine whether it recommends approval to the President.
3. Approval of international travel will, at a minimum, require:
 - a. travel will not occur during examination periods or during the fall and spring semesters of the academic year.
 - b. the total number of days the team is away from campus during the year is considered
 - c. funds normally budgeted by the Athletic Department for the team may be used to support international travel, but no extra funds from the Department will be used to provide support. Requests for approval must include a plan for covering the costs of the trip.
4. Academically at risk student athletes might be denied the opportunity to participate in approved international team travel.

Revised – May 22, 2007

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SECTION VIII. REGULATIONS GOVERNING AMATEURISM AND THE RELATIONSHIP BETWEEN SPORTS AGENTS AND STUDENT-ATHLETES AT THE UNIVERSITY OF MARYLAND

INTRODUCTION

In recent years, professional sports agents have become significant actors in the collegiate athletic scene. They serve primarily to represent individual athletes in the negotiating process with professional teams and with other sport-related enterprises. To identify and regulate professional sport agents, the State of Maryland has enacted legislation regulating all agents who operated in the state to obtain a license. Without this license, sports agents may not legally pursue clients in Maryland. With a license, agents may not enter into a contract with a student-athlete before the student's athletic eligibility expires.

The National Collegiate Athletic Association governs relations between student-athletes and professional teams and agents. The NCAA also regulates the actions of coaches and athletic staffs in regard to professional teams, agents, and student-athlete representation.

The NCAA prohibits any oral or written agreement between a student-athlete and a professional team or agent before the student-athlete's athletic eligibility expires. The NCAA allows a student-athlete to request information about professional market value without affecting his or her amateur status. The University's Professional Sports Counseling Panel, a student-athlete, or his or her guardians, are allowed to enter into negotiations with a professional sports organization without the student-athlete losing amateur status.

The NCAA forbids staff members of the Department of Intercollegiate Athletics from representing or promoting an athlete to an agent, a professional sports team, or a professional sports organization. However, the NCAA does allow the University's Professional Sports Counseling panel or a head coach in a sport to contact agents, professional sports teams, or professional sports organizations on behalf of a student-athlete, provided no compensation is received for such services. The NCAA requires a head coach to consult with and report his or her activities on behalf of the student-athlete to the Professional Sports Counseling Panel. A head coach is not permitted to negotiate on behalf of a student-athlete.

The following policies and procedures are intended to ensure the integrity of the amateur athletic experience among all student-athletes, coaches, and staff members at the University of Maryland. They proceed directly from State of Maryland law and from NCAA rules. Students, coaches, and staff members should understand both sets of regulations. Any student-athlete who violates the policies and procedures, intentionally or not, may jeopardize his/her eligibility and financial assistance. Any coach of staff

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member who violates the policies and procedures, intentionally or not, may jeopardize his/her contract or employment with the University.

Revised July 1997

NCAA RULES PERTAINING TO SPORTS AGENTS AND STUDENT-ATHLETES

Forbid a student-athlete to agree, either orally or in writing, to be represented by an agent or organization in the marketing of his or her athletic ability or reputation until after completion of the last intercollegiate contest, including postseason games. This NCAA prohibition includes an agreement that is not effective until after the last game.

Forbid a student-athlete or his or her representative to enter into a playing contract either orally or in writing, regardless of the legal enforceability of that agreement, in that sort in which the student-athlete intends to compete intercollegiately.

Forbid a student-athlete or his or her representative to accept remuneration for or permit the use of his or her name or picture to advertise, recommend, promote or endorse the sale or use of a commercial product or service of any kind.

Forbid a student-athlete in all sports except basketball to ask to be placed on a professional league's draft list, whether or not the athlete withdraws his or her name before the draft, whether or not the athlete is actually drafted, and whether or not the athlete signs a professional contract. The NCAA permits a student-athlete in the sport of basketball to enter a professional league's draft one time during his or her collegiate career without jeopardizing eligibility in that sport, ***provided the student-athlete is not drafted by any team in that league***, and the student-athlete declares in writing to the University's Athletic Director the intent to resume intercollegiate participation within 30 days after the draft.

Forbid a student-athlete, his or her relatives or friends to accept expenses, gifts, or benefits of any kind (including meals and transportation) from an agent (or anyone else) who wishes to provide services to the student-athlete. Such payments are not allowed because it would be compensation based on athletic skills and a preferential benefit not available to other students. ***This same prohibition against accepting benefits or any kind applies even if an agent has indicated that he or she has no interest in representing the student-athlete in the marketing of his or her athletics ability or reputation and does not represent individuals in the student-athlete's sport.***

Forbid a student-athlete to receive preferential benefits or treatment (for example, loans with deferred pay-back basis) because of the athlete's reputation, skill, or potential as a professional athlete.

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Forbid a student-athlete to retain professional services for personal reasons at less than the normal charge from a representative of his school's athletic interest.

Allow a student-athlete to secure advice from a lawyer concerning a proposed professional sports contract. However, securing such advice shall not be considered contracting for representation by an agent only if the lawyer does not represent the student-athlete in negotiations for such a contract. This means that the lawyer may not be present during discussions of a contract offer or have any direct contact, either by person, by telephone, or by mail with a professional sports organization on behalf of the athlete.

Allow a student-athlete to request information about professional market value without affecting his or her amateur status.

Allow the University's Professional Sports Counseling Panel or a head coach in a sport to contact agents, professional sports teams or professional sports organizations on behalf of a student-athlete, provided no compensation is received for such services. The head coach must consult with an report his or her activities on behalf of the student-athlete to the Professional Sports Counseling Panel. The Professional Sports Counseling Panel and the head coach may communicated directly with representatives of a professional athletics team to assist in securing a tryout with that team for a student-athlete; assist the student-athlete in the selection of an agent by participating with the student-athlete in interviews of agents, by reviewing written information agents send to the student-athlete, and by having direct communication with those individuals who can comment about the abilities of an agent; and visit with agents or representatives of professional athletics teams to assist the student-athlete in determining his or her market value.

Allow a student-athlete, his or her legal guardians, or the University's Professional Sports Counseling Panel to enter into negotiations with a professional sports organization without the loss of the individual's amateur status. A head coach is not permitted to negotiate on behalf of a student-athlete. ***A STUDENT-ATHLETE WHO RETAINS AN AGENT TO ENTER INTO NEGOTIATION SHALL LOSE AMATEUR STATUS.***

State of Maryland Law Pertaining to Sports Agents Requires That:

Sports agents obtain a license from the Maryland Secretary of Licensing and Regulation before contacting an athlete.

Sports agents file contracts with the Department of Licensing after being signed by the athlete and agent. A copy is sent to the University Director of Athletics within five days of signing an athlete.

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Agent fees may not exceed the amount the athlete receives. All agent contracts may be canceled by an athlete within fifteen days after signing.

A sports agent may not enter into an agreement to provide anything of value to an employee of an institution of higher education for referring potential clients to the sports agent.

A sports agent may not enter into an agreement with a student-athlete before the student-athlete has completed his/her last intercollegiate game.

A sports agent may send written materials to a student-athlete outlining special or financial services provided.

A student-athlete (or parent, legal guardian, or other advisor) may initiate an interview with a sports agent only to determine the agent's ability to represent the student-athlete or provide financial services.

Criminal penalties for violating the Maryland sports agent law include a fine not exceeding \$10,000, imprisonment not exceeding one year, or both.

University of Maryland Department of Athletics Policies and Procedures Regarding Professional Sports and Agents

- I. All professional agents, representatives or professional sports teams, or other third parties must seek permission from the Director of Compliance or his/her appointee before attempting to contact a student-athlete, a coach, or a staff member.
 - A. When the Director of Compliance is contacted by an agent or other third party, he/she will first verify the license of the agent.
 - B. If the agent or other third party is not licensed by the State, the Director of Compliance will refer the person to the State of Maryland Department of Licensing and Regulation and prohibit any contact with student-athletes, coaches, or staff. The Director of Compliance will also report the agent's request to the Maryland State Department of Licensing and Regulation.
 - C. If the agent or other third party is licensed but a student-athlete's competitive season has not ended, the Director of Compliance will inform the agent that he/she may not orally contact the student-athlete until the student-athlete's eligibility for competition has expired.
 - D. If the agent or other third party is licensed and a student-athlete's eligibility has expired, the Director of Compliance will grant permission for the agent to

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- contact the student-athlete, give the agent a copy of the Department's policies, and have the agent state in writing that he/she has read, understands, and agrees to abide by the provisions of the policy.
- II. All coaches and athletic staff members must refer all agents or other third parties to the Director of Compliance for permission to make contact with them or with a student-athlete. A coach or staff member may not confer with any agent or other third party, licensed or not, who has not received permission from the Director of Compliance for such a contract. Staff members may not represent or promote student-athletes in any enterprise or negotiations. A head coach in a sport may contact agents, professional sports teams, or professional sports organizations on behalf of a student-athlete, provided no compensation is received for such services. A head coach may not negotiate on behalf of a student-athlete. The head coach shall consult with and report his or her activities on behalf of the student-athlete to the University's Professional Sports Counseling Panel. Head coaches and staff may not contact an agent until he or she has received permission for such a contact from the Director of Compliance.
- A. If a coach or athletic staff member makes or receives a contact from an agent or other third party who has not received Athletic Department permission for the contact, he/she commits a Department violation, and the Athletic Director will report the violation on the employee's official personnel file.
- B. If a coach or athletic staff member represents or promotes a student-athlete in any endeavor related to professional sports, except as allowed in these rules, he/she commits a Department violation, and the Athletic Director will report the violation on the employee's official personnel file.
- C. The above violations may constitute grounds for dismissal.
- III. Neither Maryland law nor the NCAA rules prohibit a student-athlete from contacting an agent for informational purposes. However, since all agents must be licensed by the state, the Athletic Department believes that it is in the student-athlete's best interests for him/her to confer with the Director of Compliance about the license status of a prospective agent or other third party. Moreover, agents or other third parties may not contact student-athletes without first having received permission to do so from the Director of Compliance.
- A. If a student-athlete does not inform the Director of Compliance that he/she has been contacted in person or by phone by an agent or other third party without Athletic Department permission for such contact, the student-athlete will receive a written warning that a second contact may result in possible sanctions. A second violation will be grounds for sanction to be determined

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- by the Director of Athletics. The sanction may include denial of future eligibility for competition at the University of Maryland.
- B. A student-athlete who signs a contract to be represented by an agent in the marketing of the individual's athletic ability is no longer eligible to compete in intercollegiate athletics in that sport. The Director of Compliance shall immediately declare the student-athlete ineligible for further competition and fully disclose the infraction to appropriate authorities.

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SECTION IX. POLICY REGARDING COMPETITION DURING PERIODS OF EXAMINATION

Since students who participate in intercollegiate athletics are also expected to maintain satisfactory progress, it is important they be able to devote their full energies to academic matters during the period of final examinations. During such periods they should not be distracted by preparation for any athletic event. Consequently, as a matter of general policy, the Athletic Director will be expected to make very effort to bring the scheduling of events that conflict with final examination to the Athletic Council, or the Executive Committee where necessary, for review and recommendation.

Teams that are invited to participate in NCAA or Conference Championships may participate during the examination period if required to do so. In such situations, students must make appropriate arrangements with their instructors in order to fulfill the course requirements.

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SECTION X. DRUG TESTING POLICY

A. Policy

The University of Maryland College Park adheres to the principle that there is no place in intercollegiate athletics for substance abuse of any kind. The primary intent of the University's policy concerning drug testing and screening is to preserve the well-being of the student-athlete. The University is interested in the prevention and control of drug abuse, as well as in helping student-athletes with drug abuse problems. The drug testing and screening program is regarded as a preventative measure for a potentially serious illness.

B. Definitions

For the purpose of this policy "student-athlete" is defined as:

1. All student-athletes who have been declared eligible for practice and/or competition by ACC and NCAA standards; and
2. All members of the Spirit Squad, student managers, video assistants, and student trainers.

For the purposes of this document a "confirmed positive result" is defined as positive result from Gas Chromatograph Mass Spectrometer testing.

C. General Information

Each student-athlete that enters the intercollegiate athletics program is provided with a copy of the University's Drug Policy for Student-Athletes and Substance Abuse Testing Procedures for Student-Athletes and required to sign a Consent to Testing of Urine Samples and Authorization for Release of Information Form which stipulates that he/she has read and understands the University's policy on drug testing and agrees to participate in the administering of drug screening, as required. If the student-athlete is a minor, the form must also be signed by the student's parent(s) or legal guardian(s).

D. UMCP Drug Education and Testing Program

The University of Maryland College Park recognizes that use of certain drugs (other than under a physician's care) is not in the best interest of the student-athlete or the intercollegiate athletics program. Use of these drugs:

1. can affect the physical and mental well-being of the student-athlete;
2. can alter the athletic and academic performance of the student-athlete;

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3. can be dangerous to the student-athlete or to others, especially during any athletic activity; and

4. in most cases is illegal.

Accordingly, the College Park Campus provides a mandatory drug education and testing program under the direction of the Head Team Physician/Medical Review Officer (MRO). The Athletic Director is responsible for assuring the full cooperation of Athletic Department personnel and student athletes with the policy. The purpose of the program is:

1. to educate student-athletes about the problems of drug abuse;

2. to prevent drug abuse by student-athletes;

3. to avoid the problems attendant upon such drug abuse; and

4. to provide a common mechanism for the detection, sanction and treatment of specific cases of drug abuse.

Participation in a general program of drug education is required of every student-athlete.

E. Screening and Testing for Use of Illicit Drugs

The testing program is under the control and supervision of the Head Team Physician/Medical Review Officer. Tests may or may not be announced in advance. The number, timing, and other procedures for testing are determined by the Head Team Physician/Medical Review Officer. A detailed account of the procedures which are followed to administer the tests is contained in The University of Maryland Substance Abuse Testing Procedures for Student Athletes document. The urinalysis may include procedures for detection of any one (1) or any combination of the following drugs:

1. all drugs or harmful substances prohibited as controlled dangerous substances under Schedule I through V of Article 27, Sec. 279 of the Annotated Code of Maryland (as amended from time to time);

2. all harmful substances, the inhaling or smelling of which is prohibited by Article 27, Sec. 301 (as amended from time to time);

3. all prescription drugs as defined in Article 27, Sec. 300 (as amended from time to time);

4. all harmful substances prohibited by NCAA By-law 31.2.3.1 (a copy of which is maintained in the office of the Director of Athletics and available for student review); and

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5. all forms of steroids.

This testing of drugs includes, but is not specifically limited to, the commonly abused drugs:

Amphetamines	Phencyclidine (PCP)
Barbiturates	Cocaine
Methaqualone (quaalude)	Marijuana/THC
Benzodiazepam (librium)	

F. Notifications

The Head Team Physician/Medical Review Officer shall notify the Athletic Director of any student-athlete's confirmed positive drug test. The Athletic Director in turn shall notify the Head Coach of that student-athlete's team. The Athletic Director may make a determination to notify others, including the student-athlete's parents or legal guardians, as permitted by law and University policy. The Athletic Director may delegate the notification of the student-athlete's parents or legal guardians to the Head Coach.

G. Confidentiality

It is University policy to maintain the confidentiality of all drug testing results, including confirmed positive drug tests. Confidentiality means test results shall be disclosed only to those who have a legitimate need-to-know. The Athletic Director shall have sole authority to determine which Athletic Department personnel have a legitimate need-to-know drug test results. University personnel who receive information about a student athlete's test results shall not disclose that information to any other person or entity, except as specifically authorized by the Athletic Director, or as permitted by law and University policy.

H. Sanctions

The following are sanctions adopted by The University of Maryland College Park for the imposition upon student-athletes testing positive for the abuse of drugs. Any attempt to adulterate or any actual adulteration of a urine sample will be treated as a positive test result. Failure to comply in the specified time to a notice to appear for testing will be subject to the same sanctions as those imposed for a first offense unless otherwise determined by the Head Team Physician/Medical Review Officer. Sanctions in addition to those listed below shall be imposed solely by the authority of the Head Team Physician/Medical Review Officer and/or Athletic Director.

1. First Offense

After a confirmed positive test, the student-athlete is subject to mandatory

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counseling at the Health Center in a program approved by the Head Team Physician/Medical Review Officer. Failure to attend mandatory counseling sessions results in a second offense status for the student-athlete. In addition to attending counseling sessions, the student-athlete is required to undergo further drug testing, as determined by the Head Team Physician/Medical Review Officer or his/her designee. The athletic department/coaching staff may not discipline a student-athlete for a first drug offense.

2. Second Offense

The student-athlete who incurs a second offense is suspended from any mandatory team activities, including team practice, and scheduled team events for two (2) weeks. Continued counseling and drug testing, as determined by the Head Team Physician/Medical Review Officer or his/her designee, are required.

3. Third Offense

The student-athlete who incurs a third offense, at the minimum, will be suspended from the team and all athletic activities, including but not limited to competition, practice, strength training, and team meetings for a period of one (1) year from the date of the test and shall be prohibited from entering Athletic Department facilities, except for the purpose of using the services of the Academic Support and Career Development unit and services authorized by the Athletic Department's Sports Medicine unit.

A student-athlete who incurs a third offense may be subject to additional sanctions, including but not limited to termination of athletic housing and/or financial aid, and expulsion from the team, based on the recommendation from the Head Coach to the Director of Athletics. Continued counseling and drug testing, as determined by the Head Team Physician/Medical Review Officer or his/her designee, are required.

Following the imposition of the minimum sanction of a one (1) year suspension from the team, the student-athlete will be given notice and provided the opportunity to appeal the matter to the Faculty Athletic Representative and to present information of any mitigating or other relevant circumstances. The student-athlete must institute the appeal within seven (7) calendar days after receiving notification of the sanction.

Prior to the imposition of sanctions above the minimum, such as expulsion from the team, loss of athletic housing, or termination of financial aid, the student athlete will be given notice and provided the opportunity to appeal the matter to the Faculty Athletic Representative and to present information of any mitigating or other relevant circumstances. The student-athlete must institute the appeal within seven (7) calendar days after receiving notification of the sanctions.

Revised – July 12, 2011

Current as of 09/06/11

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SECTION XI. POLICY ON STUDENT-ATHLETES: CRIMINAL CHARGES AND CONVICTIONS, AND VIOLATION OF THE UNIVERSITY CODE OF STUDENT CONDUCT AND CODE OF ACADEMIC INTEGRITY; STATUS OF GRANT-IN-AID.

- I. Student-athlete responsibility upon being charged with a criminal offense, or violation of *Code of Student Conduct* or *Code of Academic Integrity*; status of grant-in-aid.
 - A. A student-athlete shall immediately notify his or her head coach and the Director of Intercollegiate Athletics when he or she has been charged with a criminal offense, or a violation of the University's *Code of Student Conduct* or *Code of Academic Integrity*. Failure to notify the head coach and the Director of Intercollegiate Athletics will normally result in appropriate administrative actions, which shall be determined by the Director of Intercollegiate Athletics.
 - B. A student-athlete (who is otherwise eligible) shall retain his or her grant-in-aid that has been awarded, for the academic year pending final disposition of criminal charges or violations of the University's *Code of Student Conduct* or *Code of Academic Integrity*.
- II. A student charges with a felony crime of violence, serious drug offense, or certain charges under the Code of Student Conduct or Code of Academic Integrity: dispositions of guilty/responsibility.
 - A. A student-athlete shall be suspended immediately from playing and practice privileges if he or she:
 1. is charged with a felony which is defined as a crime of violence under Article 27, Section 643B of the Annotated Code of Maryland (hereinafter referred to as "Felony Crime of Violence"); or
 2. is charged with a serious drug offense as defined by Article 27, Section 286 or Section 297B of the Annotated Code of Maryland (hereinafter referred to as "Serious Drug Offense"); or
 3. is charged with a crime under the laws of another jurisdiction which, if committed in Maryland, would be classified as a Felony Crime of Violence or Serious Drug Offense; or
 4. is charged with and referred to a judicial board for a violation of Part 9, Sections (a) through (g) of the University's *Code of Student Conduct*, or, any offense identified by the Office of Judicial programs as a potential aggravated violation as defined in Part 2(a) of the *Code of Student Conduct*; or

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5. is charged with and referred to an honor board for a second violation of the Code of Academic Integrity.
- B. A student-athlete shall be dismissed permanently from his or her team if he or she is convicted, pleads guilty, or pleads *nolo contendere* to a Felony Crime of Violence or Serious Drug Offense.
 - C. The Director of Intercollegiate Athletics shall determine the playing and practice status of a student-athlete who receives probation before judgment for a Felony Crime of Violence or Serious Drug Offense.
 - D. The playing and practice status of a student-athlete who either admits responsibility or is found responsible for any violation of the Code of Student Conduct or Code of Academic Integrity shall be determined by the final sanctions imposed under those codes.
- III. Criminal charges and dispositions other than a Felony defined as a Crime of Violence or a Serious Drug Offense and other charges under the Code of Student Conduct or Code of Academic Integrity.
- A. For all criminal violations other than a Felony Crime of Violence or a Serious Drug Offense:
 1. Except for student-athletes charged as set forth in paragraph III. A. 3 below, upon recommendation from the Head Coach, the Director of Athletics shall determine the pre-disposition playing and practice status of a student-athlete; and,
 2. Upon recommendation from the Head Coach and Sport Supervisor, the Director of Athletics shall determine the playing and practice status of a student-athlete after the final disposition of all charges has been made.
 3. The pre-disposition playing and practice status of a student athlete charged in any locale with DWI and/or DUI, and/or who refuses drug/alcohol chemical testing, shall be suspended from ten percent (10%) of his/her in-season competitive schedule. Suspensions will occur only in those games that comprise the student-athlete's sport's "countable contests" (not exhibitions, scrimmages and/or non-traditional season competitions), and will commence immediately (current season or at the beginning of the next traditional season if the offense occurs subsequent to the traditional season). If 10% of a competitive schedule is greater than 1 (for

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example 1.34), the penalty will be rounded down to the next whole number for fractions between .01 - .49. The penalty will be rounded up to the next whole number if the fraction is between .50 - .99.

4. Additional DWI and/or DUI charges will result in a more stringent remedial action, after consultation with the Head Coach and the Sport Supervisor, as determined by the Director of Athletics, up to and including loss of scholarship and/or suspension from all team practices and competitions for a year.
- B. Upon recommendation from the Head Coach, the Director of Athletics shall determine the pre-disposition playing and practice status of a student-athlete who:
1. is charged with any other violation of the University's Code of Student Conduct, other than that described in Section II.A. (3) above; or
 2. is charged with any violation of the Code of Academic Integrity other than that described in Section II.A. (4) and (5), above.

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SECTION XII. CRITERIA AND PROCEDURES TO BE USED IN DECIDING TO EXPAND AND CURTAIL PROGRAMS

The Department of Intercollegiate Athletics may be examined with regard to possible sports' expansion or curtailment. The University Community may initiate requests for new sports. New sports may be added or a present program may be expanded or curtailed based on an evaluation process using the following criteria:

- Appropriate balance of scholarship for men and women student-athletes;
- Atlantic Coast Conference and NCAA sponsorship;
- Availability of facilities;
- Availability of quality coaches;
- Funding demands, including the related need for support staff and travel;
- History of the sport at the University (i.e., a club sport, intramural sport, or prior varsity sport);
- Interest level of participants and spectators;
- National trends;
- NCAA mandate; and
- Proximity and quality of available competition.

The Director of Athletics evaluates and makes recommendations for a program's institution, expansion, or curtailment to the President. The recommendation may include the following information:

- Estimated cost savings or expenses to be incurred;
- Impact on facilities, as well as staffing;
- Reasoning for the proposed change; and
- Review of a particular sport's previous revenue/expense record.

The Athletic Council reviews the proposal and provides comments to the Athletic Director and President. The President of the University will make the final decision.

Approved 11/8/88

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SECTION XIII. STUDENT-ATHLETE ACADEMIC REVIEW SYSTEM

PURPOSE AND OBJECTIVE

The purpose of the Academic Review System (ARS) is to systematically evaluate the academic performance of student-athletes and of sports teams. The ARS will assist the Athletic Council and Department of Intercollegiate Athletics (ICA) in encouraging high academic performance in our varsity sports programs.

The objectives of the ARS are:

- to facilitate the oversight of the academic performance of student-athletes and sports teams by faculty;
- to provide a systematic approach for the ICA and the Athletic Council to monitor the overall academic status of student-athletes and of student-athletes organized by individual sports teams;
- to provide an academic performance early warning system for student-athletes and for sports teams;
- to improve communications among student-athletes, coaches, academic counselors and the Athletic Council concerning academic matters;
- to encourage the highest academic performance possible among individual student-athletes and sports teams; and
- to reinforce the responsibility of the student-athlete and of each coaching staff for athletic and academic success.

The ARS will build on and complement other academic support, service and review activities of the Department of Intercollegiate Athletics. For the purposes of the ARS, a sports team is defined to include all current and past squad members from that sport who are students at the time activities of the ARS are undertaken.

THE ACADEMIC REVIEW SYSTEM (ARS)

The ARS consists of two sets of activities: the Academic Review and the Academic Evaluation.

The Academic Review

The Academic Review is a planned periodic evaluation of each varsity sports team following a predetermined schedule. Each sports team will be reviewed once in a four-

Current as of 09/06/11

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year cycle, with the cycle repeating each four-year period. The content of and procedures for conducting academic reviews will be developed by the Academic Committee of the Athletic Council in consultation with the Director of Athletics, for approval by the Council. Indicators of performance including progress towards degree, individual and team grade point averages, performance of high-risk student-athletes, and graduation rates will be considered. In addition, information for the Academic Review will be gathered from transcripts, grade reports, progress reports, and other sources of academic information.

The academic performance information will be organized and evaluated by sports teams. It is expected that several years of information will be the basis for the Academic Review.

A written report will be prepared detailing the findings of the Academic Review and any recommended actions. This report will be the focus of a meeting involving the Chair of the Athletic Council, the Director of Athletics, the Director of the Academic Support and Career Development Unit (ASCDU), and the sports administrator and head coach of the sports team being reviewed. Whenever possible this meeting shall take place at a convenient time prior to the end of the academic year in which the review was conducted, but not when the sport is in competition.

The current schedule for the Academic Reviews is:

	FALL SEMESTER	SPRING SEMESTER
FY08	Gymnastics Competitive Cheer	Field Hockey Volleyball
FY09	Water Polo M & W Swimming	Women's Soccer Women's Lacrosse
FY10	Women's Golf Wrestling	Men's Golf Men's Tennis Softball
FY11	Men's Lacrosse Baseball	Men's Soccer Women's Tennis
FY12	Men's Basketball Women's Basketball	Football Track (all six teams)

If a coach or sports supervisor requests an early review, the Academic Committee can recommend to the Council a change in schedule.

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The Academic Evaluation

The Academic Evaluation is a process triggered when the academic performance of a sports team fails to meet minimum requirements at the end of a fall or spring semester. The quick response evaluation is to investigate immediately a weak academic performance of a sports team and to assist individual student-athletes and any sports team in improving its academic performance in the subsequent semester.

Following the end of each fall and spring semester, the grade-point performance of all sports teams will be assessed. An immediate review will be conducted of every sports team failing to meet one or more of the following performance standards:

- an average team grade-point-average for the previous semester of 2.25 or above (on a 4.00 scale);
- an average grade-point-average for grant-in-aid student-athletes for the previous semester of 2.25 or above (on a 4.00 scale); or
- 80% of the team members with a grade-point-average for the previous semester equal to or greater than 2.00 (on a 4.00 scale).

From time to time, the Athletic Council will review these criteria and may modify, delete, or add performance standards for the Academic Evaluation program.

The procedures to be followed in an Academic Evaluation will be determined by the Chair of the Athletic Council in consultation with the Director of Athletics. Ordinarily, written statements will be requested from the head coach, from the academic counselor and from all team members failing to meet individual student-athlete criteria. The statements will provide the opportunity for the circumstances surrounding the academic performance of the previous semester to be addressed from the perspective of the respective individuals involved. The statements will be provided to the Director of Athletics, or the Director's designee, and the Chair of the Athletic Council.

The Chair will compose a report, drawing from the statements and other information determined to be pertinent, for the Director of Athletics and the Academic Committee of the Athletic Council. Included in the report may be recommendations and/or actions for improving the academic performance of the sports team or individual student-athletes on the team.

The report will be the focus of a meeting involving the Chair of the Athletic Council, the Director of Athletics, the Chair of the Academic Committee of the Athletic Council, the Director of the ASCDU, the sports administrator, and the head coach, and, where appropriate, the student-athletes.

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The Academic Evaluation is designed to increase communications about academic performance on a semester-by-semester basis, address emerging problems, and overcome obstacles which may inhibit student-athletes from maximizing their potential to achieve academic success.

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SECTION XIV. STUDY TABLE POLICY

Minimum GPA Standards and Required Hours of Attendance

All freshmen and first year transfers are required to complete a minimum of eight (8) hours of study table weekly for the first semester of attendance at the University of Maryland.

The cumulative grade-point-averages (GPA) of all student-athletes will be reviewed prior to the start of **each semester (Fall/Spring)**. The sliding scale below will be used to determine who is required to attend study table and the number of corresponding study table hours required for each week of the semester.

The minimum cumulative GPA standards used to establish the required number of study table hours per week is as follows:

0.00 – 2.00 = 10 hours
2.01 – 2.15 = 8 hours
2.16 – 2.30 = 6 hours

NOTE: A coach/team may decide to establish higher standards than those indicated above. Tracking of complete hours for student-athletes required to meet higher standards will be the responsibility of the coach/team. ASCDU will provide sign in/out sheets when requested.

Countable Study Table Activities

The following activities can be counted toward the hourly requirement for study table attendance:

- Quiet study time in designated ASCDU study table area.
- Completion of course assignments using ASCDU computer labs.
- Tutorial Sessions.
- Supervised study table during team travel to and from away competitions. Arrangement must be put in writing and provided to respective ASCDU counselor before leaving campus to ensure that we are all “on the same page” (Maximum 4 hours per week).

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Reward System

Review of study table hours completed is evaluated on a 2-week cycle. Students who complete the required number of study table hours in week 1 of the 2-week cycle will be rewarded by a 2-hour reduction of study table hours in week 2 of the cycle. Below is an outline of the reward system.

Standard	Required study table per week:	If requirement is met in week 1, then week 2 requirement is reduced to:	If week 1 and 2 requirement is met, the total hours for the cycle equals:
All Frosh & Transfers (1 st semester requirement)	8 hours	6 hours	14 hours
All Other Returning Student-Athletes:			
0.00 – 2.00	10 hours	8 hours	18 hours
2.01 – 2.15	8 hours	6 hours	14 hours
2.16 – 2.30	6 hours	4 hours	10 hours

Failure to Complete Required Hours

If a student does not complete the required study table hours for a 2-week cycle he/she cannot carry hours over to the next 2-week cycle. The student will be required to sit out a scheduled team practice session *within the next study table cycle*. The head coach will be notified by ASCDU that the student did not complete the required hours. **It will be the head coach's, or his/her designee's, responsibility to inform ASCDU, in writing, of the date and time of the scheduled practice which the student will miss to attend study table.** The student must sign the missed practice study table log to receive credit.

NOTE: Study table time completed during missed practice does not count toward the required hours for the current cycle.

Accountability to the Athletic Council and ASCDU Policy Oversight Committee

ASCDU will be required to track each team's compliance with this policy and to provide a report to the Academic Committee of the Athletic Council as part of the information required by the committee at the time of eligibility appeals. The report will also be shared with the ASCDU Policy Oversight Committee annually, since this group's charge is to oversee and evaluate the effectiveness of ASCDU policies and to suggest improvements to the Provost.

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SECTION XV. STUDENT ATHLETE OPPORTUNITY FUND

ELIGIBILITY: All current student athletes are eligible to apply for support from the SAOF. Applications can be made at any time during the calendar year. Funds will be available each year beginning September 1st. Efforts will be made to assure that funds are used by student athletes in all sports and in a manner that reflects our commitment to gender equity.

PROCESS OF APPLICATION: Student athletes will submit application for funds to the Compliance Office. The application will specify the purpose of the request and justify why the SAOF should be used (i.e., why other sources of funding are not available or appropriate). The Office will review the application to make sure it is complete and consistent with the purpose of the SAOF. It will then be reviewed and approved by the Faculty Athletics Representative and submitted to the Compliance Officer and Business offices in ICA for payment. When approving applications for funds the compliance officer and the FAR will consider the following principles: 1) is the expenditure directly related to the academic success or welfare of the student athlete; 2) is the request for an expenditure in the high priority area; 3) is the need for the expenditure clearly demonstrated; and, 4) has the student athlete received a previous award from the SAOF during the year in which funds are requested. Within thirty days of receipt of funds the student athlete will submit documentation that the funds were used for the purpose for which they were requested. Each head coach will designate an assistant coach who will oversee the student athletes' request made to compliance to assure the University of Maryland policies and process are followed.

Any excess funds in the SAOF account at the conclusion of each fiscal year shall be allocated as such: up to 80% of the remaining funds shall be allocated to ASCDU improvements which directly benefit student athletes (e.g. laptop computers, computers for the computer lab, printers, etc.). The remaining funds shall be rolled over into the coming year's SAOF account. Any allocation designated for ASCDU improvements shall receive prior approval from a committee comprised of the SAAC Chair, Faculty Athletics Representative and Associate Athletics Director/ASCDU.

USE OF FUNDS: All funds received by the University of Maryland will be used to directly benefit student athletes. Funds may be requested for the following reasons:

HIGHEST PRIORITY (NOT RANKED WITHIN THIS CATEGORY):

1. Postgraduate or internship fees
2. International student fees and taxes
3. Graduate school exam fees
4. Professional program testing
5. Educationally related expendable supplies
6. Course related educational supplies
7. Learning disability testing

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8. Medical expenses for SAs (not covered by another insurance program-
9. Dental/vision expenses for student athletes (not covered by another insurance program-
10. Medical and dental expenses for student athletes' spouse/dependents.
11. Clothing allowance. Non-PELL eligible student athletes must complete the FAFSA form in order for the Financial Aid Office to determine unmet need. Only student-athletes determined to have unmet need are eligible for the clothing allowance.
 - A. PELL eligible student athletes may request funds up to \$500 per academic year for clothing needed for team travel, internships, job interviews, or work.
 - B. Student athletes who have completed 60% of their degree or more who request funds for clothing must limit their request to clothing needed for internships, job interviews, or work (up to \$500 per academic year) and must demonstrate the financial need that justifies the request.
 - C. Student athletes who have completed less than 60% of their degree who request funds for clothing must limit their request to clothing needed for internships and/or work, must demonstrate the financial need that justifies the request, and extensive documentation outlining internship/work details (job title, job description, start date, pay, supervisor's name and telephone number) is required prior to approval (up to \$250 per academic year).
 - D. Student athletes who request funds for team travel and/or seasonal clothing must demonstrate the financial need which justifies the request (up to \$250 per academic year).
12. Emergency travel and expenses up to the state mandated limits (e.g. per diem, mileage, etc.) for student athletes, spouses, parents/guardians and/or dependents.
13. Other educational expenses
14. Emergency expenses for student athletes, spouses and/or dependents.
15. Travel expenses for family members to be present when a student athlete is honored (priority will be given to national recognition of individuals).
16. Travel expenses for team members being honored by a governmental body.
17. Additional student athlete travel home. Only available to PELL recipients one-time per academic year up to \$500.
18. Health insurance premiums and/or supplemental health insurance.

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LOWER PRIORITY (Only to be requested when other sources are not available).

1. Summer school.
2. Fifth and sixth year aid.
3. Post graduate scholarship.
4. Other personal expenses
5. Additional student athlete travel home.
6. Other health and safety expenses

POLICY REVIEW

As required by the NCAA and the ACC, the FAR will keep records of all awards from the SAOF by name of the student athlete, category of use, sport and gender. These data will be supplied to the ACC conference office and will be shared with all ACC schools and others in the equity conferences of the NCAA. We will receive copies of similar reports from the other ACC schools and members of the other equity conferences. Summary reports will be submitted to the NCAA. Each year the FAR will prepare a report for the Athletic Council and, after its review, the President, on the use of the SAOF. Especially after the first year of operation the Council will consider any changes it feels the President needs to consider to assure that the program is operating with integrity and is consistent with the principles and practices enumerated in this policy.

Approved – December 16, 2003.

Revised and Approved- May 25, 2006

Revised and Approved- July 4, 2008

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SECTION XVI. HONORING STUDENT ATHLETE JERSEYS

- I. **Automatic Qualification.** Achievement of any one of the following criteria automatically qualifies a student-athlete to have his or her jersey honored:

- (1) National Player of the Year (i.e. Heisman, Naismith, etc.).
- (2) ACC Player of the Year.
- (3) Individual National Champion.
- (4) Consensus First Team All-American.

- II. **Nomination Process.** A student-athlete's jersey may also be honored through the nomination process. Either the Head Coach or Director of Athletics may nominate a student-athlete to have his or her jersey honored. The nominating party must list in writing the exceptional qualifications of the nominated student-athlete and provide the writing to the other party. Both parties must then agree that the student-athlete's qualifications are so extraordinary as to merit honoring his or her jersey.

Examples of criteria that may be relevant to such a nomination are:

- (1) National position award winner (i.e. Butkus).
- (2) Team MVP of a national championship team (as determined by teammates or coach).
- (3) University of Maryland career leader in a major statistical category.
- (4) Extraordinary recognition by the ACC, NCAA or national sport organization.
- (5) Leading team to extraordinary team achievements.

- III. **Academic Requirement.** The student-athlete to be honored must have either graduated from the University or left in good academic standing.

Approved – December 16, 2003.

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SECTION XVII. COACHES CONTACTS WITH FACULTY

All contacts of coaches with faculty and other instructional personnel about the academic performance of a student-athlete should be done through the relevant counselor in the Academic Support and Career Development Unit (ASCDU) or with the assistance of the Faculty Athletics Representative.

This policy should not be interpreted to suggest that all contact with faculty by coaches need follow this policy. For example, coaches may serve on campus committees, have friendships with faculty members, etc. The policy refers to those contacts that relate to the academic performance of a specific student athlete in a class taught by the faculty member.

Approved – December 16, 2003.

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SECTION XVIII. STUDENT ATHLETE HAZING STATEMENT

The University of Maryland Athletic Department unequivocally opposes any situation created intentionally to produce mental or physical discomfort, embarrassment or ridicule and considers hazing a fundamental violation of human dignity. **Hazing is strictly prohibited at UM.** The University defines hazing as “intentionally or recklessly subjecting any person to the risk of bodily harm, or severe emotional distress, or causing or encouraging any person to commit an act that would be a violation of law or university regulations, for the purpose of initiating, promoting, fostering, or confirming any form of affiliation with a student group or organization (e.g., ICA Teams), as defined by the *Code of Student Conduct*. **The expressed or implied consent of the victim will not be a defense. Hazing is also prohibited under Maryland law, found in Maryland Annotated Code, Criminal law Section 3-607.**

Due to the above statement all student athletes are required to sign a form at the beginning of the year as a means to educate student athletes on this important topic.

Approved- November 8, 2004

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SECTION XIX. STUDENT-ATHLETE PRE-PARTICIPATION PHYSICAL EXAMINATION POLICY

ALL Tryout Durations-

The University of Maryland Department of Intercollegiate Athletics requires all prospective “tryout student-athletes” to complete and submit the following information PRIOR TO the commencement of tryout activities:

1. ***Documentation of a physical examination by a licensed physician (MD or DO) within the last six (6) months that clears the prospective student athlete to participate in intercollegiate athletics;***
2. ***Documentation of a sickle cell solubility test (SST);***
3. ***Tryout Student-Athlete Information Sheet;***
4. ***Tryout Release & Waiver of Liability form;***
5. ***Assumption of Risk Form; and***
6. ***Show proof of valid personal / primary health insurance that provides coverage for intercollegiate athletic activities***

The aforementioned information must be submitted to and reviewed by University of Maryland Sports Medicine personnel **BEFORE** a prospective student-athlete is permitted to attend any tryout activities, including, but not limited to practices, strength and conditioning sessions, etc., and/or be issued equipment.

If the “tryout student-athlete” is selected to join a University of Maryland Intercollegiate Athletic team, the student-athlete will also be required to undergo a pre-participation physical examination conducted by a University of Maryland Team Physician. If, for any reason, the student-athlete is not medically approved for intercollegiate athletics participation at this point, he/she will be notified by the University of Maryland Team Physician and/or University of Maryland Sports Medicine personnel at the end of the pre-participation physical examination. Costs associated with any tests, consultations, and/or medical procedures needed to gain medical approval / certification for participation will be sent to the student-athlete’s primary health insurance for payment first. Costs not paid by the student-athlete’s primary health insurance will be the responsibility of the student-athlete and/or the student-athlete’s parent(s) and/or guardian(s).

Approved: November 8, 2004

Revised and Approved- April 27, 2010

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SECTION XX. SUMMER SCHOOL PRIOR TO FIRST-TIME FULL-TIME ENROLLMENT

Introduction

The University of Maryland is committed to the academic success of its student athletes. Consistent with NCAA legislation we will support student athletes (SA) who have signed a national letter of intent with us for the sole purpose of helping the SA prepare for the academic challenges of the university. The purpose of this support is to advance the SA academically – it is not to better prepare the SA for intercollegiate athletics participation.

Eligibility

1. To receive aid under this policy the SA must have been admitted to the university and have provided all final, official documentation required by the NCA clearinghouse, the Office of Admissions, and the Department of Intercollegiate Athletics.
2. The student must have been determined to be a high school qualifier.
3. For incoming transfer students, a preliminary review of records must indicate that the student should be eligible for competition for the upcoming year, unless the SA will be required to serve an academic year in residence pursuant to NCAA by-law 14.5.5.

Conditions of awards

1. Summer classes must be completed by UMCP and cannot include distance education courses
2. All individually admitted students must attend STEP unless they have been excused from STEP through the normal exception process.
3. SA's must enroll in a minimum of six credits of academic work that is degree applicable. These credits cannot include physical education performance courses. Remedial courses can be included provided they are considered to be required prerequisites for specific courses that are degree applicable.
4. Courses taken in the summer must be approved by the Director of ASCDU. All schedule changes must also be approved by the Director.
5. During the summer term the SA shall not engage in organized athletics practice activity (see Bylaw 17.02.1).
6. Summer coursework may not be used for the purpose of completing initial or continuing eligibility requirements.

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7. Students will receive aid proportionate to the aide they have been awarded fro the upcoming academic year.

8. If a SA does not receive a grade in a course that is required for that course to be degree applicable, the SA must meet with the Director of ASCDU, the Coach , the sport supervisor and the chair of the Academic Committee of the Athletic Council, to discuss the reason for the unacceptable performance and to develop an academic success plan that will be monitored by the Academic Committee. If the SA fails (i.e., they are not degree applicable) two courses the academic performance of the SA will be reviewed at six weeks of the fall semester by the academic committee.

Approved- May 26, 2005

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SECTION XXI. STUDENT ATHLETE HEALTH INSURANCE

1. All walk-on student athletes are required to be covered by personal health insurance reviewed and approved by the Director of Sports Medicine before being permitted to join a DICA team and/or participate in any strength and conditioning activity conducted by the team, team practice or team competition.
2. Student athletes who submit proof that they do not have personal health insurance coverage and are Pell eligible will have primary health insurance purchased for them by the DICA using the Student Athlete Assistance Fund.
3. International student athletes who provide proof that they do not have health insurance will have primary health insurance purchased for them by the DCIA using the Student Athlete Welfare Fund.

Approved- May 26, 2005

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SECTION XXII. ADVERTISING OF GAMBLING, ALCOHOL AND TOBACCO

As a member institution of the NCAA, the University of Maryland is committed to the control of gambling, alcohol consumption and smoking by student athletes. We do this primarily through our educational efforts and by rules education for student athletes and coaches.

Current policy of the Athletic Council prohibits alcohol advertising at Comcast. The contracts used by ICA prohibit advertising by our media partners of alcohol, tobacco products, and gambling (including lotteries). State law and/or campus policy prohibits alcohol sales on campus, smoking in and near buildings, and gambling.

The committee noted that while the ICA could derive substantial income from advertising of these commodities; in the instance of the lottery state proceeds support education in our state; and, some of our peers allow such advertising, we do not believe ICA should allow advertising for these commodities. Reasons for this conclusion include: 1) such advertising could be seen as campus support for these activities; 2) it is well documented that youth have disproportionate levels of abuse of these products and activities; 3) especially in the case of alcohol and gambling we have had problems specifically amongst student athletes; and , 4) we know that early onset of alcohol and tobacco use, and gambling is highly predictive of later abuse and the onset of illnesses and behavioral outcomes associated with each.

No advertising for alcohol, tobacco products, or gambling be permitted at any home event or at any ICA facility.

Approved- January 3, 2006

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SECTION XXIII. ATTENDANCE POLICY FOR STUDENT ATHLETES

The University Athletic Council has determined that poor academic performance by a number of our student athletes is significantly influenced by the fact that those students do not maintain consistent class attendance. During the past few years, numerous efforts have been made by coaches and administrators to address this issue, with mixed results. Furthermore, the Council has determined that students who do not meet our academic expectations and who have excessive unexcused absences should not be allowed to fully exercise the opportunity provided them to represent the University of Maryland as varsity student athletes. Therefore, the Council recommends the following policy:

A. Teams that have a four year moving average NCAA graduation success rate below 70% will be subject to the following attendance policy:

1. Any member of that team who has a cumulative GPA of 2.3 or lower, or who has passed fewer than 9 credits in the previous semester will have his/her class attendance checked by staff from the Academic Support and Career Development Unit.
2. These students will be allowed a maximum of two unexcused absences per term in each class¹. Following the third and each subsequent unexcused absence, the coach must withhold the student from the next regularly scheduled competition(s) that are equal to 5% of that sport's NCAA regular season contest maximum, as follows:

Baseball- 3 contests

Men's and Women's Basketball- 1 contest

Acrobatics & Tumbling - 1 contest

Men's and Women's Cross Country- .5 dates of competition

Field Hockey- 1 contest

Football- .5 contests

Men's and Women's Golf- 1 date of competition

Gymnastics- .5 date of competition

Men's and Women's Lacrosse- 1 date of competition

Men's and Women's Soccer- 1 contest

Softball- 3 contests

Men's and Women's Swimming- 1 date of competition

Men's and Women's Tennis- 1 date of competition

¹ Whether a class is missed or not will be determined by the ASCDU Director. A missed class occurs when the student is more than ten minutes late for a class. Appeals of ASCDU missed class decisions will be heard by the Faculty Athletics Representative. Any appeal must be made via email to nhadley@umd.edu within 24 hours of the time of the class in question. If a student athlete is withheld from a contest as a result of this policy, his/her attendance at the contest cannot be deemed an excused absence from classes.

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Men's and Women's Track and Field (Outdoor and Indoor) - 1 date of competition
Volleyball- 1 date of competition
Water Polo- 1 date of competition
Wrestling- 1 date of competition

B. At any time, the Faculty Athletics Representative may place a student athlete under this policy if the student athlete has a cumulative GPA of 2.3 or less and in the judgment of the FAR, the student is not making sufficient effort to improve her/his academic performance, regardless of the team's 4 year moving average NCAA graduation success rate. In addition, nothing in the policy precludes a head coach from implementing more stringent requirements.

Approved: August 1, 2006

Revised and Approved- January 6, 2011

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SECTION XXIV. STUDENT ATHLETES WHO ARE IN UMCP PROGRAMS AT THE UNIVERSITIES AT SHADY GROVE (UMCP – USG)

On occasion the Office of the Registrar is asked if a UMCP student who is registered in a program at USG and who meets all NCAA, ACC, and UMCP requirements can try to become a member of an intercollegiate athletic team at UMCP. The Executive Committee (EC), after discussion of this issue with representatives of USG and the Office of the Registrar, has concluded that UMCP students enrolled in programs at USG have the right to try out to become members of our intercollegiate teams provided they pay all of the mandatory fees that are paid by full time students enrolled at College Park. The EC recognizes, of course, that no student has a right to intercollegiate participation, and that selection for teams is the responsibility of the Coaches operating within the rules that govern participation on intercollegiate teams,

In reaching this conclusion the EC was guided by the following considerations:

1. These students are admitted by the UMCP Office of Admissions using the same criteria used for admissions at UMCP.
2. These students earn a UMCP degree.
3. These students can participate in other UMCP activities (e.g., club sports, membership in sororities and fraternities, and recreation center membership).
4. There is no NCAA or ACC rule prohibiting their participation.

The EC did note that there are not likely to be many students who will attempt to join teams who are enrolled at UMCP-USG and that if they do they will face substantial logistical issues that may limit their ability to participate. The exception to this may be those student athletes who are at College Park but who cannot gain admission to limited enrollment programs at UMCP but can enter the same program at USG (e.g., business); or, who have graduated and enter a UMCP graduate program at USG. Finally, the EC emphasized that nothing in our review changes the fact that in the end it is Coaches who select who will be on a roster.

UMCP Students at USG who wish to be a member of an intercollegiate team at UMCP should contact the coach of that team and the Compliance Office in the Department of Intercollegiate Athletics.

Approved – September 1, 2007

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SECTION XXV. SERVING OF ALCOHOL IN BYRD STADIUM SUITES

Alcoholic beverages are permitted to be served in Byrd Stadium suites under the following guidelines.

Suite holder pre-orders alcohol with food; delivered to suite pre-game.

Procedure

1. Alcoholic beverages may be pre-ordered by a suite holder in advance or on game-day.
2. Only the suite holder, or his/her identified designee, may place an advance or game-day order for alcoholic beverages.
3. All pre-ordered alcohol will be kept in a locked cabinet or locked refrigerator until suite holder contacts the suite attendant on duty to unlock the cabinet or refrigerator.
4. Reordering of alcohol will be discontinued after the end of the third quarter. Unconsumed beer and wine will be secured and stored in the locked refrigerator or cabinet in the suite at the conclusion of the game. No alcohol may be removed from the suite. Any remaining beer or wine will be counted toward suite holder's maximum alcoholic beverage order for the next home game. Byrd Stadium Catering will credit suite holder for any alcohol remaining after the last game of the season.
5. It is the responsibility of each suite holder to monitor and control the service and consumption of alcoholic beverages within a particular suite.
6. Byrd Stadium Catering will have one suite attendant on duty for every two suites.
7. Byrd Stadium Catering will employ Alcoholic Beverage Control (ABC) Supervisors, certified alcoholic service trainers who will patrol each suite throughout the game. Suite attendants, on-site catering manager, and TerpHost will be certified in proper alcoholic beverage service. Suite attendants and ABC Supervisors will routinely request identification from guests. ABC Supervisors shall have complete authority to stop alcohol service to a suite, remove all alcoholic beverages from a suite without refund for unconsumed product, and have underage drinkers and disruptive or intoxicated guests removed.
8. Beer may be purchased by the 12oz bottle or can, wine by the 375ml or 750ml bottle and liquor by the 750ml bottle.

Specific Control Measures for Option A

1. **Controlled Access to Tyser Tower.** Only ticketed suite holders are permitted access to Tyser Tower. TerpHosts are positioned at each elevator lobby to check for appropriate tickets and/or credentials.
2. **Controlled Access to Alcohol.** Due to the advantageous location of the pantry within the expanded Tyser Tower, alcohol will never leave the internal building. Deliveries to the suites will be made via service elevator, and will not be visible from the concourse area.
3. **Alcohol-Certified Servers.** Every suite server must pass a certification course on how to deal with a wide variety of alcohol issues.

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4. **Alcohol Beverage Control Supervisors.** Two alcohol-certified trainers will be assigned to supervise all alcohol service in the suites. These supervisors will have the authority to conduct random ID checks of suite holders and their guests. Additionally, these supervisors have complete authority to act in the event of inappropriate behavior, including:
 - a. Verbal warnings;
 - b. Implementation of mandatory wristbands;
 - c. Stop all alcoholic beverage service;
 - d. Remove all alcoholic beverages from the suite without refund for unconsumed product;
 - e. Removal of patrons from the suite and stadium.
5. **TerpHosts.** Game operations staff will be assigned to specific floors and towers within Tyser Tower. These TerpHosts must successfully pass the alcohol certification process.
6. **Director of Suite Services.** This Athletics staff person is ultimately responsible for the servicing of all suites within the expanded Tyser Tower. This person will also be required to pass the alcohol certification process.
7. **Development Officers.** The development officers within Maryland Athletics will be tasked with making routine visits to every suite for standard customer service reasons. All Maryland Athletics development officers will be required to pass the alcohol certification process.
8. **Mandatory Cups.** All alcoholic beverages must be consumed from cups. No drinking from bottles/cans will be permitted in the suite or the common areas. This will prevent anyone outside Tyser Tower seeing the consumption of alcohol.
9. **Mandatory Food.** All suites ordering alcohol must order food and non-alcoholic beverages as well.
10. **Pre-Ordering and In-Game Orders.** The cost for pre-orders and in-game orders of alcoholic beverages will be the same. This pricing structure provides an incentive to minimize pre-orders.
11. **Designated Host.** Each suite holder must designate one host for the suite. Only the designated host may order alcoholic beverages.
12. **Alcohol Sales.** All sales of alcoholic beverages will stop at the conclusion of the third quarter. Additionally, all cabinets and refrigerators will be locked by Byrd Stadium Catering after the conclusion of the game.

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SECTION XXVI. ALCOHOL SERVICE IN HERITAGE HALL FOR MEN'S BASKETBALL GAME

-University Dining Services is allowed to serve alcoholic beverages in Spring Heritage Hall (SHH) in accordance with the standards they use for serving alcoholic beverages at other University functions.

-Alcoholic beverages may only be obtained through University Dining Services and may not otherwise be brought into or removed from SHH.

-Alcoholic beverage service will only occur in SHH; alcoholic beverages will not be available in the Comcast Center suites.

-Alcoholic beverage service in SHH is permitted pre-game and at half-time.

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