



AMATEUR REIMBURSEMENT FORM

NAME:		DATE:	
ADDRESS:		HOME PHONE: () -	
CITY/STATE/ZIP:		FSU NUMBER: () -	
NAME OF INDIVIDUAL ACCOMPANYING AMATEUR:			
RELATIONSHIP TO AMATEUR (COACH, PARENT, ETC.):			
NAME OF TOURNAMENT:			
TOURNAMENT DATES:			
FOR OFFICE USE ONLY	CHECK NUMBER:	CHECK DATE:	CHECK AMOUNT:
Allowable and prohibited expenses are listed below. All expenses reported are subject to the review of EXPENSES the tour director or tournament director. Failure to report expenses within 90 days after the conclusion of the tournament may result in refusal to reimburse. Telephone calls are not reimbursable.			
ITEM	PLAYER	PARENT/CHAPERONE COACH/SPOUSE	TOTALS
ENTRY FEES			
LOCAL TRANSPORTATION			
TRANSPORTATION TO & FROM TOURNAMENT			
LODGING <small>(IF NOT UTILIZING LODGING PROVIDED BY TOURNAMENT)</small>			
MEALS <small>(IF NOT UTILIZING LODGING PROVIDED BY TOURNAMENT)</small>			
LAUNDRY <small>(IF NOT PROVIDED)</small>			
TOTALS:			
PLAYERS SIGNATURE:		COACH, PARENT, ETC. SIGNATURE:	

Allowable and Prohibited Amateur Expenses

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| <ol style="list-style-type: none"> 1. All expenses claimed must be reasonable and actually incurred. 2. Where practical, expenses must be supported by receipts or other evidence of payment. 3. Any and all arrangements for payment of expenses cannot be conditioned on the round reached. A tournament may enter into arrangement for payment of part or all of an Amateur's allowable expenses, as defined in this article, conditioned upon the tournament's obtaining sufficient funds for the payment thereof. 4. A player starting play in a tournament as an Amateur remains an Amateur for the purpose of the tournament. 5. An Amateur cannot accept reimbursement for an expense if someone else (for example, a sponsor) has paid such expenses unless the Amateur actually returns such payment to the Sponsor. 6. An amateur may accept reimbursement for reasonable lodging expenses. 7. An Amateur may accept reimbursement for reasonable food expenses. 8. Travel expenses are allowable for travel to the tournament from home or previous tournament (if in fact travel was from previous tournament). Travel expenses are also allowable for actual return home to the Amateur's home from the tournament. | <p style="text-align: center;">Travel reimbursement shall be limited to the following:</p> <ol style="list-style-type: none"> A. Air, Rail and/or bus fare at coach rate. B. Local Transportation C. Automobile expenses at a rate established from time to time by the Board of Directors, per vehicle plus tolls. <ol style="list-style-type: none"> 9. Expenses for laundry and soft drinks are allowable if not provided by tournament or host. 10. Entry fee is an allowable expense. 11. Expenses incurred at a tournament for the period starting a maximum of two days before the start of the tournament and ending on the day after the player is eliminated from the tournament are allowable in accordance with these rules. 12. Expenses for a non-playing spouse, or for a parent or a chaperone traveling with an amateur player, or for a coach are allowable in accordance with these rules. Expenses of a coach shall be related to practice for and participation in the tournament at the tournament site. 13. Lost opportunities for income, attributable to playing a tournament, are not allowable expenses. 14. Equipment and clothing are not allowable expenses. |
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