



FORDHAM UNIVERSITY

Department of Intercollegiate Athletics

Student Athlete Handbook

DEPARTMENT OF INTERCOLLEGIATE ATHLETICS

Student Athlete Handbook

Fordham University
Department of Intercollegiate Athletics
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Department's Mission, Philosophy, Objectives and Strategies

Mission Statement

The ultimate objective of Fordham University's Department of Intercollegiate Athletics is to integrate academic and athletic experiences successfully in the Jesuit tradition. Student-athletes are expected to benefit from the educational, professional and cultural advantages of a university located in New York City.

Accordingly, we are committed to broad participation in intercollegiate athletics, with ample opportunity provided for meaningful and successful contributions by men, women and minorities.

For all athletic pursuits, whether they are at the varsity, club, intramural or recreation level, the Athletic Department strives to provide a rewarding experience for all of its constituents. The Department conducts its activities in ways that promote sportsmanship, camaraderie, and a comprehensive commitment to academic excellence, diversity, and equitable opportunity for all students and staff.

Philosophy

Excellence in the fields of academics and athletics should be viewed as mutually beneficial. The concern of the Athletic Department for nurturing the well being of its student-athletes, therefore, is in keeping with the University's reputation for excellence and integrity. Since the Athletic Department directs its coaches to be aware that academics is primary, it encourages them to monitor student-athletes' class attendance and to find effective means to assist them in their academic pursuits. Successfully integrating academics with athletics is the Department's ultimate objective. However, such an objective does not deter the Department from setting the highest athletic goals for itself. Such high standards enrich campus life and increase national visibility of academic programs. Thus mutually supportive programs of excellence in both academics and athletics benefit the students, faculty, administrators, and alumni of Fordham University.

Objectives

- To develop and maintain mutually supportive programs of excellence in both academics and athletics in order to benefit the students, faculty, administrators, and alumni of Fordham University.
- To employ coaches and other administrative staff members who are capable of performing as professionals in an educational community where high standards of integrity and ethical behavior, as well as sportsmanship, are expected of its members.
- To recruit student-athletes who are academically prepared for University work.
- To strive for gender equity by providing equitable opportunities for both men and women by developing and sustaining programs which help all student-athletes achieve their maximum potential, both academically and athletically.
- To offer an appropriate academic support program and tutoring services to all student-athletes.
- To attain retention rates which at a minimum reflect that of the Fordham University student body as a whole and with the ideal goal of 100% graduation rate within five years of matriculation for student-athletes completing four years of eligibility.
- To operate its athletic programs at a high level of intercollegiate competition and to seek affiliation with institutions demonstrating a similar commitment to academic excellence, institutional integrity, and athletic competitiveness.
- To promote character development in student-athletes, including cooperation, teamwork, leadership, and loyalty.
- To train student-athletes in legitimate means of displaying good sportsmanship and the will to win, thereby contributing to the development of institutional morale, loyalty, and school spirit.

- To develop short and long-range financial plans consistent with and supportive of the overall program objectives determined by the University.
- To develop a sports medicine program with the necessary facilities and personnel to enhance the physical fitness and skill of the student-athletes, as well as to promote the recovery of those who are injured.

Strategies

- Continue to promote to all constituencies the philosophy that the primary mission of the Athletic Department centers on the student-athletes and their development academically, athletically, and socially.
- Work closely with the Offices of Admissions and Academic Advising to review the academic credentials of prospective student-athletes to ensure the individual's ability to be a successful member of the academic community.
- Continue to closely monitor and evaluate all coaches and administrative staff to ensure that they are maintaining the integrity of the Department by complying with NCAA, Atlantic 10, Patriot League, and University guidelines.
- Work towards improving the level of competitiveness of each intercollegiate program through educational, financial, and administrative support.
- Monitor the findings of the NCAA Committee on Gender Equity and continue to improve in providing equal opportunities for all student-athletes.
- Continue to improve equal opportunities while promoting affirmative action guidelines for employment throughout the Department; actively recruit minorities for open positions by communicating with established organizations.
- Encourage coaches and administrative staff members to participate in their respective professional associations.
- Continue to provide an excellent medical staff that closely monitors the physical progress of each student-athlete to prevent injuries and rehabilitate those that occur.
- Work with the Offices of Admissions, Residential Life, Student Affairs, and Orientation in promoting Athletics as an integral aspect of Student Life.

Athletic Department Code of Ethics and Sportsmanship

There are rules, regulations and policies at all colleges that govern student conduct. At Fordham, all employees and all students are required to adhere to the University Code of Conduct.

1. Student-athletes and coaches shall conduct themselves with honesty and sportsmanship at all times so that intercollegiate athletics as a whole, Fordham University and they, as individuals, shall represent the honor and dignity of fair play and the generally recognized high standards associated with wholesome competitive sports. (NCAA Bylaw 10.01.1)
2. All student-athletes and coaches will be held accountable for all policies and procedures covered in the NCAA Manual, Coaches Manual, Fordham University Student Handbook, and the Student-Athlete Handbook.
3. Team rules may be more restrictive but not more lenient than the basic structure explained in the Student-Athlete Handbook.

Department Policy on Alcohol, Tobacco, and Drugs

Athletics Department Alcohol Policy

The Athletics Department prohibits the consumption of alcohol at all athletically-related events. Furthermore the Department prohibits:

- The consumption of alcohol on team buses or other vehicles of team transportation.
- The possession or consumption of alcohol at competition sites, in team locker rooms, or while a student-athlete is in uniform.
- Furthermore, students must comply with the laws and policies of the United States, New York State and City and the regulations of Fordham University.

Athletic Department Tobacco Policy

Fordham University Department of Athletics does not permit the use of smoking or smokeless tobacco at anytime. Anyone who is found violating these rules will be asked to terminate activity as soon as possible. The second and third violation will result in a warning sent to the head coach and the Executive Director of Athletics.

NCAA Rules state: The use of tobacco products by student-athletes, coaches, officials and game personnel during practice and competition is **PROHIBITED**. Violations of this will result in dismissal for the remainder of the competition.

Athletic Department Drug Policy

Any student-athlete who tests positive for drugs and alcohol, when tested by the NCAA or national sport governing body, will lose their eligibility according to the NCAA or governing body regulations. The individual will also be ineligible for participation for any Fordham University

intercollegiate athletics team for a minimum of the remainder of the current academic year and a maximum of their remaining enrollment at the University.

All student-athletes must sign a Fordham University Drug Consent Form. Any student-athlete who tests positive on the Fordham University Drug Screening will be subjected to Department and Team sanctions, in addition to the AOD Referral Program. A student-athlete who tests positive will be subject to retesting in accordance with the drug testing program. An outcome of a subsequent positive drug test may result in dismissal from the team as well as forfeiture of any athletically-related financial aid.

University Sexual Harassment Policy

Sexual Harassment will not be tolerated in the University community. It subverts the mission of the University and threatens the well-being, educational experiences, and careers of students, faculty, and staff. It is especially threatening in the context of a teacher-student or supervisor-subordinate relationship, in that a harasser can exploit the power inherent in the position of teacher or supervisor regarding grades, recommendations, wage status, or promotion. However, sexual harassment can also occur by subordinates against supervisors, by those of equal status, or by students, thereby creating an environment that is intimidating or offensive in a variety of settings.

Definition of Sexual Harassment

Prohibited Actions

It is a violation of this policy for any member of the University community to engage in sexual harassment. Sexual harassment is defined as unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when:

- 1.) Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment or status in a program, course, or activity;
- 2.) Submission to or rejection of such conduct by an individual is used as the basis for employment or educational decisions affecting an individual; or
- 3.) Such conduct is sufficiently pervasive, offensive or abusive to have the purpose or reasonable effect of interfering with an individual's work or educational performance, or creating an intimidating, hostile, or offensive work or educational environment.

Examples of Sexual Harassment

Specific examples of sexual harassment may include, but are not limited to:

- 1.) Physical assault,
- 2.) Unwanted sexual advances, requests for sexual favors, or propositions of a sexual nature,

- 3.) Direct or implied threats that submission to sexual advances is a condition of employment, promotion, good grades, recommendations, etc.
- 4.) Unwelcome verbal or physical conduct of a sexual nature which an individual regards as undesirable or offensive, including but not necessarily limited to sexually explicit jokes, statements, and questions or remarks about sexual activity or experience.

Consensual Relationships

All members of the University community should be aware that initial consent to a romantic relationship does not preclude the potential for charges of sexual harassment should consent be withdrawn. Faculty members, including graduate teaching assistants, maintain positions of trust and authority in their profession as they guide students, judge their academic work, and provide recommendations for further study and employment. This relationship should not be jeopardized by questions of favoritism or fairness in professional judgment. In maintaining an educational climate free of sexual harassment, it is the University's position that it is unwise and inappropriate for members of the faculty to have romantic relationships with students whom they teach in class or supervise in graduate study or research, even in cases where there is, or appears to be, mutual consent. The voluntariness of consent by a student in such a relationship is suspect due to the imbalance of power and authority between the parties.

Procedures

Complaints of sexual harassment will be investigated immediately. Depending upon the results of the investigation and the nature and severity of the incident(s), appropriate remedial action will follow. Possible sanctions range from a letter of reprimand, to suspension, or termination of employment or expulsion. The University has established the following procedures for sexual harassment complaints. The procedures are designed to resolve such complaints promptly and fairly. In general, any individual with supervisory authority who obtains knowledge of an incident of sexual harassment occurring is required to immediately advise the EEO/AA Manager if workplace related, or the Dean of Student Life (RH) or Dean of Students (LC) if the incident is between students.

Informal Approach

A faculty, staff member, or student of the University, believing that he/she may be experiencing a form of sexual harassment, may attempt to resolve the situation personally if he/she is comfortable in approaching the individual whose conduct is being questioned. If not so inclined, faculty should discuss their concerns and seek the advice of their department head; administrators and staff with a supervisor; and students with a member of the student affairs staff. In cases where the alleged harasser is the department head or supervisor, faculty, administrators, and staff should discuss the matter and seek the advice of the next highest level of authority. After consultation with the EEO/AA Manager, the Dean of Student Life (RH), or the Dean of Students (LC), the advisor may assist the individual in reviewing the situation in the context in which it occurred, aid the individual in identifying the problem, and review and implement options for the resolution.

Formal Approach

If the matter cannot be resolved through the informal approach, or if the person alleging harassment chooses not to proceed informally, the complainant may seek the assistance of an official Investigator. In cases of sexual harassment between the students, the official Investigator will be the Dean of Student Life (RH), the Dean of Students (LC), or a designated Administrator. In all other cases, the EEO/AA Manager will serve as Investigator.

The role of the Investigator will be to fact-find, review, and resolve the complaint. The Investigator will handle complaints independently and will follow certain procedures:

- 1.) Speak with the complainant and the individual accused to determine the nature of the incident and the context in which it occurred.
- 2.) Conduct a discreet inquiry into the complaint, gathering and examining relevant facts, and interviewing witnesses as appropriate.
- 3.) Depending on the nature and severity of the incident, other University officials may be involved in the investigation.
- 4.) If the results of the investigation indicate that harassment has occurred, the Dean of Student Life (RH), or the Dean of Students (LC), will determine the appropriate disciplinary sanctions. In the case of faculty and administrators, the EEO Manager will make recommendations for resolution, including disciplinary action, to the appropriate Area Vice President; for staff, to the Executive Director of Human Resources Management.
- 5.) In so far as practical, and to the extent appropriate to the circumstances, information gathered during the investigation, and the processes of resolution will be kept confidential.
- 6.) Prepare and retain a record of the complaint, the investigation and findings, and the resolution.

Grievance Procedures

An appeal of sanctions may be taken pursuant to the applicable grievance procedures of the University outlined below:

Students subject to disciplinary sanctions that are appealable to the University Judicial Council (UJC) will follow the grievance process stated in the Student Handbook. Faculty who are subject to sanctions may file their grievances with the Faculty Hearing Committee. Administrators may pursue their grievances using the process outlined in the Handbook for Administrators. Union members follow the grievance procedures outlined in their respective collective bargaining agreements.

Confidentiality

Sexual harassment is a matter of grave concern for both the complainant and the accused and therefore the procedures designed to deal with sexual harassment should be handled with the utmost sensitivity. To the extent practical and appropriate to the circumstances, investigatory and resolution procedures, as well as formal grievance procedures, shall be held in strict confidence to reasonably insure the privacy of all parties concerned (complainant, accused, and witnesses, if any) and to offer as much protection as reasonably possible to the careers and reputations of the parties involved.

Retaliation

Faculty, staff, and students are encouraged to express their feelings in a responsible manner regarding a problem of sexual harassment. Any member of the University community who attempts to interfere, restrain, coerce, discriminate against, or harass (whether overtly or covertly) any individual responsibly pursuing a complaint of sexual harassment will be subject to prompt and appropriate disciplinary action.

False, Malicious, and Frivolous Charges

The use of this policy for false, malicious, or frivolous purposes, is strictly prohibited. Any student, faculty, or staff member who brings a false, malicious, or frivolous charge of sexual harassment against another member of the University community may be subject to disciplinary action. An individual who brings a reasonable charge of sexual harassment in good faith, even if it may be erroneous, will not be subject to discipline.

Dissemination of Policy

The sexual harassment policy and procedures are distributed regularly on a University-wide basis.

Educational Resources and Assistance

The Student Affairs Office and the Office of Legal Counsel provide educational materials and periodic information sessions regarding sexual harassment. The Office of Legal Counsel (718-817-3111) will act as a resource for any questions regarding this policy.

Fordham University Policy on Sexual Offenses

Fordham University is committed to the maintenance of an environment which is supportive of its primary educational mission. The University will not tolerate sexual offenses such as rape, sexual abuse, sexual harassment, or other forms of non-consensual sexual activity.

Fordham University supports this policy through its educational prevention, counseling, and medical support services. Educational programs at Fordham include, but are not limited to, campus-wide distribution of a University sexual offenses brochure, peer education

workshops, Residential Life presentations, rape awareness programs, individual counseling, and various victim support services.

Fordham University will enforce this Policy on Sexual Offenses through internal disciplinary procedures and security programs.

“Rape” and “Sexual Abuse” under this policy shall be defined as:

- 1.) Rape: The carnal knowledge of a person forcibly and/or against that person’s will, or not forcibly or against that person’s will, where the victim is incapable of giving consent because of his or her temporary or permanent mental or physical incapability.
- 2.) Sexual Abuse: Any actual or attempted non-consensual sexual activity, including, but not limited to, attempted intercourse, sexual touching, and certain forms of exhibitionism.

These definitions include, but are not limited to, any form of non-consensual intercourse and/or sexual activity, actual or attempted, by person(s) *known or unknown* to the victim.

Non-consensual activity shall include, but not be limited to, situations where the victim is unable to consent because he/she is mentally incapacitated, is physically helpless due to drug or alcohol consumption, or is unconscious.

Sexual Harassment is considered an intolerable offense by University standards. For more information regarding Sexual Harassment, please see the specific policy statement contained within this handbook.

Reporting and Resolution Procedures: Sexual Offense Incidents

Individuals are encouraged to report all sexual offense incidents to either Security, the Health Center, Counseling Center or Dean of Student Life immediately. An incident report will be written. The victim may notify the Fordham Security Department whether or not he/she goes to the hospital for a rape examination. However, a hospital visit is necessary in order to collect evidence, through a rape examination, in the event that the victim decides to file criminal charges. Personal information about the victim and records will remain confidential insofar as it does not interfere with the University’s right to investigate allegations of misconduct and take corrective action where appropriate.

Victims of a sexual offense(s) by another student(s) are encouraged to report the incident(s) to either the Dean of Student Life; Dean of Residential Life; Director of Residential Life for Judicial Affairs; Director of Student Activities or the Assistant Director(s) of Student Activities. An initial discussion will give the victim the opportunity to recount what has taken place and discuss how best to proceed. The Dean or Administrator will review the University’s formal reporting procedures and possible sanctions, the formal reporting procedures of the New York City Police Department and available medical and counseling resources. In addition, options for, and available assistance in, changing academic and living situations can be discussed and provided if so requested, and such changes are reasonable

available. It is at all times the victim's decision whether to file a complaint or to continue with any form of resolution. Confidentiality will be respected insofar as it does not interfere with the University's right to investigate allegations of misconduct and take corrective action where appropriate.

If a victim elects to initiate a formal charge(s) against another student or group of students, the charges should be put in writing and filed with the Dean of Students. Such a charge would be handled in accordance with the University judicial procedures outlined in this Handbook. The victim and the student against whom the complaint is lodged must represent themselves during the judicial process. However, a member of the Student Affairs staff (either male or female) can be assigned to the victim, if so desired, to act as a support person throughout the process. While this person may be present during individual interviews conducted by the Dean of Students, no active participation is permitted. Possible sanctions for persons found in violation of sexual offense policies range up to and include suspension and/or expulsion from the University. Both the victim and the student against whom the complaint is lodged shall be informed of the final outcome of a judicial investigation alleging a sexual offense violation, which constitutes a violation of the University Code of Conduct. Please refer to this Handbook for more information regarding procedures and the University judicial process.

Consistent with established University conduct standards, this policy pertains to all University students, whether on-campus or off-campus. The University reserves the right to investigate and subsequently apply University discipline in certain off-campus situations which impact the University community.

A victim seeking formal University judicial action must agree to be identified to the person against whom the complaint is lodged. Although the identity of the complainant may be revealed to the alleged perpetrator, this does not afford the right of personal confrontation to either party.

Any member of the University community can file a third party report detailing an incident involving a sexual offense. It is important to note, however, that the University cannot initiate University judicial action against an alleged perpetrator based on the filing of a third party report. The report is encouraged nonetheless, as it can provide useful information while protecting the purported victim's anonymity.

It should be clearly understood that the victim of a sexual offense always has legal recourse outside the University. If civil or criminal proceedings are filed, the University reserves the right to conduct its own investigation and proceedings notwithstanding the status or resolution of any civil or criminal proceedings.

For more detailed information regarding sexual offenses, rape, and sexual abuse, please see the Campus Assault and Relationship Education Brochure, which can be obtained from the Health Center, Counseling Center, Security Office, from your Resident Director, from the Residential Life Office, and from the Office of the Dean of Student Life.

State Law Regarding Sexual Offenses

It is important for members of the campus community to be aware that there can be serious legal consequences for certain sexual conduct. If you do not accept another person's decision not to have sexual contact and you proceed without consent, you may be breaking the law in New York State.

Sexual offenses are defined in the New York State Penal Code, Sections 130.00 to 130.70. Sex offenses include RAPE, SODOMY, CONSENSUAL SODOMY, SEXUAL ABUSE, AGGRAVATED SEXUAL ABUSE, and SEXUAL MISCONDUCT.

RAPE in the first, second, or third degree, are felony crimes all punishable with prison sentences up to 25 years. RAPE in the first degree occurs when a person engages in non-consensual sexual intercourse with another by physical force, coercion or threat, or with a person who is incapable of consent by reason of being physically helpless or under age. Under the law, the term "sexual intercourse" has its ordinary meaning and occurs upon any penetration, however slight.

SODOMY in its varying degrees is a felony crime, punishable by up to 25 years imprisonment. SODOMY occurs when a person engages in deviate sexual intercourse with another. "Deviate sexual intercourse" means sexual conduct between persons not married to each other consisting of various contact between the mouth, sexual organs and rectum. Consensual Sodomy is a Class B Misdemeanor punishable by up to three months imprisonment.

SEXUAL ABUSE occurs when a person subjects another to sexual contact by forcible compulsion or without consent. "Sexual contact" means any touching of the sexual or other intimate parts of a person not married to the actor for the purpose of gratifying sexual desire of either party. It includes the touching of the actor by the victim, as well as the touching of the victim by the actor, whether directly or through clothing. Convictions for sexual abuse include penalties ranging from three months to seven years imprisonment.

AGGRAVATED SEXUAL ABUSE in varying degrees are felony crimes that occur when sexual contact consists of the insertion of a finger or foreign object in the sexual organs or rectum of another person causing physical injury to such person.

SEXUAL MISCONDUCT is a Class A misdemeanor and occurs when a male engages in sexual intercourse with a female without her consent or engages in deviate sexual intercourse with another person without that person's consent.

CONSENT: With the exception of consensual sodomy, it is an element of every sexual offense defined in the Penal Code that the sexual act was committed without consent of the victim. Lack of consent results from:

- a.) Forced compulsion; or
- b.) Incapacity to consent; or

- c.) Where the offense charge is sexual abuse, any circumstances, in addition to forcible compulsion or incapacity to consent, in which the victim does not expressly or implicitly acquiesce in the actor's conduct.

A person is deemed incapable of consent when one is:

- a.) Less than seventeen years old; or
- b.) Mentally defective; or
- c.) Mentally incapacitated; or
- d.) Physically helpless.

For your reference, the Penal Code provides the following definitions:

- “Mentally defective” means that a person suffers from a mental disease or defect which renders one incapable of appraising the nature of one's conduct.
- “Mentally incapacitated” means that a person is rendered temporarily incapable of appraising or controlling one's conduct owing to the influence of a narcotic or intoxicating substance administered without one's consent, or to any other act committed upon the person without consent.
- “Physically helpless” means that a person is unconscious or for any other reason is physically unable to communicate unwillingness to act.
- “Forcible compulsion” means to compel by either:
 - a.) Use of physical force; or
 - b.) A threat, express or implied, which places a person in fear of immediate death or physical injury to himself, herself, or another person, or in fear that he, she or another person will immediately be kidnapped.

Academic Support and Eligibility Standards

ACADEMIC SUPPORT PROGRAM

BACKGROUND

Fordham University has always maintained an exemplary national reputation for providing a strong undergraduate education and has experienced a storied legacy in intercollegiate competition. In light of this reputation and the renewed importance placed on intercollegiate athletics, the university administration felt that it was important to develop a program that can support the student-athletes from the time they step onto campus until the completion of their last exam. To accomplish this goal, the Office of Academic Advising for Student-Athletes was instituted in the mid-1980s to provide in-depth guidance while also allowing the individual student-athlete room to mature as a young adult. In the next few pages, we will provide a simple overview of our program of support and your responsibilities as a Fordham student-athlete progressing toward a Fordham degree.

STRUCTURE

The Office of Academic Advising for Student-Athletes maintains its location, staff, and support separate from the Athletic Department. It reports to the University President through the Dean of Fordham College. This organizational structure was developed so that there will never be a doubt that we exist primarily to support the student-athlete. Obviously, since our entire constituency consists of members of the Athletic Department, we work very closely with the

coaches and administrators on your behalf but we also represent the interest of the Deans of the undergraduate colleges to help you understand their requirements.

Our office currently has five full-time counselors and two part-time student workers whose primary emphasis is to ensure that you have any additional help needed to achieve a well-rounded education.

PHILOSOPHY

The Office currently has a four-fold mission that it must accomplish to effectively support the University, the Athletic Department, and you. We must:

1. Provide both the resources and direction needed to fulfill your scholastic potential and prepare for post-graduate academic, athletic, or career opportunities.
2. Remember that your hopes and needs are our main concern. To effectively serve the University, you must remain first among our priorities.
3. Respond to the concerns of all who need our services in a timely fashion with information that is both pertinent and factually correct while always maintaining a caring and conscientious attitude. We should be a bridge for you between the athletic, academic, and administrative communities here at Fordham.
4. Ensure that the integrity of the University, its course of construction, and its athletic program is never compromised by the actions of anyone associated with the office or its facilities.

RESPONSIBILITIES

The Office of Academic Advising for Student-Athletes has a variety of responsibilities we must fulfill in order to properly support both you and the University. Most of our responsibilities have to do with helping you achieve your scholastic goals but some include our obligations to others in the University on your behalf. We have listed some of these responsibilities so that you can be aware of other roles that we fulfill to the organization.

Eligibility Certification

Every semester we must review your academic records to determine whether you continue to meet Fordham and NCAA standards for participation in intercollegiate competition. Along with the Registrar, we review:

- That you are currently enrolled in 12 credits or more.
- That you satisfactorily completed at least 24 credits during the past year.

- That you satisfactorily completed at least 6 credits during your last full-time semester.
- That you have achieved at least a 1.8 GPA after your freshman year and at least a 1.9 after your sophomore year.
- That you have declared your major before the beginning of your 5th semester in college.
- That you are progressing toward a degree at a pace determined by the NCAA.
- That you have performed well enough scholastically to avoid your college's probation level.

We then report your status to a University panel that determines the continuing eligibility of all student-athletes. If your records indicate that future eligibility may be affected by current performance, we will discuss this matter with both you and your coach.

Progress Toward Degree Scheduling

Your Class Dean and Faculty Advisor are intended to be your primary point of contact to obtain guidance regarding course scheduling. In most cases, you must obtain a special password from them in order to the computer registration system (OASIS). That said, one of our major responsibilities is to augment this advising program and you should confirm your scheduling choices with our office in order to ensure that you are meeting NCAA requirements. Additionally, our counselors expect that you will come to our offices whenever you encounter a conflict in establishing your schedule for the next semester. We will discuss this issue in greater depth in the program section.

Reactive Counseling

Our office's primary area of expertise is, first and foremost, in the academic arena. The President expects that we assist you as much as possible in accomplishing your academic goals. Hopefully, we will be able to accomplish this through our normal support programs. Unfortunately, even with the best planning, there are many times when a problem occurs unexpectedly. If the problem pertains to academics, we expect that you will contact us immediately even if you have a plan to rectify the situation yourself. In these times we want to monitor your progress and may provide you with alternatives as well. If the problem is not academic in nature, most times you will go to your coach. Your coach is your primary point of contact when it comes to many of the administrative entities on the University such as Financial Aid or Residential Life. Even though your coach will probably be able to help you resolve your problem, don't be afraid to inform us as well. Again, we can help monitor the situation and might be able to provide additional advice. The bottom line is that we have an obligation and desire to react whenever you encounter difficulties. Keep us informed so that we can serve you better.

Passive Mentoring/Pro-Active Counseling

There will be many instances when we inquire about your progress from various people on the University without your knowledge. We are not trying to sneak behind your back but are merely preparing ourselves in case problems are forming on the horizon. As we develop information, there will be times when we will contact you to ask for further explanation. There also may be times when we must forward this information to coaches or members of the Athletic Department on your behalf. The better we are at passively monitoring your progress, the more likely we will catch small problems before they become insurmountable. We know that no one likes having their shoulder looked over but, hopefully, our aggressiveness in fulfilling this University mandate will help keep you progressing toward your goals of full-time participation in intercollegiate athletics and a degree.

Programs

1. Office Hours

Accessibility is always a major concern for both students and advisors alike. If you have a problem, you want someone who can provide an answer quickly and we want to be the people providing the information since we can be reasonably assured about its accuracy. Our offices are located in Keating Hall in rooms 106, 108, and 111. Our telephone extensions are as follows:

Frank Taylor	x4660	FTaylor@fordham.edu
Eric Sanders	x4661	ESanders@fordham.edu
Sr. Anne Walsh	x4520	AWalsh@fordham.edu
Bevon Robin	x4543	BRobin@fordham.edu
Melissa Yeagley	x2745	Yeagley@fordham.edu
Facsimile	x5816	

Walk-in hours for the office complex are Sunday afternoon from 4 to 8 PM, Monday through Thursday from 7 AM to 9 PM, and Friday from 8 AM to 5PM. Appointments for any other time, including weekends, should be coordinated 48 hours in advance. Stop by, we love to see you.

2. Transaction Interaction Program

Our office has two advisors whose responsibilities are to help the initial transition from high school to Fordham life. All freshman student-athletes will be required to schedule and attend a weekly conference. These advisors are responsible for keeping track of your interpretation of your progress. This program has been very effective because it helps us identify possible problems long before they become a difficulty. Additionally, it allows you to ask questions about all your new experiences in a safe, one-on-one atmosphere. We will advise you about upcoming events; get you help at the earliest point in time; calm your fears when you are

over-reacting; and let you know when you are not being concerned enough about your progress. Basically, this program works because it lets you give feedback to us and allows us to give feedback to you on a recurring basis.

3. Supervised Study Hall

The office helps the coaches administer supervised study sessions from Friday through Thursday. These sessions are intended to provide a structured atmosphere for study that also allows interaction with office counselors as you encounter difficulties in courses. The converted classrooms in KE107 and KE109 allow you to have access to personal computers, printers, office textbooks, areas for group study, areas to meet with tutors, or simply an area to study quietly. These classrooms are meant to enhance your scholastic performance: use them appropriately, treat them as your own, and use them often. Check with your coach to see what formal requirements you will have for working with us each week.

4. Faculty Feedback Program/Mid-Term Grade Review

As part of our passive monitoring obligations, each semester we will review mid-term grade reports of every student-athlete. During your transitional semesters, we will go a step further to ask your instructors to comment on specific classroom progress by means of a feedback report that we have created. If circumstances warrant it, we may discuss your progress with your class dean or call your instructors to see how we can help you improve your scholastic performance. In all cases, we will make you aware of the instructors information we receive if we feel it will help you. This program has been very successful since it allows the instructors a convenient means to express their concerns and also allows us to help proctor your improvement in areas of weaknesses.

5. Remediation Program

Our office conducts a rigorous and systematic program of remediation to help student-athletes who are encountering scholastic difficulties. First and foremost, you must identify your problems to us as soon as they become apparent. In some cases, you may be over-reacting to a poor grade but it is better to err on the side of caution and allow us to review the situation. When a course problem becomes apparent, we will discuss your plans to rectify the situation and encourage you to visit your instructor to begin the process of gaining additional instruction or out-of-classroom assistance. After discussing the situation with the professor, we will then try to identify students in the course whose performance indicates that they grasp the course material and can assist others in their understanding. If no one in the class seems capable of serving as a study partner then we will research our database of tutors to find a student who is not taking the course but has performed well in the past. In either case, assistance of all types is available once we are aware you are struggling. Your responsibility is to let us know as soon as possible.

6. Scheduling Assistance

As we stated above, we are meant to augment the general advising offered by the colleges. This said, we expect to assist you in the selection of your classes each semester if needed.

During the scheduling window, we are available with direct viewing access to the University's Student Information System which allows us to offer you real-time information on class availability, alternate times for courses, as well as different options for other courses that will properly fill your schedule. As soon as you encounter a problem in accessing classes through OASIS you should contact us to make an appointment for an office visit to resolve your problems.

After you have processed your initial schedule, you may decide to make changes. Any decisions on Add/Drop or Course Withdrawals must come after consultation with one of us in our office. The Registrar codes all student-athletes in the database and will inform us if you drop below full-time status but any change could affect your progress toward graduation and must be verified by our counselors.

7. **Book Program**

As you know, student-athletes on full scholarship are entitled to books purchased by the Athletic Department in accordance with NCAA regulations. In order to facilitate the efficient purchase of these texts you must follow the procedures listed below:

- a. If your scholarship authorizes books, you must pick up blank book forms from the Athletic Department. Check with either the main Administrative Assistant or the Business Manager.
- b. You must then take this form to the Bookstore and list all necessary book information (title, author, and price) for ALL of your classes directly from the information cards for your section. Once completed you must take this form to our office for approval.
- c. We will review the book list to ensure completeness and that no unnecessary expenditures are also listed. After certifying the list, we will return it to you for purchase.
- d. You will then return to the Bookstore, collect the copies of each book listed, and complete the purchase with the Bookstore staff.

After you are finished using the texts, you are obligated to return these books to us. Failure to return them may impact your eligibility for future books through the program.

8. **Team Travel Schedule**

Prior to the beginning of your competition season, your coach will provide us with a copy of your anticipated travel schedule. From this we formulate a composite absence letter for you to deliver to each of your professors. The intent is to make them aware as early as possible about any possible conflicts with major class requirements and your obligations to the Athletic Department. This is particularly important if you participate in a spring sport and have an anticipated conflict with finals.

No later than the first day of class you must get sufficient copies of this letter for each of your instructors. You must then ensure that each of your professors review the dates you will be

missing and are comfortable with the absences. You must return to us immediately if any professor expresses significant concern with the travel absences so that we can either talk directly with the professor or find an alternative course that is not impacted as heavily. Providing this letter to your instructor is a requirement for an excused absence under the University's Absence Accommodation Policy.

The objective of this policy is to limit the negative impact that travel and competition has on your scholastic performance. In those cases where class time is unavoidably missed, the department wants you to inform the instructors at the earliest possible moment in order to provide us the greatest amount of time to respond to any difficulties caused by your participation. In cases where an unforeseen conflict occurs, you can request an Athletic Department Excusal Form either through coach or directly from the Athletic Department. You can bring these one-time excuses directly to your instructors and notify the Office only if a conflict occurs due to the change.

9. Summer Study Program

The athletic department has limited resources for summer study. Student-athletes who receive money from Athletics are eligible to apply for summer funding. A completed application form must be submitted to the Office of Academic Advising prior to April 1st. The office will then review and select students for summer based mainly on academic progress and eligibility. The office will also assist the student-athlete as to the course and particular session in which they will enroll. All housing will be based on the Rose Hill campus. The Athletic Department has the final approval on the students selected and, depending on available funds, student-athletes may not be financed to their full NCAA equivalency.

Even those student-athletes who receive no additional funding for summer study are still entitled to full-time support for the Office of Academic Advising which opens the advising complex from 8 AM to 6 PM Monday through Thursday throughout the summer months.

Student-Athlete Responsibilities

1. Personal Property

You are the only person who owns your future and that includes your academic performance during your tenure as a Fordham University student-athlete. You must take responsibilities for your actions and ensure that you are prepared to meet your obligations to your coach, to your dean, and to yourself. If you feel a conflict exists between your athletic and academic obligations, you are required to bring these conflicts to the attention of your coach and our office.

2. Class Attendance

You are obligated to attend class at all times except for game conflicts and illnesses documented by the University Health Center. Fordham will require an instructor to accommodate an "excused" absence but interaction with your professor to resolve the impact of these absences is crucial. You must provide each instructor with a complete list of travel conflicts on the first day of class. Conflicts **MUST** be resolved before the Add/Drop period

ends. As soon as you are aware of any changes to the travel schedule, you must notify your professors to ensure that no new conflicts have emerged.

3. Graduate Assistant Transition Program

All freshman student-athletes must attend a short, weekly, face-to-face session with an assigned advisors. If you fail to attend a meeting without arranging an alternate meeting beforehand, you will be reported to your coach for disciplinary action.

4. Class Scheduling and Registration

One of your most important responsibilities is to be well prepared when your registration window opens each semester. This means that you must ensure that you have accomplished all the tasks listed below before your date for registration.

- You must eliminate all holds that would stop you from registering. These holds include updated shot records, library fines, housing fines, and late tuition among others.
- Get your team's scheduled practice times for the next semester and be aware of the times that your coach does NOT want you to be in class. You must exhaust every possible option before you ask your coach for permission to take a course that impinges on practice time.
- You must meet with your assigned faculty advisor to receive your "release PIN" that allows you to access OASIS. This must be done several days before your registration window opens to ensure that the professor is available and that the PIN is correct.

5. Book Loans

Student-athletes on book scholarship must return their texts immediately at the end of the semester in order to be eligible for participation in the program the following semester.

NCAA Eligibility Waivers

Seasons of Competition – Medical Hardship

A student-athlete may be granted an additional year of competition by the Atlantic 10 or Patriot League Conferences for reasons of “hardship”. Hardship is defined as an incapacitating injury resulting from an injury or illness that has occurred under the following conditions:

1. The incapacitating injury or illness occurs in one of the four seasons of intercollegiate competition at Fordham University.
2. The injury or illness occurs prior to the completion of the first half of the playing season and results in the incapacity to compete for the remainder of that playing season.
3. The student-athlete has not participated in more than 30% or 3 contests of competition of Fordham’s completed contests in the student-athlete’s sport.

Seasons of Competition – Fifth Year Eligibility

The Patriot League prohibits “redshirting”. Under the Patriot League guidelines a student is to utilize his first four (4) opportunities to participate in intercollegiate athletics. The guidelines for a student-athlete requesting a fifth year of eligibility is as follows:

1. Acquire list of possible 5th year candidates from the Sports Information Office.
2. Head Football Coach chooses Student-Athletes he would like to move forward with in the Patriot League Waiver Process, submits list to Compliance Office.
3. Compliance Coordinator forwards list to Head Academic Advisor and Head Athletic Trainer.
4. Compliance Coordinator and Senior Associate Athletic Director review candidates with Head Academic Advisor to determine preliminary course of action for each waiver. All individuals involved with the waiver will begin compiling data from their particular area.
5. All applicants for Patriot League Waivers are notified by Head Coach that they must meet with Senior Associate Athletic Director, Compliance Coordinator, and Head Academic

Advisor to discuss reasons and procedure for filing waiver. Each waiver is considered a Medical Hardship unless otherwise stated.

6. All materials due to Compliance Office by March 15th. (Materials include, application, Student-athlete Letter, Academic Advisor Letter, Academic Transcript, All Medical Notes, and Physician's Letter)
7. All documentation (including cover letter, to be signed by the University President) will be sent to the Vice-President of Student-Affairs, who will meet with each applicant to discuss waiver.
8. All materials are forwarded to President's Office for final approval.
9. Waiver Materials are sent to the Patriot League Office.

The Atlantic 10 and the NCAA permit "redshirting". Under these guidelines a student is given five (5) calendar years to utilize four (4) seasons of intercollegiate team competition. The guidelines for a student-athlete requesting a fifth year of eligibility is as follows:

1. Student-athlete must submit a letter of request to the Athletic Department including the year of injury.
2. The Head Athletic Trainer will submit all medical documentation of behalf of the student-athlete. Included will be a cover letter from the physician which indicates that the injury sustained is season ending.
3. The Sports Information Director will submit the year-end game-by-game statistics from the student-athlete's year of injury, as well as a team schedule from the season in question.
4. The Compliance Coordinator will prepare the conference-issued Medical Hardship Waiver form and attach it to all the above-mentioned required documentation.

The NCAA eligibility clock begins with the student's first full-time college matriculation anywhere. NCAA Bylaws require that eligibility expires five (5) years from that date.

A Fordham University student-athlete may petition for an allowance to participate in intercollegiate athletics team practices and represent the University in outside intercollegiate athletics competition in his or her fifth calendar year provided he or she (1) has utilized four seasons of competition and satisfies the NCAA criteria for a medical hardship waiver or (2) has not had four opportunities to participate in outside competition.

Student-athletes interested in pursuing information about medical hardship waivers or petitions for competition privileges in their fifth year of enrollment for Football should meet with the Senior Associate Director of Athletics.

Petitions to participate in a fifth year for Football will be considered only under special circumstances and will be forwarded to the Patriot League Office for a decision at the conclusion of the student-athlete's fourth year of enrollment.

Forms for Completing the Eligibility Process

- Health Insurance Form
- NCAA Drug Testing Consent Form
- NCAA Student-Athlete Statement Form
- Fordham University Random Drug Consent Form

Eligibility Stumbling Blocks

GAMBLING

Student-athletes shall not knowingly provide information to individuals in organized gambling activities concerning intercollegiate athletic competition; solicit a bet on any intercollegiate team; accept a bet on any team representing Fordham or participate in any gambling activity that involves intercollegiate athletics or professional athletics through a bookmaker, a parlay card or any other method employed by organized gambling. Enrolled student-athletes found in violation of the provisions of this regulation shall be ineligible for further intercollegiate competition subject to appeal by the NCAA.

Transfer Releases and Studying Abroad Policy

Transfer Release Statement

A student-athlete may speak to another institution about transferring provided the following has been addressed:

- Student-athlete meets with the head coach before the release is prepared.
- Student-athlete meets with the Compliance Office and requests the release.
- Student-athlete submits a statement why the request is being made.
- Compliance Office requests a recommendation from coach before release is sent.
- Student-Athlete submits list of Institutions to which they would like their release to be sent.
- If there are no objections from the coach, the release is sent to the desired institution(s) immediately.

Fordham University has the student-athlete's best interests in mind when permitting them to explore the possibilities of transferring. However, in the rare case of a coach not willing to release a student-athlete to speak to another institution the following procedure is followed:

- A written explanation from the coach is required within 48 hours as to why he/she will not release the student-athlete.
- The Athletic Department will either support or override the coach's recommendation.

- When the department overrides the recommendation, the release is sent to the desired institution(s).
- When the department supports the coach's recommendation not to release the SA based on information presented, the Compliance Office contacts the student-athlete and informs him/her of the situation.
- At that point, a student-athlete may wish to appeal the decision by submitting an additional written statement or by making an in-person request to the Compliance Office that a committee outside of the Athletic Department hear the case. That specific committee reviews the appeal case within one week of the request and the decision, which is rendered, is final.

Fordham University's Athletic Department reserves the right to deny a student-athlete to speak with any Atlantic 10 (A-10 sports) or Patriot League (Football) institution about the possibility of transfer. No transfer releases will be granted after May 31 unless such arrangements have been made prior to that date with the head coach.

Student-Athletes Participating in the Study Abroad Program

The Athletic Department is cognizant of the fact that Fordham University administers a highly competitive Study Abroad Program offering academically qualified students a unique opportunity. The Athletic Department understands the value associated with this educational opportunity and the benefit it provides.

Fordham University is committed to providing the best athletic competition possible without sacrificing academic integrity. Successfully integrating academics with athletics is the Department's ultimate objective. However, such an objective does not deter the Department from setting the highest athletic goals for itself. Given the high level of competitiveness to which Fordham is committed, there are responsibilities placed on the student-athlete which must be upheld if our athletic programs are to succeed.

The ability of our coaches, student-athletes, and programs to be successful is based on factors such as team chemistry, team training, individual conditioning, and improvement during the non-traditional season (i.e.: the spring season for a fall sport). This can be accomplished only if student-athletes are held to a standard that will allow for improvement and the pursuit of excellence. Student-athletes who choose to study abroad do not participate in these activities, thus diminishing the team's chances to prepare and improve.

The impact of student-athletes participating in the semester-long Study-Abroad Program is counter-productive to our athletic objectives. Allowing student-athletes to ignore their athletic commitments, even if temporarily, will not be encouraged. As mentioned above, it negatively impacts a team's ability to succeed and creates internal problems with respect to what is required of the student-athletes.

Participation in the Study Abroad Program is not prohibited, however, it must be recognized that a student-athlete who chooses to study abroad has voluntarily chosen not to participate in the athletic program. If a student-athlete elects to participate in the Study Abroad Program, athletic

financial aid will be withdrawn for that semester. The Athletic Department will award the athletic financial aid for the following semester, assuming the student-athlete returns to meet his/her athletic obligations.

Financial Aid Services

Overview

Financial Aid at Fordham University is based on the following policies:

- 1) Student-athletes can accept institutional financial aid that covers the cost of tuition and fees, room and board, and required course-related books.
 - a) NCAA regulations specify that student-athletes cannot accept aid beyond those costs, except as permitted by NCAA legislation. Pell Grants are an exception. Full NCAA scholarship student-athletes who qualify for Pell Grants (at Division I institutions) may receive up to four thousand dollars depending on the actual amount of their Pell Grant or up to the cost of attendance, whichever is less. If student-athletes receive more aid than allowed by NCAA regulations, the institution is required to reduce the aid it administers.
 - b) Fordham University is a member of the Patriot League in the sport of Football. The student's financial aid eligibility is calculated by taking the lower of the NCAA eligibility and Patriot League Calculated need. Need is calculated as follows: The higher of the Institutional Methodology Expected Contribution or the Federal Methodology Expected Contribution using the average budget. The data reported on the Free Application for Federal Student Aid (FAFSA) and the College Scholarship Service Profile are used to calculate the Expected Family Contribution. All information provided on these forms is subject to verification. Changes in the data due to the verification process may result in adjustments to the amount of aid awarded.

Under Patriot League rules, family financial need is re-calculated each year based on an annual re-application of the forms. **Awards may fluctuate from year to year based on changes in the family situation, and therefore a change may result in the student's Expected Family Contribution. The factor, which most significantly impacts Patriot League aid need, is the number of family members attending college.**

- 1.) Fordham University is a member of the Atlantic 10 in all sports except football, men's squash, and men's water polo. Student-athletes must fulfill and qualify for admission to the university in all academic requirements. In the Atlantic 10 Conference, a coach may award a scholarship to a student-athlete based solely on athletic ability; not necessarily on financial need.

However, all financial aid and athletic awards are subject to renewal each year and are not guaranteed for all four years.

- 2) Enrolled student-athletes can receive institutional financial aid for summer school after they have completed a minimum of one regular term at Fordham University.

In Division I, a student-athlete may not receive athletically related aid in order to attend summer school, unless the student-athlete received athletically related aid during the previous academic year. A student-athlete can only receive aid in proportion to the amount of athletically related financial aid the student-athlete received during his or her previous academic year. The proportionality restriction shall not apply to a student-athlete who has exhausted his or her eligibility and is enrolled in a summer program of studies that will permit the student-athlete to complete his or her degree requirements.

- 3) Incoming freshman student-athletes may be awarded financial aid to attend an institution in the summer before their initial, full-time enrollment provided:
 - They are admitted in accordance with regular, published entrance requirements;
 - If they are recruited, attend summer school and subsequently do not attend the institution, they are considered a transfer student;
 - They do not engage in any organized practice activities during the summer term or orientation period, and
 - The institution certifies in writing that their financial aid was granted without regard in any degree to athletic ability (certification must be on file in the office of the director of athletics).
- 4) Student-athletes can also receive meals and housing when dorms are closed during holiday breaks. Student-athletes may be provided actual and necessary expenses for off-campus practices, competition or both. These competitions or practices must be either associated with a contest held away from home, held at any in-state site, or take place no more than one hundred (100) miles away from Fordham University. The expenses are transportation, lodging, and meals. Student-athletes must be eligible for intercollegiate competition in order to travel with the team to off-campus contests.
- 5) **Expenses for participation in special events.** Student-athletes can be provided actual and necessary expenses to participate in national championship events; Olympic, Pan American and World University Games qualifying competitions; USOC Olympic basketball tryouts; or official amateur competitions during the Christmas and spring vacations.
- 6) **Expense waivers for student-athletes with financial need.** A student-athlete may request additional financial assistance, without having to repay it, from the Atlantic 10 Special Assistance Fund that is administered through the Athletic Department and approved by the conference office. Student-athletes must qualify for funds by demonstrated need as calculated by the Office of Financial Services.

- 7) Student-athletes may obtain loans without affecting their athletics awards if the loans:
- Are available on the same basis to all student-athletes who meet eligibility requirements, and
 - Have a regular schedule for repayment
- 8) Athletic aid cannot be awarded for a period of more than one academic year. However, it can be renewed as long as the student-athlete maintains his/her eligibility and is in good standing with his/her athletic program.
- 9) Athletic aid can be reduced or cancelled if student-athletes:
- Intentionally provide fraudulent information on their letters of intent, admission applications and financial aid agreements;
 - Fail to meet eligibility requirements;
 - Engage in serious misconduct, or
 - Quit the sport for personal reasons. (If the student-athlete withdraws after the first competition in that sport the aid can be reduced or cancelled only at the end of an academic term. If the student-athlete withdraws before the first competition, the aid can be immediately reduced or cancelled.)
 - Athletic aid **must be reduced** if student-athletes exceed the limits established by NCAA regulations. Athletic aid **must be cancelled** if student-athletes are either under contract to a professional sports organization or being paid by a professional sports organization.
 - Athletic aid **cannot be increased, reduced, or cancelled** during the period of the award because of the student-athlete's illness, athletic performance, ability or any other athletic reason. An institution may not set forth an athletically related condition (e.g., financial aid contingent upon specified performance or playing a specific position) that would permit the institution to graduate or cancel the student-athlete's financial aid during the period of award if the conditions are not satisfied.

- 10) Student-athletes are to be notified by **July 1st** if their athletic aid is to be renewed, reduced, or not renewed. If athletic aid is to be reduced or is not to be renewed and a student-athlete believes that it should have been renewed/increased, the student-athlete is entitled to a prompt appeals hearing before the institution's regular financial aid authority.
- 11) Student-athletes are permitted to work during the academic terms. However the student-athlete must receive permission from his/her head coach before they begin working, whether it be on- of off-campus. Furthermore, any compensation earned must be in accordance with the going rate if the same position was filled by a non-student-athlete.
- 12) To receive any type of financial aid from Fordham University, student-athletes must meet requirements outlined by:
 - The NCAA (See Bylaw 15)
 - The Atlantic 10 (Patriot League for Football)
 - The New York State and Federal Governments

Student-athletes can receive institutional financial aid for:

Undergraduate Education – if they are enrolled in a minimum full-time program of studies and are still eligible for financial aid. (They must have first enrolled in an institution of higher education within the past six years and have eligibility remaining under the five-year or 10-semester rules, and not previously received aid for more than five years.) (Bylaw 15.01.5)

Summer School or Summer Orientation Programs – If they have attended your institution for at least one regular term before the summer (Bylaw 15.2.7) or they receive financial aid for the summer term, summer school or summer orientation program for enrolled student-athletes or for incoming student-athletes.

Renewing a Financial Aid Package

A. Student Responsibility

1. The Renewal FAFSA can be filed beginning January 1st and can be filed online at www.fafsa.ed.gov. Students should use the PIN they received directly from the U.S. Department of Education. If the PIN was never received or misplaced the student should apply for another at www.pin.ed.gov. After filing, the student should receive and review a Student Aid Report (SAR).
2. The CSS Profile is required for all football students and for returning students that are seeking and are not currently receiving university need-based financial aid. Filing the Profile is a two-step process that can be completed at www.collegeboard.org

3. New York State Residents must file for TAP using the Express TAP Application (ETA). The ETA is supplemental to the FAFSA and is sent to students directly from New York State Higher Education Services Corporation (NYHESC) and must be returned directly to NYHESC. The ETA will be sent after March 1 to FAFSA filers who are NY State residents and listed a NY State school.
4. Respond to all requests for additional information from Student Financial Services in a timely manner.

B. **Non-Renewal of Athletic Grant-in-Aid**

Notification of Financial Aid renewals and non-renewals must come from the institution's regular financial aid authority and just not from the institution's Athletic Department.

It is the Athletic Department policy and philosophy to renew grant in aid unless a severe case would warrant recommendation of non-renewal. This can not be due to an athletic performance reason and must follow NCAA Bylaw 15.3.4. If an athletic grant is not renewed, the student-athlete may be provided a hearing upon request.

If the student-athlete requests a hearing, he or she must notify the Office of Financial Aid within 10 days of the dated letter.

If the student-athlete does request a hearing within the prescribed time frame, a hearing is scheduled. The hearing is scheduled at the convenience of the members of the Financial Aid Appeals Committee and the student-athlete and Athletic Department are then notified of the date, time, and place.

- A) Students declining future athletic aid should do so in writing to the coach specifying the reason (i.e. - leaving the team).
- B) The **Appeal Process** for student-athletes that have their athletic aid reduced or cancelled is as follows:
 1. A student who wishes to appeal any decision related to his or her financial aid shall submit a written request that includes the following:
 - i. The student's name, social security number, year in school, and sport.
 - ii. Type and amount of previous financial aid.
 - iii. Reasons for believing that the decision was unfair, including names of institutional staff members (e.g. coach, financial aid officer) with whom the student has discussed the aid.
 - iv. Copies of any relevant documents (e.g., letter regarding initial award of athletic grant).

2. The student should submit these materials to the financial aid office as soon as possible (within 10 days of the dated letter). The student may request an in-person hearing before the financial aid appeals committee and its decision is final. There is no appeal beyond the financial aid appeals committee. The student receives a written response as soon as possible.

Athletic Aid and On-Campus Housing

Student-Athletes receiving a full NCAA scholarship or athletic aid above the cost of tuition & fees are required to live in on-campus housing. Student-athletes who live in off-campus Fordham Housing are responsible for their own cable, computer, laundry, telephone, and all other miscellaneous charges.

Financial Aid Appeals Process Hearing Protocol

Prior to the date of the hearing, the Financial Aid Appeals Committee will be provided with written documentation from the student-athlete and the Athletic Department.

Hearing: Those present at the hearing should include the three committee members, the person requesting the hearing, and the representative of the Athletic Department.

Explanation of Process: The Chair of the Financial Aid Appeals Committee shall explain the process, including the organization of the hearing, time limits on the presenters, and timelines on notification of results to all parties.

Presentations: The person requesting the hearing presents to the Financial Aid Appeals Committee. All others will be excused.

The person representing the Athletic Department presents to the Financial Aid Appeals Committee. All others will be excused.

Committee Questions (if necessary): At the request of the Financial Aid Appeals Committee, additional questions may be asked of either party and only those specifically requested shall be present.

Summary of Process: The chair will appraise all parties of the remaining process and the time lines for completion.

Authority of Financial Aid Appeals Committee: It is the responsibility of the committee to support or not support the appeal. There are no alternatives.

Decision: Within 10 days, the Financial Aid Appeals Committee reaches a decision and sends it in writing to each party. The committee's decision is final.

Student-Athlete who does not participate and retains athletics aid

If a student-athlete does not participate on an intercollegiate athletics team and retains their athletics aid (including but not limited to, injury or disciplinary reasons), the student-athlete must complete a work-study program arranged with the student-athlete and an athletics administrator.

Sports Medicine

INTRODUCTION

The Athletic Training room is located downstairs in the Rose Hill Gymnasium. The staff is composed of four Certified Athletic Trainers and a certified Athletic Trainer/Physical Therapist. The training room serves approximately 400 varsity athletes. The training room is co-ed, so proper attire should be worn.

All varsity athletes must receive a physical from our sports medicine department. An insurance card must be on file before an athlete can be cleared for participation. These cards are sent home over the summer. They must be completed and signed even if your parents have no insurance. Both the physical and completed insurance card must be on file with our department before you will be cleared to participate or issued any equipment. **NO EXCEPTIONS!**

HOURS OF OPERATION

Fall:	Monday through Friday	9:00 AM – 7:00 PM (earlier by appt.)
	Football Taping and Treatment	7:00 AM
Spring:	Monday through Friday	9:00 AM – 7:00 PM (earlier by appt.)
Weekends:	By appointment. Times will vary depending on practice schedules. The training room will open 1 hour before a <u>scheduled practice</u>	
Game Day:	Two hours prior to a contest until one hour after completion.	

POLICIES & PROCEDURES

1. Report all injuries to a certified athletic trainer as soon as possible. Based upon the evaluation from the training staff a decision will be made regarding your playing

- status, medical referral and further treatment. The athlete should complete an injury report.
2. Playing status will be determined solely by the training staff and team physician. Your coach will be notified of your playing status or any limitations. Deviations from prescribed limitations will not be tolerated.
 3. Medial referrals for doctor appointments, X-rays, MRI's and bone scans will require an injury report and an insurance claims form to be completed by the athlete and trainer. If these documents are not completed, then insurance claims for these services will not be covered.
 4. An athlete is entitled to a "second opinion" or to see a physician outside our medical staff. However for these claims to be covered these appointments must be verified by our training staff and an injury report and insurance claim form must be on file.
 5. Treatment protocols are established by a certified trainer or prescribed by a physician. There are no "self-treatments".
 6. When an athlete enters the training room for treatment he or she must sign in the treatment log under their designated sports heading. Attendance is checked by the coaching staff for compliance.

Please observe the following rules for student-athletes entering the training room:

1. Dress appropriately for the treatment to be received.
2. Remove all cleats and muddy sneakers before entering the facility.
3. Remove all tape outside the training room and dispose of it properly.
4. No food or drinks should be brought into the facility.
5. Keep equipment and personal belongings outside of the training room.
6. Return all ace bandages, crutches, etc.
7. Phones and bathroom facilities are off limits to all athletes.
8. Tobacco chewing/dipping are strictly forbidden.
9. Allow enough time for taping or a treatment. "The training room was crowded" is not an excuse to be late for any practice.

MISCELLANEOUS

If an athlete becomes sick or ill outside of athletic competition, he/she should be seen in the Student Health Center (O'Hare Hall, ext. 4160). However, please notify the training staff of your illness and any medications that have been prescribed or limitations imposed.

Should an athlete sustain a serious type of injury outside of athletic participation, that is a medical emergency, call Security at ext. 2222 and Fordham's EMS will respond and take appropriate action. As soon as it is feasible notify the athletic training staff.

DRUG TESTING

Fordham University participates in the NCAA's random drug testing program. All Sports can be tested periodically during the year or at NCAA Championship sites.

Fordham has instituted a random drug-testing program (as of spring 1999). All athletes will be eligible to be drug tested some time during the academic year. An orientation program regarding information about consent forms, random protocol and banned substances will be given to each team during the year.

HIPAA POLICY

As of April 14, 2003, per the federally-mandated "Health Insurance Portability and Accountability Act", no medical information will be provided to anyone who is not concerned with the direct care of the student-athlete without his or her specific authorization.

Strength and Conditioning

INTRODUCTION

Fordham varsity student-athletes have the opportunity to follow a supervised strength, speed, and conditioning program directed by the head strength and conditioning coach. Student-athletes workout in the Walsh Athletic Training facility, a 3,200 square foot weight room including training space, an office, and a classroom. Equipment in the facility includes free weight dumbbells and barbells, Olympic platforms, multi-purpose squat racks, benches, medicine balls, speed-enhancement equipment, and several other machines.

Fordham's strength and conditioning programs for student-athletes emphasize two main objectives:

1. To stretch and strengthen muscles, tendons, and ligaments around the joints to help prevent athletic injuries;
2. To improve speed, power, flexibility and anaerobic and/or aerobic endurance in order to enhance the athlete's athletic performance.

Each athlete receives a sport-specific training program designed to enhance the physical characteristics necessary to excel in their respective sport. To achieve these objectives, the head strength and conditioning coach's training philosophy emphasizes free weight training movements through a full range of motion, explosive lifts (e.g. Olympic weightlifting, plyometrics), development of core strength (i.e. strengthening the abdominals and lower back), flexibility exercises, and sport-specific conditioning programs.

POLICIES

The following is a list of the strength and conditioning department's policies for student-athletes using the Walsh Athletic Training Center:

1. Safety is the number one priority in using the facility. Horseplay will not be tolerated.
2. All equipment must be returned to its proper storage place immediately upon completion of its use.

3. You must come properly attired to the training facility, preferably in Fordham University athletic attire. Attire from other schools or colleges is not permitted. Football equipment is not permitted as training attire.
4. You are required to attend all scheduled training sessions ON TIME without exception. If you are unable to attend a scheduled time you must inform your strength and conditioning coach (Coach George @ x4478 or Coach Perlak @ x4118) well in advance to make alternative arrangements. Contacting your position/sport coach is unacceptable.
5. If you are unable to complete any portion of a prescribed workout due to illness or injury, you must have this cleared by the sports medicine department. Otherwise, you will be expected to complete all components of a prescribed workout.
6. Only Fordham University varsity sport student-athletes are permitted to train in the Walsh Athletic Training Facility.
7. The use of phones, audio system, and coach's office is strictly prohibited without authorization.
8. No food (including gum/candy) or open drinks are permitted in the training area.
9. All personal items not necessary for training must be stored in the storage area.
10. **Respect for and care for the equipment in the facility** (e.g., use disinfectant spray on all upholstered equipment and mats after using them; do not use dumbbells or metal plates on the wood platforms; do not touch video equipment without permission; stay off the mirrors).
11. No equipment is to be used outside of the training facility without permission from a strength coach.
12. **Be considerate and respectful of all individuals using the facility.**

Failure to follow the above rules may result in loss of facility training privileges. Tasks will be assigned to regain lost respect before facility privileges may be restored.

HOURS OF OPERATION

Hours of operation will be posted weekly on the bulletin board. All workouts are conducted by assigned appointments.

Equipment

Lockers

- Each student-athlete will be assigned a locker during their traditional season, if available to your specific team.
- The locker may be used by the student-athlete during the academic year. Athletes are responsible for having their lockers cleaned out by May 15th. Any items left in lockers after May 15th will be discarded.
- All clothes will be put away. No clothing is to be left on the floor. NO EXCEPTIONS.
- Shoes left on the floor will be discarded.

Issue of Equipment

- All equipment issued to the student-athlete is to be worn and used only for its intended purpose: practice and competition. NO EXCEPTIONS.
- All equipment issued to student-athletes is to be worn and used only by the student-athlete to whom it is issued. NO EXCEPTIONS

Practice Clothes

- Each student-athlete will receive a set of general issue “Fordham Athletics” practice clothes.
- After practice, student-athletes are to put soiled clothes into the bins in the Equipment room; T-shirts, shorts, practice pants and practice jerseys. No personal belongings should be turned in.
- Each student-athlete is responsible for the clothes they receive. Lost or stolen items will be replaced only with the approval of the head coach. There will be a charge for replacements.

Uniforms

- Each student-athlete will receive uniforms for competition, specific to their sport.
- All student-athletes will put soiled uniforms into the bins in the Equipment room after competition
- Soiled uniforms should be returned to the Equipment Manager or Team Manager(s) at the site of away games.
- Each student-athlete is responsible for returning all uniforms at the conclusion of their season.

Unreturned Equipment

A notice will be given to the Bursar's office if the student-athlete does not return athletic equipment within one week after final competition. The student-athlete will then be billed for the cost of replacing the equipment.

Sports Media Relations

The Fordham University intercollegiate athletic program, its student-athletes, coaches and teams, generate a high level of public and media attention. The Fordham University Department of Athletics is well aware that its image affects the reputation and perception of the entire University. Fordham's student-athletes are typically excellent spokespersons of the University. Dealing with the media can be both an opportunity and responsibility. Dealing with the media can be a valuable learning experience, which helps develop communication skills and techniques that will not only be helpful as student-athletes, but also in future professional, business and athletic careers.

Media/Recruiting Guides

The Sports Media Relation Office offers assistance to the media in covering Fordham's intercollegiate athletic program by serving as a liaison between the teams and the media and by providing the media with media guides, biographical and background information, photographs, etc. The staff makes every effort to work with local, regional and national media. At the beginning of each year, each student-athlete will be asked to complete a sports information questionnaire to aid the Sports Media Relation Office. A date and time will also be arranged with each coach so that team photos as well as individual head and shoulders photo can be taken. If possible, the questionnaires and photos should be completed before practice formally begins. A media guide/recruiting brochure can not be produced without the questionnaires and photos.

Human Interest Stories

Each coach or student-athlete should make the Sports Media Relation Office aware of any potential human interest stories concerning their student-athletes. Since we are in a major media market, human interest stories can be a valuable tool in garnering recognition for your student-athletes.

Reporting Results

Since a member of the Sports Media Relations Office can not be at every sporting event, it is asked that each coach takes responsibility for reporting results to the office. If a member of the Media Relations Office is not at your event, please arrange for the score sheet to be given to the office as soon as possible following the contest. This information is vital in order to update the

2RAM Hotline and the Athletics home page. The score sheet should include the final score as well as any highlights you deem appropriate.

Home Page

The Sports Media Relations office is responsible for the maintenance of the Athletic home page (www.fordhamsports.com). Again, it is very important to have the team and individual photos taken prior to the season so that they may be posted before the season starts. If there is any information that a particular coach would like to see on his or her home page please notify the Sports Media Relations Office. Also, if a coach has an email address that they would like a prospective student-athlete to contact please provide the address to the Sport Media Relations Office.

Interview Policies

What is said in an interview, and how it is handled, will influence what people perceive about a particular student-athlete, their team and coaches, and the University. Therefore here are a few guidelines which all student-athletes should adhere to when dealing with the media:

1. All interviews should be arranged through the Sports Media Relations Office. The office will contact a coach or student-athlete to set up a convenient day and time for the interview. While the interaction between Fordham student-athletes and the media is important to the University, student athletes will **never** be asked to miss a class, postpone school work or miss practice to conduct an interview.
2. Media are not permitted to call Fordham student-athletes in their dorm rooms/apartments for interviews. The Sports Information Office also recommends that student-athletes not release their phone numbers to reporters for any reason. If a member of the media calls you in your dorm/apartment, they should be advised to contact the Sports Information Office and explain to the reporter that it is University policy.
3. Please be on time for scheduled interviews. In most cases, interviews are conducted in the Sports Information Office (both in person and telephone interviews) or immediately before practice. If a conflict arises, please inform the Sports Information Office so necessary action can be taken.
4. For post-game interviews, every effort will be made to provide a “cooling-off” period following the contest.
5. Remember as a student-athlete you are always “on”. You are, in a sense, a public person. Any actions you take, even if they have nothing to do with athletics, will ultimately affect your teammates and coaches, and the University. In a sense, you are a public person.

Interview Tips

1. Be courteous and polite with the media. Do not view the media as adversaries. Once the interview begins, just be yourself. Most importantly, be honest.
2. When time allows, take a moment to organize your thoughts before a scheduled interview. Also, be aware that sometimes a comment that seems innocent when it is verbalized looks different when it appears in print.
3. Never speak “off the record”. A general rule of thumb is there is no such thing as “off the record”. If you do not want to see something in print, don’t say it. Remember a reporter’s obligation is to report the news.
4. During an interview, try to avoid criticism. If you have concerns/criticisms, share them with your teammates or your coach...not with the public. Do not blame officials after a difficult loss (remember you’ll probably see those officials later in the season).
5. If you do not understand the reporter’s question, ask him/her to repeat or clarify it.
6. If you feel uncomfortable with a question, you are not obligated to respond. Just say “I’d rather not discuss the subject” or “I’m not familiar with that topic”. Try to avoid saying “no comment”. Answering “no comment” will just raise suspicions, even if they are unwarranted.
7. If you feel uncomfortable with the entire interview, politely end it and consult with the Sports Information Office.
8. You have rights as a person being interviewed. If necessary, set ground rules with the person conducting the interview. If you have only 10 minutes for the interview, be certain to tell the Sports Information representative who set up the session that you are limited by time. Also, you can start off the interview saying “I only have 10 minutes before my next class...”.
9. Don’t forget the difference between print and electronic media. A 10 minute interview that will be used for a newspaper piece is much different than a 30-second “sound bite” that will be used for radio or television. Pause and collect your thoughts before speaking in front of the camera or into a microphone.
10. Remember that your appearance is important. If you look good during an interview, you’ll probably sound good.
11. Say it with “snap shots”. Answer the question and then stop. A short complete response allows reporters to easily edit the interview without distorting the answer.
12. If you are pleased with the result of the interview, let the reporter know. You can send him/her a note or say hello the next time you meet.

Student-Athlete Welfare

Student-Athlete welfare is our primary concern. Therefore communication between the Department of Intercollegiate Athletics and student-athletes is important at all levels. The Department's administration encourages feedback from our student-athletes so that we can best meet their needs and attain our goals. The Department also has an "open door" policy, but it has also created vehicles to facilitate communication.

Student Athletic Advisory Council

This group is made up of student-athlete representatives from each sports program. The SAAC serves as a vehicle to promote communication between the Athletics Department's administration and the student-athletes and meets monthly.

The role of the committee is to reflect the interests and concerns of the Fordham student-athlete by the following:

- Provide a student-athlete with a voice within the department, discussing issues and concerns and providing feedback as necessary.
- Provide student-athlete response to NCAA and conference legislation and suggestions for proposed legislation.
- Foster student-athlete welfare issues (i.e. overall educational experience; gender equity; health and safety; player/coach relationships; student-athlete involvement).
- Foster achievement of academic and athletic goals.
- Foster community service efforts.

Hazing Policy

Fordham University's Department of Intercollegiate Athletics and Recreation is committed to eliminating and preventing hazing behavior and/or inappropriate team bonding or team initiation activities which humiliate, demean or devalue the worth of another individual.

The Department of Intercollegiate Athletics and Recreation at Fordham University supports only those activities which are constructive, educational, inspirational and that contribute to the intellectual and personal development and well being of our student-athletes. The Department prohibits any hazing or team bonding activities that subject student-athletes or others to mental or physical discomfort, embarrassment, harassment or ridicule.

Fordham University defines hazing and inappropriate team initiation or bonding activities as any action, whether physical, mental, emotional or psychological, which subjects another person, **voluntarily or involuntarily**, to anything that has the intended or unintended effect of abusing, mistreating, degrading, humiliating, harassing or intimidating the person, or which may in any fashion compromise the inherent dignity of the person, for the purpose of association with or induction to a particular group or team. In addition, any requirements by any member of an athletic team which compels another team member to participate in any activity which is against university policy or state/federal law will be defined as hazing.

Specific actions and activities which are prohibited include, **but are not limited to**, the following:

- Any type of initiation or other activity where there is an expectation of individuals joining a particular team to participate in behavior designed to humiliate, degrade or abuse them **regardless of the person's willingness to participate.**
- Forcing, requiring or pressuring an individual to consume alcohol or any other substance.
- Forcing, requiring or pressuring an individual to shave any part of the body, including hair on the head.
- Any requirement or pressure put on an individual to participate in any activity which is illegal, perverse, publicly indecent, contrary to genuine morals and/or beliefs, e.g., public profanity, indecent or lewd conduct or sexual gestures in public.
- Required eating of anything an individual would refuse to eat otherwise.
- Any activity or action that creates a risk to the health, safety or property of the University or any member of its community.
- Forcing or requiring calisthenics, such as push-ups, sit-ups and running, when these activities are not part of the normal and standard conditioning requirements for a particular athletic activity, taking place within the appropriate practice or competition venues and supervised by qualified professionals.
- Assigning or endorsing pranks such as stealing or harassment of another group or individual.
- Awakenning or disturbing individuals during normal sleeping hours.
- Expecting or pressuring individuals to participate in an activity in which the full membership is not willing to participate.
- Physical abuse of any kind.
- Forcing, encouraging or pressuring someone to wear in public apparel which is conspicuous and not within the norm of what is considered to be in good taste.
- Engaging in public stunts and buffoonery.
- Nudity at any time or forced reading or viewing of pornographic material.
- Paddling, beating or otherwise permitting a member to hit other members.

- Having substances, including but not limited to, oil, eggs, mud, paint, cream and honey thrown at, poured on or otherwise applied to the body of a member of the team.
- Morally degrading/humiliating games or other activity that makes a member the object of amusement, ridicule or intimidation.
- Subjecting a member to cruel and unusual psychological conditions.

Administrators, coaches, team captains, and all student-athletes shall be expected to accept responsibility and act with integrity and civility regarding this issue. This includes not only refraining from the engagement of hazing activities, but also reporting any questionable activities to your team liaison or to senior level administration. If a team has sanctions placed upon them, then the coach and team captains are expected to support and enforce the sanctions.

Failure to comply with both the letter and the spirit of this policy may result in disciplinary action.

Social Networking Policy

The Department of Intercollegiate Athletics and Recreation at Fordham University strongly discourages, but does not prohibit, Fordham student-athletes from using social networking sites such as MySpace and Facebook. We remind our student-athletes, however, that they are members of Fordham University's Department Intercollegiate Athletics and Recreation, and as such each individual student-athlete is a representative of the university. This role carries with it certain responsibilities.

Please keep the following in mind as you participate on social networking web sites:

- Before participating in any online community, understand that anything posted online is public information and as such is available to anyone world-wide. Any text or photo placed online is completely out of your control the moment it is placed online – even if you limit access to your site.
- Do not post information, photos, or other items online that could embarrass you, your team or the University. This includes information, photos and items that may be posted by others on your page.
- Be aware of who you add as a friend to your site – many people are looking to take advantage of student-athletes, while others want to get close to student-athletes to give the person a sense of membership in the team.
- Exercise caution as to what information you post on your website about your whereabouts or plans. You could be opening yourself up to predators such as stalkers, rapists and thieves.
- The University, including coaches and administrators, has the right to monitor these web sites.

- Student-athletes should refrain from posting any pictures or other information on their site which depicts violations of University or Athletic Department policies and regulations, including but not limited to violations of the University's policies as they relate to alcohol, drugs and hazing.
- Student-athletes could face disciplinary action, including but not limited to suspension or dismissal from the team, scholarship removal, University Probation, and/or suspension or expulsion from the University for violation of the University's policies, procedures or code of conduct, and/or violation of the policies and regulations of the Athletics Department and/or the NCAA.
- Information retrieved from these websites that is in violation of University and/or Athletic Department policies will be addressed through the University's judicial process and by the athletic department.

Participation Policy

Students who wish to participate in intercollegiate athletics must be enrolled and matriculate full time in one of the colleges on the Rose Hill campus. If students of Marymount College or Lincoln Center of Fordham University would like to participate in intercollegiate athletics, they must satisfy the appropriate transfer requirements, and successfully transfer to one of the colleges on the Rose Hill Campus in order to participate. This does not pertain to club sports, intramurals, recreation programs, or other non-varsity athletic programs, only to NCAA varsity programs.

Student-Athlete Welfare

The well being of student-athletes at Fordham University is a top priority for the Athletics Department. To ensure the safety and welfare of our athletes, the following guidelines are listed should an incident involving a student-athlete arises:

Various Methods of Handling Issues of Concerns

In the event that a student-athlete feels as though his or her well-being has been violated or is being compromised, the following steps are to be taken to ensure appropriate action:

- The student-athlete may discuss the matter with his or her team captain;
- The student-athlete may speak to the head coach;
- The student-athlete may approach and discuss the matter with the administrator who is the respective team liaison in the athletic department;
- If the matter needs further attention, the team liaison shall forward the matter to the Dean of Student Life. At any point, a student-athlete should feel comfortable to approach an athletic administrator that he or she feels they have developed a strong rapport with.

Current Student-Athlete Interview

Student-athletes who have eligibility remaining are randomly selected by the department to complete an interview form. It is a completely confidential form and used by the administrative liaison to give insight into the program from the student-athlete's perspective.

Senior Student-Athlete Exit Interview

The administration of the Department of Intercollegiate Athletics is very interested in the comments and opinions of student-athletes pertaining to their experiences as student-athletes at Fordham. All senior student-athletes are given a senior exit interview packet. After the paperwork is filled out, student-athletes are offered a personal interview with the athletic administration to further discuss any concerns or issues.

The exit interview affords you the opportunity to convey to an athletic administrator your undergraduate experiences and the role that athletics has played in your years at Fordham.

Tickets for Student-Athletes

All student-athletes shall obtain a sticker on his/her ID University Card for their individual admission to a varsity event. Game Day Complimentary Admission for your particular event should be arranged through the head coach and ticket manager. A list requesting complimentary admission should be forwarded to the ticket manager prior to game day. Those student-athletes requesting complimentary admission will be placed on a pass/gate list (no hard tickets will be issued). A student-athlete shall be allotted no more than four (4) complimentary admissions to their event. Each individual must present identification and provide a signature for admittance into the event.

Fordham University Recruiting Host Guidelines

The role of host is very important in the recruiting process. The host will help to create a positive environment, which will leave an impression on the prospective student-athlete and his or her decision on whether to attend Fordham University. The following guidelines were developed by our varsity coaches to assist you with providing a safe and positive environment.

- Remember that the prospective student-athlete is someone's child. The parents are entrusting you and the University with the responsibility for the proper care and safety of their child while you both experience the social environment in and around Fordham and New York City.
- Get to know the prospect's interests and make every attempt to make them feel comfortable. Introduce the recruit to students, athletes, professors, and administrators. Show the recruit a typical day at Fordham.
- Secure a copy of the prospect's itinerary for the entire visit. Know the arrival and departure time and place, as well as any appointments that may be scheduled.

- Always accompany the prospect on- or off-campus while he/she is on the official visit.
- A prospect should never feel that he or she must do something which they are not comfortable doing or be somewhere they would rather not be. This includes encouraging them to consume alcohol, drugs, or engage in any illicit activities that would compromise their safety or well-being. **During an official or unofficial visit, Fordham University does not permit the following:**
 - **Consumption of alcohol or drugs,**
 - **Engaging in any illicit activities that would compromise the safety or well-being of the student host or prospect,**
 - **Gambling in any form,**
 - **Excessive meals and special transportation,**
 - **Male or female escort services, exotic dancers, adult entertainment facilities or videos on- or off-campus,**
 - **Entering bars**
- Remember the reason for the prospect's visit to Fordham University, which is to learn more about the university, both academically and athletically.
- Any prospect who violates the recruiting policy may jeopardize admission to the University. Violations by current student-athletes will result in disciplinary action appropriate to the level of severity of the violation, with possible termination of athletic aid as a result. Any violation of the Student Code of Conduct by current student-athletes will be referred immediately to the Dean of Student Life for prompt investigation and adjudication.
- Always keep in mind that you are an ambassador for Fordham and its athletic program. Have fun and represent the university with appropriate behavior.
- If any problem should arise while a prospect is on an official visit, contact your coach immediately.

NCAA Recruiting Host Guidelines

It is important to know and remember the NCAA rules that apply to visits in order to maintain a clean program. Please review the following rules as they apply to such visits.

- Only one student-athlete may serve as an official host for a prospect recruit. (The host must be enrolled at Fordham and will have expenses paid.)

- We cannot pay for the entertainment of the prospect's date. However, one of our student-athletes can act as the "Student Host" and we can pay the expenses of the host when accompanying the prospect to snacks, entertainment, etc. Up to \$30.00 per day maximum for both the prospect and the host.
- If a prospect is entertained off campus because Fordham facilities are closed or unavailable, then such entertainment must occur in the Bronx or within a 30-mile radius of our campus.
- Never give a recruit cash! Never allow the recruit to use or operate your car. Hosts cannot borrow a coach's car, or that of any Fordham University athletics representatives, to provide transportation for the prospective recruit.
- Never buy the recruit anything of material worth. This includes hats, t-shirts, records, or books. Such an action would be considered a recruiting violation.
- A visiting prospect may engage in recreational or workout activities as long as the activity does not include the sport for which the prospect is being recruited. A coach cannot be present during such activities.

PEER MENTORING PROGRAMS

STUDENT-ATHLETE MENTOR (S.A.M.)

Peer education has been found to offer an insight that traditional methods of prevention have not been able to fill. The SAM'S, or Student-Athlete Mentors, are an NCAA endorsed program for athletes centered on alcohol and other drug education, wellness issues, and lifetime skill development and is coordinated by the Student Assistance Program Office and the Athletic Department.

STUDENT LIFE ACTION PLAYERS (S.L.A.P)

MCGINLEY CENTER, 218
(718) 817-4471

The Student Life Action Players, commonly known as S.L.A.P, are the Peer Education Team at Fordham University. Administered through the Student Assistance Program, S.L.A.P. members develop and perform custom-tailored skits that specifically target contemporary issues and promote low risk choices. Each program uses audience interaction to promote discussion and exploration of the issues presented.

FORDHAM UNIVERSITY SOCIAL-ISSUES EDUCATION (F.U.S.E.)

MCGINLEY CENTER, 214
(718) 817-4368

Fordham University Social-Issues Education serves as an umbrella organization to eight programming committees. Sparking discussion and awareness at Fordham University is the primary goal of F.U.S.E. The committees consist of the following topics: C.U.L.T.U.R.E.,

Campus Assault and Relationship Education, Wellness, Alcohol and other Drug Issues, AIDS Awareness, Women's Issues, Community, and Leadership.

OTHER CAMPUS RESOURCES

ALCOHOL AND OTHER DRUG EDUCATION OFFICE (ADOE)

MCGINLEY CENTER, 217 & 218, (718) 817-3948

The Alcohol and Other Drug Education Office provides prevention training as well as drug and alcohol counseling services to students and campus constituents.

COMPLIANCE TO RULES AND REGULATIONS

Fordham University is committed to maintaining its intercollegiate athletics program within the principles and standards of the NCAA, Patriot League, and Atlantic 10 Conference. Compliance to rules and regulations is a shared responsibility across departments and schools. As student-athletes participating in intercollegiate athletics you can assume the responsibilities for ensuring Fordham's compliance to rules and regulations established by the NCAA and our conferences. Please direct any compliance concerns to your head coach, Senior Associate Director of Athletics, or the Compliance Coordinator.

Academic and Athletic Awards

The Department of Intercollegiate Athletics recognizes all student-athletes who have achieved a minimum cumulative grade point average of at least a 3.0 or higher every year annually at its Breakfast for Champions.

ACADEMIC AWARDS

The Department of Intercollegiate Athletics offer three awards for academic achievement which are presented at its annual athletic BLOCK F Dinner.

- **John Kiernan Award:** presented to the Fordham College senior student-athlete who has made significant academic and athletic contributions.
- **Benedict T. Harter Award:** presented to the College of Business Administration senior student-athlete with the highest scholastic grade point average.
- **ECAC Award:** presented to all student-athletes with an overall scholastic grade point average of 3.5 or higher.

SPECIAL ATHLETIC AWARDS

- **Patrick Kenneally Award:** presented to a Fordham student who serves the department in capacities other than athletic participation.
- **Fordham Kiwanis Community Service Award:** presented to the Fordham student-athlete(s) who best exemplify not only excellence in academics and in their respected sports, but who are also committed to working in community service activities.
- **Terence J. O'Donnell Memorial Award:** presented to the Fordham student-athlete who best exemplifies the qualities of sportsmanship, loyalty, dedication and self-discipline.
- **Claire G. Hobbs Memorial Award:** presented to the female student-athlete of the year who has achieved outstanding athletic accomplishments through leadership and dedication.

- **Vincent T. Lombardi Memorial Award:** presented to the male student-athlete of the year for distinguished athletic achievements in the in the winning tradition of Vince Lombardi

DEPARTMENT OF INTERCOLLEGIATE ATHLETICS TELEPHONE DIRECTORY

ADMINISTRATORS		
ATHLETIC DEPARTMENT FAX	2 nd Floor RH Gym	(718) 817-5588
EXECUTIVE DIRECTOR OF INTERCOLLEGIATE ATHLETICS	2 nd Floor RH Gym	(718) 817-4300
DIRECTOR OF ATHLETIC ADMINISTRATION	2 nd Floor RH Gym	(718) 817-4308
SENIOR ASSOCIATE DIRECTOR OF ATHLETICS	2 nd Floor RH Gym	(718) 817-4304
ASSOCIATE DIRECTOR OF ATHLETICS FOR PROMOTIONS	2 nd Floor RH Gym	(718) 817-4306
ASSISTANT DIRECTOR OF ATHLETICS FOR FACILITIES	1 st Floor RH Gym	(718) 817-4265
ASSISTANT DIRECTOR OF ATHLETICS FOR BUSINESS AFFAIRS	1 st Floor RH Gym	(718) 817-4307
DIRECTOR OF COMPLIANCE	2 nd Floor RH Gym	(718) 817-4305
TICKET MANAGER	1 st Floor RH Gym	(718) 817-4759
HEAD ATHLETIC TRAINER	Basement RH Gym	(718) 817-4230
SPORTS INFORMATION	Lombardi	(718) 817-4242

COACHES		
BASEBALL	Basement McGinley Center	(718) 817-4292
MEN'S BASKETBALL	1 st Floor RH Gym	(718) 817-4247
WOMEN'S BASKETBALL	Lombardi	(718) 817-4272
FOOTBALL	Lombardi	(718) 817-4283
ROWING (CREW)	Basement McGinley Center	(718) 817-4262
MEN'S SOCCER	Basement Collins Hall	(718) 817-4269
WOMEN'S SOCCER	Basement Collins Hall	(718) 817-4267
SOFTBALL	Basement McGinley Center	(718) 817-4412
MEN'S & WOMEN'S SWIMMING	Lombardi	(718) 817-4256
MEN'S TENNIS	Hughes Hall	(718) 817-4300
WOMEN'S TENNIS	Hughes Hall	(718) 817-4296
MEN'S & WOMEN'S TRACK	Collins Hall	(718) 817-4298
VOLLEYBALL	RH Gym	(718) 817-4297
WATER POLO	Lombardi	(718) 817-4256
IMPORTANT NUMBERS		
ACADEMIC ADVISING	KEATING 106, 108 & 111	(718) 817-4660 (718) 817-4661
CAREER PLANNING AND PLACEMENT	MCGINLEY CENTER, 224	(718) 817-4350
DISABILITY SERVICES	O'HARE HALL	(718) 817-4362
COUNSELING SERVICES	O'HARE HALL	(718) 817-3725
EMERGENCY MEDICAL SERVICE (F.U.E.M.S.)	QUEENS COURT BASEMENT	(718) 817-1413
HELPLINE	ALUMNI COURT SOUTH BASEMENT	(718) 817-HELP
HEALTH CENTER	O'HARE HALL BASEMENT	(718) 817-4163 ROSE HILL (212) 636-7160 LINCOLN CENTER
ALCOHOL AND OTHER DRUG (AOD) EDUCATION PROGRAM	MCGINLEY CENTER	(718) 817-3948

NOTES