# Baylor Student-Athlete Handbook Index

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Dear Student-Athletes,

Congratulations! It’s my pleasure to welcome you to the Baylor family. You have made an excellent choice in Baylor University. Here, you will have the opportunity to learn from some of the brightest academic minds in the country and develop under the nation’s top coaches. If you apply yourself wholeheartedly, your Baylor experience will be extremely rewarding.

At Baylor, it’s vitally important to help you develop both as a student and as an athlete. Please remember our first and foremost concern is your personal and academic success.

We have prepared this handbook for your benefit. As such, you will find important information and policies related to Baylor University, the Big 12 Conference and the NCAA. Please know you will be responsible for understanding and abiding by these policies, so please take the time to carefully review them.

Our coaches, administrators and support staff are all here to assist you. As a Baylor student-athlete, there are a variety of resources at your disposal. From wellness and nutrition to tutoring and career planning and many other services, our goal is help you become Champions for Life.

I encourage you to familiarize yourself with these policies and explore all Baylor has to offer to make the most of your college experience. We are here with you every step of the way.

Best wishes for a successful academic and athletic year. Sic ’em Bears!

Cordially,

Mack B. Rhoades, IV
Vice President and Director of Athletics
Mission Statements

Baylor University Mission Statement
The mission of Baylor University is to educate men and women for worldwide leadership and service by integrating academic and Christian commitment within a caring community.

Baylor Athletics Mission Statement
Baylor Athletics’ role is to support, promote, and reflect the Christian educational mission of the University as outlined in Pro Futuris through its staff, student-athletes and nationally competitive intercollegiate athletics programs.

Baylor University History and Traditions

The Baylor Name
The name Baylor University won out over San Jacinto University and Milam University. When the Texas Baptist Education Society petitioned the Congress of the Republic of Texas for a charter to start a university, the first name suggested was San Jacinto to recognize the victory which enabled Texas to become an independent nation. The proposed name was then changed to honor revolutionary hero, Ben Milam. Just before the final vote of the Congress, the petitioners requested the university be named in honor of Judge R.E.B. Baylor. Republic of Texas President Anson Jones signed the Act of Congress on February 1, 1845, officially chartering the new institution as Baylor University.

The Baylor Motto
Pro Ecclesia, Pro Texana. These words, located on the University Seal, indicate Baylor’s commitment to both church and state (For Church, For Texas). They were adopted by the University’s trustees as the institution’s motto in 1851.

The Baylor Mascot
After 70 years without an official mascot, students voted in 1914 to make the bear the official “Patron Saint of all Baylordom.” More than two dozen animals were on the ballot including: Buffalo, Antelope, Frog, Ferret, and Bookworm. The bruin defeated the buffalo by more than a two-to-one margin. The first bear to arrive on campus was a gift from soldiers at Camp MacArthur in Waco in 1917.

The Baylor Colors
In 1897, while on a train to Bryan, Texas, for a debate tournament, a member of the student committee which had previously been selected to choose appropriate colors for the University, looked out the window at the wild spring dandelions and remarked that the vivid yellow and green flowers made a “lovely combination.” Other committee members present agreed, and when they returned to Waco, the color combination of “green and gold” was recommended and readily adopted by the student body.

The Baylor Alma Mater
In 1906, a student penned humorous words to the tune of “In the Good Old Summer Time,” which became generally accepted among the student body as the school song. Mrs. Enid Markham, wife of music professor Robert Markham, felt the words were neither dignified enough nor representative of the total University. She wrote new lyrics which were presented in chapel in November 1931 and soon sanctioned as the official school song. The “In the Good Old Summer Time” tune was later arranged to fit Mrs. Markham’s “Baylor Line.”

Code of Conduct and Sportsmanship

Overview
Student-athletes are bound by the same code of conduct that applies to the general student body. The rules, regulations, and policies that apply to Baylor students are published in the Student Policies and Procedures Manual and other student-related publications. Since these publications are updated regularly, it is your responsibility to obtain a current copy. Most of these publications and revisions can be found on the Baylor website (www.baylor.edu) or by contacting Judicial Affairs at 710-1715.
Expectation of Baylor Students
Baylor University is governed by a predominantly Baptist Board of Regents and is operated within the Christian-oriented aims and ideals of Baptists. The University is affiliated with the Baptist General Convention of Texas, a cooperative association of autonomous Texas Baptist churches. We expect that each Baylor student will conduct himself or herself in accordance with Christian principles as commonly perceived by Texas Baptists. Personal misconduct either on or off the campus by anyone connected with Baylor detracts from the Christian witness Baylor strives to present to the world and hinders full accomplishment of the university mission.

While attending Baylor, a student is expected to obey the laws of the United States, the state of Texas, and municipalities, or, if studying abroad, the laws of other countries. A student is also expected to obey the rules, regulations, and policies established by Baylor University. Under the Student Conduct Code, the term "attending" is defined as all persons taking courses at the University, either full-time or part-time, pursuing undergraduate, graduate, or professional studies. Persons who are not officially enrolled for a particular term but who have a continuing relationship with the University or who have been notified of their acceptance for admission may be considered to be "attending" the University.

Each student is responsible for learning about and adhering to the Baylor University Student Conduct Code. The Division of Student Life attempts to ensure that the Student Conduct Code is communicated to all students through various means. However, the student is responsible to the University for his or her conduct that violates University policies. Moreover, should a student witness a violation of University policies on the part of other students, the student is responsible for reporting that violation to the appropriate University official.

General Student Misconduct
A student that engages in misconduct is subject to disciplinary action ranging from a warning to expulsion. As used in this document, the term "misconduct" refers to personal behavior on- or off-campus that:
- Interferes with Baylor's pursuit of its educational and Christian objectives;
- Fails to exhibit a regard for the rights of others;
- Shows disrespect for the safety of persons and property; and/or
- Violates, or attempts to violate, university rules, regulations, and policies or violates, or attempts to violate, local, state, federal, or international laws.

Examples of student misconduct that may result in disciplinary action include, but are not limited to, the following:
- Obstruction or disruption of teaching, research, administration, public service, or other activity or function of the University.
- Interference with, failure to cooperate with, or failure to provide identification to any Baylor administrator, faculty member, or staff person.
- Threats, physical abuse, or harassment directed toward a member of the Baylor faculty, staff, or student body or toward a visitor to the campus.
- Drunkenness or disorderly behavior.
- Lewd or indecent behavior.
- Cohabitation.
- Expression that is inappropriate in the setting of Baylor University and in opposition to the Christian ideals which it strives to uphold.
- Promotion, use or possession, or being under the influence of an alcoholic beverage on campus or at a university-related activity. A university-related activity is any activity sponsored by the University or by any organization recognized by the University or any activity at which one or more persons represent the University or one of its recognized organizations.
- Unlawful manufacture, possession, use, sale, transfer, or purchase of a controlled substance or another dangerous drug such as a controlled substance analogue (designer drug) or drug paraphernalia. Any type of hookah is prohibited on the campus.
• Intentionally taking, damaging, or destroying property; or attempting to take, damage or destroy property without the effective consent of the owner.
• Use or possession of firearms, explosives, fireworks, missiles, or weapons on campus without the approval of the Vice President for Student Life.
• Unauthorized entry, or attempted occupation of University facilities.
• Falsification, alteration, fabrication, or misuse of a university or government form, document, record, or identification card.
• Participation in student organizations not approved by the University.
• Contemptuous or disrespectful behavior.
• Lying.
• Failure to follow established university rules, regulations, and policies.
• Unlawfully conducting, organizing, or participating in an activity involving a game of chance, including but not limited to casino, sports wagering, or lottery.
• Hazing or any action taken or situation created, intended to produce mental or physical discomfort, embarrassment, harassment, ridicule, or suffering. Such actions and situations include:
  o Calisthenics;
  o Paddling;
  o Causing excessive fatigue;
  o Physical and psychological shocks;
  o Unapproved quests, treasure hunts, scavenger hunts, road trips, or other such activities;
  o Causing a person to wear publicly, apparel that is conspicuous and not normally in good taste;
  o Engaging in public stunts or morally degrading or humiliating games or activities; and
  o Late work sessions and other activities not consistent with the rules, regulations, and policies of Baylor University.
• Sexual misconduct as defined in the University’s Sexual Misconduct Policy.
• Tampering or playing with fire extinguishers, smoke detectors, exit lights, emergency lights or other life safety equipment; tampering with or pulling under false pretenses a fire alarm; or propping stairwell fire doors open or disabling locking mechanisms on exit doors. Fines may be assessed for the misuse of fire or other life safety equipment.
• Recording or causing to be recorded the voice of a member of the University’s governing board, an administrator, faculty or staff member, or other student without having first obtained the recorded person’s expressed, written permission.
• Possession of pornographic material (printed or electronic) on Baylor property of accessing pornographic material through the University’s server.

University Policy on Student-Athlete Misconduct and Student-Athlete Reporting Protocol

Student-Athlete Misconduct

*This policy may be updated and will be communicated to you with any updated changes.*

Participation in intercollegiate athletics at Baylor University is a privilege, not a right. Baylor University and its Athletics Department require student athletes to follow all rules, regulations, policies, and laws established by: local, state and federal governments; the National Collegiate Athletic Association (NCAA); the Big 12 Conference; Baylor University; the Baylor University Athletics Department; and each sport’s head coach including, but not limited to, rules, regulations, policies, and laws related to:

• Sexual misconduct, dating violence, domestic violence, stalking, and interpersonal violence;
• Obnoxious, obscene and/or lewd behavior, indecent exposure and profanity;
• Alcohol, drugs, and tobacco;
• Gambling and bribery;
• Personal conduct and sportsmanship;
• Academic integrity;
• Social networking;
• Sport training and practice procedures;
Avoidance of behavior that reflects poorly on the University.

As emphasized in the Baylor University Athletics Department Student-Athlete Handbook, student-athlete behavior should reflect positively on both the student and the University. Behavior occurring on- or off-campus which violates any of the rules, regulations, policies and laws listed above and/or reflects poorly on the University will not be tolerated and may result in disciplinary action.

Failure to adhere to these requirements may result in disciplinary actions by the University, Athletics Department and/or head coaches including, but not limited to, education, counseling, suspension or dismissal from a team, and/or reduction or cancellation of a student-athlete’s athletics-related financial aid.

Implications for Student Status
With the exception of instances where student-athletes are subject to separate determinations of responsibility and sanctions under Baylor University’s Student-Athlete Drug Testing Policy, Baylor student-athletes will be held to the same student conduct standards under the same procedures, and will be subject to the same sanctions, as other Baylor students. Such standards and sanctions are described in, by way of example but not limitation, Baylor’s Student Conduct Code and Baylor’s Sexual and Gender-Based Harassment and Interpersonal Violence Policy.

Student Reporting Protocols:

Student-Athlete Arrest, Charge or Citation – All Offenses
A student-athlete who is arrested, charged, or cited with any criminal offense in any jurisdiction must notify his/her coach and the Athletic Director as quickly as possible, but no later than 48 hours after the arrest, charge or citation. Failure to comply with this requirement may be grounds for dismissal from the athletics program and revocation of any athletics scholarship. That coach must complete a Student-Athlete Misconduct Reporting Form as soon as practicable but no later than 48 hours after receiving such information. Completed Student-Athlete Misconduct Reporting Forms will be distributed automatically to Baylor University personnel and offices deemed to have a need to know such information.

Student-Athlete Arrest, Charge or Citation – Felony Offenses
Any student-athlete arrested, charged, or cited with a felony, including a State Jail Felony, or with a crime involving gambling and/or game fixing under Texas state law or any other jurisdiction, shall be suspended automatically and immediately from playing and practice privileges, including voluntary workouts in a Baylor Athletics facility.
Any student-athlete convicted of or pleading guilty or no contest (“nolo contendere”) to a felony charge, including a State Jail Felony, or a gambling and/or game fixing charge under Texas state law or any other jurisdiction shall be permanently dismissed from any participation in the Athletics Department and his/her athletic scholarship shall be immediately terminated.

In all cases of potential violation of University rules, regulations, and policies or potential violation of local, state, federal, or other laws, the University and the Athletics Department reserve the right to proceed with their own disciplinary actions independently of government charges or prosecution. The University and/or Department have no obligation to await the outcome of governmental prosecution before taking their own disciplinary actions.

If law enforcement authorities drop, dismiss, or otherwise resolve charges (Including Pre-Trial Intervention and Diversion) that also violate university rules, regulations or policies, the University will follow the applicable procedures for resolution consistent with the relevant rule, regulation or policy.
This policy is designed to work in conjunction with any action taken by the Office of Student Conduct Administration or the Title IX Office for violations of the Student Conduct Code or the Sexual or Gender-Based Harassment and Interpersonal Violence Policy arising from the same arrest and/or charge.

**Student-Athletes with Legal Issues or Needs**

Student-athletes with legal issues or needs should consider consulting The State Bar of Texas Lawyer Referral & Information Service (“LRIS”), which offers a free referral service that helps individuals with legal problems or needs find a lawyer or other resource that matches legal needs and financial means in the individual’s locale. The phone number for LRIS is 1-800-252-9690 and its website is [http://www.texasbar.com/AM/Template.cfm?Section=Lawyer_Referral_Service_LRIS](http://www.texasbar.com/AM/Template.cfm?Section=Lawyer_Referral_Service_LRIS).

Student-athletes should note that NCAA legislation precludes student-athletes from:

- Providing team gear, team equipment, complimentary admissions, autographed memorabilia, and the like in exchange for legal services.
- Accepting free or reduced-cost legal services from a lawyer or law firm if:
  - The lawyer or law firm is a Baylor booster or
  - If the free or reduced cost legal services are offered based on the student-athlete’s athletics reputation or skill or pay-back potential as a student-athlete.

We encourage student-athletes to consult the compliance staff prior to hiring legal representation so the compliance staff can fully vet the hiring for compliance with NCAA rules.

**Baylor University**

**Drug Testing Program for Student-Athletes**

I. Philosophy and Objectives

Baylor University and its Department of Athletics believe strongly that the use of certain “street” drugs, the abuse of prescription drugs, and the use of performance-enhancing drugs:

- Is detrimental to the physical and psychological well-being of student-athletes regardless of when such usage occurs during the year;
- Can seriously interfere with the performance of individuals as students and as athletes, and is a danger to their life and health; and
- Compromises the integrity of intercollegiate competition.

Therefore, as a matter of policy, the illegal use of prohibited substances and performance-enhancing drugs will not be tolerated. Any student-athlete failing to abide by this policy will be subject to the sanctions and requirements described below.

This Drug Testing Program for Student-Athletes (“Program”) is intended and designed to:

- Promote the education of Baylor’s student-athletes on the physical, psychological, social, ethical, and legal consequences of illegal drug use and performance-enhancing substances;
- Maintain the integrity of the athletics program by emphasizing abstinence from the use of unauthorized drugs and supplements;

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1 With the gracious permission of the University of Notre Dame, this policy was adapted in part from the drug testing policy used during 2015-2016 at the University of Notre Dame.
• Provide preventive measures to discourage student-athletes from drug experimentation and potential drug abuse or dependency;
• Implement a drug screening program coupled with disciplinary action for those who test positive and/or fail to follow program procedures as required, to identify and further deter potential users;
• Offer counseling services for student-athletes who may be dependent upon illegal drugs or who are using drugs illegally or in violation of Baylor’s rules; and
• Promote student-athlete compliance with all University, Big 12 Conference, and NCAA policies and procedures.

II. Scope of Program

A. Relationship to NCAA and Big 12 Conference Testing. The National Collegiate Athletics Association ("NCAA") and the Big 12 Conference ("Big 12") administer their own drug testing programs under a separate protocol. As a member of both, the University participates in the NCAA and Big 12 drug testing programs. Testing under the University’s Program is independent of NCAA and Big 12 testing, but a positive NCAA or Big 12 drug test triggers concurrent sanctions under this Program.

B. “Student-Athlete” Defined. For purposes of the Program, a “student-athlete” is any student who is listed on the NCAA Squad List with eligibility remaining and who is still participating.

C. Eligibility Exhausted. A student-athlete who has exhausted his or her eligibility for intercollegiate competition is not subject to testing under the Program.

D. Relationship to University Standards of Conduct. The Baylor University Student Conduct Code prohibits, among other things, the unlawful manufacture, possession, use, sale, transfer, or purchase of a controlled substance or another dangerous drug such as a controlled substance analogue (designer drug) on or off the campus. An off-campus University-related activity is defined in the "Process for Student Organization Violations." When the University determines based upon information that came to its attention through any means other than the procedures provided in this Program that a student or student-athlete has violated this prohibition, the student or student-athlete is subject to disciplinary action ranging from warning to expulsion. However, with the exception of a limited number of students in certain pre-professional programs, Baylor students who are not student-athletes are not subject to mandatory drug testing as provided in this Program and/or under NCAA and Big 12 rules, and the University wishes to avoid inequitable treatment of student-athletes. Therefore, the University will not pursue disciplinary charges against student-athletes under the Student Conduct Code in situations in which illegal or performance-enhancing drug use is discovered through NCAA, Big 12 testing or this Program, and will instead apply the sanctions and requirements provided in this Program in such situations. This limited testing-related alternative process will not immunize student-athletes from being held fully responsible under the Student Conduct Code for behavior that involves the unlawful manufacture, use, sale, or transfer of a controlled substance or another dangerous drug such as a controlled substance analogue (designer drug) on or off the campus. This Program does not affect or limit the University’s ability to require drug testing of a student-athlete as would be required of any Baylor student in connection with the University’s administration of its Student Conduct Code.

III. Administration of Program

A. Drug Testing Oversight Committee

(1) Structure. The Drug Testing Oversight Committee ("Committee") reports to the President and consists of five members.

(a) Appointments. The President shall appoint three members, including one member from the Office of the President, one member from among the team physicians, and one member from the University Counseling Center. The Director of Athletics shall appoint one member from the Department of Athletics. The Chair of the Faculty Athletics Council shall appoint one member from
among the other appointed or elected teaching and research faculty on that body.

(b) **Terms.** Members shall be appointed for three-year terms and may be reappointed for one or more terms. If a member no longer holds the position that qualified the member for appointment, the appointing authority shall appoint a successor. Likewise, the appointing authority shall designate an interim member to replace a member who is temporarily unable to serve.

(c) **Chair.** The President shall designate the Chair of the Committee on an annual basis. The Chair has authority to act on behalf of the Committee at his or her discretion. The Chair also has the authority to extend any deadline set forth in this Program (except for those deadlines set forth in part VII of this Program regarding Appeals) based on extraordinary circumstances.

(2) **Duties.** The Committee shall meet at least twice annually.

(a) **Development of Drug Testing Protocol.** The Committee, in accordance with section V.C of this policy and informed by the best available information on drug testing methods and practices and on drug use in intercollegiate athletics, shall: (i) determine the appropriate methods of drug testing to use; (ii) establish the frequency of random testing and the number of student-athletes to be tested; and (iii) designate teams whose student-athletes, or a random selection thereof, shall be subject to pre-participation or team testing.

(b) **Implementation of Drug Testing Protocol.** The Committee shall select an individual to serve as the Drug Testing Coordinator. The Committee shall identify an outside agency to perform laboratory testing services on samples collected under this Program, and may recommend to the President that the University contract with an outside agency to assist in the administration of the Program.

(c) **Evaluation of Educational Initiatives.** On an annual basis, the Committee shall gather and evaluate information on University and Department of Athletics initiatives that educate students on the following issues: the dangers of substance abuse; the availability of substance abuse assistance and treatment; and the requirements and procedures of the NCAA and Big 12 drug testing program and this Program.

(d) **Annual Report.** The Committee shall provide an annual report to the President and the Faculty Athletics Council concerning implementation of this Program. Such report shall include the number of student-athletes tested during the past year under the NCAA and Big 12 drug testing program and this Program and aggregate test results. Such report shall also include information collected on the educational initiatives described in paragraph III.A.2.c and any recommendations for modification of this Program.

B. **Drug Testing Coordinator.** The Drug Testing Coordinator shall support and coordinate administration of the Program under the protocol developed by the Committee.

C. **Drug Testing Appeals Board.** The Drug Testing Appeals Board ("Appeals Board") shall consist of the Faculty Athletics Representative and two other faculty members appointed by the Faculty Athletics Representative, three administrators appointed by the President, and three graduate students appointed by the President. Subject to the availability of particular Board members, appeals will usually be heard by a three-person panel of the Appeals Board consisting of a faculty member, an administrator and a graduate student member of the Appeals Board, but other combinations of Board members will also constitute a full and appropriate panel for the consideration of particular appeals. The President shall designate the Chair of the Appeals Board on an annual basis. If the Chair is not available to personally participate with a panel in a particular appeal, the Chair or the President may select an Acting Chair from among the Appeals Board members. Temporary vacancies in Appeals Board seats shall not affect the appropriateness of an appeal process, so long as three Appeals Board members are involved in the consideration of the appeal.
IV. Prohibition on Use of Banned Drugs

A. Prohibition on Use of Banned Drugs. All student-athletes at Baylor University are prohibited from using any drug belonging to any of the classes of drugs banned by the NCAA, unless a medical exception is granted pursuant to this policy for such use. The classes of banned drugs include stimulants, anabolic agents, diuretics and other masking agents, street drugs (including but not limited to heroin, marijuana, tetrahydrocannabinol (THC), and synthetic cannabinoids (e.g., spice, K2, JWH-018, JWH-073)), peptide hormones and analogues, anti-estrogens, and beta-2 agonists, and any drugs chemically related to these classes. Further examples (but not an all-inclusive list) of banned drugs within these classes are available at: http://www.ncaa.org/sites/default/files/2016_17_%20Banned_%20Drugs_%20Educational_%20Document_20160531.pdf.

B. Medical Exceptions. Some banned drugs have legitimate medical uses. Accordingly, a team physician can grant a medical exception for use of a banned drug based on his or her conclusion that a student-athlete’s documented medical history demonstrates the medical necessity for such use. Exceptions may be granted only for substances included in, or chemically related to, the following classes of banned drugs: stimulants, anabolic agents, diuretics and other masking agents, peptide hormones and analogues, anti-estrogens, and beta-2 agonists. A student-athlete may seek a medical exception for use of a substance within a class of banned drugs by submitting a request for the exception to an athletic trainer or team physician assigned to the student-athlete’s team. In response to such a request, a team physician will evaluate the medical necessity for such use and, if he or she grants the exception, maintain appropriate documentation and dosage information. In the case of an anabolic agent or a peptide hormone, the student-athlete is not permitted to participate in competition until the NCAA approves use of the medication.

C. Drug Classifications. Under this Program, the University distinguishes between performance-enhancing drugs and street drugs. Drugs that are included in, or chemically related to, all classes on the NCAA and Big 12 banned drugs lists other than street drugs will be treated as performance-enhancing drugs. Stimulants such as Adderall, Ritalin and Vyvanse will be treated as performance-enhancing drugs and cocaine shall be treated as a “Street Drug Other Than Marijuana” under this Program.

D. Safe Harbor

(1) Safe Harbor. On one occasion during the student-athlete’s eligibility for intercollegiate athletics at Baylor, a student-athlete who has used a street drug may seek safe harbor under this Program by disclosing his or her use of the street drug to an athletic trainer or team physician assigned to the student-athlete’s team. The safe harbor does not apply to the NCAA or Big 12 drug testing programs.

(2) Eligibility. To be eligible for the safe harbor, the student-athlete must not have previously tested positive for any street drug under the NCAA or Big 12 drug testing programs or this Program. A disclosure made after the student-athlete receives notification of a random test or after a non-random test under this Program shall not create a safe harbor with regard to such test.

(3) Consequences of Safe Harbor Request

(a) The athletic trainer or team physician shall promptly notify the Drug Testing Coordinator of the safe harbor disclosure. The Drug Testing Coordinator shall arrange to have the student-athlete tested to establish a baseline for re-testing purposes. If the baseline test results in a positive test for the street drug disclosed by the student-athlete, the result shall not be treated as a positive finding under section VI.A. If the baseline test results in a negative test, the one-time safe harbor option is not returned to the student-athlete.

(b) The student-athlete shall be referred for drug counseling assessment and treatment in accordance with paragraph VI.B.2 and placed on probation in accordance with paragraph VI.B.3 for the length of time corresponding to probation for a first positive for the street drug in question.
(c) A student-athlete’s request for safe harbor shall not result in sanctions affecting the student-athlete’s participation in team conditioning, practice, and/or competition, except that the Drug Testing Coordinator may notify the Director of Athletics if the Drug Testing Coordinator is concerned about the health or safety of the student-athlete based on the safe harbor disclosure or circumstances related thereto. In such cases, the Director of Athletics may suspend the student-athlete from conditioning, practice, and/or competition until the Director of Athletics is satisfied that the student-athlete is physically and mentally fit to resume such activities.

V. Program Testing for Use of Banned Drugs

A. Consent Form. The Athletics Compliance staff shall provide each student-athlete with information on this Program as well as the NCAA and Big 12 drug testing programs, including forms stating that the student-athlete consents to testing under this Program and the NCAA and Big 12 drug testing programs. Each student-athlete must sign the consent forms before he or she can participate in any countable athletically-related activity.

B. Testing Methods. The University may conduct drug testing using any medically recognized and scientifically reliable method of testing, including but not limited to urine, hair and oral fluid testing.

C. Methods of Selection. All student-athletes are subject to year-round testing, for the use of any banned drug, under a protocol established by the Committee within the following parameters:

(1) Random Testing. All student-athletes are subject to random testing throughout the year, as determined by the Committee.

(2) Pre-Participation Testing. The Committee shall have the authority to designate teams subject to drug testing as part of a pre-participation physical required of all incoming student-athletes, and can select testing methods including but not limited to testing all incoming student-athletes on the designated team or a random sample thereof.

(3) Team Testing. The Committee shall have the authority to designate teams subject to drug testing at any time during the course of the year, and can select testing methods including but not limited to testing all student-athletes on the designated team or a random sample thereof. In the event that the Committee exercises its authority to test all or part of a team under this paragraph, the Committee shall decide, in its discretion and in advance of the team test, to either (a) consider any resulting positive test to be a positive finding as defined herein and apply the associated sanctions as defined in paragraph VI.B.4. or (b) not consider any resulting positive test to be a positive finding as defined herein and not apply the associated sanctions as defined in paragraph VI.B.4. If the Committee selects (a) and therefore any positive test resulting from the team test is deemed to be a positive finding, the normal procedure for positive findings, including notification procedures, shall apply. If the Committee selects (b) and therefore any positive test resulting from the team test is not deemed to be a positive finding, the Committee shall decide in advance of the team test whether personally identifiable positive tests results will be shared with the members of the Committee, and if so, whether such information will be shared by the Committee with any other individuals (such as the Director of Athletics or the team physician). Except in extraordinary circumstances as determined by the Committee, the personally identifiable results will not be shared with any member of the coaching staff of the tested team. The Committee and/or its designee(s) may always consider aggregate data resulting from a team test to examine risk factors and trends among team participants and make recommendations to members of the Department of Athletics based on such aggregate data.

(4) For-Cause Testing. If the Director of Athletics, a coach, or another Department of Athletics staff member or administrator has a good-faith basis to believe that a student-athlete is using a banned drug, he or she will notify the Drug Testing Coordinator, who will arrange to have the student-athlete tested. The Drug Testing Coordinator will also arrange to have a student-athlete tested if he or she receives information
from the University’s Office of Student Conduct Administration to the effect that the student-athlete has been found responsible for a violation of the drug-related provisions of the Student Conduct Code.

(5) **Probationary Testing.** Following a positive finding or a safe harbor disclosure, a student-athlete shall be subject to periodic announced and unannounced testing for the duration of the probationary period listed in paragraph VI.B.4.

**D. Implementation of Drug Testing Protocol**

(1) **Notification.** A student-athlete selected for testing shall be provided, in written or electronic form, the following information:

   (a) a statement that the student-athlete was selected for testing;

   (b) a description of the type of test to be conducted (urine, hair, and/or other);

   (c) information on the designated test site to which the student-athlete must report for testing; and

   (d) information on the appointed time at which, or window within which, the student-athlete must report to the designated test site.

(2) **Conflict, Illness, or Injury.**

   (a) With appropriate advance notice from the student-athlete, the Drug Testing Coordinator shall excuse a student-athlete from a drug test conducted pursuant to section V.C. of this Program and shall arrange alternative testing of the student-athlete in each of the following circumstances: (i) the student-athlete notifies the Drug Testing Coordinator (or his or her specifically-appointed designee) of an academic obligation or athletic competition that conflicts with the scheduled test and the Drug Testing Coordinator verifies the conflict; or (ii) the Drug Testing Coordinator (or his or her specifically-appointed designee), in his or her discretion, determines that the student-athlete has presented a compelling justification for rescheduling the test.

   (b) The Drug Testing Coordinator or his or her specifically-appointed designee may excuse a student-athlete from the designated test site for the reasons set forth in paragraphs V.D.2.a.i & ii even if the student-athlete has not completed the test. In such a case, the Drug Testing Coordinator (or his or her specifically-appointed designee), before releasing the student-athlete from the site, must make appropriate arrangements for alternative testing of the student-athlete.

(3) **Positive Identification.** Upon arriving at the designated test site, a student-athlete shall provide valid photographic identification enabling the collection agent to positively identify him or her.

(4) **Provision of Specimen.** The student-athlete shall provide a specimen in accordance with the collection agent’s directions. In the case of urine testing, the collection agent shall monitor the furnishing of the specimen by direct observation to ensure the integrity of the specimen. If the specimen is not adequate (e.g., diluted specimen, insufficient volume), the student-athlete must remain under direct observation until the student-athlete produces an adequate specimen. The student-athlete shall have the right to witness the sealing of the specimen container in accordance with collection procedures.

(5) **Failure to Appear; Refusal to Submit; Failure to Cooperate; Manipulation or Tampering.** Failing to appear for or refusing to submit to a scheduled drug test, failing to cooperate with the test, manipulating or tampering with a test sample, or otherwise attempting to sabotage the collection process or to materially affect the results shall be reported to the Drug Testing Coordinator, who will decide as soon as practicable whether the circumstances warrant a positive finding under paragraph VI.A.1 and paragraph VI.B.4.e. If the Drug Testing Coordinator decides that the circumstances do warrant a positive finding, the Committee
shall review the Drug Testing Coordinator’s decision *de novo* and issue a decision within thirty business days of the Drug Testing Coordinator’s decision.

(6) *Laboratory.* All testing shall be performed by a laboratory designated by the Committee in accordance with paragraph III.A.2.b. Information on the laboratory’s testing methodology shall be provided to the student-athlete at his or her request.

(7) *Positive Results.* The testing laboratory shall notify the Drug Testing Coordinator of any positive test. The Drug Testing Coordinator shall determine whether any medical exception is warranted under section IV.B. If the Drug Testing Coordinator finds that no medical exception is warranted, the Drug Testing Coordinator shall document confirmation of the positive test.

VI. Positive Findings; Sanctions

A. Positive Findings

(1) “Positive Finding” Defined. A positive finding results from:

(a) a test conducted and confirmed under this Program or the NCAA and Big 12 testing programs demonstrating evidence of the use of a banned drug, where no medical exception is granted for such use (“positive test”);

(b) a failure to appear for, refusal to submit to, or failure to cooperate with a drug test under this Program or the NCAA or Big 12 testing program; or

(c) manipulation of or tampering with a test sample or otherwise attempting to sabotage the collection process or to materially affect the results in a drug test under this Program or the NCAA or Big 12 testing programs.

(2) Positive Finding During Probation. During a period of probation, a positive test for the drug for which the student-athlete previously tested positive will be treated as a positive finding if the level of the drug present in the student-athlete’s system demonstrates continued use of the banned drug.

B. Minimum Consequences of Positive Findings

(1) Notification. Within 48 hours of confirming a positive finding, the Drug Testing Coordinator shall notify the Director of Athletics and the Committee Chair of the positive finding. The Drug Testing Coordinator may notify the team physician of a positive finding, positive result or other information obtained via implementation of the Program if such notification will further the physical or mental well-being of the student-athlete.

(a) Written Confirmation; Notice of Appeal. The Drug Testing Coordinator, the Department of Athletics representative on the Committee and/or other personnel as deemed appropriate and invited by the Drug Testing Coordinator (e.g., a head coach) shall meet in person, telephonically, or by other appropriate method with the student-athlete as soon as practicable, and usually within three business days of the Drug Testing Coordinator’s initial notification to the Director of Athletics and the Committee, to discuss the positive finding and the sanctions (including any period of probation, participation sanctions, or loss of athletics eligibility) to be imposed. At this meeting or within three business days thereof, the Department of Athletics representative shall provide the student-athlete with written confirmation of the sanctions and notice of the student-athlete’s right to appeal under part VII of this policy.

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2 See the Appendix for a chart summarizing the minimum consequences of a positive finding. Head coaches may in their discretion decide to impose consequences in addition to the minimum consequences outlined in the Appendix. Head coaches should document any such additional consequences appropriately.
(b) **Request for Mitigating Circumstances Review.** If a student-athlete intends to seek relief under paragraph VI.B.4.d, the student-athlete must notify the Drug Testing Coordinator at the meeting described in paragraph VI.B.1.a or within three business days thereafter. Within three business days of receiving notification from the student-athlete, the Drug Testing Coordinator shall notify the Committee, which shall render a decision in accordance with the relevant process described in paragraph VI.B.4. The student-athlete’s notification shall stay the obligation of the Department of Athletics representative to issue the written confirmation and notice of the student-athlete’s right to appeal described in paragraph VI.B.1.a until the Drug Testing Coordinator and/or the Committee completes the relevant process.

(c) **Discretionary Notification.** To further the well-being of the student-athlete and/or other legitimate purposes, the Director of Athletics may notify the student-athlete’s parents (or legal guardian(s)) and team personnel (such as the head coach, sport administrator, team physician, or athletic trainer) of the positive finding and sanctions. Likewise, the Director of Athletics may provide other appropriate University officials with any information necessary to further the well-being of the student-athlete, the safety of the University community, and/or other legitimate purposes.

(d) **Stay of Sanctions.** Any sanctions imposed under this Program shall begin to run when the timeframe for requesting an appeal under part VII expires or, if such appeal is timely requested, when the Appeals Board notifies the student-athlete of its decision. Notwithstanding this provision, the Director of Athletics may suspend the student-athlete from conditioning, practice, and/or competition during the timeframe for requesting an appeal or pending resolution of a timely requested appeal until the Director of Athletics is satisfied that the student is physically and mentally fit to resume such activities.

(2) **Referral for Drug Counseling Assessment.** Following a safe harbor disclosure or a positive finding, the Drug Testing Coordinator and Department of Athletics member of the Committee shall refer the student-athlete to a substance abuse counselor or other appropriate health professional, including a nutritionist, for assessment. The substance abuse counselor or other appropriate health professional shall determine the intervention that would best meet the student-athlete’s needs and shall provide his or her recommendation to the student-athlete, the Drug Testing Coordinator, and, upon request, the athletic trainer or team physician assigned to the student-athlete’s team.

(3) **Probation**

(a) **Duration of Probation.** Following a safe harbor disclosure or a positive finding, the student-athlete shall be placed on probation for the period of time specified in the schedule in paragraph VI.B.4.

(b) **Conditions of Probation.** During the period of probation, the student-athlete shall be subject to periodic announced and unannounced testing, as determined by the Drug Testing Coordinator, for any banned drug. A positive test will constitute a positive finding, except that a positive test for the drug for which the student-athlete previously tested positive (or, in the case of a safe harbor disclosure, provided a baseline) will be treated as a positive finding only if the level of the drug present in the student-athlete’s system demonstrates continued use of the banned drug.

(c) **Failure to Participate.** Following a safe harbor disclosure or a positive finding, a failure to actively participate in one’s own care or otherwise adhere to the drug counseling assessment, as determined by a substance abuse counselor or other appropriate health professional, will ordinarily be treated as a positive finding for performance-enhancing drugs under VI.B.4. The Committee may, however, reduce the standard sanction based on the circumstances of the failure to participate.
### Schedule of Minimum Sanctions (Participation Sanctions, Probation, and Loss of Eligibility)

<table>
<thead>
<tr>
<th>Use of Performance-Enhancing Drugs</th>
<th>First Positive</th>
<th>Second Positive</th>
<th>Third Positive</th>
<th>Fourth Positive</th>
</tr>
</thead>
<tbody>
<tr>
<td>• one-year ban from intercollegiate competition</td>
<td>• permanent loss of athletics eligibility at Baylor University</td>
<td>• N/A</td>
<td>• N/A</td>
<td></td>
</tr>
<tr>
<td>• no practice or conditioning until a negative re-test confirms that the substance has left the student-athlete's system</td>
<td>• probation (periodic announced and unannounced testing) for duration of athletics eligibility</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>• probation (periodic announced and unannounced testing) for one year</td>
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<td></td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Use of Street Drugs Other than Marijuana</th>
<th>First Positive</th>
<th>Second Positive</th>
<th>Third Positive</th>
<th>Fourth Positive</th>
</tr>
</thead>
<tbody>
<tr>
<td>• ban from intercollegiate competition for 20 percent of the championship segment in the student-athlete's sport</td>
<td>• one-year ban from intercollegiate competition</td>
<td>• permanent loss of athletics eligibility at Baylor University</td>
<td>• N/A</td>
<td></td>
</tr>
<tr>
<td>• probation (periodic announced and unannounced testing) for one year</td>
<td></td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Use of Marijuana</th>
<th>First Positive</th>
<th>Second Positive</th>
<th>Third Positive</th>
<th>Fourth Positive</th>
</tr>
</thead>
<tbody>
<tr>
<td>• probation (periodic announced and unannounced testing) for six months</td>
<td>• ban from intercollegiate competition for 20 percent of the championship segment in the student-athlete’s sport</td>
<td>• one-year ban from intercollegiate competition</td>
<td>• permanent loss of athletics eligibility at Baylor University</td>
<td></td>
</tr>
<tr>
<td>• probation (periodic announced and unannounced testing) for one year</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(a) **Performance-Enhancing Drugs**

(i) **General.** Upon the first positive finding for use of a performance-enhancing drug, the student-athlete shall be subject to probation, a ban on intercollegiate competition, and practice and conditioning restrictions as set forth in the schedule in paragraph VI.B.4. Upon a subsequent positive finding for use of a performance-enhancing drug, the student-athlete shall lose any remaining athletics eligibility at Baylor University.

(ii) **Failed NCAA or Big 12 Test.** If the student-athlete’s positive finding is the result of a confirmed positive test in the NCAA or Big 12 drug testing programs, participation sanctions imposed under this Program shall run concurrently with such participation sanctions.

(b) **Street Drugs**

(i) **General.** Upon the first positive finding for use of a street drug, the student-athlete shall be subject to probation and a ban on intercollegiate competition as set forth

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3 Head coaches may in their discretion decide to impose sanctions in addition to the minimum consequences outlined here and in the Appendix. Head coaches should document any such additional sanctions appropriately.
in the schedule in paragraph VI.B.4. Upon any subsequent positive findings for use of a street drug, the student-athlete shall be subject to the next level of sanctions for the test-positive street drug, even if the test-positive street drug differs from the previous test-positive street drug. When the sanctions required under paragraph VI.B.4 include a ban on intercollegiate competition for a percentage of the championship segment in the student-athlete’s sport, the calculation shall be based on the number of permitted contests or dates of competition in the regular season of that sport and shall be rounded to the nearest whole number. The ban shall run from the expiration of the time for appeal, or the denial of a timely filed appeal, until the requisite number of championship segment contests or dates of competition have elapsed. If the student-athlete cannot satisfy the ban in one championship segment, the ban shall continue through all subsequent intercollegiate competitions until the requisite number of championship segment contests or dates of competition have elapsed. In any case involving a student-athlete who participates in multiple sports, the Committee shall have discretion to determine how the ban on intercollegiate competition applies across the student-athlete’s playing seasons.

(ii) Failed NCAA or Big 12 Test. If the student-athlete’s positive finding is the result of a confirmed positive test in the NCAA or Big 12 drug testing programs, participation sanctions imposed under this Program shall run concurrently with such participation sanctions.

(c) Aggravating Circumstances

(i) Risk to Self or Others. If, upon notification by the Drug Testing Coordinator of a positive finding, the Director of Athletics determines that the student-athlete’s positive finding resulted from circumstances posing a significant risk to self or others (such as use of cocaine, heroin, or hallucinogens), the Director of Athletics may impose sanctions beyond those set forth in the schedule of sanctions, in addition to notifying appropriate University officials as permitted under paragraph VI.B.1.c.

(ii) Category of Subsequent Positive. Where a positive finding for use of a performance-enhancing drug precedes or follows a positive finding for use of a street drug, the Committee may impose sanctions beyond those set forth in the schedule of sanctions.

(iii) Timing of Increase. The Director of Athletics or the Committee shall make any decision to increase sanctions within five business days of the final disposition of the positive finding.

(d) Mitigating Circumstances

(i) Use Prior to Enrollment. A student-athlete may assert under paragraph VI.B.1.b that a positive finding resulted from the student-athlete’s use of a banned drug prior to his/her initial enrollment at Baylor University. Upon notification of such an assertion, the Committee shall decide based on its review of the facts whether the student-athlete has demonstrated it was more likely than not that the positive finding resulted from use of a banned drug prior to the student-athlete’s initial enrollment at Baylor. The Committee shall render its decision within thirty business days from receipt of notification of such assertion. If the Committee determines that it was more likely than not that the positive finding resulted from use of the banned drug prior to the student-athlete’s initial enrollment at Baylor, it may, within its discretion, void the positive finding or reduce the sanction. Otherwise, the Department of Athletics representative shall issue the written confirmation and notice of the student-athlete’s right to appeal described in paragraph VI.B.1.a. Whether or not the Committee voids the positive finding, the Committee shall refer the student-athlete for drug counseling assessment and treatment in accordance with paragraph VI.B.2 and may place the student-athlete on probation in accordance with paragraph VI.B.3 for the length of time.
not to exceed the corresponding period of probation for a first positive for the drug in question.

(ii) Unintentional Use of Performance-Enhancing Drug. In the case of a first positive finding in testing under this Program for a performance-enhancing drug, a student-athlete may assert under paragraph VI.B.1.b that the positive finding resulted from the student-athlete’s unintentional use of the banned drug. Upon notification of such an assertion, the Committee shall decide based on its review of the facts whether the student-athlete has demonstrated it was more likely than not that the student-athlete’s use of the banned drug was unintentional. The Committee shall render its decision within ten business days from receipt of notification of such assertion. To demonstrate “unintentional use,” a student-athlete must demonstrate that he/she had no intent to use a banned substance; lack of knowledge of the ingredients of a supplement or other reckless conduct by the student-athlete does not demonstrate “unintentional use.” If the Committee determines that it was more likely than not that the student-athlete unintentionally used a performance-enhancing drug, it shall suspend the one-year ban on intercollegiate competition. Otherwise, the Department of Athletics representative shall issue the written confirmation and notice of the student-athlete’s right to appeal described in paragraph VI.B.1.a. In the event that the Committee suspends the one-year ban on intercollegiate competition, the student-athlete may engage in practice and conditioning, but shall not compete until a negative re-test confirms that the banned drug has left the student-athlete’s system. A subsequent positive finding for a performance-enhancing drug shall be treated as a second positive.

(e) Failure to Appear; Refusal to Submit; Failure to Cooperate; Manipulation or Tampering. For purposes of the schedule of sanctions, if the Committee determines that the circumstances warrant a positive finding, a failure to appear for or refusal to submit to a required drug test, a failure to cooperate with the test, the manipulation of or tampering with a test sample, or an attempt to sabotage the collection process or to materially affect the results will ordinarily be treated as a positive finding for performance-enhancing drugs. The Committee may, however, reduce the standard sanction based on the circumstances of the positive finding.

(5) Application for Fifth Year of Athletics Eligibility. A student-athlete who is banned from intercollegiate competition for a whole or part of any season as part of a sanction under this Program shall not be permitted to assert inability to compete during the ban as a basis for seeking a fifth year of athletics eligibility at Baylor.

(6) Permanent Loss of Athletics Eligibility; Termination of Grant-in-Aid. When a student-athlete incurs a permanent loss of athletics eligibility at Baylor University under this Program, the student-athlete is banned from conditioning, practicing, competing, and engaging in any other participation on any intercollegiate team at Baylor. In addition, when a student-athlete incurs either a permanent loss of athletics eligibility or a loss of athletics eligibility that is equal to or greater than his or her remaining athletics eligibility at Baylor as a sanction under this Program, the University may terminate his or her grant-in-aid at the earliest point consistent with NCAA, Big 12, and University rules.

VII. Appeals

A. Grounds for Appeal. Within five business days of receiving the written confirmation pursuant to paragraph VI.B.1.a, the student-athlete, through a written submission to the Chair of the Appeals Board, may appeal a positive finding or sanction under this Program on one of the following grounds: (1) a procedural irregularity or defect materially affected the outcome of the test on which the positive finding was based; (2) a positive finding was otherwise in error, as demonstrated by compelling evidence; (3) an exercise of discretionary authority expressly conferred under this Program was arbitrary and capricious; or (4) a determination under paragraph VI.B.4.d concerning use prior to a student-athlete’s initial enrollment or
unintentional use of a performance-enhancing drug was in error, as demonstrated by compelling evidence.

B. Consideration of Appeal. A three-member panel of the Appeals Board shall have the authority to establish the procedures, rules, and limitations under which the student-athlete may present evidence and the authority to establish other procedural elements of the appeal. A panel of the Appeals Board may (but is not obligated to) require a student-athlete to undergo an additional drug test before making its decision. Except in cases in which a panel of the Appeals Board is awaiting the results of an additional drug test or in the event of extraordinary circumstances as determined by the panel of the Appeals Board, the panel shall notify the student-athlete in writing of the disposition of the appeal within thirty business days of receiving the review request. In cases in which a panel of the Appeals Board is awaiting the results of an additional drug test, the panel shall notify the student-athlete in writing of the disposition of the appeal within thirty business days of receiving the results of the test. Nothing in this paragraph is intended to suggest that a panel of the Appeals Board should or is obligated to require or consider an additional drug test in any particular case.

C. Remedies. If the Appeals Board concludes that a procedural irregularity or defect materially affected the outcome of the test on which the positive finding was based or that the positive finding was otherwise in error, the Appeals Board shall set aside the positive finding. If the Appeals Board concludes that an exercise of discretionary authority expressly conferred under this Program was arbitrary and capricious, the Appeals Board shall set aside the positive finding or reduce or set aside the sanction, as appropriate. If the Appeals Board concludes that a determination under paragraph VI.B.4.d.i on use of a banned drug prior to the student-athlete’s initial enrollment at Baylor was in error, the Appeals Board shall at a minimum refer the student-athlete for drug counseling assessment and treatment in accordance with paragraph VI.B.2, and it may in addition void the positive finding, reduce the sanction, and/or place the student-athlete on probation in accordance with paragraph VI.B.3 for the length of time corresponding to probation for a first positive for the drug in question. If the Appeals Board concludes that a determination under paragraph VI.B.4.d.ii on unintentional use of a performance-enhancing drug was in error, the Appeals Board shall suspend the one-year ban on competition.

D. Finality. Decisions of the Appeals Board are final.

This policy was initially approved by Interim President David E. Garland and his Executive Council on July 14, 2016, and approved as revised on September 23, 2016 and November 16, 2016.

APPENDIX: MINIMUM CONSEQUENCES OF POSITIVE FINDINGS

<table>
<thead>
<tr>
<th>Use of Performance-Enhancing Drugs</th>
<th>Notification</th>
<th>Assessment/Treatment</th>
<th>Participation Sanctions / Probation / Loss of Eligibility / Loss of Grant-in-Aid</th>
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</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>First Positive</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• meeting between student-athlete,</td>
<td>• referral to</td>
<td>• one-year ban from</td>
<td>• permanent loss of</td>
</tr>
<tr>
<td>Drug Testing Coordinator, and</td>
<td>substance abuse</td>
<td>intercollegiate</td>
<td>athletics</td>
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<tr>
<td>designated/invited personnel,</td>
<td>counselor for</td>
<td>competition</td>
<td>eligibility at</td>
</tr>
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<td>followed by written</td>
<td>assessment</td>
<td>no practice or</td>
<td>Baylor University</td>
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<tr>
<td>confirmation of sanctions</td>
<td></td>
<td>conditioning until</td>
<td>termination of</td>
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<td>• in discretion of Director of</td>
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<td>negative re-test</td>
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<td>athlete’s parents/guardian and</td>
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<td>team personnel; notification to</td>
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<td>student-athlete’s</td>
<td>NCAA, conference,</td>
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<td>other University officials if</td>
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<td>and University</td>
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<td>necessary to protect student</td>
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<td>• probation (optional</td>
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<td>Use of Street Drugs Other than Marijuana</td>
<td>well-being, the safety of the University community, or for other legitimate purposes</td>
<td>athletics eligibility</td>
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<td>• meeting between student-athlete, Drug Testing Coordinator, and designated/invited personnel, followed by written confirmation of sanctions • in discretion of Director of Athletics, notification to student-athlete’s parents/guardian and team personnel; notification to other University officials if necessary to protect student well-being, the safety of the University community, or for other legitimate purposes</td>
<td>• referral to substance abuse counselor for assessment • determination by substance abuse counselor of intervention that would best meet student-athlete’s needs</td>
<td>• ban from intercollegiate competition for 20 percent of championship segment in student-athlete’s sport • probation (mandatory announced and unannounced testing) for one year</td>
<td>• one-year ban from intercollegiate competition • probation (mandatory announced and unannounced testing) for duration of athletics eligibility</td>
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| Use of Marijuana | • meeting between student-athlete, Drug Testing Coordinator, and other designated/invited personnel, followed by written confirmation of sanctions • in discretion of Director of Athletics, notification to student-athlete’s parents/guardian and team personnel; notification to other University officials if necessary to protect student well-being, the safety of the University community, or for other legitimate purposes | • referral to substance abuse counselor for assessment • determination by substance abuse counselor of intervention that would best meet student-athlete’s needs | • probation (mandatory announced and unannounced testing) for six months | • ban from intercollegiate competition for 20 percent of championship segment in student-athlete’s sport • probation (mandatory announced and unannounced testing) for one year | • one-year ban from intercollegiate competition • probation (mandatory announced and unannounced testing) for duration of athletics eligibility | • permanent loss of athletics eligibility at Baylor University • termination of grant-in-aid at earliest point consistent with NCAA, conference, and University rules |

**Big 12 Conference Drug Testing Guidelines**
All student-athletes are subject to drug testing by the Big 12 Conference. The Big 12 Conference conducts drug testing randomly at each conference school and in conjunction with conference championship events.

The confirmed use of steroids or urine manipulators listed on the NCAA Banned Drugs List will result in the loss of eligibility for the remainder of the academic year in all sports. In addition, the student-athlete will remain ineligible the following year through the number of contests he or she participated in during the season (e.g., if a student-athlete participated in two intercollegiate contests during the season in which the...
positive test result was provided, the student-athlete would be withheld from the first two intercollegiate contests in that sport the following season). If the student-athlete has not participated in intercollegiate competition during the academic year in which the positive result was obtained, the student-athlete will be charged with the loss of a season of competition.

**Policy on Social Networking Websites**

Baylor’s Athletics Department recognizes that social networking websites such as Facebook and Twitter are a popular way for student-athletes to communicate and network with others. Information, pictures, and other content “tweeted: or otherwise on a student-athlete’s profile page, however, may have implications for his/her personal safety and image, the image of his/her teammates and coaches, the image of Baylor University, university policies regarding conduct, as well as future career and professional opportunities.

As a result, any actions which are in violation of Baylor’s policies for student conduct or that otherwise are deemed inappropriate and/or compromise the image of the student-athlete, Baylor Athletics Department, or Baylor University may result in disciplinary action. Examples of inappropriate behavior posted on a social networking website may include, but are not limited to, depictions or presentations of:

- Use of alcohol or illegal drugs
- Lewd or salacious behavior
- Hazing
- Discrimination on the basis of race, color, nationality or ethnic origin

Further, student-athletes are not permitted to access any social networking websites at computers provided in the Student-Athlete Learning Center.

**Sportsmanship**

Baylor University and the Big 12 Conference place great importance on the principles of sportsmanship and the ideal of pursuing victory with honor in intercollegiate athletics. Participation in Baylor’s athletics programs is a privilege, not a right. To earn that privilege, administrators, coaches and student-athletes must conduct themselves as positive role models who exemplify good character and in a manner consistent with the following principles preceding, during, and following athletic events:

- Exhibiting respect and courtesy toward all participants, including the coaches, student-athletes and officials;
- Exercising restraint in their actions, both physical and verbal, toward other participants;
- Commenting about other institutions, coaches and student-athletes only in a positive manner;
- Refraining from making public comments critical of officials or the quality of their work.

Failure to follow these prescribed standards could result in a penalty. Such penalties may include suspension from one or more contests.

**Student-Athlete Grievances**

Baylor University has established several avenues for student-athletes to express their grievances or concerns. Procedures for the appeal of decisions to reduce or cancel athletics scholarships or to deny permission to transfer are included in this Handbook. In addition, each team has representatives on the Student-Athlete Advisory Council. Also, the Director of Athletics and associate athletics directors who oversee the various sport programs have an open door policy (however, it is recommended that you make an appointment with the appropriate administrator). You may express any issues or concerns to your SAAC representative or to an athletics administrator.

**Hazing**

Baylor University has elected to adopt the standards set forth in the Texas Education Code and specifically the Texas Hazing Law. Any hazing activity is to be taken extremely seriously. Hazing means any intentional, knowing, or reckless act, occurring on or off the campus of an educational institution, by one person alone or acting with others, directed against a student, that endangers the mental or physical health or safety of a student for the purpose of pledging, being initiated into, affiliating with, holding office in, or
maintaining membership in any organization whose members are or include, students at an educational situation

The term Hazing includes but is not limited to:

- Physical brutality (i.e., whipping, beating, striking, branding, etc.)
- Any type of physical activity that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student
- Any activity involving consumption of food, liquid, alcoholic beverage, liquor, drug or other substance that subjects the student to an unreasonable risk of harm or that adversely affects his or her mental or physical health or safety
- Any activity that intimidates or threatens the student with ostracism, subjects the student to extreme mental stress, shame or humiliation, or adversely affects the mental health of dignity of the student or discourages the student from entering or remaining registered in an educational institution or that may be reasonably expected to cause a student to leave an organization or institution rather than submit to acts described above
- Any activity that induces, causes or requires a student to perform a duty or task that involves a violation of the Penal Code.

Hazing and the failure to report hazing by an individual or your organization are misdemeanors in the state of Texas and violators can be prosecuted to the full extent of the law, which may include fines, imprisonment and community service.

Consent does not exonerate students from consequences of breaking this law.

Eligibility
NCAA Guidelines
At the beginning of the year, each student-athlete is required to sign several documents before being permitted to practice or compete. Failure to sign any of these documents will result in immediate ineligibility for practice, competition and athletics aid. If you have questions about signing these forms, please contact the Associate Director of Athletics for Compliance.

12-Hour Rule
As an undergraduate student, you must be enrolled in at least 12 credit hours to be eligible for practice and competition. You may not drop below or enroll in less than 12 credit hours unless you need less than 12 credits to graduate that term.

Continuing Eligibility
In order to be eligible for athletics aid, practice and competition after your initial year in residence or after you have used a season of competition in a sport, you must meet the following eligibility requirements.

Good Academic Standing
You must be in good academic standing as defined by Baylor University. It is possible to be on academic probation and still be in good academic standing. However, if you are suspended for academic or disciplinary reasons, you are not in good standing.

The University’s standards for probation and suspension are as follows. If your cumulative or term grade point average drops below a 2.00, you will be placed on probation. Once you are placed on probation, you must raise your cumulative and/or term grade point average to a 2.00 within the period of time determined by your academic dean. The minimum period of time is one year; however, during this time period you must achieve a term grade point average of at least a 2.00 at the end of each term of enrollment, or you will be suspended from Baylor University. The University has in place a probation/suspension appeals process. Please contact your Student-Athlete Services advisor for assistance with your appeal. In order to be reinstated, you must file an appeal. If you do not file an appeal you will be suspended automatically.
Progress Toward Degree
You must make satisfactory progress toward a degree as defined by Baylor, the Big 12 Conference and
the NCAA in order to be eligible for competition. If you are ineligible at the beginning of a fall term, eligibility
may be reinstated at the beginning of the spring term of that academic year based upon satisfactory
completion of the eligibility requirements. Big 12 Conference and NCAA eligibility requirements are
measured in light of Baylor’s degree requirements as set forth in the Baylor University Undergraduate
Catalog. NCAA rules vary depending on when you first enrolled in a college or university.

Eligibility Between Terms
In order for any student-athlete to be eligible to compete in postseason competition occurring between
regular terms, he or she must have satisfactorily completed six semester hours of academic credit during
the preceding regular academic term.

Credit Hour Requirements
In order to be eligible for competition after you have attended a collegiate institution for one academic year
or completed a season of competition, you must have earned a certain number of credit hours before the
semester designated below:

<table>
<thead>
<tr>
<th>Semester</th>
<th>Requirement</th>
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<tbody>
<tr>
<td>3rd</td>
<td>Satisfactory completion of 24 credit hours.</td>
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<tr>
<td>5th</td>
<td>18 credit hours must have been earned during the fall and spring terms.</td>
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<tr>
<td>7th</td>
<td>See Percentage of Degree Requirements.</td>
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<tr>
<td>9th</td>
<td>See Percentage of Degree Requirements.</td>
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</tbody>
</table>

Additionally, you must successfully complete a minimum of 6 credit hours each semester in order to be
eligible for postseason competition between terms or to be eligible for any competition the following term.

Designation of Degree Program
You must designate a degree program by the start of your fifth semester and begin making progress toward
the degree, or you cannot compete. This requirement applies to transfer students as well. Your Student-
Athlete Services advisor will help you declare a degree no later than the end of your fourth semester. The
calculation of hours to meet the credit hour requirements shall be based upon credit hours earned or
accepted for degree credit toward any of Baylor’s degree programs or, if you have designated a specific
baccalaureate degree program, toward that degree program.

Percentage of Degree Requirements
The percentage of degree requirements are applied according to the number of semesters of actual
attendance, not years of enrollment. This rule applies immediately to transfer students. In order to be
eligible for competition, you must successfully complete a certain percentage of your degree (measured by
credit hours) before the semester designated below:

<table>
<thead>
<tr>
<th>Semester</th>
<th>Percentage</th>
<th>Hours</th>
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<tbody>
<tr>
<td>5th</td>
<td>40% (50 credit hours*)</td>
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<tr>
<td>7th</td>
<td>60% (75 credit hours*)</td>
<td></td>
</tr>
<tr>
<td>9th</td>
<td>80% (100 credit hours*)</td>
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* This information is based on a degree program that requires 124 credit hours to graduate. Because some
degree programs require more than 124 credit hours to graduate, be sure to check with your advisor so
that you know exactly what is needed to ensure your eligibility.

Minimum Grade Point Average
In addition to meeting Baylor’s grade point average standards under the academic probation and
suspension policy, you must present the following cumulative minimum grade point average in order to be
eligible:
3rd Semester  90% of the cumulative minimum GPA required for graduation (1.80**)
5th Semester  95% of the cumulative minimum GPA required for graduation (1.90**)
7th Semester  100% of the cumulative minimum GPA required for graduation (2.00**)
9th Semester  100% of the cumulative minimum GPA required for graduation (2.00**)

** This information is based on a degree program that requires a 2.00 grade point average to graduate.

**Correspondence Courses**
Correspondence, extension and credit-by-examination courses taken at other institutions will not be used in determining satisfactory progress. Further, correspondence courses offered by Baylor may be used to satisfy these requirements only if you receive approval from your Student-Athlete Services advisor and the credit meets NCAA progress toward degree requirements. Correspondence courses taken during the academic year may not be used to meet either the minimum full-time enrollment requirement (i.e., 12-Hour Rule) or the Big 12 Conference Continuing Eligibility Rule.

**Summer School Attendance at Baylor**
The Department of Athletics may provide athletics aid to attend summer school at Baylor if you received athletics aid during the preceding academic year. Summer athletics aid may be provided only in the same percentage that you received athletics aid during the school year.

It is a privilege to attend summer school. The University takes into consideration your class attendance, use of tutors, study hall attendance and your head coach’s recommendation. In any case of abuse of the summer school program, athletic aid may be rescinded leaving the student-athlete financially responsible.

**Transferring Summer School Credit to Baylor**
Sometimes student-athletes prefer to take courses during the summer at another school. NCAA rules do not permit Baylor to pay for summer school at another college. If you wish to take classes at another school, you must get approval from your Student-Athlete Services advisor. Be sure to request that an official transcript be sent to Baylor.

**Eligibility Rules for Baseball Student-Athletes**

14.4.3.1.3.1 Exception—Baseball
In baseball, a student-athlete who is subject to the 24-semester or 36-quarter credit-hour requirement at the beginning of an institution’s fall term and fails to meet the requirement based on the student-athlete’s academic record in existence at that time shall not be eligible during the remainder of the academic year.

14.4.3.1.4.2 Additional Application—Baseball
In baseball, a student-athlete who is subject to the 18-semester/27-quarter hour requirement at the beginning of an institution’s fall term and fails to meet the requirement based on the student-athlete’s academic record in existence at that time shall not be eligible during the remainder of the academic year.

14.4.3.1.5 Additional Application of Six-Hour and Transfer Rules
In baseball, a student-athlete who fails to meet the requirements of Bylaws 14.4.3.1-(c) or 14.4.3.1.2, or both, to be eligible for an institution’s fall term shall not be eligible during the remainder of the academic year.

14.4.3.2.3.1 Exception—Baseball
In baseball, a student-athlete who is ineligible under this provision at the beginning of an institution’s fall term shall not be eligible during the remainder of the academic year.

14.4.3.3.1.2.1 Exception—Baseball
In baseball, a student-athlete who is ineligible under this provision at the beginning of an institution’s
fall term shall not be eligible during the remainder of the academic year.

Eligibility Rules for Football Student-Athletes
14.4.3.1.6 Additional Requirements - Football
In football, a student-athlete who is a member of the institution’s football team and who does not successfully complete at least nine-semester hours or eight-quarter hours of academic credit during the fall term or does not earn the Academic Progress Rate eligibility point for the fall term (or does not successfully complete either requirement) shall not be eligible to compete in the first four contests against outside competition in the following playing season.

Financial Aid
NCAA Guidelines
Athletics aid is able to be provided to undergraduate students with eligibility remaining, graduate students with eligibility remaining, undergraduate students completing a degree, or a former student-athlete returning to complete and undergraduate degree. Student-athletes receiving athletics aid are reviewed on a case by case basis for an award and are expected to complete their undergraduate degrees in a timely manner.

Post-eligibility aid is not a guarantee and each case for the granting of post-eligibility aid is subject to a review process by the Athletic Department. Talk to your Head Coach and Keith Miller about any plans to apply for post-eligibility aid. Post-eligibility aid to complete a graduate degree is generally not granted.

The maximum athletics scholarship may cover up to the cost of attendance. You may receive other types of financial aid and scholarships up to the cost of attendance should the aid not conflict with any accounting towards NCAA team limitations.

Almost every type of aid you receive counts toward your individual limit and the institutional limit. All aid must be administered through Baylor. If you receive an award that will place you and/or the team over the NCAA limits, you will have to relinquish the outside aid or have your athletics aid reduced. Any outside scholarships must be reported to Baylor and you must complete the Outside Scholarship Report process described on the Student Financial Services website. The compliance staff can answer any of your questions.

Books
Baylor provides books on a loan basis to student-athletes receiving a book scholarship. It is your responsibility to obtain the textbooks and course materials from Student-Athlete Services. Book distribution takes place in the Office of Student-Athlete Services. All textbooks must be returned at the end of each term. If your books are lost or stolen, or if you fail to turn them in on time, you will be charged the used-book replacement cost. Student-athletes must pick up and return their own books. Books will not be issued to or accepted from anyone other than the individual responsible for the books. Also, books may not be turned in to any area within the Department of Athletics, they may only be returned to the book room in Student-Athlete Services. Student-Athlete Services will provide you with a clearance receipt when all books are returned.

If you wish to keep a textbook, you may purchase a used copy of the same book at one of the bookstores, and exchange that edition with the one you used from the Student-Athlete Services book room. Deliver the book to Student-Athlete Services and the staff there will make the exchange.

Course Materials
If a student-athlete has already reached cost of attendance limitations, Baylor may not provide or reimburse the student-athlete for any additional course materials other than the required textbooks. If a scholarship student-athlete has not reached the cost of attendance limitation, Baylor may provide or reimburse the student-athlete for the required materials. The student-athlete will need to complete a request with the Compliance Office and provide a copy of the course syllabus stating the material is required of all students and a receipt for the item(s).
University Meal Plans, Housing and Personal Expenses
If you have a room scholarship, the athletics department will pay the cost of your on- or off-campus housing up to the amount stated in your scholarship agreement. If you have a board scholarship, the athletics department will pay the cost of your on- or off-campus meals. Your board scholarship is separate from any meals or meal money provided to you under NCAA rules as incidental to your participation (e.g., when you miss a meal due to practice). If you are receiving the Miscellaneous Fund for personal expenses, you shall also receive this in a disbursement schedule.

If a scholarship student-athlete wants to live off-campus, he or she must seek approval of the head coach. Otherwise, all student-athletes will be expected to live in on-campus housing. If you live in one of the residence halls, you must follow the guidelines set forth in the Guide to Residence Hall Living, which is available in the Office of Campus Living & Learning (710-3642). The University offers several meal plans through its dining halls. If you live off-campus, check with your head coach regarding which meal plan is best in light of your practice and competition schedule.

Beauchamp Athletics Nutrition Center (BANC)
The BANC is an athletic dining facility open to all student-athletes that is designed to enhance nutrition for our student athletes. Meal plans for the BANC require additional approval and are not available options to select through the regular meal plan selection process. Student-athletes requesting a BANC meal plan are to email Keith Miller with their request along with their Baylor ID number. Student-athletes on scholarship for meals are automatically placed on a meal plan selected by their coaching staff. Student-athletes on scholarship, but not covering meals have the option of selecting either a 5 or 10 meal plan. Student-athletes not on athletic scholarship have the option of selecting either a Block 60, Block 90, 5 Meal, or 10 Meal plan. All student-athletes also have the option of purchasing meals on a per meal basis by paying at the front door.

- Student-athletes must have a functioning Baylor finger scan to access their plan without a Baylor ID card.
- Student-athletes are advised to always have their Baylor ID card should the finger scanners become non-operational.
- Student-athletes are not permitted to sign in for meals.

Off-Campus Room, Board, and Personal Expenses
Off-campus room and board scholarships will show up on your University bill as a credit. The credit will appear on your university account on the first day of class each semester, and then the first class day of each month. All student-athletes who are issued off-campus room or board may receive their credit at the Cashier’s Office located in Robinson Tower. If you have an unpaid bill (e.g., parking ticket), the University will place a hold on your registration and on your check. Holds are your responsibility. If you have problems receiving your checks, contact the compliance staff immediately.

- All student-athletes receiving any disbursements from their scholarship shall have set up direct deposit through the Baylor Cashier’s Office.

Room and Board Scholarships for International Students
Due to Internal Revenue Services rules, the room, board and personal expense scholarships for international students will be assessed a withholding tax of 14%. The United States has a treaty agreement with several countries; students from those countries are exempt from the withholding tax. An international student-athlete should contact the Baylor University Payroll Office at 710-2217 to determine if his or her country is a member of the treaty agreement. If you qualify, there are forms that must be completed with the Payroll Office in order to receive your exemption.

- International student-athletes shall have set up direct deposit through the Payroll Office.
Disbursement Schedule for Room, Board, and Miscellaneous Personal Expenses:
These are the established dates for scholarship disbursements.

2016-17 Academic Year
- August 22, 2016
- August 31, 2016
- September 30, 2016
- October 31, 2016
- November 30, 2016
- January 9, 2017
- January 31, 2017
- February 28, 2017
- March 31, 2017
- April 28, 2017

Enhanced Nutritional Snack
Baylor Athletics will provide an enhanced nutritional snack to all student-athletes mid-day throughout the year with some exceptions. The snacks will be distributed at the BANC at times to be set and posted. These snacks are available to all student-athletes regardless of scholarship status and at no cost to student-athletes.

Drop Fees
If a student-athlete drops a class and incurs a fee, he or she is responsible for that fee. Also, if you are late confirming enrollment or financially settling with Baylor by the designated date prior to each semester, student-athletes are responsible for any late fees or re-registration fees incurred. The Department of Athletics may not pay these fees.

Reductions and Cancellations of Athletics Aid During the Scholarship Period
Athletic Scholarships may vary in length and amounts. The athletic aid agreement specifically states the academic years of the award and amount of financial support. Any aid beyond what is signed for is not guaranteed. Baylor Athletics will not cancel or reduce an athletics scholarship during the scholarship period unless it is for one of the following reasons:

- The student-athlete quits the team.
- The student-athlete becomes ineligible for intercollegiate competition for any reason.
- The student-athlete fraudulently misrepresents information on an application, letter of intent or financial aid agreement.
- The student-athlete engages in serious misconduct that warrants substantial disciplinary penalty by the University’s regular disciplinary authority. Examples include, but are not limited to: destruction or defacement of University property, engaging in unlawful conduct, and selling and/or using illegal paraphernalia.
- The student-athletes aid would cause Baylor to exceed the NCAA limits.
- The student-athlete violates the athletic department conduct policy.
- The student-athlete violates any written team rules.

Athletics performance or injury may not serve as a basis for cancellation or reduction of athletics aid during the term of the award.

If athletics aid is canceled or reduced during the scholarship period, the student-athlete will receive a letter from the Financial Aid Office that explains the change or cancellation. The student-athlete also will be notified in the letter of a right to appeal the reduction or cancellation to a committee that is independent of the Department of Athletics. The appeal procedures are in this handbook.

Renewals, Reductions, and Cancellations of Athletics Aid After the Term of the Award
After the stated scholarship period in the scholarship agreement has expired, NCAA rules permit the head coach to renew, reduce or cancel aid for any reason. Baylor must notify the student-athlete in writing as to whether athletics aid is being renewed, reduced or canceled by July 1 following the completion of the previous scholarship period. If aid is renewed, the student-athlete will receive a new scholarship agreement to sign and return to the compliance staff. If aid is reduced from previous levels of support or not renewed and the student-athlete has eligibility remaining, the student-athlete will be notified by the Director of Financial Aid.

Reduction and cancellation notices are sent by certified mail from the Director of Financial Aid and will include a statement of your right to appeal the reduction or non-renewal to a committee that is independent of the Department of Athletics. The appeal procedures are included in this handbook.

**NCAA Student Assistance Fund**
Under certain circumstances, financial assistance may be provided for expenses such as clothing, academic supplies, medical expenses or travel due to a death in the family or other catastrophe. Please see the compliance staff for more information.

**Agents**
You will be permanently ineligible for practice, competition and athletics aid if you either orally or in writing agree to be represented by a sports agent. If you, your family, your friends or your guardians receive benefits from an agent (e.g., free tickets, meals, or other benefits) you will become ineligible. Please inform the Compliance Staff of any contacts initiated by you or a sports agent.

Texas law prohibits agents from contacting you directly; they must go through Baylor. Baylor has a Professional Sports Counseling Panel that can help you with career-ending disability insurance, contracts, and analysis of draft position. Contact the compliance staff for more information about the Professional Sports Counseling Panel. You must receive approval from the compliance staff prior to purchasing any career-ending disability insurance.

- There are many things to keep in mind when it comes to agents and advisors. The following entities have rules and regulations regarding the conduct of agents and advisors:
  - Texas state law;
  - Baylor’s Compliance Office; and
  - The professional governing body of the sport in which an agent represents players (e.g., the National Football League Players Association).

- For example, Texas law requires agents (and advisors in some circumstances) to register with the state and only permits agents to initiate contact with student-athletes in certain situations (e.g., athlete-agent interview day and via mail).

- NCAA rules state that a student-athlete is ineligible if:

  - She/He enters into a verbal or written agreement with an agent for representation for the purpose of marketing her/his athletics ability or reputation (including future sports negotiations); or
  - She/He or her/his relative or friend accepts transportation or other benefits from an agent.

- There are many circumstances in which someone who calls herself/himself an “advisor” actually meets the definition of an “agent” under NCAA rules and/or Texas law. In other words, it does not matter to the NCAA or Texas authorities how an individual refers to herself/himself.

- Please use the Compliance staff as a resource—we can help gather information on agents and advisors for you and your family and set up informational meetings with them when the time is right.
• Your best protection is to ask a Compliance staff member before interacting with agents and advisors—we are here to help! You and your family can call us at 254-710-3893.

Amateurism
You will LOSE your amateur status and eligibility if you:
  o Use your athletic skill (directly or indirectly) for pay in any form in that sport including but not limited to endorsing a commercial product/service.
  o Accept a promise of pay (even if such pay is to be received following completion of intercollegiate athletics participation).
  o Receive (directly or indirectly) a salary, reimbursement of expenses or any other form of financial assistance from a pro sports organization based upon athletics skill or participation (except as permitted by NCAA rules and regulations, if have questions contact the compliance office)
    ▪ Exception: In individual sports, prize money MAY be accepted outside the playing season during summer vacation period if it does not exceed actual and necessary expenses and is provided only by the sponsor of the event.
  o Allow a coach, agent, your parents or anyone to market you athletic ability to a professional team.
  o Compete on any pro athletics team and know (or had reason to know) that the team is a pro athletics team
    ▪ Exception: You MAY be pro in one sport and retain eligibility in a different sport
  o Ask to be placed on the draft list or supplemental draft list of a professional league in that sport
    ▪ Exception: In basketball you MAY enter a pro draft one time during your college career without jeopardizing your eligibility as long as you are not drafted and haven’t signed with an agent.
  o Enter to an agreement (even for future representation) or accept any benefits from an agent.

Other NCAA Rules
This is not an exhaustive summary of other NCAA regulations, but highlights pertinent rules. If in doubt about a rule, please contact the Compliance Office.

Unethical Conduct
Student-athletes must abide by all Baylor University, Big 12 Conference and NCAA regulations. Engaging in unethical conduct can jeopardize your involvement in intercollegiate athletics. Unethical conduct may include, but is not limited to the following:
• Refusal to furnish information relevant to an investigation of a possible violation of an NCAA regulation when requested to do so.
• Knowing involvement in arranging for fraudulent academic credit or false transcripts for a prospective or enrolled student-athlete.
• Knowing involvement in offering or providing a prospective or enrolled student-athlete an improper inducement or extra benefit or improper financial aid.
• Knowingly furnishing false or misleading information concerning involvement in or knowledge of matters relevant to a possible violation of NCAA regulations.
• Receipt of benefits for facilitating or arranging a meeting between a student-athlete and an agent, financial advisor, or a representative of an agent or advisor (e.g., “runner”).

Gambling
Gambling is one of the most serious NCAA violations and results in significant loss of eligibility. You may not bet, solicit bets or participate in a wager of any form on an intercollegiate or professional contest. It does not matter if it is not your sport. You may not put money in a pool (e.g., you put $5 in a Final Four pool and list whom you think will advance in each round). Any form of betting, no matter how small the wager, will jeopardize your eligibility. If you have any questions, please contact the compliance staff.

The NCAA has very strict rules regarding gambling that pertains to student athletes and any member of the athletics department staff. Rules specifically pertain to any collegiate sporting event or any NCAA-
sponsored sport. As a student-athlete you may **NOT** participate in the following:

- Sports-pool, even if they are run by friends in the dorm;
- Internet gambling on sporting events;
- Fantasy leagues that award a prize and/or require a fee to participate;
- Sports wagering.

In addition to participation in the above activities, other restrictions apply:

- **NO** wagers for any item (e.g., cash, clothing, meals) on ANY professional or college sports event, even those that do not involve Baylor;
- **NO** exchange of information (injuries, new plays, team morale, discipline, problems, etc.) about your team with ANYONE involved in organized gambling activities;
- **NO** engagement in activity designed to influence the outcome of an intercollegiate contest (i.e., point shaving).

Your eligibility can be affected in TWO ways if you are caught engaging in gambling activities:

1. If the occurring violation involves Baylor, you will lose all remaining eligibility in all sports
2. If the occurring violation involves any other team besides Baylor, you will be ineligible for a minimum of one year. Any subsequent violation will result in the loss of all remaining eligibility in all sports.

Remember: **DON’T BET ON IT**!

**Extra Benefits**

An extra benefit is any special arrangement that is provided to you, your family or your friends because of your status as a student-athlete. A student-athlete may not receive a special discount, payment arrangement or credit on the purchase of any item (e.g., food, clothing) or service (e.g., laundry, dry cleaning) by a Baylor employee or any Baylor booster. Receipt of a benefit by student-athletes or their relatives or friends is not a violation of NCAA rules if it is shown that the same benefit is generally available to any Baylor student or family members.

Please note that student-athletes may permissibly receive benefits only provided through the Baylor Financial Aid Office, employment, incidental benefits from Baylor Athletics due to participation and parents or legal guardians. It is very difficult for a student-athlete to permissibly receive a benefit from someone under a preexisting relationship. In all cases of possible preexisting relationships, the student-athlete has a responsibility to check with the Compliance Office prior to accepting a benefit.

**Complimentary Admissions**

Complimentary admissions are a privilege and are not a right. Student-athletes not adhering to policies may lose their complimentary admission privileges. Each student-athlete may be provided complimentary admissions for to four people through a pass list for each contest in the sport in which he or she participates. For post-season contests, each student-athlete may be provided complimentary admissions for up to six people through a pass list for each contest in the sport in which he or she participates during the postseason. The number of actual admissions may be less depending on availability.

- All guests receiving complimentary admissions will be required to present valid picture identification.
- You may not sell your complimentary admissions or exchange them for any item of value.
- You may not provide tickets or complimentary admissions to agents.
- You may not provide complimentary admissions to high school coaches (or other coaches) in which you have no natural connection with.
- You will be expected to meet any deadlines for requesting admissions and completing any forms necessary.
The complimentary admission process is administered using the ACS system. The Compliance Office and Baylor Athletic Ticket Office will email throughout the year directions for requesting complimentary admissions and deadlines for requesting.

Employment / Providing Lessons for a Fee
A student-athlete may earn money from employment without regard to the amount of financial aid or scholarship he or she receives. Student-athletes may be paid only for work actually performed and at a rate commensurate with the going rate for similar services. A student-athlete may receive compensation for teaching sport skills in his or her sport on a fee-for-lesson basis. However, no Baylor facilities may be used and no playing lessons are permitted. Your compensation must be paid by the person receiving the lesson (or his or her family member) and you may not use your name, picture or appearance to promote or advertise the availability of fee-for-lesson sessions. Before you begin employment or provide lessons for a fee, please contact the Compliance Office to complete the appropriate paperwork required by the NCAA.

Athletically Related Activity Hour Limitations
A student-athlete’s participation in countable athletically related activities during the playing season shall be limited to a maximum of 20 hours per week and no more than four hours per day. All competition and related activities on the day of competition shall count as three hours, regardless of the actual duration of the activities. In addition, student-athletes must be given at least one day off per week.

Outside of the playing season, participation in strength and conditioning activities is limited to eight hours per week. Within the eight hours, two hours per week of individual skill instruction is also permitted. Outside of the playing season, student-athletes must be given two days off per week.

During vacation periods and between academic terms, there are no weekly or daily hour limitations.

Student-athletes will be randomly selected throughout the year to verify practice hours through the ACS system. The ACS system is in place as a check and balance monitoring system to verify hours. Student-athletes are expected to verify or make comments of discrepancies of hours reported. Failure to respond to verification of hours is seen as acknowledgement that the reported hours are 100% correct as listed.

Outside Competition
You may not participate in any outside competition in your sport during the academic year. If you do so, you will become ineligible. If you wish to participate in summer competition, contact your head coach for information. Basketball players may not participate in summer leagues without the approval of the Director of Athletics. In all sports, please check with your head coach before participating in any summer competition to make sure that you follow applicable NCAA rules. Please also remember that currently enrolled student-athletes cannot accept prize money, even during the summer months.

Promotional Activities
A student-athlete’s name, picture or appearance may be used by the University or recognized entity of the University (e.g., student organization, nonprofit agency) to support charitable or educational activities considered incidental to the student-athlete’s participation in intercollegiate athletics, provided:

- The student-athlete does not miss class;
- The activity does not involve non-permissible sponsorship;
- Money derived from the activity goes directly to the non-profit agency; and
- The student-athlete does not endorse or promote any commercial product or service.

A student-athlete must contact the Compliance Office to obtain prior written permission before participating in any institutional, charitable, educational, or non-profit promotional activity.

Hosting a Prospective Student-Athlete
A student-athlete may serve as a host for a prospect making his or her official visit. A maximum of $40 per
day may be given to the host to cover all actual costs of entertaining the prospect and members of the
prospect’s family.
- These funds may not be used for the purchase of souvenirs (e.g., T-shirts, Baylor mementos).
- No cash may be given to the prospect or anyone else.
- The entertainment money may not be used to purchase meals/entertainment for other student-
athletes helping to host.
- All entertainment must take place within a 30-mile radius of Baylor’s campus.
- No Baylor employee or booster may provide the use of a vehicle to entertain the prospect.
- No alcohol, drugs, or sexually illicit materials or businesses may be used during the visit.
- Student-athletes are not permitted to give prospective student-athletes visiting any extra gear or
apparel they may have since doing so is a NCAA violation.

Exit Interviews
The NCAA requires Baylor to conduct a survey of student-athletes that will no longer be involved with the
athletics program. Student-athletes will be contacted shortly after the conclusion of their sport season to
complete an exit interview. Your participation is very important; the comments you provide will be used to
improve the overall athletics program.

Academic Services
Overview
The office of Student-Athlete Services is responsible for the academic welfare and support of Baylor
University’s scholarship and non-scholarship student-athletes in all 19 varsity sports. Support activities
include incoming freshman academic screening, academic advising and degree planning, weekly academic
counseling, review of academic performance, supervised study hall, tutoring and life skills programming.

Location and Hours
The office of Student-Athlete Services is located on the second floor of the Alwin O. and Dorothy Highers
Athletics Complex on University Parks Drive in the Simpson Athletics and Academic Center. The phone
number is (254) 710-3810. The office is open between 8:00 a.m. and 5:00 p.m., Monday through Friday,
although messages may be left for an academic advisor at any time. The hours for study hall are 8:00 a.m.
to 10:00 p.m., Monday through Thursday; 8:00 a.m. to 5:00 p.m. on Friday; and 2:00 p.m. to 10:00 p.m. on
Sunday. Tutor sessions are established based on the schedules of the student-athlete and tutor and
sessions are conducted in Student-Athlete Services study rooms located in the Simpson Academic Center.

Advising Services
Each semester student-athletes must meet with their assigned advisor prior to registering for classes. A
Student-Athlete Services advisor will assist you with course selection during your freshman year. After
deciding on a major, you will first be advised in your academic department on campus, and then have your
schedule reviewed by an advisor in Student-Athlete Services. This double-check helps to ensure that the
student-athlete’s course of study satisfies all NCAA, Big 12 Conference and Baylor requirements for
eligibility and degree progress.

A student-athlete may not drop or add a class without the specific approval of the Student-Athlete Services
academic advisor. Do not try to have a Dean or department advisor drop you from a class without the
permission of Student-Athlete Services. If you do so and become ineligible, you may jeopardize your
scholarship.

Tutoring Services
Both individual and small group tutoring sessions are available to every student-athlete. A student-athlete
may be required to meet with tutors based on his or her class schedule, the head coach’s request or some
other factor. A student-athlete may request a tutor at any time during the semester; however, the greatest
success with tutoring assistance is achieved by those individuals who use tutors early in the semester. It
is better to receive extra help than to do poorly and regret not having requested a tutor. To request a tutor,
contact the tutor coordinator at (254) 710-3225.
Student-Athlete Development Programs
The office of Student-Athlete Services offers programs to help each student-athlete develop his or her personal and professional development. The overall goal of the program is to help student-athletes transition both in and out of collegiate athletics, and also to educate on how to engage with Baylor and community activities and resources. For more information on how to become involved, contact Tierra Barber at (254) 710-4869.

Phone    Position
(254) 710-3790  Associate Athletic Director for SA Services
               Advisor for Men’s Basketball & Softball
(254) 710-3862  Director of SA Services
               Advisor for Football (Offense)
(254) 710-4869  Director of Student-Athlete Development
(254) 710-6445  Learning Specialist/Testing Coordinator
(254) 710-3863  Academic Advisor for Football (Defense) & Men’s Golf
(254) 710-3834  Academic Advisor for Cross Country & Track, and Women’s Tennis
(254) 710-3853  Academic Advisor for Baseball, Equestrian & Women’s Golf
(254) 710-3820  Academic Advisor for Women’s Basketball & Competitive Cheer
(254) 710-3994  Academic Advisor for Soccer, Volleyball, and Men’s & Women’s Tennis
(254) 710-3225  Learning Specialist/Tutor Coordinator
(254) 710-1390  Learning Specialist/Learning Assistant Coordinator
(254) 710-2520  Learning Specialist/Textbook Coordinator

Study Hall
All student-athletes, both scholarship and non-scholarship, are entitled to use the athletics study hall, tutor rooms and the computer lab located in the office of Student-Athlete Services. A student-athlete in his or her first semester at Baylor must adhere to the study hall requirements established by his or her head coach. In subsequent semesters a student-athlete may be required to attend study hall based on program of study or academic performance. Study hall attendance is recorded; therefore, you must sign in and out whenever you are present. If you are required to attend study hall and cannot make your weekly hours for a valid reason (i.e., illness or other circumstances), you must call your academic advisor, the study hall coordinator, or your coach to explain the reason for your absence or you will be marked as failing to fulfill your requirement. Also, call your tutor before your missed appointment to make plans to reschedule the appointment.

Class Attendance Policy
Baylor University requires each student to attend at least 75% of all class meetings. If you miss more than 25% of a course, you will automatically receive an “F” in that course. Professors will be notified of all absences due to competition in university-sponsored events. An “excused” absence (i.e., absence due to participation in a university-sponsored event) still counts as a “miss” in the class attendance calculation, so be careful about unnecessarily missing class. It is your responsibility to communicate with professors regarding missed assignments and tests prior to your absence. Faculty members are expected to work with student-athletes to allow for the completion of class work and assignments when student-athletes make appropriate arrangements with their professors prior to the “excused” activity.

If you miss a class because you are sick or have an emergency, call your professor immediately to explain the circumstances. Faculty include their office hours and a phone number on the syllabus.

Educational Enhancement Opportunities
In addition to the services offered by the Office of Student-Athlete Services, Baylor University offers several educational enhancement opportunities:

Office of Access and Learning Accommodations
The Office of Access and Learning Accommodations (OALA) offers a variety of services for students with
learning and physical disabilities or other special learning needs. Services include testing, diagnosis, counseling and assistance with providing appropriate learning accommodations. OALA may be reached at (254) 710-3605. The Student-Athlete Service Learning Specialist acts as a liaison for student-athletes with OALA. They provide one-on-one assistance for student-athletes with learning disabilities. The learning specialist may be reached at (254) 710-6445.

Supplemental Instruction (SI)
Many professors offer Supplemental Instruction to enhance student knowledge and understanding of a subject area. Supplemental Instruction is an opportunity to review the lecture material with a graduate student or another student assigned by the professor. These meetings usually take place after regular office hours. Contact your professor to find out if Supplemental Instruction is offered in a particular course.

Other Educational Services
Baylor University provides additional educational programs on topics such as date rape, alcohol and drug abuse, and hazing. For more information, contact the Office of Student Life at (254) 710-1314.

Post-Graduate Scholarships
There are a variety of scholarships available for post-graduate studies. These scholarships are sponsored by the NCAA, various athletics associations and other groups. Please contact the Compliance Office, your coach or your academic advisor for more information.

Baylor University Scholar-Athlete Program
Student-Athlete Services (SAS) has developed a plan to reward student-athlete achievement in the classroom with tangible rewards. Student-athletes are required to be eligible and on the squad list during the academic year to be eligible to receive any reward. To earn awards, a student-athlete must complete 31 hours in an academic year (fall, spring, and summer) or average 31 hours per academic year and must also average a 3.0 for the fall and spring semesters. A 3.0 during summer school does not count.

- First fall or spring semester with a 3.0 or better: BU Scholar Athlete t-shirt
- First year with 31 hours, an average of 31 hours per academic year, or graduated, and a fall and spring semester average of 3.0 or better: BU Dri Fit t-Shirt
- Second year with 31 hours, an average of 31 hours per academic year, or graduated, and a fall and spring semester average of 3.0 or better: BU Fleece
- Third year with 31 hours, an average of 31 hours per academic year, or graduated, and a fall and spring semester average of 3.0 or better: BU Padfolio
- Fourth year with 31 hours, an average of 31 hours per academic year, or graduated, and a fall and spring semester average of 3.0 or better: BU Windbreaker

Athletic Communications
Overview
The Athletic Communications Office produces media almanacs, game day programs, news releases, and produces and maintains all digital content, including all social media platforms and Baylor's official athletic website www.BaylorBears.com. Bear fans want to hear about the Baylor student-athlete experience; therefore, student-athletes have a duty to cooperate with the news media. Good media relationships can lead to a positive public image for you, your team and Baylor University. Interaction with the public and media is also a chance to develop communication skills that will be helpful throughout your athletics and professional career.

The Athletic Communications Office is also responsible for responding to news media inquiries; arranging all media interviews for coaches, student-athletes, and staff members; and serving as the University's liaison to various athletics governing bodies such as the NCAA and the Big 12 Conference. The goal of the Athletic Communications Office is to effectively communicate to the news media and other interested parties, information about Baylor University's athletics programs in order to positively promote Baylor student-athletes, coaches, and staff.
Any member of the Athletic Communications staff may be reached at 710-2743.

Understanding the Media
The media helps to promote Baylor and its sport programs. However, media attention is not limited to on-field conduct. A student-athlete's off-field behavior is also under intense scrutiny. It is important to always conduct yourself in a manner that reflects positively on you, your family, your team and Baylor University.

Baylor Athletics wants to build and maintain the best media relationships possible. A student-athlete that understands the various media styles and interviewing formats is better equipped to handle the media properly and to take initiative during interviews.

Print
Print media personnel must gather enough information to keep their readers interested. You should be prepared to spend more time on your answers in order to provide an in-depth interview. This type of interview is challenging because your spoken words are interpreted by someone else, so there is a higher likelihood of being misquoted.

Television
Television media personnel are looking for short, concise answers in the 10-20 second range. It is important to make a good impression, including your appearance. That means no hats, no gum, a nice shirt (preferably a Baylor shirt), and a preference that males do not wear earrings. Try to speak clearly and distinctly when being interviewed.

Radio
Radio coverage is more relaxed. The setting is usually informal and there is little or no chance of being misquoted.

Press Conferences
The press conference format for media coverage is used at major events such as postseason tournaments and bowl games. Student-athletes and coaches are seated at a podium with a microphone and questions come from the audience.

Student-Athlete Responsibilities
- Never speak with any member of the media (including student reporters from the Lariat and internet reporters) unless the interview has been coordinated by Athletics Communications staff. The Athletic Communications Office will never give out your phone number. If a media member calls, texts or sends you a message on social media, tell him or her to contact Athletics Communications Office. This policy will help you to avoid contact with unauthorized persons who attempt to gain and use information for scouting or gambling purposes. An Athletics Communications staff member will let you know when to expect calls for authorized contact from the media or other individuals.
- Be available to the media — win, lose or tie. However, you do not have to answer every question posed by a media representative. A proper response to a question that you would rather not answer is, "I'd rather not discuss that subject." Also, you may always refer a question to your coach or to a Athletic Communications staff member.
- Be on time for scheduled and pre-arranged interviews. Failure to do so reflects poorly on you and Baylor University.
- Contact the Athletic Communications staff member assigned to your sport if you become uncomfortable with the questions asked or the general tone of the interview.

Interview Tips
Do:
- Look nice, appearance counts.
- Think ahead. Identify two or three main points that you want to get across.
- Relax, stay focused, and think positively.
• Maintain direct eye contact.
• Whenever possible, refer to the interviewer by name.
• Choose your words wisely.
• Talk in short, complete sentences.
• Offer background information that the interviewer does not know.
• Always end the interview with a simple “thank you.”

Do Not:
• Think of the media as “the enemy.”
• Play favorites. Speak to all reporters equally.
• Look down or talk too fast.
• Swear.
• Start every answer with “Well …,” “Uhh …,” or “You know ….” Just answer the question.
• Use technical language or sports jargon that the reporter and/or public may not understand.
• Blame the officials.
• Go “off the record.” Never say anything that you would not want repeated in a broadcast or news article.

Athletic Performance
Overview
The Baylor Department of Athletics maintains multiple weight-training facilities. The Simpson Center Weight Room is located on the first floor of the Highers-Simpson Athletic Complex. Grey’s Gym is located within the first floor hallways of the Ferrell Center and the Williams Gym located within the Turner Riverfront Complex. The goals of the Athletic Performance Department is to surround collegiate athletes with a positive, enthusiastic, high-level work environment that fosters a sense of responsibility and accountability not only to the individual athlete, but also for the betterment of the team, thereby enriching the overall sport experience.

Weight Room Reminders
• Prior to participation, athletes must get a medical checkup from the sports medicine staff.
• Athletes are required to use collars on the end of the bars and pins on all Hammer machines.
• Athletes should never set plates on the floor or lean them against equipment of walls. Athletes should return dumbbells to the rack in the proper order. Athletes should not drop or throw either weights or dumbbells.
• No headgear, hats, bandanas, etc.
• Athletes will not have cell phones or pagers in the weight room.
• Athletes should show respect for equipment and facilities at all times.
• The weight room requires concentration. Horseplay, loud or offensive language, or temper tantrums are not permitted.
• Only Baylor University issued clothing and Baylor colors are acceptable. All shirts must be tucked in and shoes tied. Sports bras are not to be worn as tops. Tank tops are allowed only in the cardio area.
• Tobacco, food, chewing gum, glass bottles, cans, alcohol, drugs and banned substances are not allowed in the weight room; plastic water bottles with caps are acceptable and encouraged.
• Full-time athletic trainers and team physicians are the final authority in determining when an injured student-athlete may return to practice or competition.
• Please advise your athletic trainer of any and all medications you are taking.

Student-Athlete Responsibilities
• Treat all staff with respect.
• Report all illnesses and injuries immediately.
• Take a shower prior to receiving treatment.
• Be on time for appointments or make alternative arrangements in advance.
Athletic Training and Medical Services

General Overview
Medical coverage is provided to all student-athletes by full-time licensed athletic trainers, licensed graduate assistant athletic trainers and undergraduate athletic training students. All medical care is coordinated through the athletic trainers in conjunction with local licensed physicians specializing in their respective field and licensed physicians in the Student Health Center.

The primary athletic training room has a state of the art testing and rehabilitation system. All athletic trainers are dedicated to the prevention, care and rehabilitation of athletic injuries. Additional athletic training rooms are located at the various athletic venues around the campus. Athletic training room hours vary depending on the sport season and program needs – see your specific sport athletic trainer for special hours of treatment and weekend care.

Authority
A member of the athletic training staff has the unchallengeable authority to determine medical management and return-to-play decisions of student-athletes, including the authority to cancel or modify a practice or workout of an individual student-athlete or an entire team, for health and/or safety reasons, including inclement weather.

Notification of Injury
Each student-athlete is required to notify the athletic trainer assigned to his/her sport of any injury or illness that is directly related to athletic participation or injuries or illnesses that could affect athletic participation. All expenses incurred from physician appointments NOT coordinated with the athletic training staff must be paid for by the student-athlete. If a bill is incurred without the knowledge and/or permission of the athletic training staff, the athletic department will assume financial responsibility only if acceptable justification is provided.

Insurance and Payment of Medical Bills
The athletics department will pay those bills that are directly related to athletics participation. The insurance plan used by the Baylor Athletic Department is designed to be used as secondary insurance to each student-athlete’s primary medical insurance coverage. This policy only covers those injuries incurred during supervised practices, off-season workouts and competitions.

Baylor University will be the secondary carrier in all claims. If any portion is not covered by the student-athlete’s personal insurance, then Baylor University will pay the balance. To assist the student-athlete in paying for medical expenses not related to intercollegiate athletics, the student-athlete should be encouraged to enroll in some form of personal health insurance program if his/her parents do not have a policy in effect.

Primary Insurance Coverage for Non-Scholarship Student-Athletes
Non-scholarship student-athletes and practice players must provide proof of primary insurance coverage at the beginning of the academic school year and maintain insurance coverage for the entire time the student-athlete or practice player is participating in an intercollegiate sport at Baylor University. This insurance policy must cover student-athletes or practice players for injuries sustained while participating in intercollegiate athletics. Insurance claims for injuries sustained while participating in an intercollegiate sanctioned event, such as a scheduled practice or competition, will be filed with the student-athlete’s or practice player’s primary insurance carrier. Baylor University will act as a secondary insurance carrier, paying the amount due after the primary insurance carrier has processed all claims for said injury.

Once the primary insurance company responds to the claim with a denial or payment, you (or your parents) must forward to the Athletic Training staff:
A copy of all bills
- The insurance company's Explanation of Benefits (EOB), which details the amount of their payment for the claim. The athletic medicine staff then processes these bills for payment.

Physicians and Second Medical Opinions
The athletics department retains several qualified physicians who are specialists. Injured student-athletes will be examined and treated by the team physicians.

After receiving an initial diagnosis by a physician retained by the athletic department, a student-athlete may request a second medical opinion from a physician of their choice, other than the one originally retained by athletic department. The athletic department will be financially responsible for the cost of the second medical opinion examination, but the student-athlete will be responsible for all transportation costs to obtain the second medical opinion.

Once determined that further medical treatment and/or surgery is warranted and that the athletic department is financially responsible for the treatment, the student-athlete will decide which physician will provide the treatment/surgery.

All student-athletes may go to the Baylor Student Health Center at any time during the school year. If the condition is not directly related to athletics participation, the student-athlete is responsible for all charges incurred.

Baylor will pay for medical treatment after your athletics eligibility expires or after you are no longer a member of the team if it is for follow-up treatment related to an earlier injury caused during athletics participation.

Physical Examinations
Each student-athlete must complete a physical examination with the athletics medicine staff and receive approval to participate before he/she may participate in any practice/competition activity and/or check out equipment. The athletic trainers will schedule dates and times for each team to have their examinations. The athletic training staff may re-examine any student-athlete and change their participation status at any time.

Education
The Concussion Management Plan will be included in the Student-Athlete Handbook and reviewed with each sport program. Every student-athlete must sign a form acknowledging that he/she has read the Plan and has had the opportunity to ask questions about it before they are allowed to practice. Concussion recognition and treatment is a team process where many members of the athletic department are involved. The following athletic department members will annually be taught the signs and symptoms of a concussion by using the NCAA Concussion Fact Sheets, Reading the Baylor University Concussion Management Plan and the signing of the Concussion Acknowledgement Form: student-athletes, coaches, team physicians, athletic trainers and athletic administrators.

Baylor University Concussion Management Plan
What is a Concussion?
A concussion is defined as a complex pathophysiological process affecting the brain, induced by traumatic biomechanical forces. Several common features that incorporate clinical, pathologic and biomechanical injury constructs that may be utilized in defining the nature of a concussive head injury include:

1. Concussion may be caused either by a direct blow to the head, face or neck or a blow elsewhere on the body with an “impulsive” force transmitted to the head.

2. Concussion typically results in the rapid onset of short-lived impairment of neurologic function that resolves spontaneously.
3. Concussion may result in neuropathological changes but the acute clinical symptoms largely reflect a functional disturbance rather than a structural injury.

4. Concussion results in a graded set of clinical symptoms that may or may not involve loss of consciousness. Resolution of the clinical and cognitive symptoms typically follows a sequential course. In a small percentage of cases, however, post-concussive symptoms may be prolonged.

5. Concussion will show no abnormality on standard structural neuroimaging studies.

**Signs and Symptoms of a Concussion:**
Concussions may cause abnormalities in clinical symptoms, physical signs, behavior, balance, cognitive, and/or sleep. Signs and symptoms include, but are not limited to:

- Headache
- Loss of consciousness
- Visual disturbances
- Confusion or disorientation
- Amnesia
- Dizziness or balance problems
- Slurred or incoherent speech
- Vacant stare or dazed
- Inability to focus
- Delayed verbal or motor responses
- Ringing in ears
- Irritability
- Emotional lability
- Fatigue or feeling slowed down
- Excessive drowsiness
- Sleep disturbances

**Personnel:**
A certified and/or licensed athletic trainer with training in the diagnosis, treatment and management of concussions shall be present for all practices and competitions of high risk sports and on call for all other sports or events.

**PPE/Baseline Testing:**
Baseline assessment for each student-athlete will be obtained prior to the first date of practice in all sports. The testing will include Impact, SCAT3, concussion history and physical examination. The team physician will determine pre-participation clearance and/or the need for additional consultation or testing. The same baseline assessment tools will be used post-injury at appropriate time intervals. The athletic trainer will administer the baseline assessment, as well as the subsequent tests, and the results shall be evaluated by a team physician.
If a student-athlete has suffered a documented concussion they are required to establish a new baseline test. Such test must be conducted at least six (6) months following their latest concussion and the results from this later test shall be established as their new baseline.

**Evaluation:**
Any student-athlete exhibiting signs and symptoms of a concussion will be immediately removed from play and evaluated by a team physician or athletic trainer with concussion experience. Any student-athlete diagnosed with a concussion shall not return to activity for the remainder of that day. The student-athlete shall be serially monitored for deterioration and will be provided with written instructions if discharged home.
after suffering a concussion. The student-athlete will be given Impact and SCAT3 tests for baseline and follow-up.

**Emergency Plan:**
Any student-athlete with severe symptoms, progressive or worsening signs and symptoms, and/or signs of symptoms of an associated injury will be transported immediately. Student-athletes suspected cervical spine trauma, skull fracture, and/or intracranial bleeding shall be stabilized and transported to emergency facilities.

Any student-athlete with the following signs: Glasgow Coma Scale <13, Prolonged loss of consciousness, Focal neurological deficit suggesting intracranial trauma, repetitive emesis, persistently diminished/worsening mental status or other neurological signs/symptoms, or spine injury will activate the Emergency Plan and be transported for further medical care.

**Referral to a Physician:**
Student-athletes who experience a concussion associated with loss of consciousness, worsening signs or symptoms, sleep dysfunction, migraine or other headache disorders, mood disorders such as anxiety and depression, ocular or vestibular dysfunction and/or post-concussive signs or symptoms lasting greater than 24 hours will be referred to a team physician for additional evaluation.

**Return to Play:**
Student-athletes suffering a concussion must be cleared by a team physician or medically qualified designee with concussion experience before returning to activity and play. Student-athletes suffering a concussion must be sign/symptom free at rest, for a minimum of 24 hours, before starting any exertional activity. Student-athletes must progress through each step listed below without his/her condition becoming worse before he/she will be allowed to return to activity and play. If during the course of the progressive steps any signs or symptoms reoccur, the student-athlete must return to the previous step until the signs or symptoms no longer occur.

Step 1: Light aerobic exercise without resistance training  
Step 2: Sport-specific exercise and activity without head impact  
Step 3: Non-contact practice with progressive resistance training  
Step 4: Unrestricted training  
Step 5: Return-to-competition

The student-athlete must return to baseline with Impact and SCAT3 tests before he/she will be allowed to return to play.

**Multiple Concussions:**
Any student-athlete suffering two or more concussions within the same calendar year shall not be eligible to return to activity until evaluated and cleared by a team physician.

**Follow-up Evaluation:**
Following the initial evaluation and the student-athlete leaving the facility, a responsible adult will be placed in charge of the student-athlete and instructed on the signs and symptoms of a concussion. They will be given the Home Instruction for Concussions Form and emergency contact information as additional resources. The student-athlete will be re-evaluated the day after the concussion.

**Return to Learn:**
The return to learn will be coordinated by the sport specific athletic trainer. The student-athlete will not be allowed to return to any classroom activity on the same day as a concussion.
For more severe cases a multi-disciplinary team will be formed to coordinate treatment and rehabilitation. The team will be formed on a case by case basis including the team physician and athletic trainer with the following positions added as deemed necessary: psychologist/counselor, academic counselor, course instructor(s), Office of Access and Learning Accommodation, and/or coaches.

Student-athletes with symptoms of a concussion will be given an individualized plan to coordinate the return to academics.

Accommodations for student-athlete suffering concussion symptoms include, but are not limited to the following:

1) Remain at home/dorm if the student athlete cannot tolerate light cognitive activity.
2) Gradual return to classroom/study as tolerated.
3) Re-evaluation by team physician if concussion symptoms worsen with academic challenges.
4) Modification of schedule/academic accommodations for up to 2 weeks, as indicated, with help from the identified point-person.
5) Re-evaluation by team physician and members of the multi-disciplinary team, as appropriate, for student athlete with symptoms greater than 2 weeks.

The Office of Access and Learning Accommodations will be consulted when the student-athlete has medical issues that require accommodations in the classroom as deemed necessary by the athletic trainer and/or team physician and will be used to coordinate such accommodations with faculty and staff. The Office of Access and Learning Accommodations will engage campus resources for cases that cannot be managed through schedule modification/academic accommodations and will make sure that all federal and state regulations are followed for accommodations including but not limited to ADAAA regulations.

Reducing Exposure to Head Trauma:
Baylor University is committed to making sure that student-athletes are able to participate in their sport in a safe manor. This will be accomplished by the following methods:
1) Provide safe areas for practice and competition
2) Proper Protective Equipment
3) Proper Coaching Techniques
4) Provide the ability of sport administrators or medical staff to deem an activity unsafe.

BAYLOR ATHLETIC DEPARTMENT
Concussion Acknowledgement Form (Copy)

A concussion or mild traumatic brain injury can cause a variety of physical, cognitive, and emotional symptoms. Concussions range in significance from minor to major, but they all share one common factor — they temporarily interfere with the way your brain works. If you or any of your team members have any of the symptoms listed below following a blow to the head or suspected concussion, please contact the athletic trainer or team physician and advise them of the situation.

<table>
<thead>
<tr>
<th>Headache</th>
<th>Nausea</th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance Problems</td>
<td>Dizziness</td>
</tr>
<tr>
<td>Diplopia - Double Vision</td>
<td>Confusion</td>
</tr>
<tr>
<td>Photophobia – Light Sensitivity</td>
<td>Difficulty Sleeping</td>
</tr>
<tr>
<td>Misophonia – Noise Sensitivity</td>
<td>Blurred Vision</td>
</tr>
<tr>
<td>Feeling Sluggish or Groggy</td>
<td>Memory Problems</td>
</tr>
<tr>
<td>Difficulty Concentrating</td>
<td></td>
</tr>
</tbody>
</table>

Should you have any questions or require further information, please do not hesitate to contact an athletic trainer or team physician or look at one of the links below.
NCAA Web Site on Concussions:
http://www.ncaa.org/health-and-safety/medical-conditions/concussion

NCAA Concussion Fact Sheet for Student Athletes:

NCAA Concussion Fact Sheet for Coaches:

Center for Disease Control Web Site on Concussion:
http://www.cdc.gov/headsup/index.html

By signing below I have read and understood this form and have no further questions.

Name: (Print) _______________________________ Baylor ID: _____________________

Signature: ___________________________________ Date: ________________________

ADHD
If you have been diagnosed with ADD/ADHD and taking medication to treat it, Baylor Athletic Department must gather information and have it on file BEFORE you take this medication. Many of these medications are on the NCAA and Big 12 Conference banned substance list and steps must be taken to allow you to use this medication without jeopardizing your eligibility. Please contact the staff athletic trainer for your sport for additional information and directions on how to best handle this matter.

Prescription Medications and Dietary Supplements
Prescription medication must be prescribed a physician. Only over-the-counter medication may be distributed without the direction of a physician. The athletic trainers must be advised prior to taking any medication to ensure that it does not cause a health concern or contain a substance banned by the NCAA or Big 12 Conference.

Dietary supplements that are sold over the counter and through the internet may contain substances banned by the NCAA and Big 12 Conference. Please contact your athletic trainer prior to taking any dietary supplements to verify the contents.

Medical Records
Medical records are kept on file at the Baylor University Health Center and in the athletic training room. The athletic training staff maintains student-athlete injury records. Information released to the press on athletic injuries will be monitored by the athletic training staff.

Baylor University Health and Counseling Center
Eligibility for Care
Any Baylor student that has paid the General Student Fee is eligible for care at the University’s Health Center. Dependents or spouses of Baylor students are not eligible for services at the Health Center. All students are required to have a health record form on file with the Health Center. Always consult your athletic trainer before taking any prescribed medication as most doctors are not familiar with NCAA drug testing rules.

Services
• Office visits.
• Physical examinations.
• Immunizations and other routine shots.
• Lab tests.
• Prescription medicine.
Referrals will be made to community professionals for services not available at the Health Center. Such referrals might include consultations with specialists, detailed tests, x-rays, surgery, and dental care. A student-athlete that receives outside medical care is responsible for the expenses incurred unless he or she obtained prior approval from the athletics training staff.

Location and Hours
The Baylor Health Center is currently located in the McLane Student Life Center. Physicians, nurses and a pharmacist are available from 8:00 a.m. to 6:00 p.m. Monday through Friday and from 9:00 a.m. to 1:00 p.m. on Saturday. Service hours may be altered due to need so check with the Health Center for the most current information regarding hours of operation. Please call before going to the Health Center after hours (254) 710-1010. If you need counseling services, the Counseling Center may be reached at 710-2467.

Medical Records
All Health Center records are confidential and are not considered a part of a student’s educational record. A summary or copy of a student’s medical records will be sent to another medical facility or physician only when the student has provided a written authorized release. Physicians and professional individuals contacted in emergency situations are excluded from this policy.

Health Insurance
Student-athletes should obtain their own medical insurance. Student-athletes are responsible for submitting insurance information to the insurance administrator at the time the health service is provided. The Department of Athletics may pay some or all of the expenses, in appropriate circumstances.

Medical Excuses
If a student-athlete needs an excuse for class, a written excuse must be obtained from the doctor.

Student-Athlete Advisory Committee
Mission Statement
The Baylor University Student-Athlete Advisory Committee is dedicated to providing the opportunity for student-athletes to have a quality academic and athletics experience that will culminate in graduation from Baylor. This committee represents a commitment from student-athletes, coaches and administrators to achieve excellence in the following manner:

- To provide a voice for student-athletes to express at all levels of the University their suggestions and concerns regarding the athletics programs, to review support of individuals and their teams, to question departmental policies and to recommend changes for improving the quality of the student-athlete experience.
- To create the opportunity for student-athletes to have a positive athletics experience, to develop professional skills and work habits, to facilitate peer involvement, to fulfill the responsibilities that are part of the privilege of being a student-athlete, and to express pride in Baylor and team accomplishments.
- To obtain recognition and encouragement from the student body, the faculty, the administration, alumni and the media for the individual and team accomplishments of student-athletes in all sports.
- To improve communication between student-athletes in different sports, as well as with coaches, administrators, the student body and the public.
- To provide equal treatment for female and male student-athletes concerning issues such as scholarship opportunities, facilities, quality of coaching, and marketing support without regard to ethnicity or gender.

Policies and Procedures
Membership
The committee shall consist of two representatives from each varsity sport. Representatives may be elected or appointed at the discretion of the Head Coach or designee.
All representatives shall maintain at least a 2.00 cumulative grade point average and, shall be current team members who are listed on the squad roster. If a representative is placed on university probation (either academic or disciplinary), the committee shall review whether that individual should be replaced. Replacement of a representative shall occur only upon a two-thirds vote of voting members of the committee. If a representative is unable to attend, the team may appoint an alternate representative to attend the meeting and vote on behalf of his or her sport.

The committee shall be staffed by an individual appointed by the Director of Athletics as an ex officio member. Only students may be voting members of the committee. Additionally, senior administrative staff members of the Department of Athletics, Faculty Athletics Representative (FAR) and members of the Faculty Athletics Council (FAC) may attend the meetings as ex-officio members.

**Officers**
The officers shall be elected by the committee for a one-year term for the following positions: Chair, Co-Chair and Secretary. To be eligible for office, candidates must have served as members of the committee during the previous academic year. Officers shall be elected by fifty percent of the committee plus one, as determined by the number of committee members present at the meeting.

**Attendance**
If a sport is not represented at two meetings in a row, the staff advisor may request that new team representatives be appointed. Quorum shall be a majority of the individuals who may vote.

**Meetings**
The committee shall meet 2-3 times during each semester. The first meeting shall occur within the first month of the fall and spring semester. Sub-committee meetings may occur at non-regularly scheduled times when needed.

**Minutes**
The Secretary will prepare typed minutes which shall be disseminated by email to all representatives and ex-officio members.

**Finances**
The athletics department will provide an annual budget for the committee. All funds shall be disbursed through the athletics business office.

**Amendments**
Any representative may introduce an amendment to the mission statement and procedures. Notice of the language of the amendment shall be circulated in writing prior to the next meeting. The amendment shall be voted upon at the next committee meeting, and shall be passed by a two-thirds vote of those members present. After approval of the committee, the amendment shall be submitted to the Director of Athletics for final approval.

**Subcommittees**
The President may create and appoint subcommittees as needed, subject to approval by the committee.

**Parliamentary Procedure**
The President shall follow Roberts’ Rules of Order, Newly Revised, for issues not covered by the policies and procedures.

**Policies and Procedures for Transfer Permission to Contact and Financial Aid Reductions**

**General Policy**

**NCAA Regulations Covered**
The following NCAA regulations are the genesis for this policy and procedures:
NCAA Bylaw 13.1.1.3 – Four-Year College Prospective Student-Athletes.
An athletics staff member or other representative of the institution's athletics interests shall not make contact with the student-athlete of another NCAA or NAIA four-year collegiate institution, directly or indirectly, without first obtaining the written permission of the first institution's athletics director (or an athletics administrator designated by the athletics director) to do so, regardless of who makes the initial contact. If permission is not granted, the second institution shall not encourage the transfer and the institution shall not provide athletically related financial assistance to the student-athlete until the student-athlete has attended the second institution for one academic year. If permission is granted to contact the student-athlete, all applicable NCAA recruiting rules apply.

NCAA Bylaw 13.1.1.3.2 – Hearing Opportunity.
If the institution decides to deny a student-athlete's request to permit any other institution to contact the student-athlete about transferring, the institution shall inform the student-athlete in writing that he or she, upon request, shall be provided a hearing conducted by an institutional entity or committee outside of the athletics department (e.g., the office of student affairs; office of the dean of students; or a committee composed of the faculty athletics representative, student-athletes and non-athletics faculty/staff members). The institution shall have established reasonable procedures for promptly hearing such a request.

NCAA Bylaw 15.3.5.1 – Reduction or Cancellation Permitted (During Period of the Award).
Institutional financial aid based in any degree on athletics ability may be reduced or canceled during the period of the award or reduced or not renewed for the following academic year or years of the student-athlete's five-year period of eligibility if the recipient: (Revised: 1/10/92, 1/11/94, 1/10/95, 1/9/96, 12/13/05, 9/11/07, 8/7/14, 1/17/15 effective 8/1/15)
(a) Renders himself or herself ineligible for intercollegiate competition;
(b) Fraudulently misrepresents any information on an application, letter of intent or financial aid agreement (see Bylaw 15.3.5.1.2);
(c) Engages in serious misconduct warranting substantial disciplinary penalty, as determined by the institution's regular student disciplinary authority;
(d) Voluntarily (on his or her own initiative) withdraws from a sport at any time for personal reasons; however, the recipient's financial aid may not be awarded to another student-athlete in the academic term in which the aid was reduced or canceled. A student-athlete's request for written permission to contact another four-year collegiate institution regarding a possible transfer does not constitute a voluntary withdrawal; or
(e) Violates a nonathletically related condition outlined in the financial aid agreement or violates a documented institutional rule or policy (e.g., academics policies or standards, athletics department or team rules or policies).

NCAA Bylaw 15.3.7.1 – Institutional Obligation (Renewals and Non-Renewals).
The renewal of institutional financial aid based in any degree on athletics ability shall be made on or before July 1 prior to the academic year in which it is to be effective. The institution shall promptly notify in writing each student-athlete who received an award the previous academic year and who has eligibility remaining in the sport in which financial aid was awarded the previous academic year (under Bylaw 12.8) whether the grant has been renewed or not renewed for the ensuing academic year. Notification of financial aid renewals and nonrenewals must come from the institution's regular financial aid authority and not from the institution's athletics department.

NCAA Bylaw 15.3.2.3 — Hearing Opportunity.
The institution’s regular financial aid authority shall notify the student-athlete in writing of the opportunity for a hearing when institutional financial aid based in any degree on athletics ability is to be reduced or canceled during the period of the award, or is reduced or not renewed for the following academic year. The institution shall have established reasonable procedures for promptly hearing such a request and shall not delegate the responsibility for conducting the hearing to the university's athletics department or its faculty athletics committee. The written notification of the opportunity for a hearing shall include a copy of the institution's established policies and procedures for conducting the required hearing, including the
deadline by which a student-athlete must request such a hearing.

**Permission to Contact**

Student-athletes wishing to transfer away from Baylor and to another university affiliated with the NCAA are bound by NCAA Bylaw 13.1.1.3. No communication, directly or indirectly, can occur with another institution without the expressed written consent of Baylor University. Student-athletes wishing to obtain official Permission to Contact other schools (i.e., a release) must make that request in writing and submit it to the Head Coach of their athletic team. The Head Coach will make the decision to grant or deny the permission to contact and then subsequently communicate the decision to the Compliance Office. Whatever decision is made, the Compliance Office shall then communicate the decision to the student-athlete in writing, including notification of the right of the student-athlete to formally appeal the decision. If a student-athlete wishes to appeal the decision, then the student-athlete must follow the Formal Hearing Process outlined in section III below.

Pursuant to an NCAA rule interpretation from May 1988, universities have the right to place restrictions on the Permission to Contact. It is the general policy of Baylor Athletics to place the following restrictions on all student-athletes who are wishing to transfer, regardless of their sport:

- Generally, the student-athlete may not have contact with any member schools of the Big 12 Conference, and
- The Head Coach of the program, at their discretion, may impose further restrictions on the Permission to Contact.

Please also note that the Big 12 Conference has an “Intra-Conference Transfer Rule” which may affect the eligibility of a student-athlete wishing to transfer from one conference member school to another, depending on their chosen sport.

**Award, Reduction or Termination of Financial Aid**

Pursuant to NCAA Bylaw 15, the University may reduce or cancel the athletically related financial aid of student-athletes under specified circumstances. At the conclusion of a scholarship agreement's period of life, the Head Coach of each program shall make a decision to award, reduce or cancel athletically related financial aid for a student-athlete subsequent academic terms. Next, the Head Coach shall communicate the decision to the Compliance Office in writing. The Compliance Office shall then inform the Financial Aid Office of the decision. Pursuant to NCAA Bylaw 15.3.5.1, the Financial Aid Office will act on the decision for the student-athlete and will communicate the decision to the student-athlete in writing, including notification of the right of the student-athlete to formally appeal the decision, no later than July 1 each year. If a student-athlete wishes to appeal the decision, then the student-athlete must follow the Formal Hearing Process outlined in section III below.

**II. SCOPE**

**Range of the Process**

This procedural process is modeled on the University Grievance Policy in order to provide fairness in the hearing of complaints in a similar manner to how the University handles grievances for all students generally. More specifically, this policy provides a process that may be used to resolve grievances among student-athletes, coaches, administrators and staff at Baylor University in relation to Permission to Contact and athletically related financial aid. In particular, this process is applicable only to:

1) Grievances regarding the denial of Permission to Contact (i.e., a release) pursuant to NCAA Bylaw 13.1.1.3,
2) Grievances regarding the reduction or termination of athletically related financial aid during the period of the award, pursuant to NCAA Bylaw 15.3.4 (reduction or cancellation during the period of the award), and
3) Grievances regarding the reduction or termination of athletically related financial aid at the end of the academic year, pursuant to NCAA Bylaw 15.3.5 (renewal or non-renewal for the subsequent academic year).

This process shall not be used to challenge any other Athletics policies or actions, nor shall it be used to
challenge University policies and procedures of general applicability. Any other grievances must be handled through normal University entities and procedures.

III. APPEAL PROCESS
Informal Resolution
The goal of informal resolutions is to resolve disputes among student-athletes, coaches, administrators and staff without resort to a formal grievance procedure. Individuals should make reasonable and good faith efforts to resolve disputes with each other directly, promptly, and informally. Persons seeking to resolve a dispute informally may seek the assistance of staff members of the Athletics Compliance Office, as appropriate.

Formal Hearing Process
If informal resolution is not possible and not accomplished, then the grievant may initiate a formal hearing process. In order to initiate the process, the grievant shall submit a written request for an appeal to the Associate Athletics Director for Compliance within 14 calendar days of the transfer denial or financial aid reduction/termination. Any requests submitted after the expiration of 14 calendar days are rendered unacceptable and will not be heard or examined. Further, all requests must describe the reasons that the grievant believes the transfer denial or financial aid reduction/termination should be overturned.

Composition of Hearing Committees
If a formal hearing is appropriately requested, then a committee of individuals from outside the Athletics Department shall be convened to hear the complaint. The Chair of the Faculty Athletics Council serves as the Chair of the Hearing Committee for Appeals of Transfers while the Assistant Vice President for Student Financial Services serves as the Chair of Committee for Appeals of Athletics Financial Aid Awards. The Chair of each committee has the authority to appoint members to their committee. The Hearing Committee, in any circumstances, will consist of three members:

Appeals of Transfers
- The Chair of the Faculty Athletics Council will serve as the Chair of this Committee,
- Two other members of the Faculty Athletics Council, chosen by the Chair of the Faculty Athletics Council.

Appeals of Athletics Financial Aid Awards
- The Assistant Vice President for Student Financial Aid will serve as the Chair of this Committee,
- Two other members of the University Financial Aid Office, chosen by the Assistant Vice President for Student Financial Aid.

Notification of Hearing
If a formal hearing is appropriately requested, then the Hearing Committee shall set a date to hear the appeal of the grievant within 14 calendar days of receipt of the grievant’s request. The hearing will occur on the campus of Baylor University in Waco, Texas. The Chair shall notify both the grievant and respondent of the composition of the Hearing Committee, as well as the date, time and venue for the Hearing. Objections to the participation of the particular Hearing Committee members must be submitted in writing to the Committee Chair in advance of the Hearing. The Chair’s decision on the objection is final and binding.

Ex-Parte Communication
No member of the Hearing Committee may directly or indirectly communicate in connection with an issue relevant to the appeal with the grievant or respondent, their representatives or any other person associated with a party to the appeal, except on notice and opportunity for the grievant and respondent to participate.

IV. HEARING COMMITTEE PROCEDURES
Who May Attend
Only members of the Hearing Committee, the grievant, and the respondent may attend the full Hearing. Other witnesses may be present only if giving pertinent testimony. A committee member shall be
disqualified if the member determines that he or she could not act without unfair bias or prejudice in reaching a decision.

Note that the hearing process is an internal, professional procedure for resolving disputes; therefore it should not be construed as a formal legal proceeding. Thus, while an individual may seek legal advice pertaining to the process, lawyers representing the grievant or respondent (or their witnesses) are specifically prohibited from attending any portion of the Hearing.

**Record of Committee Proceedings**

If requested by the grievant or respondent, the Hearing shall be audio recorded. The Chair shall maintain a written record of all action taken by the Committee on a particular grievance and shall make this record available to the parties to the grievance on request. In no event, however, should the vote of an individual Committee member be audio recorded or disclosed and the record shall be maintained in such a manner as to preserve the confidentiality of the votes of individual Hearing Committee members.

**Decorum**

Proper and professional decorum is required during the Hearing. The Chair may exclude from the Hearing any person who fails to maintain a proper and professional decorum.

**Evidence and/or Documentation**

The grievant and the respondent may introduce evidence and/or documentation at the Hearing. No rigid rules of evidence will be in effect. The Committee may allow hearsay testimony. The Committee may exclude character evidence and evidence that is irrelevant or unduly repetitious. The Committee may limit both the number of witnesses and the time granted to each witness during the Hearing. Please note that witnesses must be present to provide pertinent testimony. Written testimony from a witness is not permitted since there is no opportunity for questioning of the witness by the other party.

**Failure to Appear**

Failure of the grievant or the respondent to appear at the Hearing shall not prevent the Hearing from proceeding. The Committee may, however, decide to cancel the Hearing if the grievant or the respondent is not present.

**Order of Presentation**

The grievant shall proceed first, followed by the respondent, specifically as follows:

1. Presentation by the student-athlete (grievant) – 20 minutes or less.
2. Presentation by the coach (respondent) – 20 minutes or less.
3. Rebuttal by the student-athlete (grievant) – 10 minutes or less.
4. Rebuttal by the coach (respondent) – 10 minutes or less.
5. Questions from the Committee to grievant and/or respondent – no time limit.
6. Conclusion of hearing – grievant, respondent and witnesses excused.
7. Deliberation and decision – no time limit.

**Extension of Allotted Time**

The Chair of the Committee shall have the exclusive authority and discretion to grant an extension of the time limits noted in the Order of Presentation.

**Questioning**

The grievant and the respondent shall have a reasonable opportunity to rebut opposing evidence. Committee members may question the grievant, the respondent, and witnesses.

**Committee Deliberation and Decision**

After the Hearing is concluded, the Chair of the Committee shall excuse the grievant and the respondent and all witnesses. The Committee shall then discuss the arguments, evidence and documentation presented during the Hearing. The Chair shall the poll the members of the Committee present at the
Hearing by secret ballot on the question of whether to sustain the grievance. The decision of the Hearing Committee will be determined by a simple majority vote of the Hearing Committee members. In reaching a decision, the Hearing Committee should reach a reasonable conclusion, considering the interests of the institution and the student-athlete.

**Remedies**
The Hearing Committee may sustain the decision regarding contact or financial aid, modify the decision as requested by the student-athlete, or modify the decision in any other way, as long as it deems the result reasonable based on its consideration of the interests of the institution and the student-athlete. However, any remedy cannot constitute a violation of NCAA or Big 12 Conference regulations, nor can any remedy cause any student-athletes, coaches, administrators, staff or the University to be in violation of NCAA or Big 12 Conference regulations.

**Report of the Decision**
The Chair of the Committee shall prepare a written report of the decision of the Committee. This report shall be reviewed by the Committee members who participated in the Hearing. Members shall indicate their approval by signing the report. The Chair of the Committee shall promptly report the decision of the Committee to the grievant, the respondent, the Associate Athletics Director for Compliance and any other individual(s) designated by the grievant or respondent.

**Finality of the Decision**
The decision of the committee is final and may not be appealed to any other individual or entity at Baylor University, the Big 12 Conference or the NCAA. The grievant may request the Chair to consider newly discovered information that existed at the time of the Hearing that would in reasonable probability change the Hearing Committee’s decision. The decision as to whether the information represents newly discovered facts and whether it likely would have changed the decision of the Hearing Committee will be made by the Chair. The decision rendered by the Chair on this issue is final and may not be appealed.

**V. IMPLEMENTATION**
The process described in this policy is intended to provide fairness in the hearing of complaints in a manner similar to how the University handles grievances for all students generally and also to facilitate compliance with NCAA Bylaws 13.1.1.3, 15.3.4 and 15.3.5. The University expects participants in the process to attempt in good faith to carefully follow the procedures described in this policy. Nonetheless, there may be circumstances when participants in the process unintentionally err while attempting in good faith to follow the procedures described in this policy. If such an error is promptly brought to the attention of the Chair of the Hearing Committee, the University will make reasonable efforts to correct the error, if practical.
IT’S ON US

Report interpersonal violence and sex-based discrimination anonymously at baylor.edu/titleix

to prevent. to intervene. to care.

Reporting and Resources
Title IX Office
Kristan Tucker, Title IX Coordinator
Clifton Robinson Tower, Suite 285
254-710-8454
Kristan_Tucker@baylor.edu

Confidential Support
Baylor Counseling Center
McLane Student Life Center, 2nd Floor
254-710-2467

Baylor University Health Services
McLane Student Life Center, 2nd Floor
254-710-1010

Burt Burleson, University Chaplain
The BoBo Spiritual Life Center
254-710-3517
Burt_Burleson@baylor.edu

Emergency Help
Baylor Police Department
254-710-2222

Waco Police Department
9-1-1

Rave Guardian
Download the Rave Guardian safety app to check in with family, friends, the Baylor Department of Public Safety.

Join the It’s on Us Baylor campaign @It’sOnUsBU
<table>
<thead>
<tr>
<th>Summary of NCAA Eligibility Regulations</th>
<th>NCAA Division I</th>
</tr>
</thead>
<tbody>
<tr>
<td>For: Student-athletes</td>
<td>Purpose: To summarize NCAA regulations regarding eligibility of student-athletes to compete.</td>
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</table>

DISCLAIMER: THE SUMMARY OF NCAA REGULATIONS DOES NOT INCLUDE ALL NCAA DIVISION I BYLAWS. CONTACT YOUR INSTITUTION'S COMPLIANCE OFFICE OR THE NCAA IF YOU HAVE QUESTIONS.

TO: STUDENT-ATHLETE.

This summary of NCAA regulations contains information about your eligibility to compete in intercollegiate athletics.

This summary has two parts:

1. Part I is for all student-athletes.

2. Part II is for new student-athletes only (those signing the Student-Athlete Statement for the first time).

If you have questions, ask your director of athletics (or his or her official designee) or refer to the 2016-17 NCAA Division I Manual. The references in brackets after each summarized regulation show you where to find the regulation in the Division I Manual.

PART I: FOR ALL STUDENT-ATHLETES.

This part of the summary discusses ethical conduct, amateurism, financial aid, academic standards and other regulations concerning your eligibility for intercollegiate competition.

1. Ethical Conduct – All Sports.

   a. You must act with honesty and sportsmanship at all times so that you represent the honor and dignity of fair play and the generally recognized high standards associated with wholesome competitive sports. [NCAA Bylaw 10.01.1]

   b. You have engaged in unethical conduct if you refuse to furnish or fail to provide accurate or complete information relevant to an investigation of a possible violation of an NCAA regulation when requested to do so by the NCAA or your institution. [Bylaw 10.1]

   c. You are not eligible to compete if you knowingly provide information to individuals involved in organized sports wagering activities concerning intercollegiate athletics competition; solicit a bet on any intercollegiate team; accept a bet on any team representing the institution or solicit or accept a bet on any intercollegiate competition for any item (e.g., cash, shirt, dinner) that has tangible value. [Bylaw 10.3]
You are **not eligible** to compete if you knowingly participate in any sports wagering activity that involves intercollegiate, amateur or professional athletics, through a bookmaker, a parlay card or any other method employed by organized gambling. Examples of sports wagering include, but are not limited to, the use of a bookmaker or parlay card; Internet sports wagering; auctions in which bids are placed on teams, individuals or contests; and pools or fantasy leagues in which an entry fee is required and there is an opportunity to win a prize. [Bylaws 10.02.1 and 10.3]

### 2. Amateurism – All Sports.

a. **You are not eligible** for participation in a sport if you have ever:

1. **Taken pay, or the promise of pay, for competing in that sport.** [Bylaws 12.1.2 and 12.1.2.1]
   
   **Exception:** Prior to collegiate enrollment, in sports other than men's ice hockey and skiing, you agreed to compete on a professional team, provided the agreement did not allow for more than actual and necessary expenses and you did not receive more than actual and necessary expenses. [Bylaws 12.1.2 and 12.2.5.1]

2. **Agreed (orally or in writing) to compete in professional athletics in that sport.**
   
   **Exception:** Prior to collegiate enrollment, in sports other than men's ice hockey and skiing, you agreed to compete on a professional team, provided the agreement did not allow for more than actual and necessary expenses and you did not receive more than actual and necessary expenses. [Bylaws 12.1.2 and 12.2.5.1]

3. **Played on any professional athletics team as defined by the NCAA in that sport.**
   
   **Exception:** Prior to enrollment, in sports other than men's ice hockey and skiing, you competed on a professional team, provided you did not receive more than actual and necessary expenses.

[Bylaws 12.1.2 and 12.2.3.2.1]

4. **Used your athletics skill for pay in any form in that sport.** [Bylaws 12.1.2 and 12.1.2.4]

**Exceptions:**

i. Prior to collegiate enrollment, in sports other than tennis, you accepted prize money based on place finish or performance in an athletics event from the sponsor of the event and the amount of prize money did not exceed $300 above your actual and necessary expenses to participate in the event; or [Bylaws 12.02.5, 12.1.2 and 12.1.2.4.1]
After collegiate enrollment, you accepted prize money based on place finish or performance in an athletics event from the sponsor of the event and the amount of prize money did not exceed $300 above your actual and necessary expenses to participate in the event. [Bylaws 12.02.6, 12.1.2 and 12.1.2.4.1]

b. You are not eligible in a sport if you, or your relatives or friends, ever have accepted money, transportation, lodging, entertainment or other benefits from an agent or agreed to have an agent market your athletics ability or reputation in that sport. [Bylaw 12.3.1 and 12.3.1.2]

c. You are not eligible in any sport if, after you become a student-athlete, you accept any pay for promoting a commercial product or service or allow your name or picture to be used for promoting a commercial product or service. [Bylaws 12.5.2.1 and 12.5.2.2]

d. You are not eligible in any sport if, because of your athletics ability, you were paid for work you did not perform, were paid at a rate higher than the going rate or were paid for the value an employer placed on your reputation, fame or personal following. [Bylaw 12.4]

3. Financial Aid – All Sports.

a. You are not eligible if you receive financial aid other than the financial aid that your institution distributes. However, it is permissible to receive:

(1) Money from anyone on whom you are naturally or legally dependent;

(2) Financial aid that has been awarded to you on a basis other than athletics ability; or

(3) Financial aid from an entity outside your institution that meets the requirements specified in the Division I Manual. [Bylaw 15.01]

b. You must report to your institution any financial aid that you receive from a source other than your institution. However, you do not need to report financial aid received from anyone on whom you are naturally or legally dependent.

4. Academic Standards – All Sports.

a. Eligibility for Competition.

(1) To be eligible to compete, you must:

(a) Have been admitted as a regularly enrolled, degree-seeking student according to the published entrance requirements of your institution;
(b) Be in good academic standing according to the standards of your institution; and

(c) Be enrolled in at least a minimum full-time baccalaureate degree program (not less than 12-semester or quarter hours) and maintain satisfactory progress toward that degree, be enrolled in a full-time graduate or professional degree program (as defined by the institution) or be enrolled and seeking a second baccalaureate degree at your institution. [Bylaws 14.01.2 and 14.2.2]

(2) If you are enrolled in less than a full-time program, you are eligible to compete only if you are enrolled in the last term of your degree program and are carrying credits necessary to finish your degree. [Bylaw 14.2.2.1.3]

You are eligible to compete during the official vacation period immediately preceding initial enrollment, provided you have been accepted by your institution for enrollment in a regular, full-time program of studies at the time of your initial participation, you are no longer enrolled in your previous educational institution and you are eligible under all institutional and NCAA requirements. [Bylaw 14.2.2.1.1]

(3) You are eligible to compete between terms if you are continuing enrollment, provided you have been registered for the required minimum full-time load at the conclusion of the term immediately preceding the date of competition, or if you are either continuing enrollment or beginning enrollment, provided you have been accepted for enrollment as a regular full-time student for the regular term immediately following the date of competition. [Bylaw 14.2.2.1.2]

b. Practice.

(1) You must be enrolled in a minimum full-time program of studies leading to a baccalaureate or equivalent degree as defined by the regulations of the certifying institution to practice. [Bylaw 14.2.1.1]

(2) You may practice during the official vacation period immediately preceding initial enrollment, provided you have been accepted by your institution for enrollment in a regular, full-time program of studies at the time of your initial participation, you no longer are enrolled in your previous educational institution and you are eligible under all institutional and NCAA requirements. [Bylaw 14.2.1.1]

(3) You may practice if you are enrolled in the final semester or quarter of a baccalaureate program while enrolled in less than a minimum full-time program of studies and your institution certifies that you are carrying (for credit) the courses necessary to complete the degree requirements, as determined by the faculty of the institution. [Bylaw 14.2.1.3]

c. Continuing Eligibility – All Sports.

☐ Your eligibility for competition shall be based on:

(a) Having successfully completed 24 semester or 36 quarter hours of academic credit prior to the start of the institution’s third semester or fourth quarter following the student-athlete’s initial full-time enrollment (hours earned during the summer may be used to fulfill this requirement);
Having successfully completed 18 semester or 27 quarter hours of academic credit since the beginning of the previous fall term or since the beginning of the certifying institution’s preceding regular two semesters or three quarters (hours earned during the summer may not be used to fulfill this requirement); and

Six semester or quarter hours of academic credit the preceding regular academic term (e.g., fall semester, winter quarter) in which the student-athlete has been enrolled at any collegiate institution. [Bylaw 14.4.3]

If you are entering your second year of collegiate enrollment, you must present a cumulative grade-point average that equals at least 90 percent of the institution's overall cumulative grade-point average required for graduation (based on a 4.000 scale). [Bylaw 14.4.3.3]

If you are entering your third year of collegiate enrollment, you must have completed successfully at least 40 percent of the course requirements in your specific degree program and you must present a cumulative minimum grade-point average (based on a 4.000 scale) that equals at least 95 percent of the institution's overall cumulative grade-point average required for graduation. For this purpose, a student-athlete's grade-point average will be certified on a term-by-term basis. [Bylaws 14.4.3.3.2 and 14.4.3.2]

If you are entering your fourth year of collegiate enrollment, you must have completed successfully at least 60 percent of the course requirements in your specific degree program and you must present a cumulative grade-point average (based on a 4.000 scale) that equals at least 100 percent of the institution's overall cumulative grade-point average required for graduation. For this purpose, a student-athlete's grade-point average will be certified on a term-by-term basis. [Bylaws 14.4.3.3.2 and 14.4.3.2]

If you are entering your fifth year of collegiate enrollment, you must have completed successfully at least 80 percent of the course requirements in your specific degree program and you must present a cumulative grade-point average (based on a 4.000 scale) that equals at least 100 percent of the institution's overall cumulative grade-point average required for graduation. For this purpose, a student-athlete's grade-point average will be certified on a term-by-term basis. [Bylaws 14.4.3.3.2 and 14.4.3.2]

d. Freshmen.

(1) You are referred to as a qualifier and are eligible to practice and compete in your sport and to receive financial aid (institutional and athletically related) during your first academic year, under Bylaw 14.02.10.1, if you:

(a) Graduate from high school;
(b) Attain a minimum high school grade-point average as specified in Bylaw 14.3.1.1.2 (based on a 4.000 scale) in a successfully completed core curriculum of at least 16 core courses; and Bylaw 14.3.1.1.
(c) Achieve a corresponding sum ACT or SAT score as specified in Bylaw 14.3.1.1.2.
(d) Complete 10 of the required 16 core courses before the start of your seventh semester of high school.

(2) You are referred to as an **academic redshirt** if you did not meet the criteria to be a qualifier but completed the required core courses with a high school grade-point average and corresponding sum ACT or SAT score as specified in Bylaw 14.3.1.2.1, or you did not complete at least 10 of the required 16 core courses before the start of your seventh semester of high school. As an academic redshirt:

(a) You may receive institutional athletically related financial aid but may not compete during the first academic year in residence.

(b) You may practice only on campus or at the institution's regular practice facility during the first regular academic term in residence. You must successfully complete nine semester or eight quarter hours of academic credit in each applicable regular academic term in order to be eligible for practice in the immediately subsequent term of the first academic year. [Bylaws 14.02.10.2 and 14.3.1.2]

(3) You are referred to as a **nonqualifier** if you fail to meet the criteria above. In addition to being ineligible for practice and competition during the first academic year in residence, a nonqualifier is not permitted to receive any institutional financial aid, except as stated below. As a nonqualifier:

(a) You are eligible to receive nonathletics institutional financial aid based on need only, consistent with institutional and conference regulations; and

(b) You will have three seasons of eligibility after your first academic year in residence. You may earn a fourth season of competition provided you complete 80 percent of your baccalaureate degree before beginning your fifth academic year of enrollment and you are within five years of your initial, full-time collegiate enrollment.

[Bylaws 14.02.10.3, 14.3.2.1.1 and 14.3.3]

5. **Other Regulations Concerning Eligibility – All Sports.**

   a. You are **not eligible** to participate in more than four seasons of intercollegiate competition in any one sport. [Bylaw 12.8]

   b. You are **not eligible** if five calendar years have passed from the date you first registered as a full-time student at a collegiate institution and attended your first day of classes for that term, except for time spent in the armed services, on official religious missions or with recognized international aid services of the U.S. government and extensions that have been approved in accordance with NCAA legislation. [Bylaw 12.8.1]

   c. You are **eligible** at an institution other than the institution from which you have received or satisfied the requirements for a baccalaureate degree or an equivalent degree, if you meet the conditions of
the one-time transfer exception [Bylaw 14.5.5.2.10] and you have eligibility remaining as set forth in Bylaw 12.8.1. [Bylaw 14.6.1]

d. You are **eligible** for championships, certified bowl games or the National Invitation Tournament that occur within 60 days of the date you complete the requirements for your degree. [Bylaw 14.6.3]

6. **Outside Competition - Sports Other Than Basketball.**

   □ You are **not eligible** in your sport for the remainder of the year and the next academic year if, during the academic year, you competed as a member of any outside team in any noncollegiate, amateur competition. You may compete outside of your declared playing and practice season as a member of an outside team in any noncollegiate, amateur competition during any official vacation period published in your institution's catalog. Competing in the Olympic Games tryouts and competition and other specified national and international competition is permitted. [Bylaw 17.31.1]

   (1) **Exception – Wrestling.** You may not participate in outside competition between the beginning of your academic year and November 1.

   (2) **Exception:** In men's and women's soccer, women's volleyball, field hockey and men's water polo, you may compete on outside amateur teams during the spring outside of the institution’s playing and practice seasons, provided such participation occurs no earlier than May 1 and the remaining provisions of Bylaw 17.31.1.3 are met.

7. **Outside Competition - Basketball.**

   a. You are **not eligible** if, after you become a student-athlete, you participate in any organized basketball competition except while representing the institution in intercollegiate competition. Competing in the Olympic Games tryouts and competition and other specified national and international competition is permitted. [Bylaws 17.31.2]

   b. It is permissible to participate as a member of a basketball team in an NCAAsanctioned summer basketball league or event during the period between June 15 and August 31 or the institution’s opening day of classes, whichever comes earlier, provided the student-athlete has written permission from the institution’s athletics director. [Bylaw 17.31.4]

8. **Transfer Students Only.**

   a. You are a transfer student if:

      (1) The registrar or admissions officer from your former institution certified that you officially were registered and enrolled at that institution in any term in a minimum full-time program of studies and you were present on the opening day of classes; or

      (2) The director of athletics from your former institution certified that you reported for the regular squad practice that any staff member of the athletics department of your former institution announced before the beginning of any term. [Bylaw 14.5.2]
b. If you are a transfer student from a four-year institution, you are **not eligible** during your first academic year in residence unless you meet the provisions of one of the exceptions specified in Bylaw 14.5.5.2 or one of the waivers specified in Bylaw 14.7.2.

c. If you are a transfer student from a two-year institution, you are **not eligible** during your first academic year in residence at your new institution unless you meet the academic and residence requirements specified in Bylaw 14.5.4 or the exceptions specified in Bylaw 14.5.4.6.

d. If you transferred from a four-year college to a two-year college and then to your new institution, you are **not eligible** during your first academic year in residence at your new institution unless you meet the requirements specified in Bylaw 14.5.6.

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**PART II: FOR NEW STUDENT-ATHLETES ONLY.**

This part of the summary contains information about your recruitment, which is governed by Bylaw 13 of the Division I Manual.

- **Recruitment.**

  a. **Offers — All Sports.**

     (1) You are **not eligible** if, before you enrolled at your institution, any staff member of your institution or any other representative of your institution's athletics interests provided or offered to you, your relatives or your friends any financial aid or other benefits not permitted under NCAA legislation. [Bylaw 13.2.1]

     (2) It was permissible for your institution to arrange educational loans, provided the loan were not made prior to the completion of your senior year in high school. The loans must have been from a regular lending agency and based on a regular repayment schedule. [Bylaw 13.2.4]

     (3) It was permissible for your institution to arrange summer employment or employ you provided the employment did not begin prior to the completion of your senior year in high school. [Bylaw 13.2.3.3]

  b. **Contacts — All Sports.**

     (1) For purposes of this section, contact means "any face-to-face encounter" between a prospect or the prospect's parent or legal guardian and an institutional staff member or athletics representative during which any dialogue occurs in excess of an exchange of a greeting. Any such face-to-face encounter that is prearranged or that takes place on the grounds of the prospect's educational institution or at the site of organized competition or practice involving the prospect or the prospect's high school, preparatory school, two-year college or all-star team shall be considered a contact, regardless of the conversation that occurs. [Bylaw 13.02.4]

     (2) Staff members at your institution should not have:
(a) Contacted you, your relatives or your legal guardians in person, off your institution's campus before July 1, July 7 (women's ice hockey) or July 15 (women's gymnastics) following completion of your junior year in high school; before the opening day of your junior year in high school (men’s basketball); before September 1 at the beginning of your junior year in high school (women’s basketball); or before June 15 at the completion of your sophomore year in high school (men’s ice hockey). [Bylaw 13.1.1.1]

(b) Contacted you prior to any athletics competition in which were participating during the day or days of competition. [Bylaw 13.1.6.2]

(3) Contacted you, your relatives or your legal guardians in person, on or off your institution's campus while you were enrolled in your first year of a two-year college if you were a nonqualifier. [Bylaw 13.1.1.2]

(4) Contacted you, your relatives or your legal guardian in person, on or off your institution's campus, unless they were authorized institutional staff members. [Bylaw 13.1.2.1]

c. Publicity.

(1) Your institution was not allowed to publicize a visit that you made to its campus before you signed a National Letter of Intent or its written offer of admission and/or financial aid or before the institution received your financial deposit in response to its offer of admission. [Bylaw 13.10.2.4]

(2) You were not allowed to appear on a radio or television program that involved a coach or another member of the staff of the athletics department at your institution prior to your enrollment at the institution. [Bylaw 13.10.2.2]

d. Letter-of-Intent Signing.

• A staff member of your institution was not allowed to be present while you were signing, at an off-campus site, a National Letter of Intent or an acceptance of a financial aid offer from your institution or your conference. [Bylaw 13.1.5.8]

e. Sports Camps.

☐ You are not eligible if you were a winner of any athletics participation award in high school (includes ninth grade level), preparatory school or junior college and, before you enrolled at your institution, the institution, members of its staff or a representative of its athletics interests employed or gave you free or reduced admission to its sports camp or clinic. [Bylaw 13.12.1.7]

f. Visits, Transportation and Entertainment.

(1) You are not eligible under Bylaws 13.5, 13.6 or 13.7 if, before you enrolled at your institution, any of the following occurred:

(a) You accepted expense-paid visits to more than five NCAA institutions or more than one expense-paid visit to one-member institution;
(b) Your one expense-paid visit to the campus lasted longer than 48 hours;

(c) Your institution paid more than the actual round-trip cost by direct route between your home and the campus when you made your one expense-paid visit;

(d) Your institution paid for you to visit during your first year in a junior college, and you were not a qualifier; or

(e) Your institution entertained you, your parents (or legal guardians) or your spouse outside a 30-mile radius of the campus during your expense-paid visit.

(2) In sports other than basketball, you may not have received an expense-paid visit prior to, the first day of classes of your senior year in high school. [Bylaw 13.6.2.2.1]

(3) Prior to your expense-paid official visit, you must have:

(a) Presented the institution with a high school (or college) academic transcript.

(b) Registered with the NCAA Eligibility Center. [Bylaw 13.6.3]

(4) You are not eligible if, at any time that you were visiting your institution's campus at your own expense, your institution paid for anything more than the following:

(a) In sports other than football, three complimentary admissions for you and those individuals who came with you to an athletics event on campus in which your institution's team practiced or competed. [Bylaw 13.7.2.1]

(b) Transportation, when accompanied by a staff member, to see off-campus practice and competition sites in the prospect's sport and other institutional facilities located within a 30-mile radius of the campus. [Bylaw 13.5.1]

g. Precollege or Postgraduate Expense.

☐ You are not eligible if your institution or any representative of its athletics interests offered you money, directly or indirectly, to pay for any part of your educational expenses or other expenses during any period of time before you enrolled at your institution. This applies to your postgraduate education, as well. [Bylaw 13.15.1]
2016-17 NCAA Banned Drugs

It is your responsibility to check with the appropriate or designated athletics staff before using any substance.

The NCAA Bans the Following Classes of Drugs:

1. Stimulants;
2. Anabolic Agents;
3. Alcohol and Beta Blockers (banned for rifle only);
4. Diuretics and Other Masking Agents;
5. Street Drugs;
6. Peptide Hormones and Analogues;
7. Anti-estrogens; and

Note: Any substance chemically related to these classes is also banned.

The institution and the student-athlete shall be held accountable for all drugs within the banned drug class regardless of whether they have been specifically identified.

Drugs and Procedures Subject to Restrictions:

1. Blood doping;
2. Gene doping;
3. Local anesthetics (under some conditions);
4. Manipulation of urine samples; and
5. Beta-2 Agonists permitted only by prescription and inhalation.

NCAA Nutritional/Dietary Supplements Warning:

Before consuming any nutritional/dietary supplement product, review the product with the appropriate or designated athletics department staff. There are no NCAA approved supplement products.

1. Dietary supplements, including vitamins and minerals, are not well regulated and may cause a positive drug test result.
2. Student-athletes have tested positive and lost their eligibility from using dietary supplements.
3. Many dietary supplements are contaminated with banned drugs not listed on the label.
4. Any product containing a dietary supplement ingredient is taken at your own risk.

Check with your athletics department staff prior to using a supplement.
Examples of NCAA Banned Substances in Each Drug Class

Note to Student-Athletes: There is NO complete list of banned substances. Do not rely on this list to rule out any label ingredient.

1. **Stimulants**: Amphetamine (Adderall); caffeine (guarana); cocaine; ephedrine; methamphetamine (DMAA); methylphenidate (Ritalin); synephrine (bitter orange); methylhexaneamine, "bath salts" (methedrine); octopamine; DMBA; phenethylamines (PEAs); etc. Exceptions: phenylephrine and pseudoephedrine are not banned.

2. **Anabolic Agents** (sometimes listed as a chemical formula, such as 3,6,17-androstenedione): Androstenedione; boldenone; clenbuterol; DHEA (7-Keto); epi-trenbolone; etiocholanolone; methasterone; methandienone; nandrolone; norandrostenedione; ostarine, stanozolol; stenbolone; testosterone; trenbolone; SARMS (ostarine); etc.

3. **Alcohol and Beta Blockers** (banned for rifle only): Alcohol; atenolol; metoprolol; nadolol; pindolol; propranolol; timolol; etc.

4. **Diuretics** (water pills) and Other Masking Agents: Bumetanide; chlorothiazide; furosemide; hydrochlorothiazide; probenecid; spironolactone (canrenone); triameterene; trichlormethiazide; etc.

5. **Street Drugs**: Heroin; marijuana; tetrahydrocannabinol (THC); synthetic cannabinoids (e.g., spice, K2, JWH-018, JWH-073).

6. **Peptide Hormones and Analogues**: Growth hormone (hGH); human chorionic gonadotropin (hCG); erythropoietin (EPO); IGF-1; etc.

7. **Anti-Estrogens**: Anastrozole; tamoxifen; formestane; ATD; clomiphene; SERMS (nolvadex); Arimidex; clomid; evista; fulvestrant; aromatase inhibitors (Androst-3, 5-dien-7, 17-dione), etc.

8. **Beta-2 Agonists**: Bambuterol; formoterol; salbutamol; salmeterol; higenamine; norcoclaurine; etc.

Additional examples of banned drugs can be found at [www.ncaa.org/drugtesting](http://www.ncaa.org/drugtesting).

Any substance that is chemically related to the class, even if it is not listed as an example, is also banned!

Information about ingredients in medications and nutritional/dietary supplements can be obtained by contacting the Resource Exchange Center (REC) at 877-202-0769 or [www.drugfreesport.com/rec](http://www.drugfreesport.com/rec) password: ncaa1, ncaa2 or ncaa3.

It is your responsibility to check with the appropriate or designated athletics staff before using any substance.