The George Washington University
Department of Athletics and Recreation

NCAA RULES FOR ALUMNI, FACULTY & FRIENDS

www.GWsports.com
Institutional Control and Compliance

"Institutional control" of athletics is a fundamental requirement of NCAA legislation. Specifically, the NCAA requires that each institution be responsible for controlling its intercollegiate athletics program in compliance with the rules and regulations of the NCAA. GW is responsible for ensuring that members of the faculty and staff, coaches, student-athletes, alumni, donors, boosters and friends comply with all applicable NCAA rules. Violations may result in the following:

**Disassociation**
Any individual who has engaged in conduct that is determined, either by GW, the A-10 or the NCAA, to be a violation of any NCAA or A-10 rule will be subject to the revocation or withholding of any athletically-related benefit or privilege received by that individual from the university. As such, an individual may lose the privilege of purchasing season tickets, lose the privilege of being a member of a donor program or lose any other athletically-related benefit or privilege deemed appropriate by GW.

**Prospect or Student-Athlete Ineligibility**
If you or a member of the Athletics Department staff violates a rule involving a prospect or an enrolled student-athlete, then that prospect or student-athlete could lose all eligibility for intercollegiate athletics participation at The George Washington University.

We appreciate the support and interest that is received annually from our alumni, friends, students and fans. Your contributions to GW Athletics are immeasurable and greatly needed, however, please remember that inappropriate contact or an inadvertent action on your part can jeopardize the eligibility of our prospects and/or enrolled student-athletes and endanger the Athletics Department’s compliance with NCAA legislation.

Please take the time to review the material in this brochure. You can enhance your contributions to GW Athletics by being knowledgeable about NCAA rules. This publication is intended to provide you with a basic understanding of NCAA rules. The scope and complexity of NCAA legislation precludes complete coverage in this booklet, therefore, please feel free to contact GW Athletics if you have any questions.

Are You A Booster?

You are considered a representative/booster of GW’s athletic interests if you have…

- participated in or donated to the Buff & Blue Fund or any other groups that support specific athletic teams;
- contributed to the GW Athletics Program;
- helped or assisted in providing permissible benefits (e.g., summer employment) to enrolled student-athletes or prospects;
- promoted the GW Athletics Program;
- been involved with the GW Athletics Program in any capacity; or
- assisted or have been requested by the athletics staff to assist with the recruitment of prospects.

Once an individual has been identified as such a representative, the individual retains that identity for life. GW is then ultimately responsible for the acts of all representatives in relation to NCAA rules and regulations. Only GW coaches who have passed the NCAA Recruiting Exam may be involved in the recruitment process for any sport. Therefore, all athletics representatives who are not employed by GW are prohibited from contacting a prospect or members of the prospect’s family by telephone, letter, or in-person on- or off-campus for the purpose of encouraging participation in GW’s Athletics Program.

Parents of student-athletes, both current and former, may also be considered representatives of GW’s athletic interests.
Definitions You Should Know

Student-Athlete
This is a student whose enrollment was solicited by a member of the Athletics staff or other representative of GW Athletics’ interests with a view toward the student’s ultimate participation in the GW intercollegiate Athletics Program. Any other student becomes a student-athlete only when the student is a member of a GW athletic team.

Prospective Student-Athlete
Also known as a “prospect,” this is a student who has started classes for the ninth grade (7th grade for men’s basketball). However, it is possible for a younger student to be a prospect, so it is best to treat ALL students as prospects. In addition, any student who is currently enrolled at another two-year or four-year institution is considered a “prospect.”

Recruiting
This is any direct or indirect solicitation of a prospect or the prospect’s family by a university staff member or by a representative of GW Athletics’ interests for the purpose of securing the prospect’s enrollment at GW and/or participation in the Athletics Program. All recruiting must be done by designated Athletics Department and Recreation staff members.

Contact
This is defined as any face-to-face encounter between a prospect or the prospect’s parent or legal guardian and a GW staff member or an Athletics representative during which any dialogue occurs in excess of an exchange of a greeting. Also, any face-to-face meeting that is prearranged or that occurs at the prospect’s school or at any competition or practice site, regardless of the conversation that occurs, is considered contact.

Evaluation
Any off-campus activity designed to assess the academic qualifications or athletics ability of a prospect, including any visit to a prospect’s educational institution (during which no contact occurs) or the observation of a prospect participating in any practice or competition at any site, is considered an evaluation.

Basic Rules Regarding Relationships with GW Coaches

- **DO NOT** establish any fund for the purpose of recruiting prospects. All funds used for recruiting must be administered by the university.
  - If you wish to contribute to such efforts, make a direct contribution to GW through the Athletics Department and Recreation and indicate to which sport you would like your donation to be used.

- **DO NOT** provide any money to a GW coach as a supplement to his or her salary. NCAA rules prohibit outside groups (e.g., individuals or organizations other than the university) from paying or regularly supplementing the salary of an Athletics staff member. This includes the donation of cash from outside sources to GW earmarked for the staff member’s salary or supplemental income. It is permissible for an individual or outside organization to donate funds to GW to be used as determined by the university.

- **DO** send recommendation letters, newspaper clippings or similar information about high school student-athletes to GW coaches or the Director of Athletics and Recreation.

Basic Rules Regarding Prospects (e.g., high school, preparatory school or junior college)

- **DO NOT** make any on- or off-campus contact, including written and telephone communications, to a prospect or the prospect’s family. If a coach has a recruit at an athletic event, you should not approach the coach until the prospect and family have gone elsewhere. If a prospect approaches you off campus regarding the GW Athletics Program, explain that NCAA rules prohibit you from discussing the Program. Suggest to the prospect that he or she should contact the head coach of the sport for more information.

- **DO NOT** become directly or indirectly involved in making arrangements to receive money or financial aid of any kind for a prospect, the prospect’s family or friends.

- **DO NOT** entertain, provide tickets, gifts or other benefits to a prospect, his or her family or friends.
**DO NOT** mail anything, including newspapers, posters, programs, media guides, clippings, etc., to prospects or their family or friends.

**DO NOT** provide cash, a cell phone or the use of an automobile to a prospect or student host.

**DO NOT** transport, pay or arrange for payment of transportation costs for a prospect, his or her family or friends at ANY time.

**DO NOT** visit a prospect’s school to acquire film or transcripts for purposes of evaluating their athletic or academic eligibility.

**DO NOT** contribute to the payment of registration fees for prospects to attend summer sports camps.

**DO NOT** contact an enrolled student-athlete at another institution for the purpose of encouraging transfer to GW and participation in our Athletics Program.

You can, however, assist the GW Athletics Program in the following ways:

**DO** attend high school athletic events without contacting prospects.

**DO** continue “established” family relationships with friends and neighbors. Contacts made with the sons and daughters of family friends are permitted with the understanding that such contacts are NOT made for recruiting purposes and are not arranged by members of GW’s coaching staff. Essentially, a relationship is “established” if:

- The relationship predates the individual’s status as a prospect.
- The relationship predates the athlete’s status achieved as a result of his/her athletic ability or reputation.
- The relationship did not develop as a result of the athlete’s participation in athletics or his/her notoriety related thereto.

What about employment of prospects?

An Athletics Department staff member may help arrange summer employment for a prospect with an Athletics representative provided:

- The employment does not begin prior to the completion of the prospect’s senior year in high school.

- In the case of a two-year college prospect, the employment of the prospect may not begin prior to the time in which the prospect has officially withdrawn from the two-year college or has completed the requirements for graduation at the two-year college.

- Any compensation paid to the prospect by the employer must be for work actually performed and at a rate commensurate with the going rate in the locality for services of like character.

- Any employment benefits (e.g., transportation to/from job, health insurance, bonuses) provided to the prospect must be provided to all other employees performing similar services for the employer.

**What about prospects at alumni events?**

**DO NOT** invite selected high school or junior college prospects to alumni events. NCAA rules prohibit contact between alumni and boosters at both on-campus and off-campus sites. Alumni Association chapters CAN entertain prospects under certain conditions that do not involve singling out athletes for special treatment. For example, it is permissible for alumni chapters to invite all high school seniors who have been accepted for enrollment at GW to an alumni event.

**DO** tell GW Department of Athletics and Recreation personnel invited to speak at alumni functions if prospects will be in attendance. There are certain time periods when coaches are prohibited from any contact with prospects off-campus, so it is important for them to know ahead of time if prospects will be in attendance.

**What about coaches of prospects?**

**DO NOT** contact a prospect’s coach, principal or counselor for the purpose of evaluating the prospect. This includes visiting a prospect’s institution to pick up film/videotape or academic transcripts.

**DO NOT** entertain, or provide tickets, gifts or other benefits to junior or senior high school, preparatory school or two-year college coaches at any time.

**DO NOT** reimburse these coaches for expenses incurred in transporting a prospect to visit GW.
Basic Rules Regarding Enrolled Student-Athletes

- **DO NOT** provide student-athletes, their family or friends any special benefits or arrangements.
  The NCAA specifically prohibits any extra benefits for student-athletes. Such benefits include, but are not limited to, transportation, room, board, entertainment, loans or any other tangible item.

- **DO NOT** pay for travel expenses or lend an automobile to a student-athlete to return home or go to any location for any reason.

- **DO NOT** provide room, board or transportation costs to the friends or family of a student-athlete to visit campus or attend an away contest.

- **DO NOT** spend money to entertain student-athletes, their friends or relatives. You cannot even buy them a soda or a slice of pizza.

- **DO NOT** use the name or picture of an enrolled student-athlete to directly or indirectly advertise, recommend or promote the sale or use of a commercial product or service of any kind. **Doing so will render the student-athlete ineligible for competition.** All charitable, educational and nonprofit promotional activities involving student-athletes must have prior approval from GW Athletics. Please contact the Athletics Compliance Office for more information.

- **DO NOT** provide an honorarium to a student-athlete for any speaking engagement. Student-athletes may only receive necessary travel expenses when speaking to educational or charitable groups. All speaking engagements must be approved in advance and coordinated by the GW Department of Athletics and Recreation.

- **DO NOT** mail items to student-athletes for them to sign and return to you.

- **DO NOT** use any item (e.g., poster, ball) signed by a GW coach, student-athlete or staff member in an auction, raffle or any other type of fundraising activity to raise money. GW Athletics must give approval for such items to be used.

- **DO NOT** provide gifts or awards to a student-athlete for his/her athletic performance. All awards must meet NCAA guidelines and, be issued by GW Athletics.

- **DO NOT** allow student-athletes, their friends or relatives to use your telephone to make free long distance calls.

You can, however, assist the GW Department of Athletics and Recreation in the following ways:

- **DO** feel free to invite a student-athlete or team to your home for a home-cooked meal. The meal may be catered and must be restricted to infrequent or special occasions (e.g., birthday, holidays). Approval for such meals **MUST** come from the GW Department of Athletics and Recreation so please inform the head coach or Athletics Compliance Office if you would like to provide a meal to a student-athlete or team.

- **DO** feel free to invite a team to meet alumni for dinner when the team is on the road for an away contest. The NCAA permits student-athletes as a team to accept certain special benefits. Once again, please contact the GW Department of Athletics and Recreation first to ensure all applicable NCAA rules are being followed.

- **DO** feel free to make donations to a particular team through GW Athletics directly.

- **DO** feel free to contact GW’s development and promotional staff to inquire about promoting GW Athletics.

What about employment of student-athletes?

- **DO NOT** provide employment for a student-athlete without first checking with the Athletics Compliance Office. Within certain guidelines, Department of Athletics and Recreation staff members are permitted to arrange employment for student-athletes.

  All student-athletes are eligible for employment at any time during the academic year or summer and the Athletics Compliance Office must keep written records verifying all student-athlete employment.

  Any student-athlete who is employed, either during the summer or during the regular academic year, may be paid only for work actually performed and at a rate commensurate with the going rate in the locality for similar services performed. Any employment benefits (e.g., transportation to/from job, health insurance, bonuses) provided to the student-athlete must be provided to all other employees performing similar services for the employer.
As a parent of a student-athlete what are the restrictions?

In general, all the rules mentioned with regard to both prospects and enrolled student-athletes (other than your son or daughter) MUST be followed. Please note the following three important reminders:

- **DO NOT** speak to prospects or their parents about the team or the Athletics Program off-campus as only GW coaching staff may have contact with prospects and their parents off-campus.

- **DO** feel free to speak with prospects or their parents, relatives or legal guardians on-campus while they are here for an official or unofficial visit about GW and the Athletics Program, as you are our greatest supporters and can assist them with understanding what it is like to be a Colonial. However, please note any other communications (e.g., emails, telephone calls, text messaging) is prohibited, so please don’t swap contact information with them. Instead, direct them to contact the head and assistant coaches.

- **DO** feel free to invite team members out for an occasional meal at any location. However, please contact GW Athletics first to ensure all applicable NCAA rules are being followed.

### General Rules To Remember

Please keep these in mind when dealing with both prospects and enrolled student-athletes.

1. You are not allowed to provide extra benefits of any kind to a prospect, an enrolled student-athlete or their relatives and friends. Examples of such benefits include, but are not limited to:
   - financial aid in any form
   - making employment arrangements for relatives
   - offering or giving clothing or equipment
   - co-signing or providing loans
   - offering or giving any tangible items or merchandise (e.g. gifts)
   - offering or providing free or reduced-cost services
   - rentals or purchases
   - offering or providing free or reduced-cost housing
   - arranging for or sponsoring an awards banquet in honor of high school or junior college athletes
   - presenting awards for excellence in athletics
   - offering or providing free tickets for athletic or non-athletic events

2. Only coaches and staff members of GW Athletics can be involved in the recruiting process. You can assist our coaches by notifying them of talented prospects, but you are not allowed to contact the prospect or his or her relatives, friends or coaches in any manner. Doing so will jeopardize their eligibility at GW.

3. Whenever you have any questions or concerns about your involvement with GW Athletics, please feel free to direct your questions to the Athletics Compliance Office or the Director of Athletics and Recreation.

### Telephone Numbers

<table>
<thead>
<tr>
<th>Department</th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Director of Athletics and Recreation</td>
<td>(202) 994–5557</td>
</tr>
<tr>
<td>Athletics Compliance Office</td>
<td>(202) 994–6282</td>
</tr>
<tr>
<td>Athletics Development</td>
<td>(202) 994–8412</td>
</tr>
<tr>
<td>Athletics Marketing &amp; Ticketing</td>
<td>(202) 994–7325</td>
</tr>
<tr>
<td>Buff &amp; Blue Fund</td>
<td>(202) 994–8412</td>
</tr>
</tbody>
</table>

We encourage you to obtain any additional information for Representatives/Boosters at the following official athletics site under the “NCAA Compliance” section (click “Inside Athletics” to get this page):

[www.GWsports.com](http://www.GWsports.com)

As we already noted, we encourage you to contact any of our 27 varsity sports programs to provide them the name of a prospect you think could be a future Colonials student-athlete. All phone numbers are in the format 202–994–extension, with the exception of Men’s and Women’s Tennis which are in the format 202–242–extension.

### Men’s Programs

<table>
<thead>
<tr>
<th>Sport</th>
<th>Extension</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baseball</td>
<td>4–7399</td>
</tr>
<tr>
<td>Basketball</td>
<td>4–6651</td>
</tr>
<tr>
<td>Cross Country &amp; Track</td>
<td>4–5972</td>
</tr>
<tr>
<td>Golf</td>
<td>4–5969</td>
</tr>
<tr>
<td>Rowing</td>
<td>4–0777</td>
</tr>
<tr>
<td>Sailing (Co-ed)</td>
<td>4–1698</td>
</tr>
<tr>
<td>Soccer</td>
<td>4–9779</td>
</tr>
<tr>
<td>Squash</td>
<td>4–1821</td>
</tr>
<tr>
<td>Swimming &amp; Diving</td>
<td>4–5712</td>
</tr>
<tr>
<td>Tennis</td>
<td>4–6742</td>
</tr>
<tr>
<td>Water Polo</td>
<td>4–5777</td>
</tr>
</tbody>
</table>

### Women’s Programs

<table>
<thead>
<tr>
<th>Sport</th>
<th>Extension</th>
</tr>
</thead>
<tbody>
<tr>
<td>Basketball</td>
<td>4–2018</td>
</tr>
<tr>
<td>Cross Country &amp; Track</td>
<td>4–5972</td>
</tr>
<tr>
<td>Gymnastics</td>
<td>4–5718</td>
</tr>
<tr>
<td>Lacrosse</td>
<td>4–1794</td>
</tr>
<tr>
<td>Rowing</td>
<td>4–5926</td>
</tr>
<tr>
<td>Soccer</td>
<td>4–0152</td>
</tr>
<tr>
<td>Softball</td>
<td>4–2086</td>
</tr>
<tr>
<td>Squash</td>
<td>4–1821</td>
</tr>
<tr>
<td>Swimming &amp; Diving</td>
<td>4–5712</td>
</tr>
<tr>
<td>Tennis</td>
<td>2–6748</td>
</tr>
<tr>
<td>Volleyball</td>
<td>4–5443</td>
</tr>
<tr>
<td>Water Polo</td>
<td>4–5777</td>
</tr>
</tbody>
</table>