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NCAA Compliance

[Link to NCAA Compliance](#)



The NCAA Compliance office for Long Beach State is located in the Pyramid Annex office. If you have any questions regarding eligibility or NCAA rules please come in and talk to our friendly staff to help answer your questions.

Compliance Director and Contacts:

Mary Ann Tripodi,
Associate Athletics Director/
Compliance & Student Services
Phone: 562-985-8947
Email: mtripodi@csulb.edu



Lisa Westerfield
Athletic Admissions Coordinator/
Compliance
Phone: 562-985-8376
Email: mwesterf@csulb.edu



Academic Eligibility Rules

[NCAA Eligibility Center Link](#)

- All high school athletes wishing to compete in college must register with the NCAA Eligibility Center, send SAT's, Official transcripts and answer the questions on amateurism. To register and get answers to questions regarding freshman clearance policies, transfer and international student policies, and initial eligibility and clearance, click on the eligibility center website link below.
- All Two year college Transfers must register with the eligibility center and complete the amateurism questions before your eligibility can be determined.

Amateurism

It is permissible for a prospective student-athlete or a currently enrolled student-athlete to try out with a professional team, provided the following conditions are met:

1. **Prior to collegiate enrollment:** A student-athlete remains eligible in a sport even though, prior to enrollment in a collegiate institution, the student-athlete may have tried out with a professional athletics team in a sport or received not more than one expense-paid visit from each professional team (or a combine including that team), provided such a visit did not exceed 48 hours and any payment or compensation in connection with the visit was not in excess of actual and necessary expenses. A self-financed tryout may be for any length of time.
2. **Tryout after collegiate enrollment:** A student-athlete shall not try out with a professional athletics team in a sport or permit a professional athletics team to conduct medical examinations during any part of the academic year (i.e., from the beginning of the fall term through completion of the spring term, including any intervening vacation period) while enrolled in a collegiate institution as a regular student in at least a minimum full-time academic load, unless the student-athlete has exhausted eligibility in that sport. The student-athlete may try out with a professional organization in a sport during the summer or during the academic year while not a full-time student, provided the student-athlete does not receive any form of expenses or other compensation from the professional organization.

Please note that during a tryout, an individual may not take part in any outside competition (games or scrimmages) as a representative of that professional team.

An individual must comply with the following to retain amateur status:

Amateur Status. An individual loses amateur status and thus, shall not be eligible for intercollegiate competition in a particular sport if the individual:

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- a) Uses his or her athletic skill (directly or indirectly) for pay in any form in that sport;
- b) Accepts a promise of pay even if such pay is to be received following completion of intercollegiate athletics participation;
- c) Signs a contract or commitment of any kind to play professional athletics, regardless of its legal enforceability or any consideration received;
- d) Receives, directly or indirectly, a salary, reimbursement of expenses, or any other form of financial assistance from a professional sports organization based upon athletics skill or participation, except as permitted by NCAA rules and regulations;
- e) Competes on any professional athletics team and knows or had reason to know that the team is a professional athletics team, even if no pay or remuneration for expenses was received;
- f) Subsequent to initial full-time collegiate enrollment, enters into a professional draft; or
- g) Enters into an agreement with an agent.

Use of Overall Athletic Skill - Effect on Eligibility.

Participation for pay in competition that involves the use of overall athletic skill (e.g., "Superstars" competition) constitutes a violation of the Association's amateur-status regulations; therefore, an individual participating for pay in such competition is ineligible for intercollegiate competition in all sports.

Please contact the compliance director or conference for additional information. You also may contact the NCAA membership services staff at 317/917-6222 should you have further questions.

Agents

To protect your eligibility to continue as a student-athlete, you must ensure that you do not make any agreements with a sports agent whether orally or in writing. The NCAA specifically states that any agreement between an agent and a student-athlete regardless of when the agreement begins constitutes a violation of policy and could result in the loss of eligibility and possibly cause sanctions for the team. You are strongly encouraged to talk with your coach and/or your compliance officer regarding possible future professional careers.

NCAA Bylaw 12.3.1.1: Representation for Future Negotiations. Student-athletes will be ineligible if they enter into a verbal or written agreement with an agent for representation in future professional sports negotiations that are to take place after they have completed their eligibility in that sport.

NCAA Bylaw 12.1.1.2: Benefits From Prospective Agents. Student-athletes will be ineligible if they (or their relatives or friends) accepts transportation or other benefits from:

- a) Any person who represents any individual in the marketing of his or her athletic ability. The receipt of such expenses constitutes compensation based on athletic skill and is an extra benefit not available to the student body in general; or
- b) An agent, even if the agent has indicated that he or she has no interest in representing a student-athlete in the marketing of his or her athletic ability or reputation, and does not represent individuals in their sport.

Athletically-Related Activities - Explanation of Countable and Non-Countable Activities (Voluntary vs. Mandatory)

Countable Athletically-Related Activities: Any required activity with an athletic purpose involving student-athletes and under the direction/supervision of an institution's coaching staff.

DURING PLAYING SEASON - WHAT COUNTS:

1. Practice
 - Regular practice,
 - Required individual workouts (with or without coach),
 - Field, floor or on-court activity.
2. Competition (counts for a maximum of 3 hours, regardless of the time spent competing).
3. Required weight-training/conditioning activities that are under the direction/supervision of an institution's coaching staff.
4. Film or video-tape sessions related to games, practices or contests that are required, supervised, or monitored by an institution's coaching staff.
5. Meetings
 - Chalk talk with coach,
 - Lectures or discussions of strategy with coach,
 - Any other athletically-related meetings initiated by coach or an institution's coaching staff.

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6. Camps, clinics, workshops and PE classes when attendance is required and when conducted by a member of the Athletics staff.

DURING PLAYING SEASON - WHAT DOES NOT COUNT:

Practices are considered voluntary when they are not required or supervised.

1. During the academic year, it is permissible for the Athletic Department to reserve an institution's facilities for student-athlete voluntary workouts.
2. Weight-training/conditioning activities that are designed and conducted by the strength and conditioning coach so long as they are voluntary and at the request of the student-athlete.
3. Voluntary workouts cannot be supervised by any other coaches.*
4. Film or videotape sessions that are voluntary and not done in the presence of a coach.
5. Meetings on academic, compliance, or other non-athletic matters that are initiated by the student.
6. Camps, clinics, workshops, PE classes that are open to all students and are publicized in an appropriate manner.

***Safety Exception** – A coach may be present during voluntary workouts in the regular facility and may spot or provide safety or skill instruction but cannot conduct the individual's workout in the following sports: crew, swimming and diving, track and field (field events only), and water polo.



Financial Aid/Scholarships

Your financial aid award is renewable at the end of each academic year. It is not guaranteed for four or more years.

Your financial aid will not be increased or cancelled during the period of its award on the basis of your athletic ability, your performance or contribution to your

team's success, an injury or illness that prevents you from participation in athletics, or any other athletics reason.

Your award may be reduced or cancelled during the term of this award if you:

- a) Render yourself ineligible for intercollegiate athletics.
- b) Fraudulently misrepresent any information you provided on your application, letter of intent, financial aid agreement, or other documents.
- c) Engage in misconduct, which results in disciplinary action.
- d) Voluntarily withdraw from your sport.

Your award must be reduced or cancelled if you:

- a) Sign a professional sports contract for this sport.
- b) Accept money for playing in an athletic contest.
- c) Agree to be represented by an agent.
- d) Receive other aid that causes you to exceed your individual limit.
- e) Accept dorm or off campus housing stipend and choose to live at home.

If your award is reduced or cancelled you may request a hearing by contacting the Faculty Athletic Representative. See Student Grievances - Financial Aid Appeals.

You will jeopardize your eligibility under NCAA amateurism regulations if you sign a professional sports contract, accept money for playing in an athletic contest, or agree to be represented by an agent.

Occasional Meals

ALL OCCASIONAL MEALS, REGARDLESS OF WHO HOSTS THE MEAL, MUST RECEIVE PRIOR APPROVAL FROM THE ATHLETIC COMPLIANCE OFFICE.

Occasional Meal Approval Forms are available on the Department of Athletics website.

[Occasional Meal Form](#)

Defining Occasional Meal

Occasional meal is defined as a meal provided to a student athlete by either a Booster or Institutional/Athletic Department staff member no more than 4 times per semester and 3 times during the summer.

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Occasional Meal Limitations

Student-Athletes may be provided occasional meals by institutional staff members or boosters within the restrictions and provisions of NCAA Bylaw 16. Below is a summary of applicable occasional meal information.

Institutional/Athletic Department Staff Occasional Meals

- When providing an occasional meal to student-athletes institutional staff members may provide transportation to the meal for those student-athletes participating in the meal
- Institutional staff member occasional meals must occur in the locale of the institution.
- Institutional staff members cannot provide a prospect with an occasional meal, except during a prospect's official visit.

Booster Occasional Home Meals

- The booster providing the home meal may provide transportation to the meal for those student-athletes participating in the meal
- Booster occasional home meals must take place at the booster's primary residence on infrequent and special occasions
- Boosters can have an occasional home meal catered by a restaurant, but the meal must take place at the booster's home
- Boosters cannot provide a prospect with an occasional home meal

Outside Competition

Contact the Compliance office for the Outside Competition Form which must be prior to your participation in the outside event.

[Outside Competition Form Link](#)

Sports Other Than Basketball

A student-athlete in any sport other than basketball who participates during the academic year as a member of any outside team in any non-collegiate, amateur competition becomes ineligible for intercollegiate competition unless eligibility is restored by the Committee on Student-Athlete Reinstatement. A student-athlete is permitted to practice on such a team.

Exception

A student-athlete may compete outside of the institution's declared playing and practice season as a member of an outside team in any non-collegiate, amateur competition during any official vacation period published in the institution's catalog.

Competition as Individual/Not Representing Institution

It is permissible for a student-athlete to participate in outside competition as an individual during the academic year in the student-athlete's sport, as long as the student-athlete represents only himself or herself in the competition and does not engage in such competition as a member of or receive expenses from an outside team.

Exceptions to Outside-Competition Regulations

The following exceptions to the outside-competition regulations are permitted:

In All Sports

- a) High School Alumni Game. A student-athlete may compete in one game a year involving players from the student-athlete's former high school and its alumni team. In sports other than basketball, this game must take place during an official vacation period of the institution's academic year.
- b) Olympic Games. A student-athlete may participate in the official Olympic Games, in final tryouts that directly qualify competitors for the Olympic Games, and in officially recognized competition directly qualifying participants for final Olympic Games tryouts.
- c) Official Pan American Games Tryouts and Competition. A student-athlete may participate in official Pan American Games tryouts and competition.
- d) U.S. National Teams. A student-athlete may participate in official tryouts and competition involving national teams and junior national teams sponsored by the appropriate national governing bodies of the U.S. Olympic Committee (or, for the student-athletes representing another nation, the equivalent organization of that nation or, for student-athletes competing in a non-Olympic sport, the equivalent organization of that sport).
- e) Official World Championships, World University Games and World Cup Tryouts and Competition. A

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student-athlete may participate in official World Championships, World University Games and World Cup tryouts and competition.

- f) Multisport Events. A student-athlete may participate in officially recognized state and national multisport events.



Outside Competition during the summer

No more than the following number of current student athletes with remaining eligibility may practice or compete out of season for the same amateur team during the summer:

- Baseball – 4
- Basketball – 2 (both men and women)
- Cross Country – 2
- Golf – 2
- Soccer – 5
- Softball – 4
- Tennis – 2
- Track – 7
- Volleyball – 2
- Water Polo – no limit

May 1st exception for Men's Water Polo, Women's Volleyball and Women's Soccer

- Practice and /or competition may not start any earlier than May 1st
- The number of student athletes per team must comply with the number listed above
- No class may be missed for practices or competition.

Basketball - Summer League Play

- Student athletes may compete on only one team in one NCAA approved summer league between June 15th and August 31st.
- Student athletes must have written permission by Long Beach State Director of Athletics

- Student athletes may not play in a "All Star" game of any type
- No more than two players with eligibility remaining from any single 2 or 4 year college can play on the same summer league team
- The league must be within 100 miles of your official residence or the Long Beach State Campus.

Playing and Practice Season Limitations

In-Season Limitations

The following limitations on athletically-related activities apply during the playing season. The playing season equals the period between the first official practice date to last day of practice or last day of competition, whichever occurs later.

1. **Twenty hours a week:** Student-athletes are limited to 20 hours per week of athletically-related activities.
2. **Four hours per day:** Student-athletes are limited to four hours per day of athletically-related activities. (NOTE: A practice round of golf may exceed the hours-per-day limitation, but weekly limit of 20 hours remains in effect.)
3. **One day off per week:** All countable athletically-related activities are prohibited during one calendar day per week. (NOTE: A travel day related to competition may be considered as a day off provided no athletically-related activity occurred on that day.) Daily and weekly hour limitations do not apply during the vacation period between academic terms when classes are not in session, or during preseason practice prior to the first day of classes or first contest, whichever is earlier.

A. Countable athletically-related activities include:

1. Required practice
2. Competition (equals three hours)
3. Required weight training and conditioning
4. PE classes conducted by Athletics staff
5. Required film or videotape reviewing sessions
6. Required participation in camps, clinics, workshops, and PE classes
7. Required meetings on athletically-related matters
8. On-court or on-field activities called by a member of a team (e.g., captain's practice)

B. Non-countable activities include:

1. Training table or competition related meals

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2. Physical rehabilitation
3. Dressing, showering, or taping
4. Academic study hall or tutoring sessions
5. Travel to and from practice
6. Medical examinations or treatments
7. Voluntary individual workouts provided they are not required or supervised by coaching staff members (exception: coaches may be present during voluntary workouts for safety reasons in the sports of crew, swimming and diving, during the field events only for track and field, and water polo)
8. Individual consultation with coach provided no athletically-related activities take place.
9. The school's facilities may be used for voluntary workouts as long as the activity is not supervised by trainers and/or strength staff.
10. Strength and conditioning staff may be present during voluntary weight training and conditioning sessions.
11. Any meeting or discussion regarding drug education, training room procedures, academic support services, team discipline, care and maintenance of athletic equipment, general meeting schedule, information about housing and meals, off-season conditioning activities, NCAA rules, post-game interview procedures.
12. Time spent by student-athletes in recruiting activities (i.e., student host).
13. Fund raising activities/events such as luncheons, phone-a-thons, and booster gatherings are not countable as long as no athletically-related activities take place.

Off-Season Limitations

Eight hours per week permissible activities:

- Weight training and conditioning under the supervision of a coach (strength coach or sport coach)
- Of the 8 hours no more than 2 hours may include individual skill instruction. No more than four student-athletes from the same team may be involved in skill-related instruction with their coach at any one time, in any facility, during the remainder of the academic year. (before September 15 and after April 15)
- More than 4 student athletes can work out together after September 15- April 15
- Outside the playing season during the academic year, you must be given 2 days off from all countable athletically-related activities.

- All athletically related activities outside the playing season are prohibited one week prior to the beginning of the final examination period, through the conclusion of each student athlete's final exams.

Employment Guide

NCAA rules governing employment of student-athletes require the employer to pay only for work actually performed and at a rate commensurate with the going rate in the locality for similar services.

Employment of Student Athletes LBSU Policy

- All employment of student-athletes must be approved by and administered through the Compliance Office
- No student-athlete should start employment until the appropriate documentation is on file and the employment is approved by the Compliance Office
- Student-athletes will be paid at the same rate paid to other employees performing similar work in the same locale
- Student-athletes wanting to work on a commission basis must disclose this to the Compliance Office and receive prior consent
- The employer must agree to maintain accurate time sheets and payroll records and agree to supervise and monitor the job performance of the student-athlete.
- The Compliance Office will monitor the employment of the student-athletes during the period of employment.
- Student-athletes are required to inform the Compliance Office immediately of the offer or receipt of any benefits not regularly available to all employees.
- Boosters may employ student-athletes as long as the above policies are followed

Procedure

- If employers are interested in hiring our student-athletes, contact Mary Ann Tripodi, Associate Athletics Director for Compliance at (562) 985-8947. The Compliance Office will provide potential employers with the information necessary to stay within the regulations of the NCAA.
- The student-athlete will pick up an [Employment Approval Form](#) in the Compliance Office, have it

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signed by their potential employer and return the form prior to the start of employment.

- During the period of the employment, the Compliance Office will contact, by phone or in person, employers of the student-athlete's to discuss the employment conditions.

Compensation may be paid to a student athlete:

- Only for work actually performed; and
- At a rate commensurate with the going rate in that locality for similar services
- A student-athlete may not receive compensation for the value or utility that he or she may have for the employer because of the publicity, reputation, fame or personal following that he or she has obtained because of athletics ability.
- A student-athlete may not be employed to sell equipment related to the student-athlete's sport if his or her name, picture or athletics reputation is used to advertise or promote the product, the job or the employer.
- A student-athlete may be employed in a legitimate sales position, provided the student-athlete's name, picture or athletics reputation is not used for advertising or promotion and he or she is reimbursed at an hourly rate or set salary in the same manner as any non-athlete salesperson.
- A student-athlete may represent the institution in a goodwill tour during summer months, in conjunction with the tour, may sell items as jackets, blazers or similar institutional promotional items to booster groups or other friends of the institution on a salary, but not a commission, basis.
- A student-athlete may be employed by his or her institution, by another institution, or by a private organization to work in a camp or clinic as a counselor while compensated at a reasonable rate, unless otherwise restricted by NCAA legislation.

Types of Employment

For full details on employment rules and regulations (including [fee-for-lessons instruction](#) (private lessons), employment on a commission basis, and modeling), please contact the Compliance Office for further information.

Extra or Impermissible Benefits

One of the most serious violations of the NCAA rules is when a student-athlete accepts impermissible aid and/or benefits. The student-athlete who does so runs the risk

of losing his or her eligibility, scholarship and/or right to compete in intercollegiate athletics. The following is a partial list of what constitutes impermissible benefits:

1. Gifts or money;
2. Selling complimentary tickets;
3. Receiving material benefits not available to the general student body (e.g., discounts on purchases);
4. Personal loans or assistance in the arrangement of loans;
5. A meal at a restaurant;
6. Transportation expenses;
7. Free or discounted activity admissions; or,
8. "No charge" or reduced fees for services rendered (e.g., haircut). If student-athletes are in doubt as to whether a benefit is permissible, they should **ask** the coach or the Compliance Staff, before taking any action.

Promotional Activities

The student-athlete must receive written prior approval from the Director of Athletics/Designee to participate in

Institutional, Charitable, Education or Nonprofit Promotions.

A member institution or recognized entity thereof (e.g., fraternity, sorority or student government organization), a member conference or a non-institutional charitable, educational or nonprofit agency may use a student-athlete's name, picture or appearance to support its charitable or educational activities or to support activities considered incidental to the student-athlete's participation in intercollegiate athletics, provided the following conditions are met:

- a) The student-athlete receives written approval to participate from the director of athletics (or his or her designee who may not be a coaching staff member), subject to the limitations on participants in such activities as set forth in NCAA Bylaw 17; *(Revised: 1/11/89, 4/26/01)*
- b) The specific activity or project in which the student-athlete participates does not involve co-sponsorship, advertisement or promotion by a commercial agency other than through the reproduction of the sponsoring
- c) company's officially registered regular trademark or logo on printed materials such as pictures, posters or calendars. The company's emblem, name, address, telephone number and Web site address may be

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included with the trademark or logo. Personal names, messages and slogans (other than an officially registered trademark) are prohibited;

- d) The name or picture of a student-athlete with remaining eligibility may not appear on an institution's printed promotional item (e.g., poster, calendar) that includes a reproduction of a product with which a commercial entity is associated if the commercial entity's officially registered regular trademark or logo also appears on the item;
- e) The student-athlete does not miss class;
- f) All moneys derived from the activity or project go directly to the member institution, member conference or the charitable, educational or nonprofit agency;
- g) (f) The student-athlete may accept actual and necessary expenses from the member institution, member conference or the charitable, educational or nonprofit agency related to participation in such activity;
- h) The student-athlete's name, picture or appearance is not used to promote the commercial ventures of any nonprofit agency;
- i) Any commercial items with names, likenesses or pictures of multiple student-athletes (other than highlight films or media guides per Bylaw 12.5.1.7) may be sold only at the member institution at which the student-athletes are enrolled, institutionally controlled (owned and operated) outlets or outlets controlled by the charitable or educational organization (e.g., location of the charitable or educational organization, site of charitable event during the event). Items that include an individual student-athlete's name, picture or likeness (e.g., name on jersey, name or likeness on a bobble-head doll), other than informational items (e.g., media guide, schedule cards, institutional publications), may not be sold; and
- j) **The student-athlete and an authorized representative of the charitable, educational or nonprofit agency sign a release statement ensuring that the student-athlete's name, image or appearance is used in a manner consistent with the requirements of this section.**

The student-athlete may speak at a meeting or banquet where there are prospective student-athletes, provided he or she does not make a recruiting presentation to the group or individual.

Recruiting:

Enrolled students athletes may NOT

1. Contact or evaluate prospective student athlete at the request of a coach.
2. Engage in written correspondence with a prospective student athlete at the direction of a coach
3. May not telephone or text a prospective student athlete at the request of a coach.

Enrolled student athletes may host a prospective Student Athlete on an official visit

Student Host:

A maximum of \$30.00 per day can be provided to you for entertainment during the official visit. Receipts for entertainment expense must be turned into the Head Coach with any unused portion of the \$30.00.

General Rules for Official Visits

1. Cash must never be given to the prospect;
2. A prospect may not have use of any automobile except his/her own;
3. Complimentary admission to home events may be given to a prospect, prospect's parents or spouse. Additional tickets may be reserved for immediate family members accompanying prospects to home events; however, these tickets must be purchased;
4. Entertainment must be within a 30-mile radius of campus.

The following types of entertainment are permissible:

- a. Free admission to campus athletic events may be provided in the general seating area of the facility. Seating cannot be in the press box, special seating box or bench area;
- b. Brunch, lunch or dinner may be provided at the home of CSULB staff;
- c. Entertainment money may not be used to purchase souvenirs such as t-shirts or college mementos.

Summer Activities for Current Student Athletes

During the summer:

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- Current Student athletes may participate in strength and conditioning activities conducted by a student and conditioning coach.
- Coaches (other than the Strength and Conditioning coach) may not observe the student athletes participating in voluntary activities including open gym.
- An institution's coach may not mandate a student athlete involvement in such activities or any activities that the student athlete engages in. It must be voluntary and requested by the student athlete.
- The Strength and Conditioning Coach and the student athlete may not report back to the coaching staff any information regarding the student athlete's summer conditioning program or progress.
- Individual sports only:
 - An institutions coach **may** participate in individual workout sessions with a student athlete from the coaches team during the summer, provided the request for such assistance is initiated by the student athlete.
 - An institutions coach **may not** participate in individual workout sessions with a student athlete from the coaches team if the workout session takes place in conjunction with a competition in which the student athlete is a participant.

Tickets

Player Guest Tickets

Under NCAA rules you may receive up to four (4) complimentary admissions to each home and away contest in the sport in which you are eligible to participate, regardless of whether you actually compete in the contest. The actual number you receive will be determined by the Athletic Department each year.

Men's Basketball, Women's Basketball, Women's Volleyball, Men's Volleyball and Baseball each get 4 tickets per home game.

Softball, Water Polo and Soccer each get 2 tickets per home game.

Player Guest tickets are usually left for family or friends however the following groups of people may not receive a complimentary admission from you:

- Agents or Agents' runners
- Athletics Representatives (i.e., Boosters,
- Student-Athlete Employers, Donors, Athletic Committee Members)
- Prospects or Recruits
- Instructors, tutors, mentors, academic advisors and academic unit staff
- Requests of Long Beach State coaches, their family or friends
- Requests of Department of Athletics Staff members, their family or friends
- Media
- Public Officials



PlayerGuest.com

PlayerGuest .com is an online portal that allows the athlete to request complimentary tickets for guests.

Website: playerguest.com

Username = Email,

Password = generated by user on first sign in

- Choose the event that you want to request tickets for
- Every person who needs a ticket must be listed in PlayerGuest.
- Do not use one name more than once.
- We will only give one ticket per name.
- If two of your guests have the same name, please use "Sr.", "Jr.", etc.
- Use full first and last names. No nicknames (name must match the name on their photo ID)
- Do not use "Mr." and the last name.
- Do not use "John" and "??"
- LOCK OUT DATES & TIMES – Deadlines for filling out your player guests will be set at the beginning of the season and will be distributed by the Athletic Ticket office.
- Confirmation Password = "gobeach"

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- Reminder email – will be sent two days before the lockout date.
- If you are unable to log in, contact the ticket office immediately. It must be before the lock out time for your request to be considered.

Additional Tickets

- Transferring Tickets – if you are not using your tickets, you may transfer them to another athlete. This is done on PlayerGuest.com.
- Example: Susie is giving her extra tickets to Jane. Jane tells Susie who she would like as guests. Susie must enter those names and select “Guest of ‘Jane’”.
- If you are the recipient of transferred tickets, the athlete you are receiving the tickets from must perform the transfer. The ticket office cannot do this.
- Do not ask your coach to put additional tickets on the Recruit List, High School/JC Coach list, etc. These lists are monitored closely by the NCAA.

For your guests

- They will pick up their ticket stub at the player pass gate (open one hour prior to the start of the event).
- Those people included on your Player Guest list must present proper identification each game they pick up a ticket and must enter at the designated Player Guest entrance. If a name is not on your list, that individual will not be admitted.
- Each guest must pick up their own ticket. (Mom cannot pick up Dad’s ticket)
- Guests will not be allowed to change the names on the list even if they learn that another guest is not able to come to the event.

If you have ticket questions please contact:

Kelly Field
(562) 98 5-4949 main office
(562) 985-7449 direct
kfield@csulb.edu

Jeff Scott
(562) 985-4949 main
(562) 985-7437 direct
jscott4@csulb.edu

The complimentary admissions are free to you. They are not “hard tickets” and may **not** be sold or exchanged for anything.

Tobacco

The use of tobacco products by a student athlete is prohibited during practice and competition

Transfer Policy

The NCAA has published a transfer guide titled *Transfer 101* which provides basic information to help answer questions about transferring to another NCAA institution. It can be found by visiting NCAA.org and looking for their Media & Events Link. Choose publications, general interest. Or it can be found at the following link:

[NCAA Transfer Guide](#)

As a Long Beach State student athlete if you wish to transfer to another four year institution the following steps should be taken before you speak to another institution.

1. Speak to your coach and request a permission to speak release. The Athletic Director must concur with the coaches’ recommendation.
2. If permission to speak is granted - See the Associate Athletic Director for Compliance to have the letters sent to the schools you are interested in contacting.
3. Complete all necessary paperwork with the Associate Athletic Director for Compliance.
4. If you end up transferring you must work with the BAC to drop out of any classes you might have registered in for the coming semester. Failure to do so will leave you personally responsible for the tuition and fees cost.
5. Return all equipment checked out to you.

If your permission to speak is denied you have the right to a hearing. See Section 7 on Student Grievance and Appeals.

Guidelines for transferring to another 4 year institution

All of the following conditions must be met to be eligible immediately:

1. Permission to speak must be granted. If not you may not be able to receive athletic financial aid.
2. The transfer may not be in the sports of Baseball, Basketball, Football or Ice Hockey.
3. You may not transfer to a third four year institution.
4. You must be in good academic standing and must have been eligible had you stayed at Long Beach State.
5. Long Beach state must grant you the one time transfer waiver.

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If your request for a one time transfer is not granted you have the right to an appeal. See Section 7 on Student Grievance and Appeals.

For further information please contact the Compliance office.

Compliance Director and Contacts:

Mary Ann Tripodi,
Associate Athletics
Director/Compliance &
Student Services

Phone: 562-985-8947

Email: mtripodi@csulb.edu



Lisa Westerfield
Athletic Admissions
Coordinator/Compliance

Phone: 562-985-8376

Email: mwesterf@csulb.edu

