

## ELIGIBILITY

### ADMISSIONS

The University of Dayton does not have specific quantitative pre-set criteria for admission to the university. A copy of the published university statement on Admission can be found in the University of Dayton Bulletin. In essence, this statement indicates that the decision on admission will be based on the entire record of the prospective student. Each application is considered and acted upon individually. Guidelines for acceptance in individual units of the university (College and professional schools) are set by the appropriate dean's office.

A preliminary review as to admissibility is made prior to the prospective student-athlete actually applying for admission. This is done prior to the signing of the national letter of intent during the early signing period, prior to authorizing an official visit, or prior to offering the prospective student-athlete an athletics scholarship. In these cases, an Academic Counselor for Athletics (ACA) submits unofficial copies of high school transcripts and other available information for the prospective scholarship student-athlete to the Director of Admission. The Director of Admission personally reviews the data and indicates to the ACA whether the prospective student-athlete meets the admission guidelines, or appears to be on track to meet the admission guidelines of the academic division of choice of the prospective student-athlete.

#### **At-Risk Student-Athletes**

A coach must present transcripts and test scores of potential at-risk/borderline prospects at the earliest possible time in the recruiting cycle.

In the event the coach desires to offer athletics aid to the at-risk prospect, the following must occur prior to the offer of aid:

Coach must present "case" for prospect to the Director of Athletics (Ted Kissell), Sport Program Administrator, Faculty Athletics Representative (Dr. Michael O'Hare), Academic Coordinator and Senior Associate Athletic Director. Prior to the meeting, the compliance coordinator and academic coordinator must discuss the plan for success for the particular prospect in discussion (e.g. academic plan). They must have their assessment available at the meeting. The group must come to an agreement as to whether the individual has a reasonable chance of success and graduation at UD.

If the group feels comfortable the prospect will benefit at UD, the FAR (O'Hare) will present the case to the Director of Admissions (Rob Durkle) to state our case for admission.

If the Director of Admission is comfortable with admitting the prospect, he will present the individual case to the Dean of the appropriate college. Upon approval from the Dean, the prospect will be admitted.

The university does not accept prospective students (including prospective student-athletes) unless the appropriate dean believes that the prospective student has a reasonable chance to be successful and graduate, given the academic support services available in the university.

**INITIAL ELIGIBILITY – Academic**

All incoming freshmen must meet the NCAA initial eligibility academic requirements prior to qualification for practice and/or competition at the University of Dayton. The process by which they are declared eligible and new standards can be found in detail at the NCAA website:

Keyword: **Guide for the College-Bound Student-Athlete**

[http://www2.ncaa.org/portal/media\\_and\\_events/ncaa\\_publications/general\\_interest/cbsa.html](http://www2.ncaa.org/portal/media_and_events/ncaa_publications/general_interest/cbsa.html)

The NCAA Eligibility Center (new name) will make final academic eligibility determination. All prospects UD is recruiting need to be placed on the Institutional Request List. The Office of Compliance, along with Academic Services, will monitor the recruitment and certification through the NCAA Initial Eligibility Website.

Beginning in May, weekly updates will be provided to head coaches as to their initial eligibility status of their prospects.

It is the coaches responsibility to ensure the prospects complete the process in due time.

**INITIAL ELIGIBILITY - NCAA Amateurism Certification**

In response to the NCAA membership's concerns about amateurism issues related to both international and domestic prospective student-athletes, the NCAA has authorized the creation of a centralized amateurism certification process.

The NCAA Eligibility Center will include an amateurism certification section that will be used to determine the amateur status of domestic and international freshman and transfer prospective student-athletes initially enrolling at NCAA Divisions I and II member institutions on or after August 1, 2007. [Note: In NCAA Division III, certification of an individual's amateurism status is completed by each institution.

**Registering with the NCAA Eligibility Center**

Prospective student-athletes may register with the NCAA Eligibility Center via the Internet at the beginning of their junior year in high school. As part of the amateurism certification process, each prospect will be asked to answer several questions regarding his or her sports participation history. Early registration with the NCAA Eligibility Center and the completion of the athletics participation questions will allow institutions to have preliminary information regarding a prospect's amateurism status, which will promote consistency in the recruiting process. Final certifications of amateur status will occur at the end of the prospective student-athlete's senior year of high school or approximately two to three months prior to initial full-time enrollment at an NCAA Division I or II institution.

Amateurism certification will not cover all areas of NCAA Bylaw 12. Institutions will be responsible for determining the amateur status of prospective student-athletes for the areas of the amateurism bylaws not covered by the amateurism certification process. In addition, institutions will be responsible for

certifying compliance for all amateurism bylaws during the time period between the student-athlete's request for final amateurism certification and his or her initial enrollment at an NCAA institution.

Selected amateurism rules to be certified by amateurism certification include:

- *Contracts with a professional team (Division I)*
- *Salary for participating in athletics (Division I)*
- *Prize money above actual and necessary expenses (Division I)*
- *Play with professionals (Division I)*
- *Tryouts, practice or competition with a professional team (Division I)*
- *Benefits from an agent or prospective agent (Divisions I and II)*
- *Agreement to be represented by an agent (Divisions I and II)*
- *Organized-competition rule (Divisions I and II)*

Interview and further investigation by UD or the NCAA may be necessary.

#### **NCAA Bylaw 14.3.5.1 Participation Prior to Certification**

**14.3.5.1.1 Recruited Student-Athlete.** If a recruited student-athlete reports for athletics participation before the high school core curriculum GPA and test score have been certified, the student-athlete may practice, but not compete, for a maximum of two weeks (14 days), provided the student is enrolled full time or has been accepted for enrollment as a regular full-time student (if before school begins). After this two-week period, the student shall have established minimum requirements as a qualifier (as certified by the Clearinghouse) to continue practicing or to compete.

**14.3.5.1.2 Nonrecruited Student-Athlete.** If a non-recruited student-athlete reports for athletics participation before the high school core curriculum GPA and test score have been certified, the student-athlete may practice, but not compete, for a maximum of 45 days, provide the student is enrolled full time or has been accepted for enrollment as a regular full-time student (if before school begins). After this 45-day period, the student shall have established minimum requirements as a qualifier (as certified by the Clearinghouse) to continue practicing or to compete.

The Compliance Coordinator, in conjunction with the head coach, will track the number of days allowed in the temporary certification period. The Head Coach, student-athlete, and sport program administrator will be notified of temporary certification expiration date, and be reminded continuously. If the student-athlete fails to become certified, they shall be withheld from participation as stated above.

### **Continuing Eligibility**

All returning and transfer student-athletes must meet NCAA and University academic requirements in order to practice and compete for the University of Dayton. The information necessary will be provided by Academic Services and will be reviewed by the Registrar, the Compliance Office and the Faculty Athletic Representative.

1. At the end of each academic year, the Compliance Coordinator requests an update of your roster. It is extremely important to include all individuals that might be a part of program for the following year.
2. The Compliance Office updates the Master Eligibility Lists and forwards those lists to Academic Services and to the Registrar's Office.
3. Both Academic Services and the Registrar's Office evaluate each student-athlete's academic status. (The correct roster must be provided on a timely basis so that those student-athletes who need to fulfill requirements during the summer are informed before the start of summer school.)
4. At the beginning of the academic year, the Compliance Office will meet with each team. Prior to the first contest, the eligibility evaluations are completed, the information is reviewed and signed by the Faculty Athletics Representative, the Registrar's Office and the Compliance Office.

### **NCAA REQUIREMENTS FOR ALL STUDENT-ATHLETES:**

- A. Must earn 24 credits prior to the start of each fall (including summer school) and 12 credits per semester of attendance. At least 18 of those 24 credits must be earned in the regular academic year (fall and spring semesters). If either of these requirements is not achieved, the student-athlete will not be permitted to compete for the University. (All credits must be degree applicable to the major program of study on record at the time).
- B. Must be enrolled in at least 12 credits at all times to be eligible for practice and competition.
- C. Must declare a major by the start of the third year to be eligible to compete.
- D. Must pass six credit hours per semester to be eligible for practice and competition.

### **NCAA DEGREE PERCENTAGE & GPA REQUIREMENTS FOR STUDENT-ATHLETES WHO FIRST ENTERED ANY COLLEGIATE INSTITUTION IN '03-'04 AND AFTER:**

1. Entering the third year, must have a minimum cumulative GPA of 1.8 and must have completed at least 40% of the course requirements for their specific degree program.
2. Entering the fourth year, must have a minimum cumulative GPA of 1.9 and must have completed at least 60% of the course requirements for their specific degree program.
3. Entering the fifth year, must have minimum cumulative GPA of 1.9 (95%) and have completed at least 80% of the course requirements for their specific degree program.

**UNIVERSITY ACADEMIC REQUIREMENTS:**

<b>GPA Standards:</b>	First Semester	1.7
	Second Semester	1.7
	Third Semester	1.8
	Fourth Semester	1.9
	5 <sup>th</sup> and after	2.0

**Probation:** Student-athletes are not permitted to publicly represent the team or to compete against outside competition while on restrictive probation. Whether or not the student-athlete is permitted to practice will be determined by the coaching and administrative staffs. A student is placed on restrictive probation if his/her GPA falls below the above requirements. The student's academic dean will notify the student of this status and must follow a restricted academic program not to exceed 15 hours. It is the responsibility of the student on probation to complete a contract with the dean to determine the future of the student's academic and extracurricular activities.

**Dismissal:** A student will be dismissed from the University of Dayton if he/she fails to achieve good standing at the end of a term on probation or if he/she earns less than 1.0 in any term regardless of the cumulative GPA.

At the conclusion of the fall and spring semesters, the Compliance Office will forward letters to all student-athletes who are on probation or dismissed for the upcoming semester. The coach and Academic Services will receive a copy of the letter. As a coach, it is your responsibility to follow-up on this information with the student-athlete. Warning letters are also sent from Academic Services to those student-athletes who appear to be in jeopardy of not meeting the requirements set forth above.

In order for a transfer student-athlete to be eligible in his or her first year in residence at UD, the following conditions must be met:

**Two-year College Transfers:** (Bylaw 14.5.4)**Qualifier:**

- Spend at least one semester at the two-year college (excluding summer sessions);
- Satisfactorily complete an average of 12 hours of transferable degree credit acceptable toward any baccalaureate degree program for each semester attended;
- Present a minimum grade-point average of 2.000 in the transferable credit hours.

**OR**

- Graduate from the two-year college;
- Satisfactorily complete a minimum of 48 semester hours of transferable degree credit toward any baccalaureate degree program;
- Present a minimum grade-point average of a 2.000 in the transferable credit hours.

**Exceptions:**

- Discontinued/Non-sponsored Sport Exception                      Bylaw 14.5.4.7.1

**Partial Qualifier/Non-Qualifier:**

- Graduate from the 2-year college;
- Satisfactorily complete a minimum of 48 semester hours of transferable degree credit (for students entering a Division I school after August 1, 1997, not more than 18 hours may be earned during the summer and not more than 9 during the summer immediately before transfer);
- Have a minimum grade-point average of 2.000 in the transferable credit hours;
- Spend at least 3 semesters as a full-time student at the two-year college (excluding summer).

In Division I football and men's basketball only, a student must also have completed 35% of the course requirements in his specific degree program at the Division I school. Note: this is for students who entered the two-year school full-time on or after August 1, 1996.

**40-60-80%:** Transfer students entering their third year of full time enrollment must meet 40% of their degree requirements at UD). Transfer students entering their fourth year must meet 80% of their degree requirements.

**Summer Credits:** For partial and/or non-qualifiers, not more than a total of 18 semester hours of transferable degree credit may be earned during summer terms, and not more than 9 semester hours of transferable degree credit may be earned during the summer term(s) immediately prior to transfer.

**TRANSFER ELIGIBILITY**

**“4-2-4” College Transfers: Applies to a student who was originally enrolled at a four-year school, transferred to a two-year school and now wishes to transfer to Division I. The student must meet one of the three sets of criteria below in order to be immediately eligible. (Bylaw 14.5.6)**

- Complete a minimum of 24 semester hours of transferable degree credit with a 2.0 GPA at the two-year college following transfer from the 4-year college most recently attended.
- One calendar year has elapsed since the student’s departure from the previous 4-year college.
- Graduate from the two-year college.

**OR**

- Return to the 4 year college from which he or she transferred initially, provided the student did not have an unfulfilled residence requirement at the time he/she left the 4-year college.

**OR**

- Initially was enrolled in a 4 year college that did not sponsor the sport (and did not attend any other college that did sponsor the sport);
- Was a qualifier based on high-school record;
- Presents a minimum of 24 semester hours of transferable degree credit with a 2.0 GPA in the transferable credit hours;
- Completed an average of 12 semester hours of transferable degree credit per term of full-time attendance;
- Spent at least 2 semesters as a full-time student at the two-year college.

**Four-year College Transfers: (Bylaw 14.5.5)**

A student can transfer to UD and be immediately eligible for competition in their first year provided they meet **all** of the conditions of the one-time transfer exception set forth below:

- (a) They participate in a sport other than Div. I basketball, Div. I-A football and Div. I ice hockey. A football student can utilize this exception if they go from a Division I-A school to a Division I-AA or II school.
- (b) The student has not transferred previously from one four-year institution to another four-year institution, unless an exception per 14.5.5.2.7 (discontinued/non-sponsored sport) was used.
- (c) The student is in good academic standing and meets the satisfactory progress requirements. (He/she must have been academically eligible had they remained at their previous institution, and they must be eligible at UD.)
- (d) The student’s previous institution certifies in writing that it has no objection to the student’s being granted an exception to the transfer residence requirement.
- (e) A graduate student enrolled in a graduate program or professional school other than the institution he or she previously attended may utilize this exception provided he/she meets all of the conditions set forth in (a) through (d).

- (f) If the student transfers from a Division III institution and meets the conditions above, he or she may be eligible to compete but shall not receive athletically related financial aid during the first academic year in residence at UD.

**If a student does not meet the one time transfer exception, they may meet one of the following exceptions. Please see the bylaw indicated for more specific information:**

(1)	Educational Exchange Exception	Bylaw 14.5.5.2.1
(2)	Exchange Student Exception	Bylaw 14.5.5.2.2
(3)	Discontinued Academic Program Waiver	Bylaw 14.5.5.2.3
(4)	Foreign Student Program Exception	Bylaw 14.5.5.2.4
(5)	Military Service, Church Mission Exception	Bylaw 14.5.5.2.5
(6)	Discontinued/Non-sponsored Sport Exception	Bylaw 14.5.5.2.6
(7)	Two-Year Non-Participation Exception	Bylaw 14.5.5.2.7
(8)	Return to the Original Institution Without Participation	Bylaw 14.5.5.2.8
(9)	Non-Recruited Exception	Bylaw 14.5.5.2.9

### **SATISFACTORY PROGRESS REQUIREMENTS FOR TRANSFERS**

All transfers must meet the transfer requirements set forth above (2-year, 4-2-4, and 4-year college transfers) as well as the satisfactory progress requirements set forth in NCAA bylaw 14.4.3.2.2.

**Please note:** The fulfillment of the degree requirements apply to the total credit hours required for the student's degree, as opposed to the student's major.

#### **Bylaw 14.4.3.2 - Fulfillment of Percentage Degree Requirements**

- A student-athlete entering his or her third year of collegiate enrollment shall have completed successfully at least 40% of the course requirements in the student's specific degree program.
- A student-athlete entering his or her fourth year of collegiate enrollment shall have completed successfully at least 60% of the course requirements in the student's specific degree program.
- A student-athlete entering his or her fifth year of collegiate enrollment shall have completed successfully at least 80% of the course requirements in the student's specific degree program.

**The provisions of 14.4.1 shall apply to the eligibility of not only a continuing student, but also of a transfer student from a two-year or four-year institution, even if the student has not yet completed an academic year in residence or utilized a season of eligibility in a sport at the certifying institution.**

### Transfer Release Request

If a student-athlete from another four-year institution (or someone in their first year of junior college) contacts you regarding transfer possibilities to the University of Dayton, please follow these steps:

1. Inform the student that you may not speak to them until we receive a transfer release from his or her current institution.
2. Submit to the Compliance Office the student-athlete's name and SS# (if available). A Transfer Release Request will be forwarded to his or her current institution.
3. Do not contact the transfer student until you receive "permission to speak" from the Compliance Office.

### Transfer Preliminary Assessment

If you wish to pursue the transfer student-athlete and would like information regarding his or her admissibility, please:

1. Submit a transcript(s) and information about the student-athlete's participation at his or her current institution to the Academic Office.
2. The Academic Office completes a preliminary assessment of the transfer qualifications and eligibility (per Bylaw 14.5).
3. The Compliance Office works in conjunction with AEP office to further assess admissibility.
4. The Academic Coordinator submits the transcripts and test scores to the Transfer Admissions office to assess admissibility. Upon receipt back from Transfer Admissions indicates the type of transfer (2-4, 4-4, 4-2-4) and the general rules the PSA needs to meet in order to be immediately eligible upon transfer.
5. Academics reviews (transcripts, transfer credit evaluation, permission to speak, etc.) to the for the sport to determine satisfactory progress. The Academic Coordinator will review the transfer credit information in light of the PSA's intended major to determine if the satisfactory progress requirements would be met.
6. The Compliance/Academic Office will share all information with the coaching staff.

PLEASE NOTE: In some instances (PSA not admissible, lacking necessary information, unable to use a waiver, etc.), the Compliance Office will discuss the PSA's situation with the coaching staff and sport administrator prior to completion of the process.

## Competitive and Practice Eligibility

The official certification process begins with the team meeting, held prior to the sport's first practice or competition each year. The Head Coach is responsible for scheduling the meeting with the Compliance Office. At this meeting, each student-athlete is required to complete the NCAA Student-Athlete Statement, the NCAA Drug Testing Consent, the Division of Athletics Student-Athlete Code of Conduct form, the University of Dayton Drug Testing Policy Consent Form and the Student-Athlete Report form

The NCAA Student-Athlete Statement must be signed annually by each student-athlete certifying that he or she understands and abides by the NCAA rules and regulations. (Note: All formal student-athlete documents must also be signed by the student-athlete's parents/guardians if he or she is under age 18).

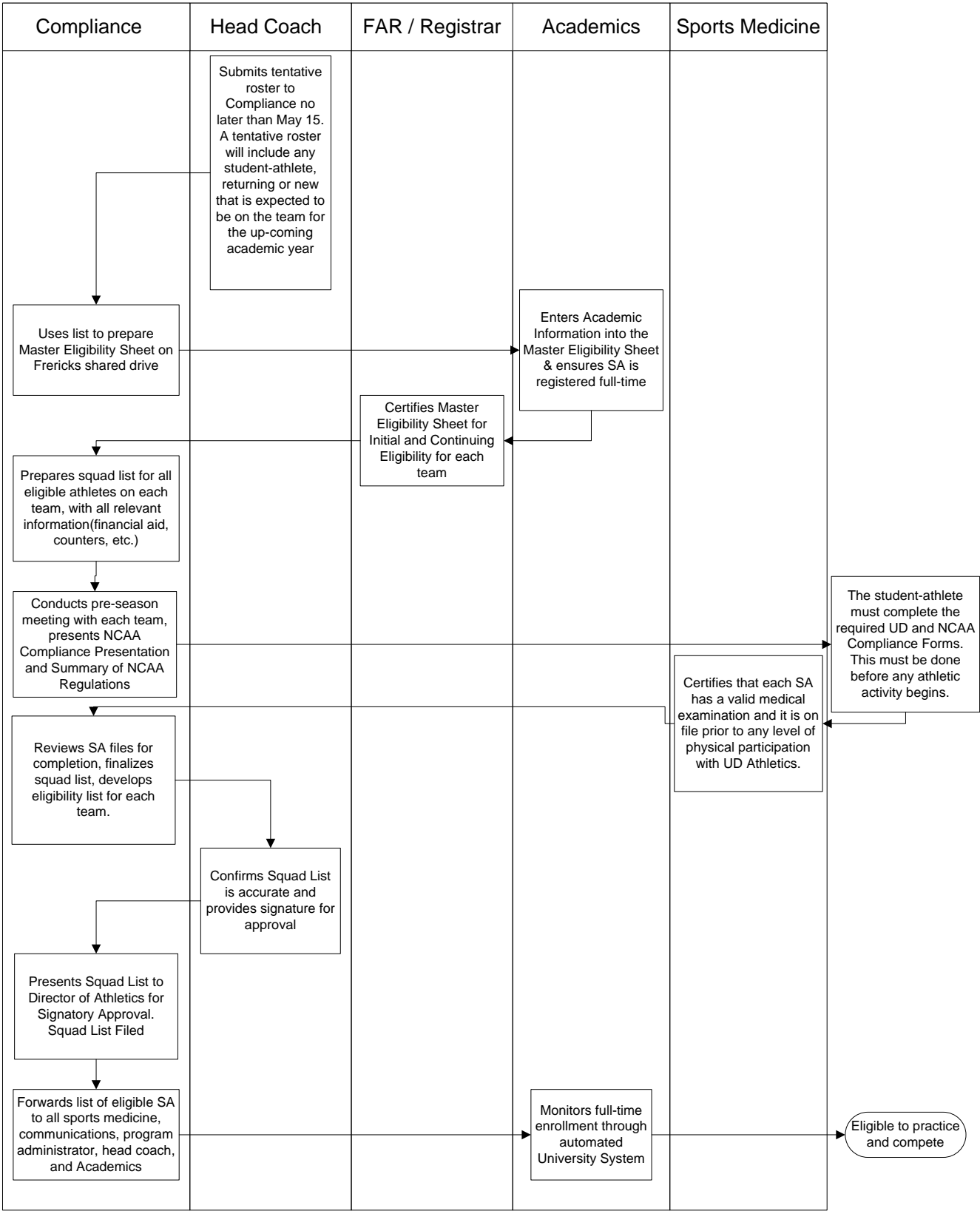
The four-part Student-Athlete Statement includes the following:

1. The NCAA verification of eligibility, whereby the student-athlete states, to the best of his or her knowledge, that he or she is eligible to participate in intercollegiate athletics.
2. The Buckley Amendment Statement form, whereby the student-athlete agrees to the release of private information (i.e., health records, financial aid and academic information) to appropriate authorized University personnel, in order to verify eligibility.
3. Verification of Valid Test Score: This part is for incoming freshman only. The student-athlete affirms that he or she received a valid ACT or SAT score and in the event that he or she is notified of the possibility of an invalid score, he or she agrees to immediately notify the Director of Athletics.
4. Non-NCAA Drug-Testing Statement: The student-athlete affirms that he or she has not tested positive for banned substances by a non-NCAA athletics organization. If they have tested positive, they will be subject to an NCAA drug test.

The NCAA Drug Testing Consent Form must be signed at the time in which the intercollegiate team first reports for practice or prior to Monday of the fourth week of classes, whichever date occurs first, for those sports in which the NCAA conducts year-round drug testing. In sports in which the NCAA does not conduct year-round drug testing, this form must be signed before the institution's first scheduled contest. A non-recruited student-athlete in sports other than those involved in a year-round drug-testing program may participate in practice activities prior to the team's first contest or date of competition without signing the drug testing consent form. By signing the consent form, the student-athlete agrees to participate in NCAA Championship Drug Testing.

**Each student is responsible for reporting any changes in information (i.e., address, financial aid status, etc.) to the Compliance Office.**

August 2007  
 Process Owner: Compliance Office



### **Walk-ons or late additions to team**

The Division of Athletics recognizes the right of individuals who have not been recruited to try-out for an intercollegiate sports team at the University of Dayton. The Head Coach of each sport has sole authority for establishing try-out guidelines and determining the success or failure of a try-out. However, in order to try-out for a UD sports team, a non-recruited individual must either be accepted for admission or currently enrolled as a full-time student at the University. The Compliance Office works very closely with coaches of all sports to ensure that applicable compliance records are maintained on all non-recruited student-athletes trying out for intercollegiate sports teams.

### **Walk-on Policies and Procedures**

Prior to receiving athletic equipment and participating in try-outs, practice or competition, a non-recruited student-athlete must complete the **Walk-On Late Arrival Tracking Form**.

### **NO EXCEPTIONS.**

The process for determining initial eligibility is the same for all student-athletes. Non-recruited and non-scholarship student-athletes participating in intercollegiate athletics must abide by the same NCAA, Conference and Institutional rules and regulations as scholarship student-athletes, except for specific restrictions incurred when accepting a grant-in-aid.

### **NCAA Squad List**

The NCAA Squad List is prepared by the Associate Athletic Director/Senior Women's Administrator prior to the team's first contest each year. This form is completed by the Compliance Office and Head Coach. Rosters are approved by the Faculty Athletic Representative, the University's Financial Aid Director, and the University's Registrar

Student-athletes may not participate in competition until they are listed on the NCAA Squad List and on the Eligibility List that is signed by the Faculty Athletic Representative, the Registrar and the Assistant Athletic Director for Compliance. A copy of each sport's Squad List is kept on file in the Compliance Office and in the Student Services Office.

### **Policies and Procedures:**

- Squad Lists are prepared using information from team rosters, student-athlete statements and the student-athlete report forms (see Student-Athlete Certification section). All financial aid information is gathered through the University of Dayton's official financial aid verification system.
- Changes to the Squad Lists are to be reported to the Compliance Office within 24 hours of when they occur.
- All status changes should be submitted to the Compliance Office.

- New student-athletes wishing to participate in intercollegiate athletics may not do so until they have met with the Compliance Office and been certified as eligible by the Registrar's Office.
- As a coach, if you have not received verification of your rosters within five (5) days before your first contest, you are expected to contact the Compliance Coordinator to ensure that all eligibility certification requirements have been completed for those student-athletes appearing on your Squad List.
- Squad lists are reviewed for equivalency issues and all head counts sports. All equivalency issues should be dealt with prior to the any practice.

**Process:** See Squad List Process on following page

