



Adelphi University
Department of Intercollegiate Athletics Compliance Office

Official Visit Request Form- Division II

Sport: _____

To be completed by coach requesting approval:

Check One: Freshman [] 2-yr. College transfer [] 4-yr. College transfer []

SSN: _____ Prospect's Name: _____

Address: _____ City: _____ State: _____

Date of Birth: _____ High School: _____ Grad date: _____

Date/Time of Arrival: _____ Date/Time of Departure: _____ Method of Travel: _____

- 13.6.1.1 One-Visit Limitation. A member institution may finance only one visit to its campus for a prospect.
13.6.1.2.1 Written Notification Required. Each member institution shall be required to notify the prospect in writing, at the time of its invitation but before the visit, of the five-visit limitation.
13.6.1.2.2 First Opportunity to Visit. A prospect may not be provided an expense-paid visit earlier than the opening day of classes of the prospect's senior year in high school.
13.6.2 Requirements for Official Visit. An institution shall not provide an official visit to a high school or preparatory school until he or she:
a) Presents a score from a PSAT, an SAT, a PLAN or an ACT test taken on a national testing date under national testing conditions, or an ACT test taken on a state testing date under state testing conditions.
b) Registers with the NCAA Eligibility Center; and
c) Is placed on the institution's institutional request list (IRL) with the NCAA Eligibility Center.
13.6.3 Length of Official Visit. The length of an official visit to an institution shall not exceed 48 hours.
13.6.5 Accommodations on Official Visit. A prospective student-athlete on an official visit shall be provided lodging and take meals as regular students normally do.

Return completed form with test scores and transcripts (optional-but encouraged) to Deneé Barracato, Asst. AD/SWA for approval as early as possible, not later than ONE WEEK PRIOR TO THE VISIT.

Coach's Signature: _____ Date: _____

To be completed by Compliance Office:
Date IRL submitted: _____
Test/Score: _____ Transcript received (optional): []
Itinerary attached: _____ (Y/N) Permission to contact 4-yr. College transfer: []
Date received: _____ Date letter sent: _____
"AU PSA Recruiting Policies" sent: _____ (Y/N) E-mail documentation attached? _____ (Y/N)